



**Brunswick-Glynn Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Wednesday, August 19, 2026, at 3:00 PM**

FINANCE COMMITTEE MINUTES

MEMBERS PRESENT: Finance Committee Chairman, Chuck Cook
Commissioner Clayton Watson
Commissioner Bill Edgy
Andrew Burroughs, Executive Director

ALSO PRESENT: Ben Turnipseed, Commission Chairman
LaDonnah Roberts, Deputy Executive Director
Pam Crosby, Director of Procurement
David Owens, Director of Finance
Adina Wilder, Executive Commission Administrator

MEDIA PRESENT: None

Committee Chairman Cook called the meeting to order at 3:00 p.m.

PUBLIC COMMENT PERIOD

Committee Chairman Cook opened the Public Comment Period. There being no citizens that wished to address the Committee, Committee Chairman Cook closed the Public Comment Period.

APPROVAL

1. Minutes from July 15, 2026, Finance Committee Meeting

Commissioner Edgy made a motion seconded by Commissioner Watson to approve the minutes of July 15, 2026, Finance Committee Meeting. Motion carried 3-0.

2. Final Deductive Change Order – Community Road W&S Extensions – A. Burroughs

Mr. Burroughs presented the final adjusting change order for the Community Road Water and Sewer Extension Project. The Change Order shows a net deduction of \$723,523, primarily due to unused bid and contract items that were not required or were completed more efficiently by the contractor. The Change Order also documents approximately 100 additional contract days resulting from weather delays, unforeseen field conditions, final easement acquisitions, and subcontractor and manufacturer delays. Staff noted that the project has resulted in several new customers being connected to the system, including warehouse projects in the area.

Staff received the final Pay Application No. 7 package from Hussey Gay Bell, the Engineer of Record, which included the final adjusting change order request. Staff conducted routine monthly progress meetings throughout the project to review schedule and progress. The work completed by the contractor was reported to be satisfactory and in accordance with contract requirements. The final change order will serve as the complete and final settlement of the contract. The Engineer of Record's supporting review and recommendation letter was included with the agenda materials.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve Final Adjusting Change Order as a project time extension with an adjusted final project completion date of July 21, 2026, and adjusted final contract amount of \$2,334,284.00. Motion carried 3-0.

3. Contract Award – FY2027 Long-Term Water Quality Monitoring – A. Burroughs

Mr. Burroughs presented the proposed annual contract renewal with Integrated Science & Engineering (ISE) for long-term water quality monitoring and watershed protection plan services for FY2027. The proposed contract amount is \$76,850, representing a 7.8% reduction from the prior year's proposal due to the completion of additional monitoring requirements included in the previous year's scope.

Staff noted ISE's long-standing relationship with the Commission and satisfactory performance in providing watershed protection plans and water quality monitoring services. The scope of work includes sampling at designated locations during summer and winter monitoring events, with both dry- and wet-weather sampling conducted to evaluate changes in water quality characteristics. The applicable work authorizations detailing sampling locations and parameters were included with the agenda materials.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission award a contract to Integrated Science & Engineering for the Fiscal Year 2027 Watershed Protection Plans in the amount of \$76,850. Motion carried 3-0.

4. Contract Award – McElroy HDPE Fusion Machine Repairs – A. Burroughs

Mr. Burroughs presented a proposed contract with Consolidated Pipe & Supply Company to repair the existing McElroy high-density polyethylene (HDPE) fusion machine, which can fuse pipe up to 12 inches in diameter. Staff explained that HDPE fusion creates a welded connection between pipe sections, eliminating joints that can be potential points of failure.

The existing fusion machine has been inoperable for several months. Consolidated Pipe & Supply Company, the McElroy provider, provided repair quotes totaling \$29,145.30. Staff also obtained pricing for a new fusion machine at approximately \$97,000 and recommended repairing the existing equipment as the more cost-effective option.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission award a contract to Consolidated Pipe & Supply Co. to repair the existing McElroy HDPE Fusion Machine in the amount of \$29,145.03. Motion carried 2-0-1.

5. Contract Award – First Street EST Wind Rod Replacements – A. Burroughs

Mr. Burroughs presented a proposed contract for replacement of six wind rods at the First Street Elevated Storage Tank in the City of Brunswick. The wind rods provide structural bracing between the tank's legs and have experienced significant erosion, reportedly due to electrolysis. Staff noted that while the rods have not completely deteriorated, their condition presents a potential structural concern, and replacement is needed before a planned full rehabilitation of the tank.

Due to the specialized nature of the elevated work, local fabrication shops were unable to provide quotes. Two qualified providers submitted pricing, with Southern Corrosion providing the lowest quote at \$73,000, compared to a second quote exceeding \$100,000. Staff recommended proceeding with the repair rather than waiting for the tank's future rehabilitation and painting project.

Staff advised that the condition was identified during the most recent tank inspection and that the First Street tank, believed to date to the late 1960s, is among the tanks anticipated to require rehabilitation and repainting in a future tank painting contract.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission award a contract to Southern Corrosion for the replacement of six wind rods at the First Street Elevated Storage Tank in the amount of \$73,000. Motion carried 3-0.

