



Brunswick-Glynn County Water and Sewer Commission

IFB No. 27-001 Invitation For Bid Construction Services for Highway 99 Water and Sewer Extension

Wednesday, July 29, 2026

**Mandatory Pre-bid teleconference on Thursday, August 13, 2026, at 4:00 p.m. EDT
Phone: 888.433.1222
Access Code: 3666131**

**Deadline for questions Wednesday, August 19, 2026, no later than 5:00 p.m. EDT
Questions must be directed in writing (via e-mail) to the
Purchasing Director, Pamela Drury-Crosby, email- pcrosby@bgjwsc.org**

**Bid Responses Due by:
12:00 NOON, EDT Tuesday, September 1, 2026, to:**

**Purchasing Division
Brunswick-Glynn County Water and Sewer Commission
1703 Gloucester Street
Brunswick, Georgia 31520
(912) 261-7100**

**Bids should be clearly labeled as follows:
"IFB No. 27-001
Construction Services for Highway 99 Water and Sewer Main Extension"**

**Submit responses in hard copy only; electronic or fax responses will not be accepted.
Responses received after the deadline or at any other locations will not be accepted.**

**FOR COMPLETE DETAILS OF THIS SOLICITATION, please visit the Commission website, utilizing the
following link:**

<http://www.bgjwsc.org/departments/procurement/>

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IFB 27-001 Construction Services for
Highway 99 Water and Sewer Extension

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**BRUNSWICK-GLYNN COUNTY
WATER AND SEWER COMMISSION
INVITATION FOR BID
No. 27-001
Construction Services for
Highway 99 Water and Sewer Extension**

1.0 INTRODUCTION

The Brunswick-Glynn County Water and Sewer Commission requests utility contractors to submit bids for furnishing all skill, labor, materials (unless noted otherwise), tools, equipment and incidentals required to install 3,873 linear feet of 12” water main and 943 linear feet of 8” gravity sewer main. The project is located in the north mainland district in Glynn County, Brunswick, Georgia and requires crossing a high traffic GDOT roadway (Highway 99).

Sealed bids will be received by the Brunswick-Glynn County Water and Sewer Commission at the Administrative Office located at, 1703 Gloucester Street, Brunswick, Georgia 31520 until **12:00 NOON EST on Tuesday, September 1, 2026**, at which time and place they will be publicly opened and read aloud.

2.0 SCOPE OF WORK

This project will require coordination with a private development project with those construction plans included as Exhibit A. The scope of work under the JWSC contract is:

1. Water Main: Installation of approximately 3,873 linear feet of 12-inch water main along Whiskey Road and Highway 99 from Shell Road, including:
 - a. Approximately 2,629 linear feet of 12-inch water main along Whiskey Road to the end of the Delta Crossing plans, and;
 - i. The scope shall be to install water main and associated appurtenances as shown in Exhibit B-1, B-2, and B-3.
 - b. 1,244 linear feet of 12-inch water main from Phase 1 to the end of Whiskey Road.
 - i. The scope shall be to install water main as shown in Exhibit B-4 and B-5.
2. Sewer Main: installation of approximately 943 linear feet of 8-inch gravity sewer main, including:
 - a. 157 linear feet of 8-inch gravity sewer main along Highway 99, and;
 - b. 786 linear feet off 8-inch gravity sewer main along Whiskey Road from Highway 99.
 - c. The scope shall be to install gravity sewer main as shown in Exhibit B-6, B-7, and B-8.

Owner will provide 12” water main materials and 8” gravity sewer main materials, except for 4 sanitary sewer manholes which will be the responsibility of the bidder to procure. Manholes are not being procured to allow the selected contractor to ensure there are no alignment issues with the installation of the gravity sewer main.

Under this project, the work will require coordination with a private development project on the property. Selected contractor agrees to work closely with the private development project to ensure no delays. Furthermore, selected contractor agrees that physical work will begin within two weeks of awarded bid.

