



Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick GA 31520
Thursday, October 20, 2022 at 2:00 pm
Commission Meeting Room

COMMISSION MEETING AGENDA

Call to Order

Invocation

Pledge

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

COMMITTEE UPDATES

Facilities Committee – Chairman Turnipseed

Finance Committee – Commissioner Duncan

APPROVAL

- 1. Minutes from September 15, 2022 Regular Meeting (subject to any necessary changes) [REPORT](#)**
- 2. FY 2021-2022 Financial Audit Presentation/Acceptance – Trey Scott, Mauldin & Jenkins [REPORT](#)**
- 3. Contract Award - Glynn Place Mall and Oglethorpe Elevated Storage Tanks Rehabilitation Project – A. Burroughs [REPORT](#)**
- 4. Contract Award – Inspection Services EST Painting – A. Burroughs [REPORT](#)**
- 5. Contract Award – Engineering Services for Brunswick Villa Area Sewer Extension Project – A. Burroughs [REPORT](#)**
- 6. Contract Award – Administration Bldg. Painting Services – A. Burroughs [REPORT](#)**
- 7. Change Order No. 1 – Arco Water & Sewer Improvements Project – T. Kline [REPORT](#)**
- 8. Declaration of Inventory/Equipment as Surplus – A. Burroughs [REPORT](#)**
- 9. Contract Award – Paving Services for PS 2002 Force Main Replacement – A. Burroughs [REPORT](#)**

EXECUTIVE DIRECTOR'S UPDATE

COMMISSIONERS' DISCUSSION

CHAIRMAN'S UPDATE

EXECUTIVE SESSION

MEETING ADJOURNED

*All citizens are invited to attend.
There is a possibility of a quorum of City or County Commissioners being present.*



**Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Thursday, October 20, 2022 at 2:00 PM**

COMMISSION MINUTES

PRESENT: **G. Ben Turnipseed, Chairman
Bob Duncan, Vice-Chairman
Charles Cook, Commissioner
Wayne Neal, Commissioner
Tripp Stephens, Commissioner
Chad Strickland, Commissioner**

ALSO PRESENT: **Andrew Burroughs, Executive Director
Charles A. Dorminy, HBS Legal Counsel
LaDonnah Roberts, Deputy Executive Director
David Owens, Director of Finance
Todd Kline, Director of Engineering
Christa Free, Procurement Coordinator**

ABSENT: **Kendra Rolle, Commissioner**

Chairman Turnipseed called the meeting to order at 2:00 PM.

Commissioner Neal provided the invocation and Commissioner Cook led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Chairman Turnipseed opened the public comment period.

There being no public comment, Chairman Turnipseed closed the public comment period.

COMMITTEE UPDATES

Facilities Committee – Chairman Turnipseed

Chairman Turnipseed reported that the Facilities Committee had met the previous day at 1:00 p.m. The committee approved the rehabilitation of Glynn Place Mall and Oglethorpe elevated storage tanks, the inspection services for those rehabilitated tanks, engineering services for Brunswick Villa sewer extension, Administration building painting, the Arco Project Change Order No. 1, and the paving for the PS2002 Force Main Project.

Finance Committee – Commissioner Duncan

Committee Chairman Duncan reported that the Finance Committee meeting was held on the previous day at 3:00 p.m. The committee reviewed and accepted the FY2002 Mauldin & Jenkins Financial Audit Report

along with the projects approved by the Facilities Committee. The financials indicate that sales are up over budget, while the investment market is trending negatively.

Chairman Turnipseed requested a motion to excuse Commissioner Rolle from the Commission meeting due to her required attendance at the Homeless Summit for Glynn County.

Commissioner Neal made a motion seconded by Commissioner Cook to excuse Commissioner Rolle from the Commission Meeting. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

APPROVAL

1. Minutes from the September 15, 2022 Regular Commission Meeting

Commissioner Stephens made a motion seconded by Commissioner Strickland to approve the minutes from the September 15, 2022 Regular Commission Meeting. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

2. FY 2021-2022 Financial Audit Presentation/Acceptance – D. Owens

Mr. Owens provided that Mauldin & Jenkins had completed the Fiscal Year 2021-2022 Financial Audit. An unmodified report was issued with no concerns or issues. The audit was found to be acceptable to be released to the public. The Yellow Book Report which deals with internal controls was also acceptable.

Commissioner Duncan made a motion seconded by Commissioner Strickland to move that the full Commission accept the audited financial report for the Fiscal Year ended June 30, 2022 and authorize its release to the public and reporting agencies. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

3. Contract Award - Glynn Place Mall and Oglethorpe Elevated Storage Tanks Rehabilitation Project – A. Burroughs

Mr. Burroughs provided that the Invitation for Bid on the Elevated Storage Tank Rehabilitation for Glynn Place Mall and Oglethorpe Sites was released on September 1, 2022. The scope of work entails construction related to the repair and painting of two elevated storage tanks. The tanks will be taken down to bare metal and repainted. A pre-bid conference was held on September 20, 2022, resulting in four bids received of which all included the cost of extra as-needed work items and a bid alternate for a higher quality finish coat. The extra work items would be charged out as needed. Staff recommended awarding a contract for the rehabilitation of both the Glynn Place Mall and Oglethorpe tanks to Tank Pro in the amount of \$1,396,617.00 and moving forward with the alternate items as well. Both tanks will have the JWSC logo on them.

Commissioner Cook made a motion seconded by Commissioner Neal to move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$1,396,617.00 to Tank Pro, Inc. for the Elevated Storage Tank Rehabilitation project for the Glynn Place Mall and Oglethorpe sites. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

4. Contract Award – Inspection Services EST Painting – A. Burroughs

Mr. Burroughs stated that this contract award is for the inspection services for the rehabilitation of the Glynn Place Mall and Oglethorpe elevated storage tanks as approved in the previous agenda item. Chapman Technical Services has provided ongoing inspection services for all JWSC elevated and ground storage tanks for several years. Through these inspections, the JHWSOC has been able to effectively prioritize tanks for maintenance and rehabilitation. Given Chapman's familiarity with the elevated storage tanks that are being rehabilitated, staff solicited a proposal from Chapman to perform construction inspection services while the tanks are being rehabilitated. Tank inspection services are a specialty service and Chapman brings considerable experience in providing these services. JWSC staff recommends awarding a contract for construction inspection services for both the Glynn Place Mall and Oglethorpe tank rehabilitations in the amount of \$27,000.00. Mr. Burroughs also noted that this cost is a reduction of \$2,500 in inspection costs in comparison to the most recent tank rehab inspection contract.