6. Capital Equipment Purchase – Dunbar Creek Belt Press Transfer Pumps – A. Burroughs

Mr. Burroughs presented a request to replace two existing transfer pumps used to move digested solids from the aerobic digesters to the belt presses for dewatering prior to landfill disposal. The existing Gorman-Rupp Super T Series pumps were installed in the early 2000s and have provided approximately 25 years of service.

Staff obtained three quotes for replacement pumps. While two alternative manufacturers submitted slightly lower pricing, staff recommended maintaining the existing Gorman-Rupp equipment for compatibility and ease of replacement. The purchase is an approved capital item in the FY2027 budget. The recommended like-kind replacement from Templeton & Associates is \$13,000.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve the purchase of two Gorman Rupp for replacement of the Dunbar Creek Belt Press Transfer Pumps from Templeton & Associates in the amount of \$13,000. Motion carried 3-0.

6. Capital Equipment Purchase – South Port Air Compressor – A. Burroughs

Mr. Burroughs presented a request to purchase an air compressor for the Southport facility. The compressor operates the pneumatic wiper system for the existing UV disinfection system and supplies air to a pneumatic tank used to pressurize the plant's reuse-system water.

Staff explained that, unlike the newer Trojan UV systems installed at Dunbar Creek and Academy Creek, the Southport system uses a pneumatic wiping system. The wiper is necessary to prevent fouling of the

UV bulbs and maintain effective disinfection. The existing air compressor has become a recurring point of failure and requires replacement.

The purchase is included in the FY2027 wastewater division capital budget, with an original budget of \$8,000. Staff obtained multiple online quotes for the standard equipment, with the lowest price, including shipping, from Grainger at \$5,646.34.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission approve the purchase of a new air compressor for the South Port WPCF from Grainger in the amount of \$5,646.34. Motion carried 3-0.

6. Equipment Purchase – Academy Creek Aeration Basin Mixer Components – A. Burroughs

Mr. Burroughs presented a request to purchase replacement components for two aeration basin mixers at the Academy Creek Water Reclamation Facility. Staff explained that the mixers assist with oxygen transfer and keep solids suspended within the aeration basins. Aeration Basin 1 contains 12 mixers, while Aeration Basins 2 and 3 contain four mixers each.

The gearbox on AB1 Mixer No. 8 failed and was evaluated for repair. The repair quote was \$43,570; however, a new replacement gearbox is available from the manufacturer for \$25,532, with an estimated delivery time of approximately 50 days. Staff recommended purchasing the new gearbox rather than repairing the existing unit.

During the recent cleaning of AB2, staff identified a second mixer with a warped shaft and broken blades requiring replacement. A replacement shaft and blades were quoted at \$41,994. Staff recommended proceeding with the purchase in advance of taking AB2 offline in November to allow sufficient time for manufacturing and shipment so the work can be completed while the basin is out of service.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve the purchase of one gearbox and one aerator shaft for Academy Creek WPCF from Rodgers-Turner & Associates, Inc. in the amount of \$67,526.00. Motion carried 3-0.

6. Equipment Purchase – Distribution System Pressure Monitoring – A. Burroughs

Mr. Burroughs made a request to purchase equipment for installation of a remote water distribution system and pressure monitoring system. JWSC currently monitors system pressures at elevated storage tanks and, where appropriate, through local pressure transducers near well sites. The proposed project would expand monitoring by installing real-time pressure transducers at water connections serving the Commission's more than 160 sewer pump stations throughout Glynn County.

Staff explained that the additional monitoring will provide a real-time pressure map of the distribution system and allow staff to more quickly identify and narrow the location of potential leaks, identify valves that may have been left closed following maintenance, and assist with future system planning, including pressure and fire-flow needs. Staff cited a recent overnight pressure decrease of approximately 5 PSI in the City of Brunswick system as an example of how expanded monitoring could help narrow the area requiring investigation.

The project is included as an organizational goal in the FY2027 budget. Equipment will be purchased from USA Blue Book, Graybar, and World Electric in total amounts of \$41,841.30. Staff anticipates an additional \$5,000–\$6,000 in materials from the warehouse, which will be charged to the project. Installation will be performed in-house, with integration into the ongoing water production SCADA project.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission approve the purchase of the components for installation of a water distribution remote pressure monitoring system as presented in the amount of \$41,841.03. Motion carried 3-0.

DISCUSSION

1. Preliminary Financial Statements Month End July 31, 2026 – D. Owens

Mr. Owens presented the preliminary financial statements for the month ending July 31, 2026. He reviewed the Balance Sheet noting the Current Assets and Current Liabilities, and he briefed the Committee on the Combined Revenue Statement. The various Operating Revenues accounts were noted, and details on the Summary of Revenues and Summary of Expenses were highlighted.

Committee Chairman Cook asked if there was any further business to discuss. Hearing none, Committee Edgy made a motion seconded by Commissioner Watson to adjourn. Motion carried 3-0.

Commissioner Cook adjourned the meeting at 3:36 p.m.



Chuck Cook,
Finance Committee Chairman

Attest:



Adina Wilder,
Executive Committee Administrator