All services performed shall be in accordance with the applicable Brunswick-Glynn County Water and Sewer Commission Standards. Firms expressing interest should be fully capable of providing the end results requested. All bids must cover the entire work required under this contract.

At the request of the Brunswick-Glynn County Water and Sewer Commission project manager, the Contractor will be responsible for having a representative attend any public meetings that are held regarding this project. This may include community and citizen that may or may not be scheduled outside of typical 8:00 a.m. – 5:00 p.m. working hours.

3.0 SPECIAL CONDITIONS

This project is partially funded by the US Department of Treasury and the State of Georgia under the American Rescue Plan Act (“ARPA”) The Commission is a subrecipient of this award and shall follow those guidelines along with the selected contractor for these services. As a result, Federal Procurement Standards apply as defined in the Code of Federal Regulations under Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Specifically all procurement activities for this solicitation must follow the procurement standards as detailed in **§§ 200.318 through 200.327**, <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>. Please be advised that photo documentation of installations, confirmation of final inspections, and strict record keeping of the physical installations are required. Additionally, timely coordination and communication with the Commission’s project manager and public information staff is essential. All pertinent information regarding work schedules, any anticipated service delays or disturbances to residents and business owners access to either their homes, places of business, and/or streets within the work area must be a priority. This is a crucial element of the work for the contractor selected for this project to consider as they conduct the physical work of this project. The firms must comply with all applicable state, local and federal regulations related to the services provided to the Commission. Specific Contract Provisions will apply to the resulting contract as defined in Title 2 /Subtitle A / Chapter II / Part 200 Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards, <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20II%20to%20Part%20200>. All potential bidders are advised to thoroughly review these contract requirements for their ability and intent to comply if awarded a contract.

Each firm’s experience and qualifications will be evaluated primarily as they relate to the firm’s ability to provide the services requested. The Brunswick Glynn County Water and Sewer Commission encourages Disadvantaged Business Enterprise (DBE) participation in this project. If subcontractors will be utilized by the contractor to complete any portion of the project work, the prime contractor must follow the same guidelines as defined under the federal procurement regulations related to this subject: [eCFR :: 2 CFR 200.321](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20II%20to%20Part%20200)

The selected firm shall be a responsible contractor and will be required to have sufficient personnel to complete the tasks required by this scope of services. The firm selected will complete the required tasks in a timely and efficient manner. The selected firm would be

expected to enter into a contract for services based upon an agreed fixed-firm price not to exceed amount.

All bids must be made on the bid form included with the Contract Documents for the proposed work.

No bidder may withdraw their bid for a period of thirty (30) days after the date set for the opening thereof. All bids shall remain valid for that period of time.

The award (if an award is made) will be made as provided in the bid. The award shall be made to the lowest responsive and responsible bidder, provided that if the Brunswick-Glynn County Water and Sewer Commission believes that the public interest will be best served by accepting other than the lowest bid, it shall have the authority to accept the bid that will best serve the public interest.

The Brunswick-Glynn County Water and Sewer Commission reserves the right to accept or reject any and all bids, alternate bids, or unit prices and/or waive any irregularities in any bid received.

The Contractor is to complete all work within (45) calendar days of receiving a signed notice to proceed. Specifically, the contract time shall commence upon Notice To Proceed and fully complete the Work within (30) calendar days to Substantial Completion and (15) calendar days from Substantial Completion to Final Completion and in accordance with the terms as stated in the contract agreement. The contractor further agrees to pay Owner, as liquidated damages, \$2,000 per day for each calendar day beyond the Contract Time Limit for Final Completion or extension thereof that Work remain incomplete, in accordance with the contract agreement. The Brunswick-Glynn County Water and Sewer Commission requires that the selected firm be available for weekly progress meetings (either onsite at Brunswick-Glynn County Water and Sewer Commission or via teleconference) with all noted deliverables by the end of the subsequent 30-day period. Additionally, updated project schedules will be required from contractor at each weekly progress meeting.

