



Brunswick-Glynn Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Wednesday, May 20, 2026, at 3:00 PM

FINANCE COMMITTEE MINUTES

MEMBERS PRESENT: Finance Committee Chairman, Chuck Cook
Commissioner Clayton Watson
Commissioner Bill Edgy
Andrew Burroughs, Executive Director

ALSO PRESENT: Ben Turnipseed, Commission Chairman
LaDonnah Roberts, Deputy Executive Director
Pam Crosby, Director of Procurement
David Owens, Director of Finance
Adina Wilder, Executive Commission Administrator

MEDIA PRESENT: None

Committee Chairman Watson called the meeting to order at 3:00 p.m.

PUBLIC COMMENT PERIOD

Committee Chairman Cook opened the Public Comment Period. There being no citizens that wished to address the Committee, Committee Chairman Cook closed the Public Comment Period.

APPROVAL

1. Minutes from April 15, 2026, Finance Committee Meeting

Commissioner Watson made a motion seconded by Commissioner Edgy to approve the minutes of April 15, 2026, Finance Committee Meeting. Motion carried 3-0.

2. Academy Creek Clarifier Mechanisms Purchase – A. Burroughs

Mr. Burroughs reviewed the proposed purchase of clarifier equipment for the Academy Creek Wastewater Treatment Plant rehabilitation project. Staff explained that the Board previously approved a progressive design-build contract to rehabilitate the facility's six existing clarifiers, including restoration of the concrete structures and replacement of internal mechanical components.

Working with the contractor and design engineer, staff evaluated three equipment proposals and recommended purchasing the equipment directly to avoid contractor overhead and markup costs, resulting in an estimated savings of approximately \$68,800. The proposed purchase includes new clarifier mechanisms, launders, weirs, scum baffles, scraper arms, dual skimmer arms, and associated components necessary to improve clarifier performance and reliability.

The recommended equipment package combines clarifier mechanisms from Evoqua Water Technologies and launders and related components from NEFCO Systems at a total cost of \$3,805,000. Staff also noted the long lead times associated with the equipment and the need to place orders in advance to maintain the project schedule.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission approve purchasing clarifier equipment from Evoqua Water Technologies and NEFCO Systems in the amount of \$3,805,000. Motion carried 3-0.

3. Water Main Bulk Materials Purchase – A. Burroughs

Mr. Burroughs reported a request to purchase bulk water main materials for two upcoming infrastructure projects. The first project involves relocating an existing water main at Howard Coffin Park to accommodate the City of Brunswick's living shoreline drainage improvements, while the second project will install a new section of water main along Highway 99 north toward I-95 to support future system looping and improve water distribution reliability.

To obtain more favorable pricing, staff combined the material needs for both projects into a single procurement package. Quotes were requested from five vendors, with three responses received. The lowest responsive quote was submitted by Consolidated Pipe & Supply in the amount of \$276,515.45.

The purchase includes hydrants, valves, PVC and HDPE pipe, and related fittings and accessories necessary for construction. Staff noted that the materials will be received into inventory and charged to the respective capital projects as they are installed.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve the purchase of water main materials from Consolidated Pipe & Supply Company in the amount of \$276,515.45. Motion carried 3-0.

4. PS 4002 Pumps Purchase – A. Burroughs

Mr. Burroughs reviewed a request to purchase replacement pumps for Pump Station 4002; a critical wastewater lift station located in downtown Brunswick that serves all sanitary sewer flows south of Gloucester Street.

Mr. Burroughs explained that the station's two existing pumps are more than ten years old, have undergone multiple repairs, and are approaching the end of their useful life. Due to the station's importance and current pump lead times ranging from 15 to 22 weeks, it was recommended to proceed with the purchase in advance of the capital project funding scheduled to begin on July 1, 2026.

