



**Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Thursday, May 21, 2026, at 2:00 PM**

COMMISSION MINUTES

PRESENT:

**G. Ben Turnipseed, Chairman
Charles Cook, Vice-Chairman
Mike Fields, Commissioner
Wayne Neal, Commissioner
Bill Edgy, Commissioner
Clayton Watson, Commissioner**

ALSO PRESENT:

**Andrew Burroughs, Executive Director
Charles A. Dorminy, HBS Legal Counsel
LaDonnah Roberts, Deputy Executive Director
Todd Kline, Director of Engineering
Pam Crosby, Director of Procurement
Adina Wilder, Executive Commission Administrator
David Owens, Director of Finance/CFO
Christa Free, Procurement Coordinator
Derrick Simmons, Superintendent – Water Distribution
Kirk Young, Director of Wastewater
Chris Valley, Utility Service Worker
Clint Bunkley, Wastewater Operator
Leah Royster, Wastewater Operator
Jacoby Ladson, Wastewater Operator
Paul Christian, Roberts Civil Engineering**

ABSENT:

Lance Sabbe, Commissioner

MEDIA PRESENT:

None

Chairman Turnipseed called the meeting to order at 2:00 PM.

Chairman Neal provided the Invocation, and Commissioner Cook led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Chairman Turnipseed opened the Public Comment Period. There being no citizens that wished to address the Commission, Chairman Turnipseed closed the Public Comment Period.

Chairman Turnipseed made a request to excuse Commissioner Sabbe from the meeting; Commissioner Cook made a motion seconded by Commissioner Neal. Motion carried 6-0.

COMMITTEE UPDATES

Facilities Committee – Chairman Turnipseed provided an update on the Facilities Committee Meeting held on May 20, 2026.

Finance Committee – Committee Chairman Cook provided an update on the Finance Committee Meeting held on May 20, 2026.

STAFF RECOGNITION

**Chris Valley, Water Distribution Operator
Clint Bunkley, Wastewater Operator Class 3
Jacoby Ladson, Wastewater Operator Class 3
Leah Royster, Wastewater Operator Class 3**

APPROVAL

1. Minutes from April 16, 2026, Commission Meeting

Commissioner Cook made a motion seconded by Commissioner Watson to approve the minutes from April 16, 2026, regular Commission Meeting. Motion carried 6-0.

2. Executive Session Minutes of April 16, 2026

Commissioner Cook made a motion seconded by Commissioner Neal to approve the Executive Session minutes from March 19, 2026, 2026. Motion carried 6-0.

3. Variance Appeal – Reeves Whitlock Lane Lab – A. Burroughs

Mr. Burroughs presented an appeal from Reeves Construction regarding a variance request for a temporary asphalt testing laboratory associated with the I-95 project. County ordinance requires new construction within 500 feet of a public water or sewer system to connect to those utilities; however, the temporary laboratory trailer, which contains only one restroom, would require approximately 1,100 feet of sewer infrastructure and an estimated \$83,000 investment to connect to the nearest sewer line. Because the ordinance only authorizes administrative variances for single-family residential properties, staff denied the request and forwarded the appeal to the Board of Commissioners for consideration.

Representatives explained that the laboratory is a temporary facility expected to remain on site through the completion of current paving projects and that wastewater would be managed through an existing holding tank serviced by a licensed waste management company. Committee members discussed the unique nature of the request, potential future implications, and the ability to limit the variance to the specific permit and temporary use.

Commissioner Neal made a motion seconded by Commissioner Edgy that the Brunswick-Glynn Joint Water and Sewer Commission approves a variance request for Parcel 03-08946 requiring the parcel to connect to the public sewer system. Motion carried 6-0.

4. Equipment Purchase – Academy Creek Clarifier Rehab – A. Burroughs

Mr. Burroughs reviewed the proposed purchase of clarifier equipment for the Academy Creek Wastewater Treatment Plant rehabilitation project. Staff explained that the Board previously approved a progressive design-build contract to rehabilitate the facility's six existing clarifiers, including restoration of the concrete structures and replacement of internal mechanical components.

Working with the contractor and design engineer, staff evaluated three equipment proposals and recommended purchasing the equipment directly to avoid contractor overhead and markup costs, resulting in an estimated savings of approximately \$68,800. The proposed purchase includes new clarifier mechanisms, launders, weirs, scum baffles, scraper arms, dual skimmer arms, and associated components necessary to improve clarifier performance and reliability.

The recommended equipment package combines clarifier mechanisms from Evoqua Water Technologies and launders and related components from NEFCO Systems at a total cost of \$3,805,000. Staff also noted the long lead times associated with the equipment and the need to place orders in advance to maintain the project schedule.