Commissioner Stephens made a motion seconded by Commissioner Cook to move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$27,000.00 to Chapman Technical Services, LLC for construction inspection services for the Elevated Storage Tank Rehabilitation for the Glynn Place Mall and Oglethorpe sites. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

5. Contract Award – Engineering Services for Brunswick Villa Area Sewer Extension Project – A. Burroughs

Mr. Burroughs advised that the Brunswick Villa area of Glynn County encompasses the neighborhoods and streets off Townsend Street between Altama Avenue and the railroad spur. There are approximately 200 homes and businesses in the area without access to public sewer. The area does have access to public water, although an analysis needs to be completed to determine if there are any necessary fire flow improvements. The Request for Proposals was released on September 2, 2022 with a pre-proposal teleconference held on September 22, 2022. Six proposals were received of which a three-member panel reviewed and scored each proposal. Kimley-Horn and Associates, Inc. was the highest scoring proposal at 93. One item that was included in this proposal is full-time construction inspection services. Mr. Burroughs stated that in recent years, most JWSC projects have included construction inspections by the consultant capped at a budget of 20 hours per week of construction. This proposal includes full-time construction phase services at a budget of 40 hours per week of estimated construction. He added that the 40 hours of inspection services provided will allow JWSC staff to be working at other jobs. Staff recommended awarding a contract for engineering and construction phase services for Brunswick Villa Area Sewer Extensions to Kimley-Horn and Associates, Inc., in the amount of \$486,780. The amount and timeline for completion of services is in line with staff estimates. The proposal submitted by Kimley-Horn and Associates provided preliminary evaluations for gravity and low-pressure sewer options, a commitment to responsiveness and timeliness during the engineering process and had experienced inspections staff prepared to handle the full-time workload. The engineering contract for production of a bid ready package will be 180 days.

Commissioner Duncan made a motion seconded by Commissioner Cook to move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$486,780.00 to Kimley-Horn and Associates, Inc. for engineering and construction inspection services for the Brunswick Villa Area Sewer Extensions project. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

6. Contract Award – Administration Bldg. Painting Services – A. Burroughs

Mr. Burroughs advised that as a part of the FY2023 Capital Projects Plan, funds were budgeted to make improvements to JWSC facilities. Improvements are to be made to the Academy Creek warehouse, the Harrington warehouse, and the Administration Building. These were to be handled through smaller contracts due to the disparate nature of the improvements. JWSC obtained estimates for labor and materials to repair stucco issues and painting of the Administration Building located at 1703 Gloucester Street. Mr. Burroughs noted that C. Merrill Construction is the contractor currently performing the renovation construction services for the new Glynn County Elections Board offices located in the old CVS portion of this building, and they also provided the best quote for repairing and painting of the JWSC portions.

Commissioner Stephens made a motion seconded by Commissioner Neal to move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$30,000.00 to C. Merrill Construction for stucco repair and painting services for the Administration Building. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

7. Change Order No. 1 – Arco Water & Sewer Improvements Project – T. Kline

Mr. Kline highlighted the project background and provided that JWSC received and reviewed Change Order No. 1 recommendation letter from Thomas & Hutton Engineering Co. (EOR). He noted that the bulk of this change order is around water line. The Contractor has requested additional funding in the amount of \$166,003.78 to install an additional 2,600 linear feet of 8-inch PVC water main that was shown on the plans but omitted from the original bid form. The Contractor provided a materials-only increase of \$5.42 per linear

foot above the original bid unit cost. The request also includes three new items: six-inch gravity main to facilitate shared extension to two properties; flowable fill for roadway repair at Glynn County designated critical intersections; and clearing and grubbing to accommodate the sewer re-design made possible through the acquisition of easements which will remove quantities of roadway replacement from the contract. A net savings in these items is expected and would be quantified once the re-design option is complete. The Contractor has also requested an additional 135 days of contract time due to supply chain delays for manhole structures/materials, permitting, sewer re-route design changes and easement acquisition. To prevent additional delays and ensure water service is extended to all residents as originally intended, Staff recommends approval of the Contractor's request for additional funding and time extension to the construction contract in the amount of \$166,003.78 and 135 days. Commissioner Cook inquired how much of an increase this was in price, and Mr. Kline replied this was a 12% increase from the original price.

Commissioner Duncan made a motion seconded by Commissioner Cook to move that the Brunswick-Glynn Joint Water and Sewer Commission recommend approval of Change Order No. 1 to the Arco Area Water and Sewer Extension to UWS, INC to increase the contract amount by \$166,003.78 and contract time by 135 consecutive calendar days. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

8. Declaration of Inventory/Equipment as Surplus – A. Burroughs

Mr. Burroughs stated that JWSC has a 2003 Ford Ranger and 136 SCADA telemetry control units that staff recommends being declared as surplus in order to dispose of them in the appropriate manner. The truck will be posted for sale on GovDeals. The SCADA control units will be donated/sent to and utilized by the community of Bonita Springs on the coast of Florida that was hit by Hurricane Ian resulting in their systems being down.

Commissioner Duncan made a motion seconded by Commissioner Cook to move that the Brunswick-Glynn Joint Water and Sewer Commission approve the above listed items as surplus to be disposed of in a manner most beneficial to the JWSC. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

9. Contract Award – Paving Services for PS 2002 Force Main Replacement – A. Burroughs

Mr. Burroughs advised that Pump Station 2002 is located on Arnold Road near the intersection with Ocean Boulevard. The existing force main leaving the station has reached the end of its useful life and needs replacement. JWSC construction crews intend to self-install approximately 1,000 feet of 12-inch PVC force main from the station to the intersection with Demere Road beginning October 31, 2022. JWSC staff will use a "rolling" process to not close the entire road by temporarily patching the open cut sections each day with cold mix and maintaining one lane of travel throughout the project. Once the work is completed, it will be necessary to mill the patches and fully repave Arnold Road. Staff contacted paving contractors throughout southeast Georgia and northeast Florida to complete this work and received quotes from two contractors, Allen Owens Construction and Paving, Inc. and Platinum Paving and Concrete. Allen Owens Construction and Paving provided the lower cost and was able to commit to the job on November 14th.

Commissioner Stephens made a motion seconded by Commissioner Duncan to move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$95,375 to Allen Owens Construction and Paving, Inc. for paving of Arnold Road due to the Pump Station 2002 Force Main Replacement Project. Motion carried 6-0-1.

EXECUTIVE DIRECTOR'S UPDATE

Mr. Burroughs stated that the low-income housing water assistance has provided \$349,500 to past due accounts. Pump Stations 3101, 4001 and 4002 will be bid in two weeks. Mr. Burroughs also advised that Distribution Division earned the Gold Award.

COMMISSIONERS' DISCUSSION

Commissioner Duncan reminded all to vote on the current SPLOST and future funds for JWSC residents.

CHAIRMAN'S UPDATE

Chairman Turnipseed commented that Valdosta wants to speak to JWSC staff about SCADA and pump stations. He also congratulated Distribution on the Gold Award. The Finance staff was also congratulated for a clean audit.

