



BRUNSWICK-GLYNN COUNTY JOINT WATER & SEWER COMMISSION

October 16, 2026

**PROJECT: REQUEST FOR PROPOSAL NO. 27-005 ENGINEERING
SERVICES FOR OLD CYPRESS MILL ROAD TO COMMUNITY
ROAD WATER MAIN LOOP**

ADDENDUM: TWO (2)

**DUE DATE: ~~TUESDAY, OCTOBER 20, 2026 12:00PM, NOON~~
THURSDAY, OCTOBER 22, 2026 12:PM, NOON**

**THIS ADDENDUM IS FOR THE PURPOSE OF ANSWERING THE FOLLOWING
QUESTIONS:**

- 1) QUESTION: For the approximately 4700 linear feet of pipeline referenced in the RFP, what is the anticipated pipe diameter or range or diameters?**

ANSWER: 16" PVC

- 2) QUESTION: Can BGJWSC please clarify the intent of the requirement for a full-time Construction Administrator at 40 hours per week? Given the anticipated project scope and level of construction activity would the Owner consider allowing Construction Administration staffing to be scaled appropriately based on project needs and construction activity rather than requiring a fixed 40 hours per week for the duration of construction?**

ANSWER: The 40 hour inspection week is to provide uniform bid pricing from all bidders. Actual inspection hours will be based on need/JWSC approval and paid only as such.

- 3) **QUESTION:** Are geotechnical services anticipated or required as part of the consultants scope? If so, should these services be included within the proposing team, or does the Owner intend to contract directly with a geotechnical consultant/designated firm?

ANSWER: Prospective bidders should include all anticipated testing in their pricing. Geotechnical work will be required for railroad crossing as part of their permitting requirements.

- 4) **QUESTION:** Please confirm the number of hard-copy proposal packages required for submittal, as well as whether any original signatures or separately bound copies are required.

ANSWER: Prospective bidders should submit one (1) original hard copy and four (4) copies as well as one (1) electronic copy on USB. The original hard copy should contain original signatures.

- 5) **QUESTION:** Construction Surveying – Section 3.L: the RFP states that the Engineer shall “provide or coordinate professional surveying necessary during construction”, including construction staking, horizontal and vertical control for water-main installation, staking of the proposed water-main alignment, easement/right-of-way staking, verification of critical crossings and elevations, and surveying the necessary to document final installed conditions. Please confirm if BGJWSC intends for the selected Engineer (or a subcontractor of the Engineer), under its professional services contract, to perform/provide the construction surveying activities described in Section 3.L, in lieu of these activities being the responsibility of the construction Contractor. This clarification is requested to ensure that all proposers are including a consistent scope of construction surveying in their base fees, particularly since construction surveying is a separate fee item and the Total Proposed Professional Services Fee is used in the cost evaluation.

ANSWER: The selected Engineer shall provide all professional services necessary to advance the project from initial survey and investigation through final design, permitting, bidding, construction, project closeout, and preparation of final record drawings.

- 6) **QUESTION:** How many copies of the response should be submitted?

ANSWER: Please reference Question number 4 of this addendum.

- 7) **QUESTION:** Should the proposal have tabbed sections that follow proposal requirements or the evaluation criterion? The proposal requirements do not have a section titled “Railroad Permitting, Utility Coordination, and Construction Phase Experience” like the evaluation does. Additionally, no evaluation criteria is listed for Firm Information, References, or Exceptions and Assumptions.

ANSWER: Please tab your proposal to correspond to the Evaluation Criteria listed in the table below. The table has also been updated to reflect that “Railroad Permitting, Utility Coordination, and Construction Phase Experience” should fall under the criteria of “Project Understanding and Technical Approach”. Firm Information will be evaluated as part of evaluation criteria “Qualifications and Experience of Proposed Project Team”. “References” will be evaluated as part of evaluation criteria “Experience with Similar Water Main Projects”. “Exceptions and Assumptions” will not be part of the evaluation criteria but should still be included as Section H of the final proposal.

Evaluation Criterion	Points Per Evaluator	Combined Maximum
Project Understanding and Technical Approach	25	75
Qualifications and Experience of Proposed Project Team	15	45
Experience with Similar Water Main Projects	15	45
Project Understanding and Technical Approach	10	30
Project Schedule, Availability, and Ability to Perform	10	30
Quality Assurance/Quality Control and Overall Proposal Quality	5	15
Cost	20	60
TOTAL	100	300

- 8) **QUESTION:** How many hard copies of the proposal do we need to submit?

ANSWER: Please reference Question number 4 of this addendum.

- 9) **QUESTION:** How should we present the reference information? Is the JWSC looking for reference letters or will contact name, phone, and email suffice?

ANSWER: Please identify projects with scope, value, and name/contact information for project owner directly involved with the design and construction; i.e., Project Manager.

10) QUESTION: Can JWSC provide, prior to the proposal due date, some or all of the available information identified in Part 4 – BGJWSC Responsibilities, specifically existing water-system GIS data, existing record drawings, and existing utility information, so that proposers may use a common baseline of available system information in developing their technical approaches, scope assumptions, and fee proposals?

ANSWER: Please base the proposal on information provided with the advertisement. Additional information may be provided to the selected firm, including GIS shapefiles, and field/testing/SCADA information.

11) QUESTION: Does the BGJWSC maintain an existing hydraulic model of the water distribution system that will be made available to the selected Engineer? If so, please identify the modeling platform and the date of the most recent model update or calibration, if available.

ANSWER: The design team will be responsible for any modeling they believe to be necessary. The BGJWSC will provide appropriate asset information as requested in the form of a GIS shapefile.

12) QUESTION: Has BGJWSC conducted any previous coordination with the railroad owner regarding the proposed crossing? If so, can available correspondence, crossing requirements, conceptual studies, or other information resulting from that coordination be provided to proposers prior to the proposal due date?

ANSWER: No coordination has taken place.

13) QUESTION: Section 3.L includes construction staking and staking of the proposed water-main alignment within the Engineer's construction surveying responsibilities. Please confirm whether BGJWSC intends for the Engineer's survey team to provide construction layout/staking for the Contractor, or whether the Contractor will be responsible for construction layout with the Engineer's survey team providing project control, verification of critical locations and elevations, and surveying necessary for record documentation.

ANSWER: The selected Engineer shall provide all professional services necessary to advance the project from initial survey and investigation through final design, permitting, bidding, construction, project closeout, and preparation of final record drawings. This include construction layout and control.

14) QUESTION: If Contractor construction layout is intended to be included in the Engineer's scope, please clarify the baseline level of construction staking that should be included in the Total Proposed Professional Services Fee so that proposers are evaluated on a comparable basis. The RFP requires proposers to identify assumed construction survey mobilizations and provides for a unit price for additional mobilizations.

ANSWER: The level of staking expected should be comparative to similar projects.

15) QUESTION: Section 5.G requests at least three references for similar work performed within the previous five years. Is it acceptable for one of those references to be from Brunswick Glynn Joint Water and Sewer Commission personnel familiar with our work, or do all references need to be from external clients?

ANSWER: All references should be external.



All applicants under this Request for Proposal are kindly requested to acknowledge receipt of this Addendum in original only.

**ACKNOWLEDGEMENT
ADDENDUM: TWO (2)**

DATE: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

Signature

Title