A bid guarantee in an amount not less than five percent (5%) of the amount bid must accompany each bid. Acceptable forms of bid guarantees are a bid bond, certified check or cashier's check made payable to the Brunswick-Glynn County Water and Sewer Commission. The Brunswick-Glynn County Water and Sewer Commission will return bid guarantees, other than bid bonds, to unsuccessful bidders as soon as practicable, but not sooner than the execution of a contract with the successful bidder. If for any reason whatsoever the successful Bidder withdraws from the competition after opening the bids, or refuses to execute the Contract, the Owner will proceed on the Bid Bond or deposit the certified check or cashier's check as damages for the Bidder's failure to enter into a contract for the work.

Performance and Payment bonds, each in an amount equal to one hundred percent (100%) of the contract amount will be required of the successful Contractor, to whom the contract for the work is awarded, to be provided at the time of executing said contract. The format for this is included in the sample contract documents.

The Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations. The Brunswick-Glynn County Water and Sewer Commission provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, disability, or veteran status. This policy

ensures all segments of the business community have access to supplying the goods and services needed by the Brunswick-Glynn County Water and Sewer Commission.

The Brunswick-Glynn County Water and Sewer Commission will make an award only to a responsible firm possessing the ability to perform successfully under the terms and conditions of the procurement. Consideration will be given to such matters as firm integrity, compliance with public policy, record of past performance, and financial and technical resources.

The Brunswick-Glynn County Water and Sewer Commission has exclusive and sole discretion to determine the firm whose services will be most advantageous to the Brunswick-Glynn County Water and Sewer Commission, and reserves the right to reject all firms. A number of firms may be asked to express their interest in regard to these services in the form of a bid. Following the receipt of Bids, a certain firm or firms may be selected for further consideration.

The contract, if awarded, will be awarded to the lowest responsive, responsible Bidder. The determination of the Bidder's responsibility will be made by the Brunswick-Glynn County Water and Sewer Commission based on whether the Bidder:

- Maintains a permanent place of business,
- Has the appropriate technical experience,
- Has ability to meet schedule requirements,
- Has adequate equipment to do the work properly and expeditiously,
- Has suitable financial means to meet obligations incidental to this work, and

The Bidder shall furnish, to the Brunswick-Glynn County Water and Sewer Commission, all such information and data for this purpose as the Brunswick-Glynn County Water and Sewer Commission may request. The Brunswick-Glynn County Water and Sewer Commission reserves the right to reject any bid if the evidence submitted by, or investigation of, the Bidder fails to satisfy the Brunswick-Glynn County Water and Sewer Commission that he is properly qualified to carry out the obligations of the Contract.

The determination of responsiveness will be made by the Brunswick-Glynn County Water and Sewer Commission based on a consideration of whether the Bidder has submitted a complete Bid Form without irregularities, excisions, special conditions, or alternative bids for any item unless specifically requested in the Bid Form.

The Brunswick-Glynn County Water and Sewer Commission reserves the right to reject any and all bids including without limitation, the right to reject any or all nonconforming, nonresponsive, unbalanced or conditional bids; the right to award each of the contract components individually or to a single qualified Bidder; the right to waive technicalities and make an award in the best interest of the Brunswick-Glynn County Water and Sewer Commission; the right to award any, all or none.

4.0 PROPOSED SOLICITATION SCHEDULE

The Brunswick-Glynn County Water and Sewer Commission anticipates the following Schedule of Events for this solicitation but reserves the right to amend the proposed schedule without notice at either the convenience or needs of the Brunswick-Glynn County Water and Sewer Commission staff and Governing Board.

