



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Wednesday, October 19, 2022 3:00 PM
Commission Meeting Room

FINANCE COMMITTEE AGENDA

COMMITTEE MEMBERS:

Finance Committee Chairman Bob Duncan
Commissioner Chuck Cook
Commissioner Tripp Stephens
Executive Director Andrew Burroughs

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

APPROVAL

1. **Minutes from September 14, 2022 Finance Committee Meeting** *(subject to any necessary changes)*
[REPORT](#)
2. **FY 2021-2022 Financial Audit Presentation/Acceptance** – Trey Scott, Mauldin & Jenkins
[REPORT](#)
3. **Contract Award - Glynn Place Mall and Oglethorpe Elevated Storage Tanks Rehabilitation Project** – A. Burroughs [REPORT](#)
4. **Contract Award – Inspection Services EST Painting** – A. Burroughs [REPORT](#)
5. **Contract Award - Engineering Services for Brunswick Villa Area Sewer Extension Project** – A. Burroughs [REPORT](#)
6. **Contract Award – Administration Bldg. Painting Services** – A. Burroughs [REPORT](#)
7. **Change Order No. 1 – Arco Water & Sewer Improvements Project** – T. Kline [REPORT](#)
8. **Declaration of Inventory/Equipment as Surplus** – A. Burroughs [REPORT](#)
9. **Contract Award – Paving Services for PS 2002 Force Main Replacement** – A. Burroughs
[REPORT](#)

DISCUSSION

1. **Financial Statements Month End September 30, 2022** – F. Wilson [REPORT](#)

MEETING ADJOURNED

*All citizens are invited to attend.
There is a possibility of a quorum of Commissioners being present.*



Brunswick-Glynn Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Wednesday, October 19, 2022 at 3:00 PM

FINANCE COMMITTEE MINUTES

MEMBERS PRESENT: **Bob Duncan, Committee Chairman**
 Charles Cook, Commissioner
 Andrew Burroughs, Executive Director

ALSO PRESENT: **Ben Turnipseed, Commission Chairman**
 LaDonnah Roberts, Executive Deputy Director
 David Owens, Director of Finance
 Frances Wilson, Accounting Manager
 Janice Meridith, Executive Commission Administrator
 Trey Scott, CPA, Mauldin & Jenkins
 Rhonda Davis, Synovus Bank

ABSENT: **Tripp Stephens, Commissioner**

Committee Chairman Duncan called the meeting to order at 3:00 PM.

PUBLIC COMMENT PERIOD

Chairman Duncan opened the Public Comment Period.

There being no citizens that wished to address the Committee, Committee Chairman Duncan closed the Public Comment Period.

APPROVAL

1. Minutes from the September 14, 2022 Finance Committee Meeting

Commissioner Cook made a motion seconded by Commissioner Duncan to approve the minutes from the September 14, 2022 Finance Committee Meeting. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

2. Fiscal Year 2021 – 2022 Financial Audit Presentation/Acceptance – Trey Scott, CPA / Mauldin & Jenkins

Mr. Trey Scott presented the Auditor's Discussion & Analysis for the Fiscal Year 2022 Financial and Compliance Audit to the Finance Committee. The JWSC is required to have its financial statements audited annually. The Operational Agreement requires that the audit be completed by October 15 of each year. Mauldin & Jenkins' purpose is to express an opinion of the financial statements BGJWSC is responsible for by following the Government Auditing Standards. Mr. Scott advised that an unmodified

report was issued, meaning that the auditors found they had a clean opinion with no findings and no management points for the BGJWSC financials. He added that there are no proposed nor any past adjustments needed to be made, and there were no consultations needed. The Commissioners were pleased with the auditor's opinion of the JWSC financials and had no further questions for Mr. Scott related to the audit. Commissioner Turnipseed had positive commentary regarding the audit, expressed his gratitude to Mr. Scott for all the auditor's hard work, and then complimented Mr. Owens on his efforts with the financial audit.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend to the full Commission the acceptance of the audited financial report for the Fiscal Year ended June 30, 2022, and authorization of its release to the public and reporting agencies. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

3. Contract Award – Glynn Place Mall and Oglethorpe Elevated Storage Tanks Rehabilitation Project – A. Burroughs

Committee Chairman Duncan commented that due to passing this item through the Facilities Committee it was not necessary to review the same details with this being the same audience unless there are questions. The scope of work entails construction related to the repair and painting of two elevated storage tanks. Staff recommended awarding a contract for the rehabilitation of both the Glynn Place Mall and Oglethorpe tanks to Tank Pro in the amount of \$1,396,617.00 and moving forward with the alternate items as well.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend that the full Commission award a contract in the amount of \$1,396,617.00 to Tank Pro, Inc. for the Elevated Storage Tank Rehabilitation project for the Glynn Place Mall and Oglethorpe sites. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

4. Contract Award – Inspection Services EST Painting – A. Burroughs

Committee Chairman Duncan noted that this contract award is for the inspection services for the rehabilitation of the Glynn Place Mall and Oglethorpe elevated storage tanks in the amount of \$27,000.00 as approved in the previous agenda item. Chapman Technical Services has provided ongoing inspection services for all JWSC elevated and ground storage tanks for several years. This cost is actually a reduction of \$2,500 in inspection costs in comparison to the most recent tank rehab inspection contract.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend the full Commission award a contract in the amount of \$27,000.00 to Chapman Technical Services, LLC for construction inspection services for the Elevated Storage Tank Rehabilitation for the Glynn Place Mall and Oglethorpe sites. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

5. Contract Award - Engineering Services for Brunswick Villa Area Sewer Extension Project – A. Burroughs

The Brunswick Villa area of Glynn County has approximately 200 homes and businesses in the area without access to public sewer. Kimley-Horn and Associates, Inc. provided a proposal for engineering and construction phase services in the amount of \$486,780 including preliminary evaluations for gravity and low-pressure sewer options, a commitment to responsiveness and timeliness during the engineering process and had experienced inspections staff prepared to handle the full-time workload. The engineering contract for production of a bid ready package will be 180 days.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Brunswick-Glynn Joint Water and Sewer Finance Committee recommend that the full Commission award a contract in the amount of \$486,780.00 to Kimley-Horn and Associates, Inc. for engineering and construction inspection services for the Brunswick Villa Area Sewer Extensions project. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

6. Contract Award – Administration Bldg. Painting Services – A. Burroughs

As a part of the FY2023 Capital Projects Plan, funds were budgeted to make improvements to JWSC facilities which includes the Administration Building. JWSC obtained estimates for labor and materials to repair stucco issues and painting of the Administration Building located at 1703 Gloucester Street. C. Merrill Construction is the contractor currently performing the renovation construction services for the new Glynn County Elections Board offices located in the old CVS portion of this building, and they also provided the best quote for repairing and painting of the JWSC portions.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend that the full Commission award a contract in the amount of \$30,000.00 to C. Merrill Construction for stucco repair and painting services for the Administration Building. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

7. Change Order No. 1 – Arco Water & Sewer Improvements Project – A. Burroughs

Mr. Burroughs highlighted the project background and provided that the Contractor has requested Change Order No. 1 for additional funding in the amount of \$166,003.78 to install an additional 2,600 linear feet of 8-inch PVC water main that was shown on the plans but omitted from the original bid form. The Contractor provided a materials-only increase of \$5.42 per linear foot above the original bid unit cost. The request also includes three new items: six-inch gravity main to facilitate shared extension to two properties; flowable fill for roadway repair at Glynn County designated critical intersections; and clearing and grubbing to accommodate the sewer re-design made possible through the acquisition of easements which will remove quantities of roadway replacement from the contract. A net savings in these items is expected and would be quantified once the re-design option is complete. The Contractor has also requested an additional 135 days of contract time due to supply chain delays for manhole structures/materials, permitting, sewer re-route design changes and easement acquisition. To prevent additional delays and ensure water service is extended to all residents as originally intended, Staff recommends approval of the Contractor's request for additional funding and time extension to the construction contract in the amount of \$166,003.78 and 135 days.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend approval of Change Order No. 1 to the Arco Area Water & Sewer Extension to UWS, INC to increase the contract amount by \$166,003.78 and contract time by 135 consecutive calendar days. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

8. Declaration of Inventory / Equipment as Surplus – A. Burroughs

Mr. Burroughs stated that JWSC has a 2003 Ford Ranger and 136 SCADA telemetry control units that staff recommends being declared as surplus in order to dispose of them in the appropriate manner. The truck will be posted for sale on GovDeals. The SCADA control units will be donated/sent to and utilized by the community of Bonita Springs on the coast of Florida that was hit by Hurricane Ian resulting in their systems being down.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend that the full Commission approve the above listed items as surplus to be disposed of in a manner most beneficial to the JWSC. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

9. Contract Award - Paving Services for PS 2002 Force Main Replacement –

A. Burroughs

Mr. Burroughs advised that Pump Station 2002 is located on Arnold Road near the intersection with Ocean Boulevard. The existing force main leaving the station has reached the end of its useful life and needs replacement. JWSC construction crews intend to self-install approximately 1,000 feet of 12-inch PVC force main from the station to the intersection with Demere Road beginning October 31, 2022. JWSC staff will use a “rolling” process to not close the entire road by temporarily patching the open cut sections each day with cold mix and maintaining one lane of travel throughout the project. Once the work is completed, it will be necessary to mill the patches and fully repave Arnold Road. Staff contacted paving contractors throughout southeast Georgia and northeast Florida to complete this work and received quotes from two contractors, Allen Owens Construction and Paving, Inc. and Platinum Paving and Concrete. Allen Owens Construction and Paving provided the lower cost and was able to commit to the job on November 14th.

Commissioner Cook made a motion seconded by Commissioner Duncan to move that the Finance Committee recommend that the full Commission award a contract in the amount of \$95,375 to Allen Owens Construction and Paving, Inc. for the paving of Arnold Road due to the Pump Station Force Main Replacement project. Motion carried 2-0-1. (Commissioner Stephens was absent from the meeting.)

DISCUSSION

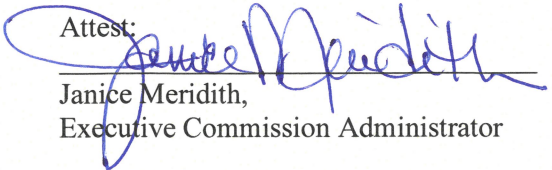
1. Financial Statement Month End September 30, 2022 – F. Wilson

Mrs. Wilson presented the financial statement for the month ending September 30, 2022 and highlighted the June 30, 2022 “Summary of Revenues” and “Summary of Expenses”. She reviewed the Balance Sheet with the Committee noting the Current Assets and Current Liabilities. The various Operating Revenues accounts were noted, and details on the Summary of Revenues and Summary of Expenses were highlighted. Mrs. Wilson briefly reviewed line items on the Cash Balances and the Project Report, as well as providing an update on Investments. The June 30, 2022 financial report is pending final GMA information for completion. Rhonda Davis with Synovus Bank was present to discuss any questions the Commissioners had regarding the value of bonds at the time of the audit. The audit only reflects a snapshot of the bonds at that time, and they must be reported at the Fair Market Value. The full value returns at the time of maturity.