EXECUTIVE SESSION


There was no Executive Session

ADJOURN

There being no additional business to bring before the Commission, Chairman Turnipseed requested a motion to adjourn the meeting.

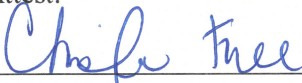
Commissioner Neal made a motion seconded by Commissioner Strickland to adjourn the meeting. Motion carried 6-0-1. (Commissioner Rolle was absent from the meeting.)

The Chairman adjourned the meeting at 2:48 p.m.



G. Ben Turnipseed,
Commission Chairman

Attest:



Christa Free,
Procurement Coordinator



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water & Sewer Commission
From: David M. Owens, Director of Finance
Date: Thursday, October 20, 2022
Re: FY 2021-2022 Financial Audit Presentation/Acceptance

Background

The JWSC is required to have its financial statements audited annually. The Operational Agreement requires that the audit be completed by October 15 of each year.

Mauldin & Jenkins, Certified Public Accountants, issued their unqualified opinion for the Fiscal Year ended June 30, 2022, and issued their report.

Mr. Trey Scott, CPA, a partner in Mauldin & Jenkins, presented the audit results to the Finance Committee at their October 19, 2022 meeting.

Recommended Action

Staff recommends that the full Commission accept the audited financial report for the Fiscal Year ended June 30, 2022 and authorize its release to the public and reporting agencies.

Recommended Motion

"I move that the full Commission accept the audited financial report for the Fiscal Year ended June 30, 2022 and authorize its release to the public and reporting agencies."

BGJWSC

***Auditor's Discussion
& Analysis***

**Financial & Compliance Audit
June 30, 2022**



Presented by:

Trey Scott, CPA

**MAULDIN
& JENKINS**



***Financial & Compliance Audit
June 30, 2022***



About M&J

- Founded ~ 1920. Based in Georgia. Twelve (12) Offices.

Savannah – Macon – Atlanta – Albany

Columbia – Chattanooga – Bradenton – Sarasota

Birmingham – Huntsville – Athens – Florence

- 120,000+ hours of service annually to government

(29% of firm total hours and 40% of firm attest work)

- Approx. 650 state and local governments currently served.

- **100+ Water and Sewer Entities Served**



Independent Auditor's Report

- **BGJWSC** = *Responsible for financial statements*
- **M&J** = *To express an opinion*
- **Auditing Standards** = *GAS = Gov't Auditing Stds.*
- **Unmodified Report Issued** = *Clean Opinion*
- ***No Findings/Management Points***



Review of Financial Statements & Notes

Balance Sheet

- Assets (and deferred outflows) increased \$37.6M from \$207.6M to **\$245.2M**.
 - NBV - Capital assets increased by \$20.3M.
- Liabilities (and deferred inflows) increased \$29.4M from \$46.9M to **\$76.3M**.
 - New GEFA Loan – draws ~\$12.3M.
 - New bonds of ~15.8 M







Review of Financial Statements & Notes

Cash Flows

- Operating cash flows amounted to **\$16.8M** (\$16 M in 21')
- Primary Uses:
 - Purchase of **\$25.3M** of capital assets
 - Payment of **\$4.2M** in principal/interest on LTD
 - Proceeds from debt of **\$28.3 M** (bonds and GEFA note draws)
- Cash & cash equiv. increased \$4.7M going from \$23.2M to **\$27.9M.**



Review of Financial Statements & Notes

Footnotes

- Accounting policies
- Cash & investments
- Receivables
- Capital Assets
- Long-term liabilities
- Net Investment in Capital Assets
- Pension benefit plan
- Risk management
- Commitments & Contingencies



Compliance Reports

- **Yellow Book Report**

- Tests of overall internal controls and compliance with laws, regulations, contracts, and grants.

- **Single Audit Report**

- Tests of specific internal controls and compliance relative to two major programs:

- 1) Clean Water SRF (\$6.6M),
- 2) Drinking Water SRF (\$2.1M).



Required Communications

- Tailored scopes & procedures
- Audit standards
- Accounting policies
- Judgments & estimates
- No adjustments
- No consultations
- Disclosures & related accounting matters
- No difficulties or disagreements
- New pronouncements
- Management representations
- Independence



Closing Thoughts

- **Free Continuing Education** – Annually, we provide ~30 hours free continuing education (via in person in various locations & webcasts) to governmental clients.
- **Newsletters** – Periodically provided based on topics.
- **Closing** – Feel free to contact us with questions anytime. Thanks for the opportunity to serve.

BGJWSC

Auditor's Discussion & Analysis

Financial & Compliance Audit – June 30, 2022



Presented by:

Trey Scott, CPA
(912)232-1622

**MAULDIN
& JENKINS**



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Andrew Burroughs, P.E., Executive Director
Date: Thursday, October 20, 2022
Re: Contract Award – Elevated Storage Tank Rehab – Glynn Place Mall and Oglethorpe Sites

Background:

The Brunswick-Glynn Joint Water & Sewer Commission released Invitation for Bid No. 23-008 Elevated Storage Tank Rehabilitation for Glynn Place Mall and Oglethorpe Sites (Project 2203) on Thursday, September 1, 2022. The scope of work entails construction related to the repair and painting of two (2) elevated storage tanks. The tanks will be taken down to bare metal and repainted.

Staff Report

A pre-bid teleconference and site visits were held on Tuesday, September 20, 2022. Bids were received on Thursday, October 6, 2022. Four bids were received as listed below, including the cost of extra as-needed work items and a bid alternate for a higher quality finish coat:

<u>Contractor</u>	<u>Cost</u>
Tank Pro, Inc.	\$1,396,617
Classic Protective Coatings, Inc.	\$1,722,848
Utility Service Co., Inc.	\$1,864,900
TankRehab.com, LLC	\$2,859,000

This item was presented to the Facilities and Finance Committees on October 19, 2022.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Rehab Price*</u>	<u>Inspection</u>	<u>Remaining*</u>
Mall & Oglethorpe EST Rehab	R&R	\$1,000,000	\$1,268,117	\$27,000	(\$305,117)

*Does not include extra work items as needed. These will be charged out at time of need.

Recommended Action

Staff recommends awarding a contract for the elevated storage tank rehabilitation projects for the Glynn Place Mall and Oglethorpe sites (Project 2203) to Tank Pro, Inc. in the amount of \$1,396,617.00. As there is no increase in cost for the improved finish coat from Tank Pro, staff recommends moving forward with these alternates as well.

Recommended Motion

“I move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$1,396,617.00 to Tank Pro, Inc. for the Elevated Storage Tank Rehabilitation project for the Glynn Place Mall and Oglethorpe sites.”