Date	Event
Wednesday, July 29, 2026	Solicitation Released; Bid Docs Available for prospective Bidders
Thursday, August 13, 2026 – 4:00 p.m. EDT	Pre-Bid Teleconference (MANDATORY) Phone: 888.433.1222 Access: 3666131
Wednesday, August 19, 2026 - 5:00 p.m. EST	Deadline for Questions
Tuesday, September 1, 2026 – NOON EDT	Bids Due
Thursday, September 17, 2026	Anticipated Award Date
09/18-10/1/2026	Contract Execution Period, Pre-Construction Meeting; Notice To Proceed Issued

Plans, specifications, and bidding documents are on file at the Brunswick-Glynn County Water and Sewer Commission Administration Office, 1703 Gloucester Street, Brunswick, GA 31520. All documentation related to this solicitation will be available on the Brunswick-Glynn County Water and Sewer Commission website.

<https://www.bgjwsc.org/departments/procurement/>

Bidders are encouraged to check the website throughout the solicitation process as all updates will be posted there via addenda. Bidders shall thoroughly review all documentation associated with the solicitation prior to submitting a bid.

The selected firm shall be responsible for obtaining any additional information needed for their evaluation and completion of work. Additional evaluation activities will be the responsibility of the selected firm. Any costs involved with additional information are the responsibility of the selected firm.

The Bidder is encouraged to examine the location of the work and inform himself fully as to the conditions present at the site. A mandatory pre-bid teleconference will be held on **Thursday, August 13, 2026, at 4:00 p.m. EST.** Interested bidders are asked to pre-register with the Procurement Director, Pamela Drury-Crosby to obtain login credentials for the call and associated meeting agenda no later than 9:00 a.m. EST on Thursday, August 13, 2026.

Additional information and clarifications desired by a Bidder shall be requested from the Brunswick-Glynn County Water and Sewer Commission in writing and if explanations are necessary, a reply shall be made in the form of an Addendum. Any and all such interpretations and any supplemental instructions will be in the form of written Addenda, which, if issued, shall be emailed to all prospective Bidders, a copy of which will also be posted to Brunswick-Glynn County Water and Sewer Commission website Procurement Solicitation Event page.

Every request for such clarification shall be in writing via email addressed to the Purchasing Director, Pam Crosby at pcrosby@bgjwsc.org. Any verbal statements regarding the same by any person prior to the award shall be considered not authoritative and not binding. **The deadline for questions is 5:00 p.m. EST on Wednesday, August 19, 2026.**

5.0 INSURANCE REQUIREMENTS

The description section of your insurance certificate must read:

Brunswick-Glynn County Water and Sewer Commission is named as an additional insured on all coverage except Workers' Compensation as per written contract. A waiver of Subrogation applies to all policies shown above as per written contract.

Insurance Requirements

Before starting and until acceptance of the Work by Brunswick-Glynn County Water and Sewer Commission, and without further limiting its liability under the Contract, Company shall procure and maintain at its sole expense, insurance of the types and in the minimum amounts stated below:

SCHEDULE

AMOUNT

Workers' Compensation

Georgia Statutory coverage
and Employer's Liability (including
appropriate Federal Acts)

Statutory Limits (Workers' Compensation)
\$500,000 Bodily Injury each accident
\$500,000 Bodily Injury by Disease each Employee
\$1,000,000 Bodily Injury policy limit

Commercial General Liability

Premises-Operations
Products-Completed Operations
Contractual Liability
Independent Contractors
Broad Form Property Damage
Explosion, Collapse and Underground
Hazards (XCU Coverage) as appropriate
Primary and Non Contributory

\$1,000,000 each occurrence
\$2,000,000 annual aggregate for bodily injury
and property damage, combined single limit

Automobile Liability

All autos-owned, hired,
or non-owned

\$1,000,000 each occurrence, combined single limit

Excess or Umbrella Liability

(This is additional coverage and limits \$2,000,000 each occurrence and annual aggregate
above the following primary insurance:

Employer's Liability, Commercial General
Liability and Automobile Liability)

Company's Commercial General Liability and Excess or Umbrella Liability policies shall be effective for two years after Work is complete. The above Indemnification provision is separate and is not limited by the type of insurance or insurance amounts stated above. The General liability shall contain a "Per Project Aggregate."