Committee Chairman Duncan asked if there were any other items to discuss.

There being no further business, Chairman Duncan adjourned the meeting at 4:15 p.m.

Attest:


Janice Meridith,
Executive Commission Administrator


Bob Duncan, Committee Chairman



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: David M. Owens, Director of Finance
Date: Wednesday, October 19, 2022
Re: FY 2021-2022 Financial Audit Presentation/Acceptance

Background

The JWSC is required to have its financial statements audited annually. The Operational Agreement requires that the audit be completed by October 15 of each year.

Mauldin & Jenkins, Certified Public Accountants, issued their unqualified opinion for the Fiscal Year ended June 30, 2022, and issued their report.

Mr. Trey Scott, CPA, a partner in Mauldin & Jenkins, will present the audit results to the Finance Committee at their October 19, 2022 meeting.

Recommended Action

Staff recommends that the JWSC Finance Committee recommend to the full Commission the acceptance of the audited financial report for the Fiscal Year ended June 30, 2022, and authorization of its release to the public and reporting agencies.

Recommended Motion

"I move that the JWSC Finance Committee recommend to the full Commission the acceptance of the audited financial report for the Fiscal Year ended June 30, 2022, and authorization of its release to the public and reporting agencies."

BGJWSC

***Auditor's Discussion
& Analysis***

**Financial & Compliance Audit
June 30, 2022**



Presented by:

Trey Scott, CPA

**MAULDIN
& JENKINS**





About M&J

- Founded ~ 1920. Based in Georgia. Twelve (12) Offices.

Savannah – Macon – Atlanta – Albany

Columbia – Chattanooga – Bradenton – Sarasota

Birmingham – Huntsville – Athens – Florence

- 120,000+ hours of service annually to government

(29% of firm total hours and 40% of firm attest work)

- Approx. 650 state and local governments currently served.

- **100+ Water and Sewer Entities Served**



Independent Auditor's Report

- **BGJWSC** = *Responsible for financial statements*
- **M&J** = *To express an opinion*
- **Auditing Standards** = *GAS = Gov't Auditing Stds.*
- **Unmodified Report Issued** = *Clean Opinion*
- ***No Findings/Management Points***



Review of Financial Statements & Notes

Balance Sheet

- Assets (and deferred outflows) increased \$37.6M from \$207.6M to **\$245.2M**.
 - NBV - Capital assets increased by \$20.3M.
- Liabilities (and deferred inflows) increased \$29.4M from \$46.9M to **\$76.3M**.
 - New GEFA Loan – draws ~\$12.3M.
 - New bonds of ~15.8 M







Review of Financial Statements & Notes

Cash Flows

- Operating cash flows amounted to **\$16.8M** (\$16 M in 21')
- Primary Uses:
 - Purchase of **\$25.3M** of capital assets
 - Payment of **\$4.2M** in principal/interest on LTD
 - Proceeds from debt of **\$28.3 M** (bonds and GEFA note draws)
- Cash & cash equiv. increased \$4.7M going from \$23.2M to **\$27.9M.**



Review of Financial Statements & Notes

Footnotes

- Accounting policies
- Cash & investments
- Receivables
- Capital Assets
- Long-term liabilities
- Net Investment in Capital Assets
- Pension benefit plan
- Risk management
- Commitments & Contingencies



Compliance Reports

- **Yellow Book Report**

- Tests of overall internal controls and compliance with laws, regulations, contracts, and grants.

- **Single Audit Report**

- Tests of specific internal controls and compliance relative to two major programs:
 - 1) Clean Water SRF (\$6.6M),
 - 2) Drinking Water SRF (\$2.1M).



Required Communications

- Tailored scopes & procedures
- Audit standards
- Accounting policies
- Judgments & estimates
- No adjustments
- No consultations
- Disclosures & related accounting matters
- No difficulties or disagreements
- New pronouncements
- Management representations
- Independence



Closing Thoughts

- **Free Continuing Education** – Annually, we provide ~30 hours free continuing education (via in person in various locations & webcasts) to governmental clients.
- **Newsletters** – Periodically provided based on topics.
- **Closing** – Feel free to contact us with questions anytime. Thanks for the opportunity to serve.

BGJWSC

Auditor's Discussion & Analysis

Financial & Compliance Audit – June 30, 2022



Presented by:

Trey Scott, CPA
(912)232-1622

**MAULDIN
& JENKINS**





Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, October 19, 2022
Re: Contract Award – Elevated Storage Tank Rehab – Glynn Place Mall and Oglethorpe Sites

Background:

The Brunswick-Glynn Joint Water & Sewer Commission released Invitation for Bid No. 23-008 Elevated Storage Tank Rehabilitation for Glynn Place Mall and Oglethorpe Sites (Project 2203) on Thursday, September 1, 2022. The scope of work entails construction related to the repair and painting of two (2) elevated storage tanks. The tanks will be taken down to bare metal and repainted.

Staff Report

A pre-bid teleconference and site visits were held on Tuesday, September 20, 2022. Bids were received on Thursday, October 6, 2022. Four bids were received as listed below, including the cost of extra as-needed work items and a bid alternate for a higher quality finish coat:

<u>Contractor</u>	<u>Cost</u>
Tank Pro, Inc.	\$1,396,617
Classic Protective Coatings, Inc.	\$1,722,848
Utility Service Co., Inc.	\$1,864,900
TankRehab.com, LLC	\$2,859,000

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Rehab Price*</u>	<u>Inspection</u>	<u>Remaining*</u>
Mall & Oglethorpe EST Rehab	R&R	\$1,000,000	\$1,268,117	\$27,000	(\$305,117)

*Does not include extra work items as needed. These will be charged out at time of need.

Recommended Action

Staff recommends awarding a contract for the elevated storage tank rehabilitation projects for the Glynn Place Mall and Oglethorpe sites (Project 2203) to Tank Pro, Inc. in the amount of \$1,396,617.00. As there is no increase in cost for the improved finish coat from Tank Pro, staff recommends moving forward with these alternates as well.

Recommended Motion

“I move that the Finance Committee recommend that the full Commission award a contract in the amount of \$1,396,617.00 to Tank Pro, Inc. for the Elevated Storage Tank Rehabilitation project for the Glynn Place Mall and Oglethorpe sites.”

Enclosures

Bid Tabulation

Brunswick-Glynn Joint Water & Sewer Commission IFB No. 23-008 Elevated Storage Tank Rehabilitation Glynn Place Mall and Oglethorpe Sites (Project No. 2203)											
Base Bid				Tank Pro, Inc.		Classic Protective Coatings, Inc.		Utility Service Co., Inc.		TankRehab.com, LLC	
Item	Description	Quantity	Units	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A1	Oglethorpe EST Mobilization, Demobilization, Insurance & Bonds (2.5% Max)	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 40,000.00	\$ 40,000.00
A2	Oglethorpe EST Interior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 244,899.00	\$ 244,899.00	\$ 325,000.00	\$ 325,000.00	\$ 100,000.00	\$ 100,000.00	\$ 285,000.00	\$ 285,000.00
A3	Oglethorpe EST Removal and Repair of Altitude Valve – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 75,000.00	\$ 75,000.00
A4	Oglethorpe EST Exterior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 277,948.00	\$ 277,948.00	\$ 515,000.00	\$ 515,000.00	\$ 405,000.00	\$ 405,000.00
A5	Oglethorpe EST SCADA Hardware Installation and Programming – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00
A6	Oglethorpe EST Electrical Equipment and Installation – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00
A7	Oglethorpe EST Lettering and Logos – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 13,000.00	\$ 13,000.00	\$ 9,500.00	\$ 9,500.00	\$ 32,000.00	\$ 32,000.00	\$ 15,000.00	\$ 15,000.00
A8	Oglethorpe EST – Lead/Asbestos/Hazmat Testing and Abatement, Complete in Place. <i>(If necessary)</i>	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
	SUBTOTAL SECTION A			\$ 652,899.00		\$ 717,448.00		\$ 699,500.00		\$ 985,000.00	
B1	Glynn Place Mall EST Mobilization, Demobilization, Insurance & Bonds (2.5% Max)	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 40,000.00	\$ 40,000.00
B2	Glynn Place Mall EST Interior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 207,218.00	\$ 207,218.00	\$ 325,000.00	\$ 325,000.00	\$ 100,000.00	\$ 100,000.00	\$ 285,000.00	\$ 285,000.00
B3	Glynn Place Mall EST Removal and Repair of Altitude Valve – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 75,000.00	\$ 75,000.00
B4	Glynn Place Mall EST Exterior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 375,000.00	\$ 375,000.00	\$ 512,500.00	\$ 512,500.00	\$ 405,000.00	\$ 405,000.00
B5	Glynn Place Mall EST SCADA Hardware Installation and Programming – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00
B6	Glynn Place Mall EST Electrical Equipment and Installation – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00
B7	Glynn Place Mall EST Lettering and Logos – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 13,000.00	\$ 13,000.00	\$ 9,500.00	\$ 9,500.00	\$ 32,000.00	\$ 32,000.00	\$ 15,000.00	\$ 15,000.00
B8	Glynn Place Mall EST – Lead/Asbestos/Hazmat Testing and Abatement, Complete in Place. <i>(If necessary)</i>	5,000	LS	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00

