



**Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Wednesday, March 18, 2026, at 1:00 pm**

FACILITIES COMMITTEE MEETING MINUTES

PRESENT: **G. Ben Turnipseed, Chairman of Facilities Committee
Mike Fields, Commissioner
Wayne Neal, Commissioner
Bill Edgy, Commissioner**

ALSO PRESENT: **Andrew Burroughs, Executive Director
LaDonnah Roberts, Deputy Executive Director
Todd Kline, Director of Engineering
Pam Crosby, Director of Procurement
Adina Wilder, Executive Commission Administrator**

MEDIA PRESENT: **None**

Chairman Turnipseed called the meeting to order at 1:01pm.

Chairman Turnipseed provided an invocation.

PUBLIC COMMENT PERIOD

Chairman Turnipseed opened the Public Comment Period. There being no citizens that wished to address the Committee, Chairman Turnipseed closed the Public Comment Period.

APPROVAL

1. Minutes from February 18, 2026, Facilities Committee Meeting

Commissioner Neal made a motion seconded by Commissioner Fields to approve the minutes of the Facilities Committee Meeting held on February 18, 2026. Motion carried 3-0.

2. HIC Altama, LLC Agreement Amendment No. 1 – A. Burroughs

Mr. Burroughs presented Amendment No. 1 to the agreement with HIC Altama, LLC, related to infrastructure improvements near Exit 42. The original agreement required completion of on-site upgrades by

March 31, 2026, including installation of gravity sewer, a temporary pumping station, and a force main extension crossing Highway 99 and I-95 to connect with an existing line along Shell Road. While the temporary pumping station is nearing completion, construction of the force main has not yet begun. HIC Altama requested an extension of the completion deadline to December 31, 2026, with work to begin no later than June 1, 2026. Staff indicated that the delay would not negatively impact the sewer system, as the improvements primarily support the development itself, and therefore recommended approval of the amendment. A representative from Hoyer Investment was present to address any questions.

Commissioner Neal made a motion seconded by Commissioner Fields that the Facilities Committee recommend full Commission approval Amendment No. 1 to the HIC Altama, LLC Agreement to extend the timeframe of completion for the Onsite Upgrades to December 31, 2026. Motion carried 3-0.

3. Infrastructure Dedications & Conveyance of Easements – T. Kline

Mr. Kline presented items for review under infrastructure dedications and easement conveyance for the following infrastructures:

1. GA Power – Community Road
2. GA Power – Exit 29

Commissioner Neal made a motion seconded by Commissioner Fields that the Facilities Committee recommend full Commission approval and accept these requests to accept infrastructure and conveyance of easements with associated documentation. Motion carried 3-0.

DISCUSSION

1. Water Production Report – A. Burroughs

Mr. Burroughs presented the Water Production Report for the month of February 2026 to the Facilities Committee. This report provides the Committee with monthly and daily water production in millions of gallons for each of the BGJWSC water production facilities (wells). The following are Brunswick District production facilities: Howard Coffin, Goodyear Park, Brunswick Villa, FLETC, I-95, Golden Isles I, Golden Isles II, Canal, and Ridgewood. The South Mainland District wells include Fancy Bluff, Exit 29, and Brookman. Mallery, Airport, Harrington, and Hampton South are the wells located in the St. Simons Island District.

2. WPCF Plant Flows Report – A. Burroughs

Mr. Burroughs reviewed the February 2026 Monthly Wastewater Flow Report with the Committee. This report contains data regarding the influent and effluent flows, concentration of elements and chemicals, plant capacity, etc. JWSC's wastewater treatment plants continue to operate very well other than continued ammonia exceedances at the Academy Creek WPCF. Staff are working to identify the source of suspected chemical inhibitions into the plant that is contributing to these exceedances.

3. Capital Project Report – T. Kline / A. Burroughs

Mr. Kline presented an update on the monthly Project Report for Capital Projects currently in operation. The Commissioners were provided with a packet containing: the Capital Project Photographs, Capital Project Report Spreadsheet, and the Capital Project Gantt Chart of project timelines. Mr. Kline presented the update by highlighting projects along with photographs and descriptive details on scopes of work completed as well as portions remaining for final project completion.

4. Capital Projects Plan

Mr. Burroughs presented a consolidated Fiscal Year 2027 Capital Projects Plan for consideration. There are eleven proposed projects spanning water, sewer, and IT. Staff have prioritized projects for consideration based upon condition-based needs and resource availability. Approving one year's worth of capital projects will allow staff to schedule projects more effectively to allow for increased contractor participation.

Chairman Turnipseed asked if there was any further business to discuss. Hearing none, Commissioner Fields made a motion seconded by Commissioner Neal to adjourn. Motion carries 3-0.

Chairman Turnipseed adjourned the meeting at 2:19 p.m.



G. Ben Turnipseed,
Facilities Committee Chairman

Attest:



Adina Wilder,
Executive Committee Administrator