Three proposals were received from KSB, Sulzer, and Xylem. After accounting for freight costs, the lowest responsive proposal was submitted by Sulzer in the amount of \$125,968.90. The replacement pumps will maintain the station's existing pumping capacity of 2,500 gallons per minute and are intended as in-kind replacements rather than a system expansion.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission approve the purchase of pumps for PS 4002 from Hydra Service, Inc. in the amount of \$125,968.90. Motion carried 3-0.

5. PS 4002 Pumps Installation – A. Burroughs

Mr. Burroughs reviewed a contract for the installation of the replacement pumps previously approved for Pump Station 4002. Staff explained that the project involves more than simply replacing the pumps, as the dry-pit station requires modifications to the existing pump support structures and the fabrication of new support stands to accommodate the new equipment.

Three installation quotes were received, with Cornerstone Mechanical submitting the lowest proposal at \$46,700.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve the installation of pumps for PS 4002 by Cornerstone Mechanical in the amount of \$46,700. Motion carried 3-0.

6. Academy Creek Grit Auger Modifications – A. Burroughs

Mr. Burroughs reviewed a proposed modification to the grit handling system at the Academy Creek Wastewater Treatment Plant. Mr. Burroughs explained that the current configuration of the grit classifier and bar screen discharge systems makes it difficult to efficiently position roll-off containers to collect material from both processes, resulting in grit frequently spilling onto the ground and requiring manual cleanup.

The project would replace the existing worn grit auger discharge assembly and rotate it 90 degrees, allowing a dedicated roll-off container to be positioned for grit collection and improving operational efficiency. Staff noted that the auger requires replacement due to wear and deterioration, making the additional modification a cost-effective improvement.

Two quotes were received for fabrication and installation of the modified assembly, with K Machine submitting the lowest proposal at \$38,530. Committee members discussed the age of the system, ongoing maintenance challenges, and whether a full grit chamber replacement would be more appropriate; however, staff advised that the proposed modification provides a practical and economical solution within current budget constraints. Following discussion, the committee recommended approval of the grit auger modification project with K Machine in the amount of \$38,530.

Commissioner Edgy made a motion seconded by Commissioner Watson that the Finance Committee recommend the full Commission approve the modifications to the Academy Creek Grit Discharge Auger by K Machine Industrial Services, LLC in the amount of \$38,530. Motion carried 3-0.

7. Dunbar Creek Clarifier #1 Rehab – A. Burroughs

Mr. Burroughs reviewed a proposed rehabilitation project for Clarifier #1 at the Dunbar Creek Wastewater Treatment Plant. Mr. Burroughs explained that the recent completion of Clarifier #3 has

provided the operational flexibility needed to temporarily take an existing clarifier offline for comprehensive inspection and maintenance, something that was previously difficult without risking treatment capacity.

Following inspection, several repairs were identified for Clarifier #1, including repairing steel supports for the suction header, replacing structural components associated with the scum wiper system, reattaching the scum wiper, and resealing the clarifier's V-notch weirs.

Three quotes were obtained for the work, with K Machine Industrial Services submitting the lowest proposal at \$38,600.

Commissioner Watson made a motion seconded by Commissioner Edgy that the Finance Committee recommend the full Commission approve the repair of Dunbar Creek Clarifier #1 by K Machine Industrial Services, LLC in the amount of \$38,600. Motion carried 3-0.

DISCUSSION

1. Financial Statements Month End April 30, 2026 – D. Owens

Mr. Owens presented the financial statements for the month ending April 30, 2026. He reviewed the Balance Sheet noting the Current Assets and Current Liabilities, and he briefed the Committee on the Combined Revenue Statement. The various Operating Revenues accounts were noted, and details on the Summary of Revenues and Summary of Expenses were highlighted.

Committee Chairman Cook asked if there was any further business to discuss. Hearing none, Committee Watson made a motion seconded by Commissioner Edgy to adjourn. Motion carried 3-0.

Commissioner Cook adjourned the meeting at 3:39 p.m.



Chuck Cook,
Finance Committee Chairman

Attest:



Adina Wilder,
Executive Committee Administrator