	SUBTOTAL SECTION B			\$ 615,218.00		\$ 814,500.00		\$ 697,000.00		\$ 985,000.00	
	SUBTOTAL SECTIONS A & B			\$1,268,117.00		\$1,531,948.00		\$1,396,500.00		\$1,970,000.00	
AE1	Oglethorpe EST Finish Coat (Alternate) - Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$0.00	\$0.00	\$ 29,000.00	\$ 29,000.00	\$ 21,300.00	\$ 21,300.00	\$ 295,000.00	\$ 295,000.00
AE2	Glynn Place Mall EST Finish Coat (Alternate) - Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$0.00	\$0.00	\$ 29,400.00	\$ 29,400.00	\$ 23,100.00	\$ 23,100.00	\$ 295,000.00	\$ 295,000.00
AE3	Furnish all labor, equipment, and appurtenances for “extra welding repair, all weld sizes”, Complete in Place.	1,000	LF	\$ 6.00	\$ 6,000.00	\$ 10.00	\$ 10,000.00	\$ 10.00	\$ 10,000.00	\$ 10.00	\$ 10,000.00
AE4	Furnish all materials, labor, equipment, and appurtenances for installation of “extra epoxy caulking at badly pitted surfaces,” Complete in Place.	200	GAL	\$ 150.00	\$ 30,000.00	\$ 150.00	\$ 30,000.00	\$ 400.00	\$ 80,000.00	\$ 200.00	\$ 40,000.00
AE5	Furnish all materials, labor, equipment, and appurtenances for “extra 6-inch diameter floor and roof patches including welding in place and grinding smooth”, Complete in Place.	200	EA	\$ 75.00	\$ 15,000.00	\$ 75.00	\$ 15,000.00	\$ 150.00	\$ 30,000.00	\$ 250.00	\$ 50,000.00
AE6	Furnish all materials, labor, equipment, and appurtenances for “extra structural members, roof rafters, and all supporting structures, all shape, all sizes including removal and disposal of old members”, Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 50.00	\$ 75,000.00	\$ 30.00	\$ 45,000.00
AE7	Furnish all materials, labor, equipment, and appurtenances for “extra shell plates, all sizes, all thickness, including removal and disposal of old plates”, Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 40.00	\$ 60,000.00	\$ 30.00	\$ 45,000.00
AE8	Furnish all materials, labor, equipment, and appurtenances for “extra roof plates, all sizes, all thickness, including removal and disposal of old plates”, Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 40.00	\$ 60,000.00	\$ 30.00	\$ 45,000.00
AE9	Furnish all materials, labor, equipment, and appurtenances for “extra floor plates, all sizes, all thickness, including sand fill, including removal and disposal of old plates and underlying fill”, Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 50.00	\$ 75,000.00	\$ 30.00	\$ 45,000.00
AE10	Furnish and install materials, labor, equipment, and appurtenances for installation of “Extra 3/4-inch PVC Schedule 80 conduit”, Complete in Place	300	LF	\$ 25.00	\$ 7,500.00	\$ 25.00	\$ 7,500.00	\$ 80.00	\$ 24,000.00	\$ 30.00	\$ 9,000.00
	SUBTOTAL ALTERNATES			\$118,500.00		\$180,900.00		\$458,400.00		\$879,000.00	
	SUBTOTAL SECTIONS A & B, ALTERNATES			\$1,386,617.00		\$1,712,848.00		\$1,854,900.00		\$2,849,000.00	
CASH1	City of Brunswick Code Enforcement and Building Permit(s)	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
CASH2	Glynn County Code Enforcement and Building Permit(s)	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
	SUBTOTAL CASH ALLOWANCES			\$ 10,000.00		\$ 10,000.00		\$ 10,000.00		\$ 10,000.00	
TOTAL FOR ALL SECTIONS (A, B, ALTERNATES, CASH)				\$1,396,617.00		\$1,722,848.00		\$1,864,900.00		\$2,859,000.00	



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, October 19, 2022
Re: Contract Award – Inspection Services for Elevated Storage Tank Rehabilitation

Background:

The Brunswick-Glynn Joint Water & Sewer Commission released Invitation for Bid No. 23-008 Elevated Storage Tank Rehabilitation for Glynn Place Mall and Oglethorpe Sites (Project 2203) on Thursday, September 1, 2022. The scope of work entails construction related to the repair and painting of two (2) elevated storage tanks. The tanks will be taken down to bare metal and repainted. Chapman Technical Services (Chapman) has provided ongoing inspection services for all JWSC elevated and ground storage tanks for several years. Through these inspections, the JWSC has been able to effectively prioritize tanks for maintenance and rehabilitation.

Staff Report

Given Chapman's familiarity with the elevated storage tanks that are being rehabilitated, staff solicited a proposal from Chapman to perform construction inspection services while the tanks are being rehabilitated. Tank inspection services are a specialty service and Chapman brings considerable experience in providing these services. JWSC staff recommends accepting Chapman's proposal for these inspection services in the amount of \$27,000.00. The funding for this project will come from allocated R&R funds.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Rehab Price*</u>	<u>Inspection</u>	<u>Remaining*</u>
Mall & Oglethorpe EST Rehab	R&R	\$1,000,000	\$1,268,117	\$27,000	(\$305,117)

*Does not include extra work items as needed. These will be charged out at time of need.

Recommended Action

Staff recommends awarding a contract for construction inspection services for the elevated storage tank rehabilitation projects for the Glynn Place Mall and Oglethorpe sites (Project 2203) to Chapman Technical Services, LLC in the amount of \$27,000.00. This is actually a reduction of \$2,500 in inspection costs in comparison to the most recent tank rehab inspection contract.

Recommended Motion

"I move that the Finance Committee recommend that the full Commission award a contract in the amount of \$27,000.00 to Chapman Technical Services, LLC for construction inspection services for the Elevated Storage Tank Rehabilitation for the Glynn Place Mall and Oglethorpe sites."

Enclosures

Chapman Technical Services Proposal



5858 Vaughn Dr E
Satsuma, AL 36572
251-442-5911

August 31, 2022

Brunswick - Glynn County Joint Water & Sewer Commission

RE: Coatings Inspection for Mall Tank & Oglethorpe Tank

Chapman Technical Services is pleased to provide the following quote for coatings inspection.

DESCRIPTION OF PROJECT: Mall Tank - 500,000 Gallon Pedisphere Water Tank

SCOPE OF WORK:

SCOPE OF WORK:

1. Construction inspection with the following inspection schedule. Note-All inspection will include a report with pictures:
 - a. Inspection 1-5—Interior blast prior to priming inside and outside of the water tank.
 - b. Inspection 6-8 —Exterior pressure wash, spot tool, spot prime.
 - c. Inspection 9 -14 -Periodical inspections to see progress of work and check thickness of intermediate and final coats.
 - d. Inspection 15 -Holiday detect inside of tank. The rigging will have to be in place for this to take place. This will include a follow up inspection if holidays are detected.
 - e. Inspection 16 - Substantial Completion Inspection.
 - f. Inspection 17 -Final Inspection.
 - g. Inspection 18- 11 Month Warranty Inspection.

Total Lump Sum Price: \$13,500.00

DESCRIPTION OF PROJECT: Oglethorpe Tank - 500,000 Gallon Pedisphere Water Tank

SCOPE OF WORK:

SCOPE OF WORK:

1. Construction inspection with following inspection schedule:
 - a. Inspection 1-5—Interior blast prior to priming inside and outside of the water tank.
 - b. Inspection 6-8 —Exterior pressure wash, spot tool, spot prime.
 - c. Inspection 9 -14 -Periodical inspections to see progress of work and check thickness of intermediate and final coats.
 - d. Inspection 15 -Holiday detect inside of tank. The rigging will have to be in place for this to take place. This will include a follow up inspection if holidays are detected.
 - e. Inspection 16 - Substantial Completion Inspection.
 - f. Inspection 17 -Final Inspection.
 - g. Inspection 18- 11 Month Warranty Inspection.

Total Lump Sum Price: \$13,500.00

Grand Total Lump Sum Price - \$27,000.00

Clarifications:

1. The inspections listed above are typical, the quantity may vary depending on the circumstances.
2. Price includes daily reports with weather conditions, coatings testing, site conditions, deficiencies, and pictures of activities.
3. Price includes review of, participation with pre-con meeting and construction up-date meetings, review tabulation bids, contract documents, prepare recommendation letter for award, contractor submittals, review of contractor pay request, review of contractor change orders, and provide clarifications on issues that come up during construction.

If you have any questions, please let me know.

Ed Chapman, PE

Chapman Technical Services, LLC



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, October 19, 2022
Re: Contract Award – Engineering Services for Brunswick Villa Area Sewer Extensions

Background:

The Brunswick Villa area of Glynn County encompasses the neighborhoods and streets off Townsend Street between Altama Avenue and the railroad spur. There are approximately 200 homes and businesses in this area without current access to public sewer. The area does have access to public water, although an analysis needs to be completed to determine if there are any necessary fire flow improvements. In alignment with the ongoing JWSC strategy to prioritize expansion of water and sewer services into currently unserved areas that are adjacent to the existing public system, this area was identified as a target for an expansion project.

Staff Report

Request for Proposals No. 23-010 was released on Friday, September 2, 2022. A pre-proposal teleconference was held on Thursday, September 22, 2022, with seventeen (17) engineering firms in attendance. Six (6) proposals were received on Thursday, October 6, 2022. A three (3) member panel with representation from JWSC Engineering and the Senior Leadership teams reviewed and scored each proposal. A copy of the combined evaluation matrix is attached for your review. Kimley-Horn and Associates, Inc., was the highest scoring proposal at 93. One of the items included in this proposal is full-time construction inspection services. In recent years, most JWSC projects have included construction inspections by the consultant capped at a budget of 20 hours per week of construction. This proposal includes construction phase services at a budget of 40 hours per week of estimated construction.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Engineering</u>	<u>Remaining*</u>
Brunswick Villa Area Sewer Extensions	CIF	\$2,750,000	\$486,780	\$2,263,220

Recommended Action

Staff recommends awarding a contract for engineering and construction phase services for Brunswick Villa Area Sewer Extensions (Project 2210) to Kimley-Horn and Associates, Inc., in the amount of \$486,780. The amount and timeline for completion of services is in line with staff estimates. The proposal submitted by Kimley-Horn and Associates provided preliminary evaluations for gravity and low-pressure sewer options, a commitment to responsiveness and timeliness during the engineering process, and had experienced inspections staff prepared to handle the proposed full-time workload. The engineering contract for production of a bid ready package will be 180 days.

Recommended Motion

“I move that the Finance Committee recommend that the full Commission award a contract in the amount of \$486,780.00 to Kimley-Horn and Associates, Inc. for engineering and construction inspection services for the Brunswick Villa Area Sewer Extensions project.”

Enclosures

Combined Proposal Evaluation Scorecard

RFP No. 23-010 Engineering Services for Brunswick Villa Area Sewer Extension		Benchmark Management, LLC			Four Waters			GWES, LLC			Hussey, Gay, Bell			Kimley-Horn			TR Long		
Evaluation Criteria	Possible Points																		
General Experience of the Firm	10	9	10	8	8	10	9	8	10	7	10	10	9	10	10	9	9	10	7
Specific Experience of Proposed Personnel	20	14	17	12	16	19	19	12	17	10	10	18	12	18	18	19	20	19	10
Demonstrated Understanding of Project Objective and Scope	30	24	25	20	30	29	30	26	26	20	26	27	25	28	27	28	28	28	20
Clarity of Project Timeline and Deliverables	25	23	22	20	24	24	23	24	23	20	22	22	20	22	23	25	25	24	20
Pricing	15	9	9	9	10	10	10	14	14	14	15	15	15	14	14	14	12	12	12
COMBINED SCORE		231			271			245			256			279			256		
AVERAGE SCORE		77.0			90.3			81.7			85.3			93.0			85.3		



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, October 19, 2022
Re: Contract Award – Administration Building Painting Services

Background:

As part of the FY2023 Capital Projects Plan, funds were budgeted to make improvements to JWSC facilities. Improvements are to be made to the Academy Creek warehouse, the Harrington warehouse, and the Administration Building. These were to be handled through smaller contracts due to the disparate nature of the improvements.