Enclosures

Bid Tabulation

Brunswick-Glynn Joint Water & Sewer Commission
IFB No. 23-008
Elevated Storage Tank Rehabilitation Glynn Place Mall and Oglethorpe Sites (Project No. 2203)

Base Bid				Tank Pro, Inc.		Classic Protective Coatings, Inc.		Utility Service Co., Inc.		TankRehab.com, LLC	
Item	Description	Quantity	Units	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A1	Oglethorpe EST Mobilization, Demobilization, Insurance & Bonds (2.5% Max)	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 40,000.00	\$ 40,000.00
A2	Oglethorpe EST Interior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 244,899.00	\$ 244,899.00	\$ 325,000.00	\$ 325,000.00	\$ 100,000.00	\$ 100,000.00	\$ 285,000.00	\$ 285,000.00
A3	Oglethorpe EST Removal and Repair of Altitude Valve – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 75,000.00	\$ 75,000.00
A4	Oglethorpe EST Exterior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 277,948.00	\$ 277,948.00	\$ 515,000.00	\$ 515,000.00	\$ 405,000.00	\$ 405,000.00
A5	Oglethorpe EST SCADA Hardware Installation and Programming – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00
A6	Oglethorpe EST Electrical Equipment and Installation – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00
A7	Oglethorpe EST Lettering and Logos – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 13,000.00	\$ 13,000.00	\$ 9,500.00	\$ 9,500.00	\$ 32,000.00	\$ 32,000.00	\$ 15,000.00	\$ 15,000.00
A8	Oglethorpe EST – Lead/Asbestos/Hazmat Testing and Abatement, Complete in Place. <i>(If necessary)</i>	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
SUBTOTAL SECTION A						\$ 652,899.00	\$ 717,448.00	\$ 699,500.00	\$ 699,500.00	\$ 985,000.00	\$ 985,000.00
B1	Glynn Place Mall EST Mobilization, Demobilization, Insurance & Bonds (2.5% Max)	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 40,000.00	\$ 40,000.00
B2	Glynn Place Mall EST Interior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 207,218.00	\$ 207,218.00	\$ 325,000.00	\$ 325,000.00	\$ 100,000.00	\$ 100,000.00	\$ 285,000.00	\$ 285,000.00
B3	Glynn Place Mall EST Removal and Repair of Altitude Valve – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 75,000.00	\$ 75,000.00
B4	Glynn Place Mall EST Exterior Repair and Painting – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 375,000.00	\$ 375,000.00	\$ 512,500.00	\$ 512,500.00	\$ 405,000.00	\$ 405,000.00
B5	Glynn Place Mall EST SCADA Hardware Installation and Programming – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00
B6	Glynn Place Mall EST Electrical Equipment and Installation – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00
B7	Glynn Place Mall EST Lettering and Logos – Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$ 13,000.00	\$ 13,000.00	\$ 9,500.00	\$ 9,500.00	\$ 32,000.00	\$ 32,000.00	\$ 15,000.00	\$ 15,000.00
B8	Glynn Place Mall EST – Lead/Asbestos/Hazmat Testing and Abatement, Complete in Place. <i>(If necessary)</i>	5,000	LS	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00

	SUBTOTAL SECTION B			\$ 615,218.00	\$ 814,500.00	\$ 697,000.00	\$ 985,000.00				
	SUBTOTAL SECTIONS A & B			\$1,268,117.00	\$1,531,948.00	\$1,396,500.00	\$1,970,000.00				
AE1	Oglethorpe EST Finish Coat (Alternate) - Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$0.00	\$0.00	\$ 29,000.00	\$ 29,000.00	\$ 21,300.00	\$ 21,300.00	\$ 295,000.00	\$ 295,000.00
AE2	Glynn Place Mall EST Finish Coat (Alternate) - Furnish all materials, labor, equipment, and appurtenance for rehabilitation of a 500,000 gallons elevated storage tank in accordance with the contract documents, Complete in place.	1	LS	\$0.00	\$0.00	\$ 29,400.00	\$ 29,400.00	\$ 23,100.00	\$ 23,100.00	\$ 295,000.00	\$ 295,000.00
AE3	Furnish all labor, equipment, and appurtenances for "extra welding repair, all weld sizes", Complete in Place.	1,000	LF	\$ 6.00	\$ 6,000.00	\$ 10.00	\$ 10,000.00	\$ 10.00	\$ 10,000.00	\$ 10.00	\$ 10,000.00
AE4	Furnish all materials, labor, equipment, and appurtenances for installation of "extra epoxy caulking at badly pitted surfaces," Complete in Place.	200	GAL	\$ 150.00	\$ 30,000.00	\$ 150.00	\$ 30,000.00	\$ 400.00	\$ 80,000.00	\$ 200.00	\$ 40,000.00
AE5	Furnish all materials, labor, equipment, and appurtenances for "extra 6-inch diameter floor and roof patches including welding in place and grinding smooth", Complete in Place.	200	EA	\$ 75.00	\$ 15,000.00	\$ 75.00	\$ 15,000.00	\$ 150.00	\$ 30,000.00	\$ 250.00	\$ 50,000.00
AE6	Furnish all materials, labor, equipment, and appurtenances for "extra structural members, roof rafters, and all supporting structures, all shape, all sizes including removal and disposal of old members", Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 50.00	\$ 75,000.00	\$ 30.00	\$ 45,000.00
AE7	Furnish all materials, labor, equipment, and appurtenances for "extra shell plates, all sizes, all thickness, including removal and disposal of old plates", Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 40.00	\$ 60,000.00	\$ 30.00	\$ 45,000.00
AE8	Furnish all materials, labor, equipment, and appurtenances for "extra roof plates, all sizes, all thickness, including removal and disposal of old plates", Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 40.00	\$ 60,000.00	\$ 30.00	\$ 45,000.00
AE9	Furnish all materials, labor, equipment, and appurtenances for "extra floor plates, all sizes, all thickness, including sand fill, including removal and disposal of old plates and underlying fill", Complete in Place.	1,500	LBS	\$ 10.00	\$ 15,000.00	\$ 10.00	\$ 15,000.00	\$ 50.00	\$ 75,000.00	\$ 30.00	\$ 45,000.00
AE10	Furnish and install materials, labor, equipment, and appurtenances for installation of "Extra 3/4-inch PVC Schedule 80 conduit", Complete in Place	300	LF	\$ 25.00	\$ 7,500.00	\$ 25.00	\$ 7,500.00	\$ 80.00	\$ 24,000.00	\$ 30.00	\$ 9,000.00
	SUBTOTAL ALTERNATES			\$118,500.00	\$180,900.00	\$458,400.00	\$879,000.00				
	SUBTOTAL SECTIONS A & B, ALTERNATES			\$1,386,617.00	\$1,712,848.00	\$1,854,900.00	\$2,849,000.00				
CASH1	City of Brunswick Code Enforcement and Building Permit(s)	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
CASH2	Glynn County Code Enforcement and Building Permit(s)	5,000	EA	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00	\$ 1.00	\$ 5,000.00
	SUBTOTAL CASH ALLOWANCES			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00				
	TOTAL FOR ALL SECTIONS (A, B, ALTERNATES, CASH)			\$1,396,617.00	\$1,722,848.00	\$1,864,900.00	\$2,859,000.00				