Commissioner Watson made a motion seconded by Commissioner Cook that the Brunswick-Glynn Joint Water and Sewer Commission approve the purchase of clarifier equipment from Evoqua Water Technologies and NEFCO Systems in the amount of \$3,805,000. Motion carried 6-0.

5. Water Main Bulk Materials Purchase – A. Burroughs

Mr. Burroughs reported a request to purchase bulk water main materials for two upcoming infrastructure projects. The first project involves relocating an existing water main at Howard Coffin Park to accommodate the City of Brunswick's living shoreline drainage improvements, while the second project will install a new section of water main along Highway 99 north toward I-95 to support future system looping and improve water distribution reliability.

To obtain more favorable pricing, staff combined the material needs for both projects into a single procurement package. Quotes were requested from five vendors, with three responses received. The lowest responsive quote was submitted by Consolidated Pipe & Supply in the amount of \$276,515.45.

The purchase includes hydrants, valves, PVC and HDPE pipe, and related fittings and accessories necessary for construction. Staff noted that the materials will be received into inventory and charged to the respective capital projects as they are installed.

Commissioner Fields made a motion seconded by Commissioner Watson that the Brunswick-Glynn Joint Water and Sewer Commission approve the purchase of water main materials from Consolidated Pipe & Supply Company in the amount of \$276,515.45. Motion carried 6-0.

6. PS 4022 Pumps Purchase – A. Burroughs

Mr. Burroughs reviewed a request to purchase replacement pumps for Pump Station 4002; a critical wastewater lift station located in downtown Brunswick that serves all sanitary sewer flows south of Gloucester Street.

Mr. Burroughs explained that the station's two existing pumps are more than ten years old, have undergone multiple repairs, and are approaching the end of their useful life. Due to the station's importance and current pump lead times ranging from 15 to 22 weeks, it was recommended to proceed with the purchase in advance of the capital project funding scheduled to begin on July 1, 2026.

Three proposals were received from KSB, Sulzer, and Xylem. After accounting for freight costs, the lowest responsive proposal was submitted by Sulzer in the amount of \$125,968.90. The replacement pumps will maintain the station's existing pumping capacity of 2,500 gallons per minute and are intended as in-kind replacements rather than a system expansion.

Commissioner Cook made a motion seconded by Commissioner Watson that the Brunswick-Glynn Joint Water and Sewer Commission approve the purchase of pumps for PS 4002 from Hydra Service, Inc. in the amount of \$125,968.90. Motion carried 6-0.

7. PS 4002 Pumps Installation – A. Burroughs

Mr. Burroughs reviewed a contract for the installation of the replacement pumps previously approved for Pump Station 4002. Staff explained that the project involves more than simply replacing the pumps, as the dry-pit station requires modifications to the existing pump support structures and the fabrication of new support stands to accommodate the new equipment.

Three installation quotes were received, with Cornerstone Mechanical submitting the lowest proposal at \$46,700.

Commissioner Neal made a motion seconded by Commissioner Cook that the Brunswick-Glynn Joint Water and Sewer Commission approve the installation of pumps for PS 4002 by Cornerstone Mechanical in the amount of \$46,700. Motion carried 6-0.

8. Academy Creek Grit Auger Modifications – A. Burroughs

Mr. Burroughs reviewed a proposed modification to the grit handling system at the Academy Creek Wastewater Treatment Plant. Mr. Burroughs explained that the current configuration of the grit classifier and bar screen discharge systems makes it difficult to efficiently position roll-off containers to collect material from both processes, resulting in grit frequently spilling onto the ground and requiring manual cleanup.

The project would replace the existing worn grit auger discharge assembly and rotate it 90 degrees, allowing a dedicated roll-off container to be positioned for grit collection and improving operational efficiency. Staff noted that the auger requires replacement due to wear and deterioration, making the additional modification a cost-effective improvement.

Two quotes were received for fabrication and installation of the modified assembly, with K Machine submitting the lowest proposal at \$38,530. Committee members discussed the age of the system, ongoing maintenance challenges, and whether a full grit chamber replacement would be more appropriate; however, staff advised that the proposed modification provides a practical and economical solution within current budget constraints. Following discussion, the committee recommended approval of the grit auger modification project with K Machine in the amount of \$38,530.

Commissioner Fields made a motion seconded by Commissioner Edgy that the Brunswick-Glynn Joint Water and Sewer Commission approve the modifications to the Academy Creek Grit Discharge Auger by K Machine Industrial Services, LLC in the amount of \$38,530. Motion carried 6-0.