Staff Report

JWSC staff obtained estimates for labor and materials to repair stucco issues and painting of the Administration Building located at 1703 Gloucester Street. Bids are shown in the table below. Please note C. Merrill Construction is the contractor currently performing the renovation construction services for the new Glynn County Elections Board offices.

<u>Contractor</u>	<u>Cost</u>
C. Merrill Construction	\$30,000
B. James Construction, LLC	\$34,575
D&D Decorators, Inc.	\$94,831

Funding

<u>Project</u>	<u>Source</u>	<u>Budget</u>	<u>Expenses to Date</u>	<u>Encumbrances</u>	<u>Remaining</u>
JWSC Facilities Improvements	R&R	\$450,000	\$28,634	\$11,593	\$410,043

Recommended Action

Staff recommends awarding a contract for stucco repair and painting services for the JWSC Administration Building (Project 2211) to C. Merrill Construction in the amount of \$30,000.00.

Recommended Motion

“I move that the Finance Committee recommend that the full Commission award a contract in the amount of \$30,000.00 to C. Merrill Construction for stucco repair and painting services for the Administration Building.”

Enclosures

C. Merrill Construction Estimate
B. James Construction, LLC Estimate
D & D Decorators, Inc. Estimate



P.O. Box 3008
Statesboro, GA 30459

Phone 912/988.8934

CMERRILLCONSTRUCTION.COM

9/20/2022

Mark Hopkins
Glynn County

JWSC:

Gentlemen,

Below is our proposal to complete the stucco repair for the Glynn County Board of Elections building. The scope of work is to include all labor, materials, and supervision to patch and repair all holes and cracks at existing stucco, matching texture and finish. Additionally, we will **pressure wash the building** and install 2 coats of elastomeric paint over all existing building stucco and block walls.

Construction Proposal:

\$30,000.00

We can run this as a change order to our existing project or sign a contract as a new project. Whatever is most amicable to the county, CMC is willing to accommodate.

Thank you for the opportunity to provide you with this price. We are grateful for you and the relationships you continue to build with CMC and Glynn County. If you have any questions, please reach out at any time. I look forward to hearing from you soon.

Sincerely,

Chase Merrill

B. JAMES CONSTRUCTION, LLC
4478 Meadow Wood Road
Blackshear, GA 31516
P: 912-449-3739

October 29, 2021

Mr. Mark Hopkins, Facilities Maintenance & Securities Superintendent
Brunswick-Glynn County Joint Water & Sewer Commission
1715 Gloucester Street
Brunswick, GA 31520

Ref: Pressure Wash and Exterior Repaint
Brunswick-Glynn County Joint Water and Sewer Commission Building

Attention: Mr. Hopkins

We are pleased to quote pressure washing and repainting the exterior of your building with the following items included.

- Pressure wash exterior of building including sidewalks that run along the building and the awnings
- Caulk any cracks in the exterior walls and trim
- Repaint entire exterior of building including walls, trim, doors, frames, wood windows and handrails
- One coat along front and right-hand end
- Two coats at rear and left-hand end of building
- Spot prime areas that have loose paint
- We have enough paint on hand (for two weeks) if you would like for us to do this project. Paint is not readily available
- No permit fees included
- Workers Compensation and General Liability Insurance is included
- Quote is firm for 30 days

All for the lump sum of. \$34,575.00

Thank you for giving us this opportunity. We would consider it an honor to be able to do this work for you.

Respectfully Submitted,
Brian D. James



B. James Construction, LLC



P.O. Box 1215 Brunswick, GA 31521
Fax. 912-261-2679
email. info@dndcompany.com

Estimate

Name / Address

Brunswick-Glynn Co. Joint Water & Sewer
1703 Gloucester Street
Brunswick, GA 31520
912-506-9266

Date

Estimate #

10/13/2021

11886

Project

Exterior Painting

Description	Total
<p>Stucco repairs in multiple locations. Block repair in one location. Painting the block walls, stucco walls, ceilings, columns, doors with frames, windows, soffit with fascia boards, downspouts, metal flashing, metal handrails and bollards, and pressure washing. We will exclude painting any storefront doors, windows, and the blue downspouts on the west side of the building. Price includes the following.</p> <p>I. Repairs</p> <p>1. Stucco repairs: Scrape any loose or flaking finishes and sand smooth. Apply one coat of fine stucco patch to match the existing finish. Spot prime all repairs. Use Kat-5 textured stucco caulk to fill any hairline cracks.</p> <p>2. Block repair: Scrape any loose or flaking cement. Use hydraulic cement to fill any holes or gaps. Fill any holes in the mortar joints. Use elastomeric caulk to caulk all cracks. Spot prime all repairs.</p> <p>II. Painting</p> <p>1. Pressure wash the entire exterior including all sidewalks, walkways, and awnings. Use a chlorine solution and a high pressure washer to remove all dirt, loose paint, mildew, etc. We will hand clean all windows and doors to prevent spotting or streaking.</p> <p>2. Soffit with fascia boards and windows: Scrape any loose or flaking paint and sand smooth. Caulk all cracks and fill all nail holes. Use a rust inhibitor primer to treat any rusted nail heads. Spot prime any exposed surfaces. Apply two coats of 100% acrylic latex.</p> <p>3. Metal flashing, downspouts, and door doors with frames: Scrape any loose or flaking finishes and sand smooth. Sand any surface rust and prime with a rust inhibitor primer. Apply one coat of DTM bonding primer. Caulk all cracks and apply two coats of DTM finish latex.</p> <p>4. Bollards: Scrape any loose paint or surface rust and apply one coat of rust inhibitive primer. Apply two coats of safety yellow 100% acrylic latex.</p> <p>5. Stucco walls, block walls, ceilings and columns: Scrape any loose or flaking</p>	

Total

P.O. Box 1215 Brunswick, GA 31521
Fax. 912-261-2679
email. info@dndcompany.com

Estimate

Name / Address
Brunswick-Glynn Co. Joint Water & Sewer 1703 Gloucester Street Brunswick, GA 31520 912-506-9266

Date	Estimate #
10/13/2021	11886

Project
Exterior Painting

Description	Total
finishes and sand smooth. Apply one coat of Loxon masonry bonding primer. Apply two coats of a waterproofing elastomeric latex.	
6. Metal handrails: Sand smooth and spot prime and exposed surfaces. Apply two coats of DTM finish latex.	
Labor and Materials	94,831.00
Note We will use caution tape and cones to block off areas from pedestrians in the areas we are working in.	

Estimates only valid for 60 days after date on estimate. 3% Surcharge on credit card payments.

Alternate Prices are not included in base price.

Total	\$94,831.00
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Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Todd Kline, P.E., Director of Engineering
Date: Wednesday, October 19, 2022
Re: APPROVAL – Change Order #1; Arco Area Water & Sewer Extension

Overview

- **Who:** Thomas & Hutton Engineering Co. (Engineer of Record) and UWS, INC (Contractor)
- **What:** Request for Additional Funding and Time Extension to the construction contract.
 - Notice to Proceed: March 07, 2022 (210 days, orig. contract time)
 - Contract Amount (Funding): \$3,655,749.60
 - Request for Time Extension: 135 days
 - Request for Addition Funding Amount: \$166,003.78
- **Why:** Compensation for additional water/sewer/roadway repair/clearing, and additional contract time due to materials delays/permitting/design changes.

Staff Report

JWSC staff received and reviewed a Change Order No. 1 recommendation letter dated October 11, 2022, from Thomas & Hutton Engineering Co. (EOR). The Contractor has requested additional funding in the amount of \$166,003.78 to install an additional 2,600 l.f. of 8-inch PVC water main that was shown on the plans but omitted from the original bid form. The Contractor provided a materials (only) pricing increase of \$5.42/l.f. above the original bid unit cost (supplier documentation attached). The request also includes three new items. Six-inch gravity main to facilitate shared extension to two properties. Flowable fill for roadway repair at Glynn County designated critical intersections. Clearing and grubbing to accommodate the sewer re-design made possible through the acquisition of easements which will remove quantities of roadway replacement from the contract. A net savings in these items is expected and would be quantified once the re-design option is complete.

The Contractor has also requested an additional 135 days of contract time due to supply chain delays for manhole structures/materials, permitting, sewer re-route design changes and easement acquisition.

Recommended Action

To prevent additional delays and ensure water service is extended to all residents as originally intended, Staff recommends approval of the Contractor's request for additional funding and time extension to the construction contract in the amount of \$166,003.78 and 135 days. Staff will work with the EOR to determine their contribution towards compensation for project cost increases.

Recommended Motion

"I move that the Finance Committee recommend approval of Change Order No. 1 to the Arco Area Water & Sewer Extension to UWS, INC to increase the contract amount by \$166,003.78 and contract time by 135 consecutive calendar days."

Enclosures

Thomas & Hutton Recommendation of Approval
Contractor's Additional Pricing Request (dated 09/14/2022)
Contractor's Material Delays Letter Package

To: Harry Patel, BGJWSC
FROM: Chris Stovall, P.E.
Project: JWSC Project No. #2016
Arco Water & Sewer Improvements
Change Order #1
Date: September 7, 2022

Harry,

Pursuant to a request from the contractor for Change Order #1, the following is provided concerning justifications and recommendations for the work for several additional line items to be added to the bid form.

As work has progressed on the water main portion of the project, the contractor noted by RFI that the quantities on the bid form did not match the plan figures. We then reviewed the plans and bid form and verified this discrepancy. Two other items were also found to be missing from the bid form: 6-inch gravity sewer and flowable fill for pavement repairs.

The change order would apply to the following quantities:

1. 8" Water Main 2,600 l.f. @ \$49.82 = \$129,532.00
2. 6" Gravity Sewer Main 306 l.f. @ \$70.88 = \$21,689.28
3. Flowable Fill, 20 CY @ \$384.75 = \$7,695.00

While it is unfortunate that these items were not included on the original bid form, they are necessary items for completion of the project as designed. The unit prices are reasonable and justifiable for the work to be completed. We would recommend that these line items be added to the contractor's bid form in the form of a change order with the quantities and unit prices as discussed above.

The 6" Gravity Sewer and the Flowable Fill line items are totally new line items. There was an 8" Water Main line item in the original bid form; however, due to the variability of material prices due to material shortages and supply chain issues, the contractor has requested for a modification to the additional pipe installation based on a material-only increase of \$5.42 per linear foot. No change in labor costs is planned. The original unit price was \$44.40. With the pipe material modification, the new unit price is \$49.82. Again, under the mitigating circumstances we are currently facing for materials, the pipe cost increase appears justified as new pipe needs to be ordered.