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Andrew Burroughs, P.E., Executive Director
Date: Thursday, October 20, 2022
Re: Contract Award – Inspection Services for Elevated Storage Tank Rehabilitation

Background:

The Brunswick-Glynn Joint Water & Sewer Commission released Invitation for Bid No. 23-008 Elevated Storage Tank Rehabilitation for Glynn Place Mall and Oglethorpe Sites (Project 2203) on Thursday, September 1, 2022. The scope of work entails construction related to the repair and painting of two (2) elevated storage tanks. The tanks will be taken down to bare metal and repainted. Chapman Technical Services (Chapman) has provided ongoing inspection services for all JWSC elevated and ground storage tanks for several years. Through these inspections, the JWSC has been able to effectively prioritize tanks for maintenance and rehabilitation.

Staff Report

Given Chapman's familiarity with the elevated storage tanks that are being rehabilitated, staff solicited a proposal from Chapman to perform construction inspection services while the tanks are being rehabilitated. Tank inspection services are a specialty service and Chapman brings considerable experience in providing these services. JWSC staff recommends accepting Chapman's proposal for these inspection services in the amount of \$27,000.00. The funding for this project will come from allocated R&R funds.

This item was presented to the Facilities and Finance Committees on October 19, 2022.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Rehab Price*</u>	<u>Inspection</u>	<u>Remaining*</u>
Mall & Oglethorpe EST Rehab	R&R	\$1,000,000	\$1,268,117	\$27,000	(\$305,117)

*Does not include extra work items as needed. These will be charged out at time of need.

Recommended Action

Staff recommends awarding a contract for construction inspection services for the elevated storage tank rehabilitation projects for the Glynn Place Mall and Oglethorpe sites (Project 2203) to Chapman Technical Services, LLC in the amount of \$27,000.00. This is actually a reduction of \$2,500 in inspection costs in comparison to the most recent tank rehab inspection contract.

Recommended Motion

"I move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$27,000.00 to Chapman Technical Services, LLC for construction inspection services for the Elevated Storage Tank Rehabilitation for the Glynn Place Mall and Oglethorpe sites."

Enclosures

Chapman Technical Services Proposal



5858 Vaughn Dr E
Satsuma, AL 36572
251-442-5911

August 31, 2022

Brunswick - Glynn County Joint Water & Sewer Commission

RE: Coatings Inspection for Mall Tank & Oglethorpe Tank

Chapman Technical Services is pleased to provide the following quote for coatings inspection.

DESCRIPTION OF PROJECT: Mall Tank - 500,000 Gallon Pedisphere Water Tank

SCOPE OF WORK:

SCOPE OF WORK:

1. Construction inspection with the following inspection schedule. Note-All inspection will include a report with pictures:
 - a. Inspection 1-5—Interior blast prior to priming inside and outside of the water tank.
 - b. Inspection 6-8 –Exterior pressure wash, spot tool, spot prime.
 - c. Inspection 9 -14 -Periodical inspections to see progress of work and check thickness of intermediate and final coats.
 - d. Inspection 15 -Holiday detect inside of tank. The rigging will have to be in place for this to take place. This will include a follow up inspection if holidays are detected.
 - e. Inspection 16 - Substantial Completion Inspection.
 - f. Inspection 17 -Final Inspection.
 - g. Inspection 18- 11 Month Warranty Inspection.

Total Lump Sum Price: \$13,500.00

DESCRIPTION OF PROJECT: Oglethorpe Tank - 500,000 Gallon Pedisphere Water Tank

SCOPE OF WORK:

SCOPE OF WORK:

1. Construction inspection with following inspection schedule:
 - a. Inspection 1-5—Interior blast prior to priming inside and outside of the water tank.
 - b. Inspection 6-8 –Exterior pressure wash, spot tool, spot prime.
 - c. Inspection 9 -14 -Periodical inspections to see progress of work and check thickness of intermediate and final coats.
 - d. Inspection 15 -Holiday detect inside of tank. The rigging will have to be in place for this to take place. This will include a follow up inspection if holidays are detected.
 - e. Inspection 16 - Substantial Completion Inspection.
 - f. Inspection 17 -Final Inspection.
 - g. Inspection 18- 11 Month Warranty Inspection.

Total Lump Sum Price: \$13,500.00

Grand Total Lump Sum Price - \$27,000.00

Clarifications:

1. The inspections listed above are typical, the quantity may vary depending on the circumstances.
2. Price includes daily reports with weather conditions, coatings testing, site conditions, deficiencies, and pictures of activities.
3. Price includes review of, participation with pre-con meeting and construction up-date meetings, review tabulation bids, contract documents, prepare recommendation letter for award, contractor submittals, review of contractor pay request, review of contractor change orders, and provide clarifications on issues that come up during construction.

If you have any questions, please let me know.

Ed Chapman, PE

Chapman Technical Services, LLC



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Extensions
From: Andrew Burroughs, P.E., Executive Director
Date: Thursday, October 20, 2022
Re: Contract Award – Engineering Services for Brunswick Villa Area Sewer Extensions

Background:

The Brunswick Villa area of Glynn County encompasses the neighborhoods and streets off Townsend Street between Altama Avenue and the railroad spur. There are approximately 200 homes and businesses in this area without current access to public sewer. The area does have access to public water, although an analysis needs to be completed to determine if there are any necessary fire flow improvements. In alignment with the ongoing JWSC strategy to prioritize expansion of water and sewer services into currently unserved areas that are adjacent to the existing public system, this area was identified as a target for an expansion project.

Staff Report

Request for Proposals No. 23-010 was released on Friday, September 2, 2022. A pre-proposal teleconference was held on Thursday, September 22, 2022, with seventeen (17) engineering firms in attendance. Six (6) proposals were received on Thursday, October 6, 2022. A three (3) member panel with representation from JWSC Engineering and the Senior Leadership teams reviewed and scored each proposal. A copy of the combined evaluation matrix is attached for your review. Kimley-Horn and Associates, Inc., was the highest scoring proposal at 93. One of the items included in this proposal is full-time construction inspection services. In recent years, most JWSC projects have included construction inspections by the consultant capped at a budget of 20 hours per week of construction. This proposal includes construction phase services at a budget of 40 hours per week of estimated construction.