Company shall specify Brunswick-Glynn County Water and Sewer Commission as an additional insured for all coverage except Workers' Compensation and Employer's Liability. Such insurance shall be primary and non-contributory as to any and all other insurance or self-insurance maintained by Brunswick-Glynn County Water and Sewer Commission. The company shall include a Waiver of Subrogation on all required insurance in favor of Brunswick-Glynn County Water and Sewer Commission, its commission members, employees, agents, successors, and assigns.

Such insurance shall be written by a company or companies authorized to do business in the State of Georgia, rated at least A- VII by A M Best and satisfactory to Brunswick-Glynn County Water and Sewer Commission. Prior to commencing any Work under this Contract, certificates evidencing the maintenance of the insurance shall be furnished to Brunswick-Glynn County Water and Sewer Commission for approval.

6.0 INSTRUCTIONS FOR BID SUBMITTAL

Bids are to be submitted with:

- Bid Form from Section 7.0
- A detailed description of the services provided for each line item / equipment location of the project
- Time period for each line item/ equipment location of the project and overall project workflow
- Acknowledgement for any addenda issued
- Bid Bond

Forms:

- Oath
- Affidavit
- Representation
- E-Verify Affidavit
- Certificate of Drug Free Workplace

Please submit one (1) original plus (1) one hard copy and (1) one electronic USB of the bid package.

Sealed bids are due by 12:00 noon (EST) on Tuesday, September 1, 2026. Mandatory label required on outside of envelope: **“IFB No. 27-001 Construction Services for Highway 99 Water and Sewer Extension”**. Bids are due by the time and on the date listed above.

ALL LATE BIDS FOR WHATEVER REASON WILL BE RETURNED UNOPENED.

7.0 BID FORM

IFB No. 27-001 Construction Services for Highway 99 Water and Sewer Extension

Item	Description	Quantity	Units	Unit Price	Extended Total
1	Mobilization	1	LS	\$ -	\$ -
2	Clearing and Grubbing	1	LS	\$ -	\$ -
3	Traffic Control	1	LS	\$ -	\$ -
4	12" C900 PVC Water Main Installation, Complete in Place	3100	LF	\$ -	\$ -
5	12" SDR11 HDPE Water Main Installation, Complete in Place	773	LF	\$ -	\$ -
6	12" Gate Valve, Inline, Complete in Place	10	EA	\$ -	\$ -
7	20" SDR11 HPDE Casing Installation, Complete in Place	140	LF	\$ -	\$ -
8	6" DR18 PVC Water Main Installation, Complete in Place	100	LF	\$ -	\$ -
9	Hydrant Installation, Complete in Place	7	EA	\$ -	\$ -
10	8" SDR26 Gravity Sewer Installation, Complete in Place	943	LF	\$ -	\$ -
11	Precast Concrete Manholes, Complete in Place	4	EA	\$ -	\$ -
12	Erosion Control and Reseeding	1	LS	\$ -	\$ -
TOTAL (All line items 1 - 12)					

TOTAL BASE BID (Figures): \$ _____

(Words): _____

TOTAL ALTERNATES (Figures): \$ _____

(Words): _____

Bidders Name: _____

Signature: _____

Company Name: _____

Date: _____

OATH

State of Georgia
City of Brunswick
County of Glynn

I, _____ (name of individual), solemnly swear that in the procurement of the contract for

**No. 27-001
Construction Services for
Highway 99 Water and Sewer Extension
GLYNN COUNTY GEORGIA**

that I, nor any other person associated with me or my business, corporation, or partnership, has prevented or attempted to prevent competition in the bidding or Bids of said project or from submitting a bid for this project by any means whatever.

Lastly, I swear that neither I, nor any other person associated with me, or my business, Corporation or partnership has caused or induced any other bidder to withdraw his/her bid from consideration for this project. Said oath is filed in accordance with the requirements set forth in O.C.G.A. § 36-91-21 (e).

This the _____ day of _____ 2026.