Lastly, a design modification was completed that will better suit installation of the sewer for final connection of service laterals in the vicinity of Cochran Street and Ogg Street. The original plan was to install sewer within the rights of way of each street, which would necessitate pavement cuts for installation of mains as well as service laterals to the property lines. After discussion with property owners in this area, an agreement was reached to install the sewer main behind the houses, which will facilitate connection to the sewer system for these homes and provide additional sewer use revenues on a quicker basis. There was not a line item for tree removal in the original bid form, so a new line item has been requested for clearing. The cost for the clearing will be \$7,087.50 and is reasonable and justifiable expense for the easement area. Note that there will be some savings in the depth of sewer and the amount of pavement removal and replacement that will be reflected in the final adjusting bid form. At this time, due to the nature of tight quarters of the project, we recommend waiting until the final quantities are known to modify the amounts of the existing line items. Change Order No. 1 will be completed to add the new line items needed for the project.



P.O. Box 516 - Trion, GA 30753
Phone: 706-734-0577 Fax: 706-734-0805
www.uwsinc.net

Additional Pricing Request

6" PVC gravity sewer - \$70.88/LF

Flowable Fill - \$384.75/CY

Additional clearing and restoration due to relocating sewer lines from Ogg to Franklin and from Cochran to back of property - \$7,087.50 lump sum

Additional 8" PVC water main that was left out of bid quantities - \$49.82/LF

Asphalt – Request for line item to be split into two pay items

Removal/disposal - \$10.00/SY

Replacement - \$50.00/SY

Thank you.

Zach Hughes
Vice President

**Accounting**

Phone: (843) 821-7600

Fax: (843) 821-7627

P.O. Box 3467

Summerville, SC 29484-3467

Sales Office

Phone: (843) 873-3011

Fax: (843) 873-8994

5/16/2022

Knight's Precast
203 Edsel Drive
Richmond Hill, GA31324

Subject: Rock Shortage in Savannah Market

To Whom It May Concern:

Due to a raw material shortage I regret to inform our customer base serviced from our Richmond Hill plant that production efforts have been hindered. We have and will continue our best to exhaust all resources to ensure this issue has minimal impact on our schedule moving forward.

We greatly appreciate your business and your willingness to work through this issue. Please feel free to contact me if you have any additional questions or concerns.

Sincerely,

Jordan Thaxton
Sales Manager
843.259.3565
jthaxton@knightscompanies.com



From: Westin.Cofer@ferguson.com
Subject: BG ARCO LEAD-TIMES
Date: May 16, 2022 at 3:55 PM
To: tripp.guc@gmail.com



Started to order material on 3/15/22 with anticipated lead-times on the following items:

Pipe: 6-8 weeks lead-time – all pipe has delivered

MJ Fittings and Valves 16 weeks- we have supplied what MJ fittings and valves we could from our stock but most of these won't be available for shipment until July.

Sewer Fittings: 7-9 week lead-time on the total order, we have shipped what we have with the remainder coming in end of this month, however some items such as 6" double wyes will not be in until July.

Let me know if you need anything else.

Westin Cofer

Outside Sales

Ferguson Waterworks #312

Ferguson, a Wolseley company 70 Columbia Dr, Pooler, GA 31322

Phone: (912) 330-0140, Mobile: (912) 210-8805 Fax: (912) 330-0187



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, Executive Director
Date: Wednesday, October 19, 2022
Re: Surplus Inventory/Equipment – Approval to Full Commission

Background

JWSC staff has determined the following assets to no longer be of use to the mission of the JWSC.

DIVISION	YEAR	DESCRIPTION
PCD-105	2003	2003 Ford Ranger – VIN 1FTYR10D13PB66864. Repeated hydraulic issues, no longer needed by department.
SPMD	N/A	136 Scada Dataflow Systems Telemetry Control Units – Removed as part of Sewer SCADA project and replaced with new controller hardware.

Staff Report

Staff recommends declaring the items above as surplus and authorizing their disposal in a manner most beneficial to the JWSC.

Recommended Action

To dispose of this property, the Brunswick Glynn Joint Water & Sewer Commission must declare the property as surplus. Once declared as surplus, the Director of Procurement will dispose of the property in a manner most beneficial to the JWSC. Typically vehicles and equipment declared surplus will be posted to the GovDeals website.

Recommended Motion

“I move that the Finance Committee recommend that the full Commission approve the above listed items as surplus to be disposed of in a manner most beneficial to the JWSC”



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, October 19, 2022
Re: Contract Award – Paving Services for Pump Station 2002 Force Main Replacement

Background:

Pump Station 2002 is located on Arnold Road near the intersection with Ocean Boulevard. The existing iron force main leaving the station has reached the end of its useful life and needs replacement. T.R. Long Engineering designed improvements to the force main for replacement in the northern shoulder of Arnold Road. Bids were solicited for this work, but project costs came in significantly over budget due to the difficulty of installation in the already crowded right of way. T.R. Long redesigned the force main in the north travel lane of Arnold Road to avoid much of the congestion. JWSC construction crews intend to self-install approximately 1,000 feet of 12" PVC force main from the station to the intersection with Demere Road beginning October 31, 2022. There will have to be an additional contract to directionally drill approximately 300 feet of force main along Demere Road and make the three force main connections to swap over to the new force main.

Staff Report

JWSC staff will temporarily patch the open cut sections each day with cold mix and maintain one lane of travel throughout the project. However, once the work is completed, it will be necessary to mill the patches and fully repave Arnold Road. Staff has confidence that installation of this section of force main will be completed and ready for full roadway resurfacing prior to November 14, 2022. Staff has paving contractors throughout southeast Georgia and northeast Florida to complete this work and received quotes from two (2) contractors as shown below.

<u>Contractor</u>	<u>Cost</u>
Allen Owens Construction and Paving, Inc.	\$95,375
Platinum Paving and Concrete	\$128,486

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Spent to Date</u>	<u>Encumbrances</u>	<u>Paving</u>	<u>Remaining</u>
PS 2002 FM Replacement	R&R	\$500,000	\$142,132.61	\$28,355.47	\$95,375	\$234,136.92

Recommended Action

Staff recommends awarding a contract for paving of Arnold Road for the Pump Station 2002 Force Main Replacement Project (Project 2014) to Allen Owens Construction and Paving, Inc. in the amount of \$95,375.00.

Recommended Motion

"I move that the Finance Committee recommend that the full Commission award a contract in the amount of \$95,375 to Allen Owens Construction and Paving, Inc. for the paving of Arnold Road due to the Pump Station 2002 Force Main Replacement project"

Enclosures

Allen Owens Quote
Platinum Quote

2990 US Hwy 84 W
Blackshear, Ga. 31516
912-449-3642
owensconst@bellsouth.net

Proposal Date:	Proposal #:
10/13/2022	1350

Brunswick Glynn Co Joint Water & Sewer
1703 Gloucester Street
Brunswick, GA 31520

[illegible]



PROPOSAL AND CONTRACT

Platinum Paving and Concrete
1020 Old River Road
Bloomington, GA 31302

September 27, 2022

Brunswick-Glynn County Joint Water & Sewer Commission
2909 Newcastle Street
Brunswick, GA 31520

RE: Arnold Street, St Simons Island

Mr. Eric White,

Platinum Paving and Concrete is pleased to provide the following pricing for the above referenced project.

Bid Item	Item Description	Estimated Quantity	Unit of Measure	Unit Price	Estimated Amount
5	Mobilization	1	LS	\$ 9,385.00	\$ 9,385.00
10	Traffic Control	1	LS	\$ 20,875.00	\$ 20,875.00
15	4" HMA Trench Patching Including Grading	600	SY	\$ 73.50	\$ 44,100.00
20	1.5" Milling	1,600.00	SY	\$ 7.05	\$ 11,280.00
25	Tack Coat	2,200.00	SY	\$ 0.46	\$ 1,012.00
30	1.5" HMA Resurfacing	2,200.00	SY	\$ 15.95	\$ 35,090.00
35	4" Yellow Striping Paint	2,400.00	LF	\$ 1.40	\$ 3,360.00
40	4" White Edge Stripe Paint	2,400.00	LF	\$ 1.41	\$ 3,384.00
Estimated Contract Amount					\$ 128,486.00

Quote Specific Notes and Quote Conditions

Quote invalid if not executed and returned within 30 days of the date of this quote.

This proposal will be valid based upon a signed mutually agreeable subcontract.

Payment terms are within 30 days of invoice. Any and all fees and or costs associated with not complying with this contractual requirement, by Customer, shall be paid for by Customer.

Base or subgrade shall be true to line, true to grade, ready to pave by others. HMA volumes required for pave, in excess of theoretical tons shall be billed as an additional line item, at market price inclusive of haul.

PP&C is not responsible for drainage on projects with areas less than 1% slope.

PP&C can not be held responsible for failures in roadway due to existing conditions.

This proposal is tied to the GDOT Asphalt index as of March 1, 2022. Any increase in the index will be passed on to the Client. Any decrease will not be credited. In addition, Price is predicated on aggregate availability at local aggregate rail facilities. No long haul included from quarry. Any increase in aggregate cost shall be passed on to customer.

All grade shall be true to line, compact, ready to design grades for Platinum to complete its scope.

No other items of work are included not specifically listed above.

Quote contemplates work being completed by end of 2022.

Contract Terms and Conditions

1. ENTIRE AGREEMENT

This Contract, together with the provisions, costs, and description of services set forth on the reverse side of this document, or attached hereto, embodies and constitutes the entire agreement between Platinum Paving and Concrete, LLC, and the Customer. No representation, warranty, arrangement or statement, either oral or written, not expressly set forth herein shall be enforceable or binding on the parties.

2. AUTHORITY TO ENTER INTO AGREEMENT

If the premises upon which the work contemplated by this Agreement is owned by a person or entity other than the Customer, or if the Customer should own the premises as tenant in common or otherwise jointly, then the Customer represents to Platinum Paving and Concrete, LLC, that the Customer has the authority to act for, contract on behalf of, and otherwise to bind such other persons or entities or co-owners, as well as the Customer, to the terms and conditions herein.

3. ISSUANCE OF NOTICE TO PROCEED WITHIN FORTY-FIVE DAYS

In the event Platinum Paving and Concrete, LLC, does not receive a Notice to Proceed with the work under this Agreement from the Customer within forty-five days following acceptance of this proposal, then Platinum Paving and Concrete, LLC, at its option, may declare this Contract to be null and void, and Platinum Paving and Concrete, LLC, will have no further obligations hereunder nor be bound by the terms and conditions hereof.

4. THE WORK

Platinum Paving and Concrete, LLC, will perform its services in a workmanlike manner with standard company equipment and materials. The Customer expressly agrees to provide Platinum Paving and Concrete, LLC, with suitable and unimpeded access to the work area. The Customer further expressly agrees to sequence the work of other trades in such a manner as to permit Platinum Paving and Concrete, LLC, to perform its work in an uninterrupted, single shift operation.