This item was presented to the Facilities and Finance Committees on October 19, 2022.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Engineering</u>	<u>Remaining*</u>
Brunswick Villa Area Sewer Extensions	CIF	\$2,750,000	\$486,780	\$2,263,220

Recommended Action

Staff recommends awarding a contract for engineering and construction phase services for Brunswick Villa Area Sewer Extensions (Project 2210) to Kimley-Horn and Associates, Inc., in the amount of \$486,780. The amount and timeline for completion of services is in line with staff estimates. The proposal submitted by Kimley-Horn and Associates provided preliminary evaluations for gravity and low-pressure sewer options, a commitment to responsiveness and timeliness during the engineering process and had experienced inspections staff prepared to handle the proposed full-time workload. The engineering contract for production of a bid ready package will be 180 days.

Recommended Motion

“I move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$486,780.00 to Kimley-Horn and Associates, Inc. for engineering and construction inspection services for the Brunswick Villa Area Sewer Extensions project.”

Enclosures

Combined Proposal Evaluation Scorecard

RFP No. 23-010 Engineering Services for Brunswick Villa Area Sewer Extension		Benchmark Management, LLC			Four Waters			GWES, LLC			Hussey, Gay, Bell			Kimley-Horn			TR Long		
Evaluation Criteria	Possible Points																		
<i>General Experience of the Firm</i>	10	9	10	8	8	10	9	8	10	7	10	10	9	10	10	9	9	10	7
<i>Specific Experience of Proposed Personnel</i>	20	14	17	12	16	19	19	12	17	10	10	18	12	18	18	19	20	19	10
<i>Demonstrated Understanding of Project Objective and Scope</i>	30	24	25	20	30	29	30	26	26	20	26	27	25	28	27	28	28	28	20
<i>Clarity of Project Timeline and Deliverables</i>	25	23	22	20	24	24	23	24	23	20	22	22	20	22	23	25	25	24	20
<i>Pricing</i>	15	9	9	9	10	10	10	14	14	14	15	15	15	14	14	14	12	12	12
COMBINED SCORE		231			271			245			256			279			256		
AVERAGE SCORE		77.0			90.3			81.7			85.3			93.0			85.3		



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Andrew Burroughs, P.E., Executive Director
Date: Thursday, October 20, 2022
Re: Contract Award – Administration Building Painting Services

Background:

As part of the FY2023 Capital Projects Plan, funds were budgeted to make improvements to JWSC facilities. Improvements are to be made to the Academy Creek warehouse, the Harrington warehouse, and the Administration Building. These were to be handled through smaller contracts due to the disparate nature of the improvements.

Staff Report

JWSC staff obtained estimates for labor and materials to repair stucco issues and painting of the Administration Building located at 1703 Gloucester Street. Bids are shown in the table below. Please note C. Merrill Construction is the contractor currently performing the renovation construction services for the new Glynn County Elections Board offices.

<u>Contractor</u>	<u>Cost</u>
C. Merrill Construction	\$30,000
B. James Construction, LLC	\$34,575
D&D Decorators, Inc.	\$94,831

This item was presented to the Facilities and Finance Committees on October 19, 2022.

Funding

<u>Project</u>	<u>Source</u>	<u>Budget</u>	<u>Expenses to Date</u>	<u>Encumbrances</u>	<u>Remaining</u>
JWSC Facilities Improvements	R&R	\$450,000	\$28,634	\$11,593	\$410,043

Recommended Action

Staff recommends awarding a contract for stucco repair and painting services for the JWSC Administration Building (Project 2211) to C. Merrill Construction in the amount of \$30,000.00.

Recommended Motion

“I move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$30,000.00 to C. Merrill Construction for stucco repair and painting services for the Administration Building.”

Enclosures

C. Merrill Construction Estimate
B. James Construction, LLC Estimate
D & D Decorators, Inc. Estimate

B. JAMES CONSTRUCITON, LLC
4478 Meadow Wood Road
Blackshear, GA 31516
P: 912-449-3739

October 29, 2021

Mr. Mark Hopkins, Facilities Maintenance & Securities Superintendent
Brunswick-Glynn County Joint Water & Sewer Commission
1715 Gloucester Street
Brunswick, GA 31520

Ref: Pressure Wash and Exterior Repaint
Brunswick-Glynn County Joint Water and Sewer Commission Building

Attention: Mr. Hopkins

We are pleased to quote pressure washing and repainting the exterior of your building with the following items included.

- Pressure wash exterior of building including sidewalks that run along the building and the awnings
- Caulk any cracks in the exterior walls and trim
- Repaint entire exterior of building including walls, trim, doors, frames, wood windows and handrails
- One coat along front and right-hand end
- Two coats at rear and left-hand end of building
- Spot prime areas that have loose paint
- We have enough paint on hold (for two weeks) if you would like for us to do this project. Paint is not readily available
- No permit fees included
- Workers Compensation and General Liability Insurance is included
- Quote is firm for 30 days

All for the lump sum of \$34,575.00

Thank you for giving us this opportunity. We would consider it an honor to be able to do this work for you.

Respectfully Submitted,
Brian D. James



B. James Construction, LLC



Estimate

P.O. Box 1215 Brunswick, GA 31521
 Fax. 912-261-2679
 email. info@dndcompany.com

Name / Address
Brunswick-Glynn Co. Joint Water & Sewer 1703 Gloucester Street Brunswick, GA 31520 912-506-9266

Date	Estimate #
10/13/2021	11886

Project
Exterior Painting

Description	Total
<p>Stucco repairs in multiple locations. Block repair in one location. Painting the block walls, stucco walls, ceilings, columns, doors with frames, windows, soffit with fascia boards, downspouts, metal flashing, metal handrails and bollards, and pressure washing. We will exclude painting any storefront doors, windows, and the blue downspouts on the west side of the building. Price includes the following.</p> <p>I. Repairs</p> <p>1. Stucco repairs: Scrape any loose or flaking finishes and sand smooth. Apply one coat of fine stucco patch to match the existing finish. Spot prime all repairs. Use Kat-5 textured stucco caulk to fill any hairline cracks.</p> <p>2. Block repair: Scrape any loose or flaking cement. Use hydraulic cement to fill any holes or gaps. Fill any holes in the mortar joints. Use elastomeric caulk to caulk all cracks. Spot prime all repairs.</p> <p>II. Painting</p> <p>1. Pressure wash the entire exterior including all sidewalks, walkways, and awnings. Use a chlorine solution and a high pressure washer to remove all dirt, loose paint, mildew, etc. We will hand clean all windows and doors to prevent spotting or streaking.</p> <p>2. Soffit with fascia boards and windows: Scrape any loose or flaking paint and sand smooth. Caulk all cracks and fill all nail holes. Use a rust inhibitor primer to treat any rusted nail heads. Spot prime any exposed surfaces. Apply two coats of 100% acrylic latex.</p> <p>3. Metal flashing, downspouts, and door doors with frames: Scrape any loose or flaking finishes and sand smooth. Sand any surface rust and prime with a rust inhibitor primer. Apply one coat of DTM bonding primer. Caulk all cracks and apply two coats of DTM finish latex.</p> <p>4. Bollards: Scrape any loose paint or surface rust and apply one coat of rust inhibitive primer. Apply two coats of safety yellow 100% acrylic latex.</p> <p>5. Stucco walls, block walls, ceilings and columns: Scrape any loose or flaking</p>	