Name of Party: _____

Corporate or Partnership Name: _____

Sworn to and subscribed before me this the ____ day of _____ 2026.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(SEAL)

BID BOND

State of Georgia City of Brunswick
County of Glynn

KNOW ALL MEN BY THESE PRESENT, that we, _____

_____, as Principal, and

_____, as Surety, are held and firmly bound unto the

Brunswick-Glynn County Water and Sewer Commission in the not to exceed sum of _____ Dollars

(\$ _____) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, personal representatives, successors, and assign, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted to the Brunswick-Glynn County Water and Sewer Commission a Bid for:

**No. 27-001
Construction Services for Highway 99 Water and Sewer Extension
GLYNN COUNTY, GEORGIA**

NOW THEREFORE, the conditions of this obligation are such that if the Bid be accepted, the Principal shall, within fifteen days (15) days after receipt of conformed Contract Documents, execute a contract in accordance with the Bid upon the terms, conditions and prices set forth therein, and in the form and manner required by the Brunswick-Glynn County Water and Sewer Commission and execute a sufficient and satisfactory Performance Bond and Payment bond payable to the Brunswick-Glynn County Water and Sewer Commission, each in an amount of one hundred percent (100%) of the total contract price, in form and with security satisfactory to the Brunswick-Glynn County Water and Sewer Commission, then this obligation shall be void; otherwise, it shall be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all to the foregoing requirements within the time specified above, immediately pay to the aforesaid Brunswick-Glynn County Water and Sewer Commission, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

This bond is given pursuant to and in accordance with the provisions of O.C.G.A. § 36-91- 50 *et seq.*, as amended from time to time, and all the provisions of the law referring to this character of bond as set forth in said sections or as may be hereinafter enacted and these are hereby made a part hereof to the same extent as if set out herein in full.

(Continued on Next Page)

IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and said Surety has hereunto caused to be affixed to its corporate signature and seal, by its duly authorized officers, on

This the ____ day of _____, 2026.

PRINCIPAL: _____

Signed and sealed in the By: _____

Presence of: Title : _____

1. _____

2. _____

=====

SURETY: _____

Signed and sealed in the By: _____

Presence of: Title : _____

1. _____

2. _____

AFFIDAVIT

This Bid is submitted to Brunswick-Glynn County Water and Sewer Commission by the undersigned who is an authorized officer of the company and said company is licensed to do business in Glynn County, Georgia. Further, the undersigned is authorized to make these representations and certifies these representations are valid. The Bidder recognizes that all representations herein are binding on the Company and failure to adhere to any of these commitments, at the Brunswick-Glynn County Water and Sewer Commission's option, may result in a revocation of the granted contract.

Consent is hereby given to the Brunswick-Glynn County Water and Sewer Commission to contact any person or organization in order to make inquiries into legal, character, technical, financial, and other qualifications of the Bidder.

The Bidder understands that, at such time as the Brunswick-Glynn County Water and Sewer Commission decides to review this Bid, additional information may be requested. Failure to supply any requested information within a reasonable time may result in the rejection of the Bid with no re-submittal rights.

The successful Bidder understands that the Brunswick-Glynn County Water and Sewer Commission, after considering the legal, financial, technical, and character qualifications of the Bidder, as well as what in the Brunswick-Glynn County Water and Sewer Commission's judgment may best serve the interest of its rate payers and employees, may grant a contract.

The successful Bidder understands that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

Any contract issued will be on the basis of the Bidder's service, financial plans and arrangements being feasible and adequate to fulfill the conditions set forth in this project and the successful Bidder's response.

Company Name: _____

Authorized Person: _____ Signature: _____

(Print/Type)

Title: _____ Date: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

REPRESENTATION

EQUAL EMPLOYMENT OPPORTUNITY (EEO) PRACTICE:

EEO Plan: The successful Bidder will develop and implement an EEO policy that, as a minimum, will recruit, hire, train, and promote, at all levels, without regard to race, color, religion, national origin, sex, or age, except where sex or age is a bona fide occupational qualification.