5. CHANGES IN THE WORK

Changes to the scope of the Work set forth in this Contract shall be made only upon express agreement of the parties hereto, as set out in a written change order, signed by Platinum Paving and Concrete, LLC, and the Customer. In the event a change order is agreed to between the parties, the contract price and time will be adjusted accordingly.

6. TIME

Unless the parties set forth herein an agreed upon schedule for performance of the Work, Platinum Paving and Concrete, LLC, shall commence and perform the Work in the course of its usual and customary operating schedule. Platinum Paving and Concrete, LLC, shall be entitled to recover damages for delays to the progress of the Work caused by the Customer or by entities for whom the Customer is responsible. Platinum Paving and Concrete, LLC, shall be entitled to time extensions in the event the Work is delayed without the fault or neglect of Platinum Paving and Concrete, LLC.

7. PAYMENT

The Customer shall make payment to Platinum Paving and Concrete, LLC, in the manner set forth herein. Interest of one and one-half percent (1.5%) per month, or the highest interest allowed by applicable law, whichever is greater, shall be charged and paid on all unpaid balances. If any unpaid balances are collected through an attorney at law, then the Customer shall pay all such costs of collection, including fifteen percent (15%) of the unpaid balance, plus interest thereon, as attorney's fees.

Robert B. Royal
Vice President

Platinum Paving and Concrete
1020 Old River Rd
Bloomington, GA 31302

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Brunswick-Glynn JWSC
Balance Sheet
June 30, 2022 and September 30, 2022

	(Pending Acceptance) June 30, 2022	September 30, 2022
CURRENT ASSETS		
Cash and Cash Equivalents	3,673,065	5,321,399
Bond Sinking Fund	658,491	1,430,524
Accounts Receivable (Net of Allowance for Bad Debts of \$57,450 and \$186,671)	1,202,775	1,908,322
Intergovernmental Receivable	4,337,623	0
Interest Receivable	175,486	87,932
Unbilled Revenue	1,782,779	1,782,779
Prepaid Expenses	445,258	381,638
Inventory	1,344,527	1,540,034
Total Current Assets	13,620,004	12,452,628
RESTRICTED CASH ACCOUNTS		
JWSC Reserves	38,939,717	39,559,533
Capital Reserves	9,426,945	9,722,786
SPLOST Account	408,512	404,991
Trustee Held Funds	15,358,333	15,405,904
Customer Deposit Reserve	2,584,534	2,662,257
Total Restricted Cash	66,718,041	67,755,471
CAPITAL ASSETS		
Fixed Assets (Net of Depreciation of \$136,740,068 and \$143,984,883)	125,473,809	124,181,111
Construction In Progress	37,094,270	41,188,069
Total Capital Assets	162,568,079	165,369,180
DEFERRED ASSETS		
Total Deferred Pension Outflows	1,375,530	1,375,530
Deferred On 2010C Bond Refunding	937,297	902,900
	2,312,827	2,278,430
TOTAL ASSETS	245,218,951	247,855,709
CURRENT LIABILITIES		
Bond Premium	140,631	138,433
Accounts Payable	4,555,914	171,692
Accrued Salaries and Vacation	754,549	349,597
Accrued Liabilities	292,903	226,766
Unearned Revenue	2,000,000	2,000,000
Retainage Payable	1,089,581	1,121,813
Interest Payable	67,591	353,893
Short-Term Portion of Debt	2,316,576	2,274,589
Total Current Liabilities	11,217,745	6,636,783
LONG-TERM DEBT		
Long-Term Portion of Bonds Payable	41,408,000	41,408,000
Long-Term Portion of Capital Leases	151,551	1,610,543
Long-Term Portion of GEFA Loans Payable	17,852,441	20,958,005
Total Long-Term Debt	59,411,992	63,976,548

OTHER LIABILITIES

Customer Deposits Payable	2,691,240	2,702,712
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NET PENSION LIABILITY

Total Deferred Pension Inflows	1,153,031	1,153,031
Net Pension Liability	<u>1,817,793</u>	<u>1,817,793</u>
	2,970,824	2,970,824

TOTAL LIABILITIES

<u>76,291,801</u>	<u>76,286,867</u>
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NET POSITION

Net Investment In Capital Assets	63,745,241	57,929,974
Restricted For Debt Service	16,016,824	16,836,428
Restricted For Capital Projects	48,775,174	49,687,310
Restricted Customer Deposits	2,584,534	2,662,257
Unrestricted	<u>37,805,377</u>	<u>44,452,873</u>
	<u>168,927,150</u>	<u>171,568,842</u>

Net Investment In Capital Assets

Capital Assets (Net of Depreciation)	125,473,809	124,181,111
Short-Term Portion of Debt	(2,316,576)	(2,274,589)
Long-Term Portion of Bonds Payable	(41,408,000)	(41,408,000)
Long-Term Portion of Capital Leases	(151,551)	(1,610,543)
Long-Term Portion of GEFA Loans Payable	<u>(17,852,441)</u>	<u>(20,958,005)</u>
	<u>63,745,241</u>	<u>57,929,974</u>

Restricted For Debt Service

Bond Sinking Fund	658,491	1,430,524
Trustee Held Service Reserves	<u>15,358,333</u>	<u>15,405,904</u>
	<u>16,016,824</u>	<u>16,836,428</u>

Restricted (Legal & Elective)

R&R, Capital, Operating, Group Insurance	38,939,717	39,559,533
Capital Improvement Fees	9,426,945	9,722,786
SPLOST	<u>408,512</u>	<u>404,991</u>
	<u>48,775,174</u>	<u>49,687,310</u>

Restricted Customer Deposits

<u>2,584,534</u>	<u>2,662,257</u>
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Unrestricted

Total Assets	245,218,951	247,855,709
Less: Total Liabilities	(76,291,801)	(76,286,867)
Less: Total Restricted	<u>(131,121,773)</u>	<u>(127,115,969)</u>
	<u>37,805,377</u>	<u>44,452,873</u>

Brunswick-Glynn JWSC
Combined Revenue Statement
Summary Revenue
For the Three Months Ended September 30, 2022

	FY22 Total Expenses	FY22 YTD - Sept	FY23 Budget Amended	FY23 YTD Budget - 3 mths	FY23 YTD Expenses - 3 mths	FY 23 YTD Purch. Orders	FY 23 YTD Expenses + POs	Over/Under Budget YTD
Sewer Revenues	14,336,204	3,748,590	14,225,000	3,885,425	3,972,872	0	3,972,872	87,447
Water Revenues	6,557,325	1,728,007	7,200,000	2,036,880	2,044,553	0	2,044,553	7,673
Debt Charges	4,463,952	1,109,400	4,440,000	1,101,120	1,130,324	0	1,130,324	29,204
Administrative Fees	6,440,826	1,602,660	6,400,000	1,596,160	1,634,563	0	1,634,563	38,403
Planning & Construction Fees	27,489	5,400	20,000	5,000	12,325	0	12,325	7,325
Interest Income	(1,235,016)	79,390	300,000	75,000	(421,147)	0	(421,147)	(496,147)
Other Income	2,145,211	489,679	1,815,000	453,750	572,457	0	572,457	118,707
OPERATING REVENUES	32,735,991	8,763,127	34,400,000	9,153,335	8,945,947	0	8,945,947	(207,388)
Governing Body Expenses	130,804	52,836	211,800	52,950	20,724	0	20,724	32,226
Personnel Expenses	10,770,470	2,457,550	11,533,700	2,883,425	2,516,144	0	2,516,144	367,281
Operating Expenses	10,104,080	2,357,436	10,707,400	2,676,850	2,359,273	1,085,512	3,444,784	(767,934)
Capital Costs	762,967	148,092	1,075,900	1,075,900	238,999	558,922	797,922	277,978
OPERATING EXPENSES	21,768,321	5,015,913	23,528,800	6,689,125	5,135,140	1,644,434	6,779,574	(90,449)
Net Operating Revenue	10,967,670	3,747,214	10,871,200	2,464,210	3,810,807		2,166,373	(297,837)
Bad Debt Expense	102,261	91,632	100,000	25,000	152,238	0	152,238	(127,238)
Interest Expense	1,480,843	609,080	853,900	213,475	288,254	0	288,254	(74,779)
Debt Principal	2,091,833	521,750	2,145,000	536,250	536,250	0	536,250	0
Reserve Transfers	7,389,300	1,847,325	7,772,300	1,943,075	1,943,075	0	1,943,075	0
Net Revenue (Loss) Before Capital Fees	(96,566)	677,427	0	(253,590)	890,989	0	(753,445)	(499,855)
Capital Improvement Fees	2,812,370	363,120	0	0	560,814	0	560,814	(560,814)
Capital Fees	2,812,370	363,120	0	0	560,814	0	560,814	(560,814)
Net Revenues	2,715,804	1,040,547	0	(253,590)	1,451,804	0	(192,630)	60,960
								253,590

Brunswick-Glynn JWSC
Combined Revenue Statement
Expenses By Division
For the Three Months Ended September 30, 2022

	FY22 Total Expenses	FY22 YTD - Sept	FY23 Budget Amended	FY23 YTD Budget - 3 mths	FY23 YTD Expenses - 3 mths	FY 23 YTD Purch. Orders	FY 23 YTD Expenses + POs	Over/Under Budget YTD
Sewer Revenues	14,336,204	3,748,590	14,225,000	3,885,425	3,972,872	0	3,972,872	87,447
Water Revenues	6,557,325	1,728,007	7,200,000	2,036,880	2,044,553	0	2,044,553	7,673
Debt Charges	4,463,952	1,109,400	4,440,000	1,101,120	1,130,324	0	1,130,324	29,204
Administrative Fees	6,440,826	1,602,660	6,400,000	1,596,160	1,634,563	0	1,634,563	38,403
Planning & Construction Fees	27,489	5,400	20,000	5,000	12,325	0	12,325	7,325
Interest Income	(1,235,016)	79,390	300,000	75,000	(421,147)	0	(421,147)	(496,147)
Other Income	2,145,211	489,679	1,815,000	453,750	572,457	0	572,457	118,707
OPERATING REVENUES	32,735,991	8,763,127	34,400,000	9,153,335	8,945,947	0	8,945,947	(207,388)
Governing Body	130,804	52,836	211,800	52,950	20,724	0	20,724	32,226
Office of the Director	839,467	156,297	889,600	248,650	225,642	8,969	234,611	14,039
Administration	1,646,146	392,955	1,836,600	577,650	424,811	161,112	585,923	(8,273)
Finance	2,858,283	702,810	3,255,200	813,800	734,034	2,664	736,698	77,102
Planning and Construction	1,301,609	285,172	1,469,500	401,425	325,979	1,995	327,973	73,452
Purchasing	861,629	200,989	948,400	237,100	196,086	129,541	325,627	(88,527)
Systems Pumping and Maintenance	5,011,108	1,102,081	5,626,600	1,669,150	1,035,208	496,637	1,531,845	137,305
Wastewater Treatment	5,350,878	1,267,962	5,496,500	1,621,625	1,310,245	585,002	1,895,247	(273,622)
Industrial Pretreatment	29,236	4,221	34,400	8,600	3,791	4,768	8,558	42
Water Production	1,376,270	345,184	1,361,600	377,900	383,256	131,823	515,080	(137,179)
Water Distribution	1,956,813	403,065	1,927,600	562,525	375,282	121,923	497,205	65,320
Property and Casualty Insurance	406,077	102,342	471,000	117,750	100,083	0	100,083	17,667
OPERATING EXPENSES	21,768,321	5,015,913	23,528,800	6,689,125	5,135,140	1,644,434	6,779,574	(90,449)
Net Operating Revenue	10,967,670	3,747,214	10,871,200	2,464,210	3,810,807		2,166,373	(297,837)
Bad Debt Expense	102,261	91,632	100,000	25,000	152,238	0	152,238	(127,238)
Interest Expense	1,480,843	609,080	853,900	213,475	288,254	0	288,254	(74,779)
Debt Principal	2,091,833	521,750	2,145,000	536,250	536,250	0	536,250	0
Reserve Transfers	7,389,300	1,847,325	7,772,300	1,943,075	1,943,075	0	1,943,075	0
Net Revenue (Loss) Before Capital Fees	(96,566)	677,427	0	(253,590)	890,989	0	(753,445)	(499,855)
Capital Improvement Fees	2,812,370	363,120	0	0	560,814	0	560,814	(560,814)
Capital Fees	2,812,370	363,120	0	0	560,814	0	560,814	(560,814)
Net Revenues	2,715,804	1,040,547	0	(253,590)	1,451,804	0	(192,630)	60,960
								253,590