Total



Estimate

P.O. Box 1215 Brunswick, GA 31521
 Fax. 912-261-2679
 email. info@dndcompany.com

Name / Address
Brunswick-Glynn Co. Joint Water & Sewer 1703 Gloucester Street Brunswick, GA 31520 912-506-9266

Date	Estimate #
10/13/2021	11886

Project
Exterior Painting

Description	Total
finishes and sand smooth. Apply one coat of Loxon masonry bonding primer. Apply two coats of a waterproofing elastomeric latex. 6. Metal handrails: Sand smooth and spot prime and exposed surfaces. Apply two coats of DTM finish latex. Labor and Materials	94,831.00
Note We will use caution tape and cones to block off areas from pedestrians in the areas we are working in.	

Estimates only valid for 60 days after date on estimate. 3% Surcharge on credit card payments. Alternate Prices are not included in base price.	Total \$94,831.00
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Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Todd Kline, P.E., Director of Engineering
Date: Thursday, October 20, 2022
Re: APPROVAL – Change Order #1; Arco Area Water & Sewer Extension

Overview

- Who: Thomas & Hutton Engineering Co. (Engineer of Record) and UWS, INC (Contractor)
- What: Request for Additional Funding and Time Extension to the construction contract.
 - Notice to Proceed: March 07, 2022 (210 days, orig. contract time)
 - Contract Amount (Funding): \$3,655,749.60
 - Request for Time Extension: 135 days
 - Request for Addition Funding Amount: \$166,003.78
- Why: Compensation for additional water/sewer/roadway repair/clearing, and additional contract time due to materials delays/permitting/design changes.

Staff Report

JWSC staff received and reviewed a Change Order No. 1 recommendation letter dated October 11, 2022, from Thomas & Hutton Engineering Co. (EOR). The Contractor has requested additional funding in the amount of \$166,003.78 to install an additional 2,600 l.f. of 8-inch PVC water main that was shown on the plans but omitted from the original bid form. The Contractor provided a materials (only) pricing increase of \$5.42/l.f. above the original bid unit cost (supplier documentation attached). The request also includes three new items. Six-inch gravity main to facilitate shared extension to two properties. Flowable fill for roadway repair at Glynn County designated critical intersections. Clearing and grubbing to accommodate the sewer re-design made possible through the acquisition of easements which will remove quantities of roadway replacement from the contract. A net savings in these items is expected and would be quantified once the re-design option is complete.

The Contractor has also requested an additional 135 days of contract time due to supply chain delays for manhole structures/materials, permitting, sewer re-route design changes and easement acquisition.

Recommended Action

To prevent additional delays and ensure water service is extended to all residents as originally intended, Staff recommends approval of the Contractor's request for additional funding and time extension to the construction contract in the amount of \$166,003.78 and 135 days. Staff will work with the EOR to determine their contribution towards compensation for project cost increases.

Recommended Motion

"I move that the Brunswick-Glynn Joint Water & Sewer Commission recommend approval of Change Order No. 1 to the Arco Area Water & Sewer Extension to UWS, INC to increase the contract amount by \$166,003.78 and contract time by 135 consecutive calendar days."

Enclosures

Thomas & Hutton Recommendation of Approval
Contractor's Additional Pricing Request (dated 09/14/2022)
Contractor's Material Delays Letter Package

To: Harry Patel, BGJWSC
FROM: Chris Stovall, P.E.
Project: JWSC Project No. #2016
Arco Water & Sewer Improvements
Change Order #1
Date: September 7, 2022

Harry,

Pursuant to a request from the contractor for Change Order #1, the following is provided concerning justifications and recommendations for the work for several additional line items to be added to the bid form.

As work has progressed on the water main portion of the project, the contractor noted by RFI that the quantities on the bid form did not match the plan figures. We then reviewed the plans and bid form and verified this discrepancy. Two other items were also found to be missing from the bid form: 6-inch gravity sewer and flowable fill for pavement repairs.

The change order would apply to the following quantities:

1. 8" Water Main 2,600 l.f. @ \$49.82 = \$129,532.00
2. 6" Gravity Sewer Main 306 l.f. @ \$70.88 = \$21,689.28
3. Flowable Fill, 20 CY @ \$384.75 = \$7,695.00

While it is unfortunate that these items were not included on the original bid form, they are necessary items for completion of the project as designed. The unit prices are reasonable and justifiable for the work to be completed. We would recommend that these line items be added to the contractor's bid form in the form of a change order with the quantities and unit prices as discussed above.

The 6" Gravity Sewer and the Flowable Fill line items are totally new line items. There was an 8" Water Main line item in the original bid form; however, due to the variability of material prices due to material shortages and supply chain issues, the contractor has requested for a modification to the additional pipe installation based on a material-only increase of \$5.42 per linear foot. No change in labor costs is planned. The original unit price was \$44.40. With the pipe material modification, the new unit price is \$49.82. Again, under the mitigating circumstances we are currently facing for materials, the pipe cost increase appears justified as new pipe needs to be ordered.

Lastly, a design modification was completed that will better suit installation of the sewer for final connection of service laterals in the vicinity of Cochran Street and Ogg Street. The original plan was to install sewer within the rights of way of each street, which would necessitate pavement cuts for installation of mains as well as service laterals to the property lines. After discussion with property owners in this area, an agreement was reached to install the sewer main behind the houses, which will facilitate connection to the sewer system for these homes and provide additional sewer use revenues on a quicker basis. There was not a line item for tree removal in the original bid form, so a new line item has been requested for clearing. The cost for the clearing will be \$7,087.50 and is reasonable and justifiable expense for the easement area. Note that there will be some savings in the depth of sewer and the amount of pavement removal and replacement that will be reflected in the final adjusting bid form. At this time, due to the nature of tight quarters of the project, we recommend waiting until the final quantities are known to modify the amounts of the existing line items. Change Order No. 1 will be completed to add the new line items needed for the project.