EEO For Veterans/Handicapped: The successful Bidder will also provide equal employment opportunities for qualified disabled veterans, handicapped persons and veterans of the Vietnam Era.

EEO For Successful Bidder Programs: The successful Bidder will ensure equal employment opportunity applies to all terms and conditions of employment, personnel actions, and successful Bidder-sponsored programs. Every effort shall be made to ensure that employment decisions, programs and personnel actions are non-discriminatory. That these decisions are administered on the basis of an evaluation of an employee's eligibility, performance, ability, skill, and experience.

EEO Acquisitions: The successful Bidder will develop and implement a policy that will give equal opportunity to the purchase of various goods and services from small businesses and minority-owned businesses.

a. Does the Bidder have the above EEO policy in place?

☐ Yes

☐ No

b. If the answer to a. above is no, will the Bidder have such a policy in place for the project?

☐ Yes

☐ No

Statement of Assurance: The Bidder herein assures the Brunswick-Glynn County Water and Sewer Commission that it is in compliance with Title VI & VII of the 1964 Civil Rights Act, as amended, in that it does not on the grounds of race, color, national origin, sex, age, disability, or veteran status, discriminate in any form or manner against employees or employers or applicants for employment and is in full compliance with A.D.A.

(Firm's Name)

(Authorized Signature)

(Title)

(Date)

CERTIFICATE OF DRUG FREE WORKPLACE

In order to have a drug- free workplace, a business shall:

Publish a statement notifying employees that the unlawful, manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

As a condition of working on the commodities or contractual services then under bid, the employee shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Company Name: _____

Authorized Signature: _____

Title: _____

Date: _____

E-VERIFY CONTRACTOR AFFIDAVIT AND **AGREEMENT**

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Water and Sewer Commission and Contractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with the Brunswick-Glynn County Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: "E-Verify", web address <https://e-verify.uscis.gov/enroll/>* operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], *in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.* The undersigned Contractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.

The undersigned Contractor agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Water and Sewer Commission, Contractor will secure from each subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees the Contractor will advise the Brunswick-Glynn County Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor's name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Contractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

(Continued on Next Page)

E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Contractor

Title of Authorized Officer or Agent of Contractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me on this the _____ day of _____, 2026.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

E-VERIFY SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Water and Sewer Commission and Subcontractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned subcontractor verifies its compliance with

O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with _____ a Contractor contracting with the Brunswick-Glynn County Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: E-Verify”, web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91.* The undersigned Subcontractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.

The undersigned Subcontractor agrees that, should it employ or contract with any other subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Water and Sewer Commission, Subcontractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13- 10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Subcontractor further agrees the Subcontractor will advise the Brunswick- Glynn County Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor’s name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Subcontractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

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E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Subcontractor

Title of Authorized Officer or Agent of Subcontractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this the _____ day of _____, 2026.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Note: To be obtained and maintained by prime contractor if subs are used

CERTIFICATE OF INSURANCE

This is to certify that _____

(Insurance Company)

of _____

(Insurance Company Address)

has issued policies of insurance, as identified by a policy number to the insured name below, and that such policies are in full force and effect at this time. Furthermore, this is to certify that these policies meet the requirements described in the General Conditions of this project; and it's agreed that none of these policies will be canceled or changed so as to affect this Certificate until thirty (30) days after written notice of such cancellation or change has been delivered to:

BRUNSWICK-Glynn County WATER AND SEWER COMMISSION

1703 GLOUCESTER STREET, BRUNSWICK, GEORGIA 31520

It is further agreed that the Brunswick-Glynn County Water and Sewer Commission shall be named as an additional insured on the Contractor's policy.

1. **Insured:**

2. **Project Name:**

No. 27-001

**Construction Services for Highway 99 Water and Sewer
Extension**

GLYNN COUNTY, GEORGIA

3. **Policy Number(s):**

(Insurance Company)

(Authorized Representative)

Date:

Address:

Note: Please attach Certificate of Insurance form to this page at time of Contract Execution