Group Insurance Costs through September 30, 2022

JWSC Admin/Stop Loss/Aggregate stop-loss

Administration	129.73
Individual Stop Loss	427.27
Aggregate Stop Loss	29.82
110 COVERED EMPLOYEES	586.82

57,548.79	JWSC Admin/Stop Loss/Aggregate stop-loss as of 9/30/22
306,921.77	JWSC Self-funded expenses as of 9/30/22
\$ 364,470.56	Total Group Insurance costs as of 9/30/22

426,249.99	FY23 YTD Budget	3 months
(364,470.56)	FY22 Actual Expenses	
\$ 61,779.43	Over/Under Budget YTD	

Comparison

1,837,048.46	Costs FY20	12 Months Fully-funded
1,567,494.78	Costs FY21	1 Month Fully-funded/11 Months Self-funded
1,473,357.70	Costs FY22	12 Months Self-funded
1,806,000.00	FY22 Annual Budget	
(1,473,357.70)	FY22 Actual Expenses	
\$ 332,642.30	Over/Under Budget YTD	

Brunswick-Glynn Joint Water and Sewer Commission
Supplemental Schedule of Cash Balances

			9/30/22 Balance	Distribution of Funds			
				Truist Overnight Cash	Investment Accounts	Held By Trustee	Cash
Operating and Debt Service Cash Accounts							
Cash and Cash Equivalents							
Revenue Deposit Account	Cash account with BB&T earning daily market interest. All JWSC cash receipts are deposited to this account and then transferred.	3,721,188	3,721,188				
General Checking Account		96,807	96,807				
Payroll Checking Account		8,892	8,892				
Governmental Finance		1,458,998	1,458,998				
Group Insurance - UHC		31,513	31,513				
Change and Petty Cash Accounts		4,000					4,000
			5,321,399	5,317,399	0	0	4,000
Bond Sinking Fund			1,430,524			1,430,524	
Elective Reserves Established by the JWSC Commission							
Operating Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Originally targeted at 6 months of operating expenses, subsequently reduced to 4 months.	8,453,722	153,909	8,299,813			
Capital Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Funded in the amount of \$300,000 per year. Originally intended to be used to offset future borrowings.	3,622,396	609,717	3,012,680			
Repair and Replacement Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Funded in the amount of \$7.472M for FYE 2023. Utilized for the completion of infrastructure projects.	26,591,746	5,784,515	20,807,231			
Group Insurance Reserve	This reserve was originally established for expansion of the system. It has been redesignated for funding of the self-insured health benefits.	891,669	119,817	771,852			
			39,559,533	6,667,957	32,891,575	0	0

Other Available Reserves

Bond Trustee Reserves	Construction Fund and Debt Service Fund	<u>15,405,904</u>	15,405,904
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Legally Restricted Reserves

		9/30/22 Balance	Distribution of Funds			
			Truist Overnight Cash	Investment Accounts	Held By Trustee	Cash
Capital Improvement Fee Reserves	Reserves for the Capital Improvement Fees collected by District. Funds are utilized to complete expansion projects.	9,722,786	2,053,087	7,669,699		
SPLOST Account	TRUIST cash account to physically separate SPLOST monies. Held in a both cash and investment funds.	404,991	404,991	0		
Customer Deposit Reserve	Monies held for deposits made by customers. The JWSC does not return interest earned on deposits per Water & Sewer Ordinance.	2,662,257	205,907	2,456,350		
		<u>12,790,034</u>	<u>2,663,985</u>	<u>10,126,049</u>		
Total		<u>\$ 74,507,393.23</u>				

		Overnight Cash	Investments	Held by Trustees	Onsite Cash
Cash and Cash Equivalents	5,321,399	5,317,399			4,000
Bond Sinking Fund	1,430,524			1,430,524	
Elective Reserves	39,559,533	6,667,957	32,891,575		
Bond Trustee Reserves	15,405,904			15,405,904	
Legally Restricted Reserves	12,790,034	2,663,985	10,126,049		
	<u>\$ 74,507,393</u>	<u>14,649,341</u>	<u>43,017,624</u>	<u>16,836,428</u>	<u>4,000</u>

PROJECT COST SUMMARY

Project #	Project Name		Budget	Costs To	Fiscal Year 6/30/23		Total	To Complete
				6/30/2022	Expenditures	Encumbrance	6/30/2023	
CW & DW	GEFA LOANS (INTEREST PAYMENTS & FEES)	R&R	3,180,000.00	107,570.98	156,369.57	0.00	263,940.55	2,916,059.45
702	NORTH MAINLAND SEWER BASIN REROUTE (Phases I, II, & III)	SPLOST	12,710,159.18	12,710,159.18	0.00	0.00	12,710,159.18	0.00
702	NORTH MAINLAND SEWER BASIN REROUTE (Phases I, II, & III)	CIF	2,189,840.82	672,601.34	50,590.51	32,299.62	755,491.47	1,434,349.35
704	CANAL ROAD TO GLYNCO 12" WATERMAIN LOOP	CIF			8,111.00	0.01		
801	FEMA MITIGATION (GEMA Rept/Sub Agreement)	R&R	3,188,000.00	236,429.54	1,350.00	2,224,783.19	2,462,562.73	725,437.27
906	2019 WATER POLLUTION CONTROL FAC REHAB -AC & DC	GEFA LOAN	15,000,000.00	9,553,526.42	423,734.61	1,407,026.39	11,384,287.42	3,615,712.58
906	2019 WATER POLLUTION CONTROL FAC REHAB -AC & DC	SPLOST	1,641,306.30	1,383,345.64	3,900.00	252,219.21	1,639,464.85	1,841.45
2001	PS 4105 BASIN EXPANSION	R&R	2,250,000.00	1,000,000.00	0.00	0.00	1,000,000.00	1,250,000.00
2001	PS 4105 BASIN EXPANSION	CIF	485,000.00	22,347.04	94,649.70	0.00	116,996.74	368,003.26
2009	SEA PALMS EAST WATER LINE REHAB	SPLOST	178,595.00	37,703.42	0.00	0.00	37,703.42	140,891.58
2014	PS 2002 FM REPLACEMENT	R&R	500,000.00	141,528.93	1,834.45	28,230.47	171,593.85	328,406.15
2015	BAY STREET WATER IMPROVEMENTS	R&R	400,000.00	36,808.31	0.00	0.00	36,808.31	363,191.69
2016	ARCO WATER & SEWER EXPANSION ENGINEERING	CIF	300,000.00	290,086.00	0.00	98,254.00	388,340.00	(88,340.00)
2017	LS 2023 REHAB	R&R	275,000.00	0.00	0.00	0.00	0.00	275,000.00
2020	COMMUNITY RD AREA SEWER EXPANSION ENGINEERING	CIF	250,000.00	198,264.50	42,187.50	117,114.00	357,566.00	(107,566.00)
2021	GALVANIZED REPLACEMENTS	R&R	750,000.00	161,144.28	195.12	88,800.00	250,139.40	499,860.60
2023	SSI PRV	R&R	150,000.00	0.00	0.00	0.00	0.00	150,000.00
2024	MASTER PLAN UPDATE	R&R	247,500.00	244,670.00	0.00	2,830.00	247,500.00	0.00
2025	NM WATER PRV	R&R	100,000.00	0.00	0.00	0.00	0.00	100,000.00
2027	PUBLIC SAFETY COMPLEX/PS4116 (Reimbursed by County)	R&R	498,499.00	0.00	0.00	0.00	0.00	0.00
2028	METER REPLACEMENTS PROJECT	GEFA LOAN	18,200,000.00	9,455,911.20	2,972,674.97	5,767,460.90	18,196,047.07	3,952.93
2101	ARCO WATER & SEWER EXPANSION	BOND	3,500,000.00	467,888.68	0.00	3,187,860.92	3,655,749.60	(155,749.60)
2102	CANAL ROAD WPF	R&R	1,850,000.00	39,540.00	0.00	186,260.00	225,800.00	1,624,200.00
2103	NORTH MAINLAND WATER LOOPS	R&R	1,250,000.00	118,300.50	0.00	95,699.50	214,000.00	1,036,000.00
2104	PS 4002 REHAB	R&R	650,000.00	43,314.10	1,824.00	34,861.90	80,000.00	570,000.00
2105	PS 4044 REHAB	R&R	550,000.00	35,190.00	0.00	37,810.00	73,000.00	477,000.00
2106	DUNBAR CREEK ENGINEERING	R&R	450,000.00	67,021.14	322,960.86	60,018.00	450,000.00	0.00
2106	DUNBAR CREEK ENGINEERING	BOND	5,200,000.00	0.00	0.00	5,138,702.30	5,138,702.30	61,297.70
2108	PS 4001 REHAB	R&R	400,000.00	21,657.05	912.00	17,730.95	40,300.00	359,700.00
2109	HWY 17 NORTH PUMP STATION	CIF	400,000.00	27,604.83	0.00	972.32	28,577.15	371,422.85
2110	PS 3101 REHAB	R&R	375,000.00	21,657.05	912.00	17,730.95	40,300.00	334,700.00
2201	ACADEMY CREEK RAS REPLACEMENTS	R&R	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00
2202	WATER PRODUCTION SCADA	R&R	750,000.00	0.00	0.00	0.00	0.00	750,000.00
2203	MALL EST & OGLETHORPE EST REHAB	R&R	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
2204	PS 2056 PUMPS & FORCE MAIN IMPROVEMENTS	R&R	700,000.00	0.00	0.00	0.00	0.00	700,000.00
2205	PS 2033/2034 REHAB	R&R	1,400,000.00	0.00	0.00	0.00	0.00	1,400,000.00
2206	OCEAN BOULEVARD WATER IMPROVEMENTS	R&R	1,750,000.00	0.00	0.00	0.00	0.00	1,750,000.00
2207	WESLEY OAKS CIRCLE WATER MAIN IMPROVEMENTS	R&R	450,000.00	0.00	0.00	0.00	0.00	450,000.00
2208	JWSC FACILITIES IMPROVEMENTS	R&R	450,000.00	0.00	11,593.00	28,364.00	39,957.00	410,043.00
2209	BRUNSWICK VILL AREA SEWER EXTENSIONS	CIF	2,750,000.00	0.00	0.00	0.00	0.00	2,750,000.00
2210	PS 3114 FORCE MAIN REROUTE	CIF	400,000.00	0.00	0.00	0.00	0.00	400,000.00
2211	NORTH MAINLAND WPCF LAND ACQUISITION & ENGINEERING	R&R	1,650,000.00	0.00	0.00	1,200.00	1,200.00	1,648,800.00
			89,918,900.30	37,094,270.13	4,093,799.29	18,826,228.63	60,006,187.04	29,414,214.26
					41,188,069.42			48,240,442.89
Capitalized Projects								
			0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00