9. Dunbar Creek Clarifier #1 Repair – A. Burroughs

Mr. Burroughs reviewed a proposed rehabilitation project for Clarifier #1 at the Dunbar Creek Wastewater Treatment Plant. Mr. Burroughs explained that the recent completion of Clarifier #3 has provided the operational flexibility needed to temporarily take an existing clarifier offline for comprehensive inspection and maintenance, something that was previously difficult without risking treatment capacity.

Following inspection, several repairs were identified for Clarifier #1, including repairing steel supports for the suction header, replacing structural components associated with the scum wiper system, reattaching the scum wiper, and resealing the clarifier's V-notch weirs.

Three quotes were obtained for the work, with K Machine Industrial Services submitting the lowest proposal at \$38,600.

Commissioner Watson made a motion seconded by Commissioner Fields that the Brunswick-Glynn Joint Water and Sewer Commission approve repair of Dunbar Creek Clarifier #1 by K Machine Industrial Services, LLC in the amount of \$38,600. Motion carried 6-0.

10. Infrastructure Dedications / Conveyance of Easements / Conveyance of Public R/W – T. Kline

Mr. Kline presented items for review under infrastructure dedications and easement conveyance for the following infrastructures:

1. River Ford
2. Demere Hanger
3. Sweetwater Phase III
4. Hillpointe Warehouse
5. Brunswick Country Club
6. Horton Way Forcemain
7. Glynn County Demere Road

Commissioner Cook made a motion seconded by Commissioner Watson that the Brunswick-Glynn Joint Water and Sewer Commission approve and accept these requests to accept infrastructure dedications, conveyance of easements, and conveyance of Public R/W with associated documentation for items #1 - #7. Motion carried 6-0.

EXECUTIVE DIRECTOR'S UPDATE

The Executive Director provided an update on upcoming meetings and project activities. He announced that JWSC's annual Budget and Rates Town Hall meetings would be held on June 10, 2026, at the JWSC Administrative Office and on June 11, 2026, at the Casino on St. Simons Island. He noted that the mainland meeting was relocated from Howard Coffin Park due to scheduling conflicts with recreation programs. Although no rate adjustments are proposed for the upcoming fiscal year, JWSC will continue its annual public outreach process through the town hall meetings.

The Executive Director also reported that proposals for the Pump Station 4119 and 3103 projects would be received prior to the next Board meeting and are expected to be presented for consideration.

In addition, staff anticipate bringing forward the installation contract for the Academy Creek clarifier rehabilitation equipment and may also receive the final report for the McKim & Creed project before the next meeting. He concluded by noting that several major projects remain underway as the organization enters the summer season and reminded the Board that JWSC offices would be closed in observance of Memorial Day.

CHAIRMAN'S UPDATE

The Chairman expressed appreciation to the Board for approving the agenda items presented during the meeting, particularly the facilities-related projects aimed at improving JWSC's infrastructure and equipment. He noted that investing in plant improvements demonstrates support for the organization's operations staff and technicians, who will be responsible for maintaining these facilities for years to come.

The Chairman thanked staff for their efforts in advancing these projects and stated that the improvements position JWSC for continued success in the coming year. He also reminded Commissioners of the upcoming GWP Conference scheduled to be held in Savannah in July and encouraged interested Board members to attend.

Chairman Turnipseed requested a motion to adjourn to Executive Session for matters of Property and Personnel.

Commissioner Neal made a motion seconded by Commissioner Watson to adjourn to Executive Session to discuss Property and Personnel. Motion carried 6-0.

Commissioners returned to the Commission Chambers. Chairman Turnipseed entertained a motion to return from Executive Session.

Commissioner Neal made a motion seconded by Commissioner Edgy to return from Executive Session. Motion carried 6-0.

12. 7199 Highway 99 Property Agreement Modification

Discussion related to the property acquisition located at 7199 Highway 99 Property Agreement for executive favor.

Commissioner Neal made a motion seconded by Commissioner Sabbe that the Brunswick-Glynn Joint Water and Sewer Commission approve the property acquisition Agreement with modifications discussed during Executive Session, 7199 Highway 99 Property Agreement. Motion carried 6-0.

ADJOURN

There being no additional business to bring before the Commission, Chairman Turnipseed requested a motion to adjourn the meeting.

Commissioner Cook made a motion seconded by Commissioner Watson to adjourn the meeting. Motion carried 6-0.

The Chairman adjourned the meeting at 3:05 PM.



G. Ben Turnipseed,
Commission Chairman

Attest:



Adina Wilder,
Executive Commission Administrator