Reimbursement complete -
Dedication

RESTRICTED BALANCES (Cash plus investments)	Balance 6/30/22	Current Fiscal Year		Computed Cash Balance	To Complete/ Encumbrances	Available Balance
		Deposits	Expenditures			
CAPITAL RESERVE	3,578,561.42	75,000.00	0.00	3,656,494.41	0.00	3,656,494.41
Interest income and gains		2,932.99				
Fair Market Value Adjustment (FY 22 \$168,866)		0.00				
REPAIR AND REPLACEMENT RESERVE	25,305,187.25	1,868,075.00	(497,951.00)	26,738,128.72	23,442,717.12	3,295,411.60
Interest income and gains		62,817.47				
Fair Market Value Adjustment (FY22 \$1,080,417)		0.00				
CAPITAL IMPROVEMENT FUND RESERVES	9,400,157.05	560,814.17	(195,538.71)	9,783,084.27	5,376,509.41	4,406,574.86
Interest income and gains		17,651.76				
Fair Market Value Adjustment (FY22 \$372,879)		0.00				
SPLOST	408,511.77	379.08	(3,900.00)	404,990.85	394,952.24	10,038.61
Interest income		0.00				
Fair Market Value Adjustment (FY22 \$37,090)		0.00				
	38,692,417.49	2,587,670.47	(697,389.71)	40,582,698.25	29,214,178.77	11,368,519.48
						48,240,442.89

GEFA Project expenses (Fac Rehab & Meters) (3,396,409.58) 0.00 10,794,152.80

Bond Project expenses 0.00 0.00 8,232,111.32

	6/30/2022	YTD-3 mths		
		Deposits	CIF	
CAPITAL IMPROVEMENT FEES - ST SIMONS	659,952.22	209,380.00	(195,538.71)	673,793.51
CAPITAL IMPROVEMENT FEES - NO MAINLAND	4,816,206.54	208,800.00		5,025,006.54
CAPITAL IMPROVEMENT FEES - SO MAINLAND	1,051,595.09	96,950.00		1,148,545.09
CAPITAL IMPROVEMENT FEES - BRUNSWICK	2,926,835.08	45,684.17		2,972,519.25
	9,454,588.93	560,814.17	(195,538.71)	9,819,864.39

Brunswick-Glynn JWSC
Combined Revenue Statement
Summary Revenue
For the Twelve Months Ended June 30, 2022

	FY21 Total Expenses	FY21 YTD - June	FY22 Budget Amended	FY22 YTD Budget - 12 mths	FY22 YTD Expenses - 12 mths	FY 22 YTD Purch. Orders	FY 22 YTD Expenses + POs	Over/Under Budget YTD
Sewer Revenues	13,472,399	13,472,399	14,125,000	14,125,000	14,336,204	0	14,336,204	211,204
Water Revenues	6,336,864	6,336,864	6,400,000	6,400,000	6,557,325	0	6,557,325	157,325
Debt Charges	4,391,841	4,391,841	4,370,000	4,370,000	4,463,952	0	4,463,952	93,952
Administrative Fees	6,353,456	6,353,456	6,300,000	6,300,000	6,440,826	0	6,440,826	140,826
Planning & Construction Fees	23,974	23,974	35,000	35,000	27,489	0	27,489	(7,512)
Interest Income	4,759	4,759	300,000	300,000	(1,235,016)	0	(1,235,016)	(1,535,016)
Other Income	2,639,659	2,639,659	1,770,000	1,770,000	2,145,211	0	2,145,211	375,211
OPERATING REVENUES	33,222,951	33,222,951	33,300,000	33,300,000	32,735,991	0	32,735,991	(564,009)
Governing Body Expenses	174,698	174,698	299,150	299,150	130,804	0	130,804	168,346
Personnel Expenses	10,970,626	10,970,626	11,725,050	11,725,050	10,770,470	0	10,770,470	954,580
Operating Expenses	8,949,263	8,940,346	9,942,870	9,942,870	10,104,212	0	10,104,212	(161,342)
Capital Costs	495,744	495,744	696,000	696,000	762,967	0	762,967	(66,967)
OPERATING EXPENSES	20,590,331	20,581,414	22,663,070	22,663,070	21,768,454	0	21,768,454	894,616
Net Operating Revenue	12,632,621	12,641,537	10,636,930	10,636,930	10,967,537	0	10,967,537	330,607
Bad Debt Expense	103,098	103,098	280,000	280,000	102,261	0	102,261	177,739
Interest Expense	940,356	927,955	880,630	880,630	1,480,849	0	1,480,849	(600,219)
Debt Principal	2,035,667	2,035,667	2,087,000	2,087,000	2,091,833	0	2,091,833	(4,833)
Reserve Transfers	7,110,000	7,110,000	7,389,300	7,389,300	7,389,300	0	7,389,300	0
Net Revenue (Loss) Before Capital Fees	2,443,500	2,464,817	0	0	(96,706)	0	(96,706)	(96,706)
Capital Improvement Fees	1,962,860	1,962,860	0	0	2,812,370	0	2,812,370	(2,812,370)
Capital Fees	1,962,860	1,962,860	0	0	2,812,370	0	2,812,370	(2,812,370)
Net Revenues	4,406,360	4,427,677	0	0	2,715,664	0	2,715,664	2,715,664

Brunswick-Glynn JWSC
Combined Revenue Statement
Expenses By Division
For the Twelve Months Ended June 30, 2022

	FY21 Total Expenses	FY21 YTD - June	FY22 Budget Amended	FY22 YTD Budget - 12 mths	FY22 YTD Expenses - 12 mths	FY 22 YTD Purch. Orders	FY 22 YTD Expenses + POs	Over/Under Budget YTD
Sewer Revenues	13,472,399	13,472,399	14,125,000	14,125,000	14,336,204	0	14,336,204	211,204
Water Revenues	6,336,864	6,336,864	6,400,000	6,400,000	6,557,325	0	6,557,325	157,325
Debt Charges	4,391,841	4,391,841	4,370,000	4,370,000	4,463,952	0	4,463,952	93,952
Administrative Fees	6,353,456	6,353,456	6,300,000	6,300,000	6,440,826	0	6,440,826	140,826
Planning & Construction Fees	23,974	23,974	35,000	35,000	27,489	0	27,489	(7,512)
Interest Income	4,759	4,759	300,000	300,000	(1,235,016)	0	(1,235,016)	(1,535,016)
Other Income	2,639,659	2,639,659	1,770,000	1,770,000	2,145,211	0	2,145,211	375,211
OPERATING REVENUES	33,222,951	33,222,951	33,300,000	33,300,000	32,735,991	0	32,735,991	(564,009)
Governing Body	174,698	174,698	299,150	299,150	130,804	0	130,804	168,346
Office of the Director	829,139	829,139	848,420	848,420	839,467	0	839,467	8,953
Administration	1,591,717	1,591,717	1,613,200	1,613,200	1,646,146	0	1,646,146	(32,946)
Finance	2,944,244	2,941,391	3,383,600	3,383,600	2,858,472	0	2,858,472	525,128
Planning and Construction	1,218,327	1,213,690	1,398,250	1,398,250	1,301,609	0	1,301,609	96,641
Purchasing	831,000	829,573	897,650	897,650	861,574	0	861,574	36,076
Systems Pumping and Maintenance	5,158,769	5,158,769	5,849,800	5,849,800	5,011,108	0	5,011,108	838,692
Wastewater Treatment	4,569,359	4,569,359	4,801,900	4,801,900	5,350,878	0	5,350,878	(548,978)
Industrial Pretreatment	29,254	29,254	23,600	23,600	29,236	0	29,236	(5,636)
Water Production	1,238,055	1,238,055	1,291,500	1,291,500	1,376,270	0	1,376,270	(84,770)
Water Distribution	1,657,519	1,657,519	1,913,800	1,913,800	1,956,813	0	1,956,813	(43,013)
Property and Casualty Insurance	348,249	348,249	342,200	342,200	406,077	0	406,077	(63,877)
OPERATING EXPENSES	20,590,331	20,581,414	22,663,070	22,663,070	21,768,454	0	21,768,454	894,616
Net Operating Revenue	12,632,621	12,641,537	10,636,930	10,636,930	10,967,537	0	10,967,537	330,607
Bad Debt Expense	103,098	103,098	280,000	280,000	102,261	0	102,261	177,739
Interest Expense	940,356	927,955	880,630	880,630	1,480,849	0	1,480,849	(600,219)
Debt Principal	2,035,667	2,035,667	2,087,000	2,087,000	2,091,833	0	2,091,833	(4,833)
Reserve Transfers	7,110,000	7,110,000	7,389,300	7,389,300	7,389,300	0	7,389,300	0
Net Revenue (Loss) Before Capital Fees	2,443,500	2,464,817	0	0	(96,706)	0	(96,706)	(96,706)
Capital Improvement Fees	1,962,860	1,962,860	0	0	2,812,370	0	2,812,370	(2,812,370)
Capital Fees	1,962,860	1,962,860	0	0	2,812,370	0	2,812,370	(2,812,370)
Net Revenues	4,406,360	4,427,677	0	0	2,715,664	0	2,715,664	2,715,664