P.O. Box 516 - Trion, GA 30753
Phone: 706-734-0577 Fax: 706-734-0805
www.uwsinc.net

Additional Pricing Request

6" PVC gravity sewer - \$70.88/LF

Flowable Fill - \$384.75/CY

Additional clearing and restoration due to relocating sewer lines from Ogg to Franklin and from Cochran to back of property - \$7,087.50 lump sum

Additional 8" PVC water main that was left out of bid quantities - \$49.82/LF

Asphalt – Request for line item to be split into two pay items

Removal/disposal - \$10.00/SY

Replacement - \$50.00/SY

Thank you.

Zach Hughes
Vice President



Accounting

Phone:(843) 821-7600

Fax: (843) 821-7627

P.O. Box 3467

Summerville, SC 29484-3467

Sales Office

Phone:(843) 873-3011

Fax:(843) 873-8994

5/16/2022

Knight's Precast
203 Edsel Drive
Richmond Hill, GA31324

Subject: Rock Shortage in Savannah Market

To Whom It May Concern:

Due to a raw material shortage I regret to inform our customer base serviced from our Richmond Hill plant that production efforts have been hindered. We have and will continue our best to exhaust all resources to ensure this issue has minimal impact on our schedule moving forward.

We greatly appreciate your business and your willingness to work through this issue. Please feel free to contact me if you have any additional questions or concerns.

Sincerely,

Jordan Thaxton
Sales Manager
843.259.3565
jthaxton@knightscompanies.com



From: Westin.Cofer@ferguson.com
Subject: BG ARCO LEAD-TIMES
Date: May 16, 2022 at 3:55 PM
To: tripp.guc@gmail.com



Started to order material on 3/15/22 with anticipated lead-times on the following items:

Pipe: 6-8 weeks lead-time – all pipe has delivered

MJ Fittings and Valves 16 weeks- we have supplied what MJ fittings and valves we could from our stock but most of these won't be available for shipment until July.

Sewer Fittings: 7-9 week lead-time on the total order, we have shipped what we have with the remainder coming in end of this month, however some items such as 6" double wyes will not be in until July.

Let me know if you need anything else.

Westin Cofer

Outside Sales

Ferguson Waterworks #312

Ferguson, a Wolseley company 70 Columbia Dr, Pooler, GA 31322

Phone: (912) 330-0140, Mobile: (912) 210-8805 Fax: (912) 330-0187



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Andrew Burroughs, Executive Director
Date: Thursday, October 20, 2022
Re: Surplus Inventory/Equipment

Background

JWSC staff has determined the following assets to no longer be of use to the mission of the JWSC.

DIVISION	YEAR	DESCRIPTION
PCD-105	2003	2003 Ford Ranger – VIN 1FTYR10D13PB66864. Repeated hydraulic issues, no longer needed by department.
SPMD	N/A	136 Scada Dataflow Systems Telemetry Control Units – Removed as part of Sewer SCADA project and replaced with new controller hardware.

Staff Report

Staff recommends declaring the items above as surplus and authorizing their disposal in a manner most beneficial to the JWSC. This item was presented to the Finance Committee on October 19, 2022.

Recommended Action

To dispose of this property, the Brunswick Glynn Joint Water & Sewer Commission must declare the property as surplus. Once declared as surplus, the Director of Procurement will dispose of the property in a manner most beneficial to the JWSC. Typically vehicles and equipment declared surplus will be posted to the GovDeals website.

Recommended Motion

“I move that the Brunswick-Glynn Joint Water and Sewer Commission approve the above listed items as surplus to be disposed of in a manner most beneficial to the JWSC”



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Brunswick-Glynn Joint Water and Sewer Commission
From: Andrew Burroughs, P.E., Executive Director
Date: Thursday, October 20, 2022
Re: Contract Award – Paving Services for Pump Station 2002 Force Main Replacement

Background:

Pump Station 2002 is located on Arnold Road near the intersection with Ocean Boulevard. The existing iron force main leaving the station has reached the end of its useful life and needs replacement. T.R. Long Engineering designed improvements to the force main for replacement in the northern shoulder of Arnold Road. Bids were solicited for this work, but project costs came in significantly over budget due to the difficulty of installation in the already crowded right of way. T.R. Long redesigned the force main in the north travel lane of Arnold Road to avoid much of the congestion. JWSC construction crews intend to self-install approximately 1,000 feet of 12” PVC force main from the station to the intersection with Demere Road beginning October 31, 2022. There will have to be an additional contract to directionally drill approximately 300 feet of force main along Demere Road and make the three force main connections to swap over to the new force main.

Staff Report

JWSC staff will temporarily patch the open cut sections each day with cold mix and maintain one lane of travel throughout the project. However, once the work is completed, it will be necessary to mill the patches and fully repave Arnold Road. Staff has confidence that installation of this section of force main will be completed and ready for full roadway resurfacing prior to November 14, 2022. Staff has paving contractors throughout southeast Georgia and northeast Florida to complete this work and received quotes from two (2) contractors as shown below.

<u>Contractor</u>	<u>Cost</u>
Allen Owens Construction and Paving, Inc.	\$95,375
Platinum Paving and Concrete	\$128,486

This item was presented to the Facilities and Finance Committees on October 19, 2022.

Funding

<u>Project</u>	<u>Source</u>	<u>Amount</u>	<u>Spent to Date</u>	<u>Encumbrances</u>	<u>Paving</u>	<u>Remaining</u>
PS 2002 FM Replacement	R&R	\$500,000	\$142,132.61	\$28,355.47	\$95,375	\$234,136.92

Recommended Action

Staff recommends awarding a contract for paving of Arnold Road for the Pump Station 2002 Force Main Replacement Project (Project 2014) to Allen Owens Construction and Paving, Inc. in the amount of \$95,375.00.

Recommended Motion

“I move that the Brunswick-Glynn Joint Water and Sewer Commission award a contract in the amount of \$95,375 to Allen Owens Construction and Paving, Inc. for the paving of Arnold Road due to the Pump Station 2002 Force Main Replacement project”

Enclosures

Allen Owens Quote
Platinum Quote

Allen Owens Construction and Paving, Inc

2990 US Hwy 84 W
Blackshear, Ga. 31516
912-449-3642
owensconst@bellsouth.net

Proposal

Proposal Date:	Proposal #:
10/13/2022	1350

Brunswick Glynn Co Joint Water & Sewer
1703 Gloucester Street
Brunswick, GA 31520

Description	Qty.	Unit	Unit Price	Total
Mobilization	1	LS	2,500.00	2,500.00
Traffic Control	1	LS	10,000.00	10,000.00
Milling 0-1.75"	2,500	SY	11.50	28,750.00
Remove existing cold mix patch	600	SY	7.50	4,500.00
1" of 9.5mm Asphalt Overlay	2,500	SY	15.75	39,375.00
1 - Stop Bar + Double Yellow	1	LS	750.00	750.00
GAB Base	100	Tons	95.00	9,500.00

	Acceptance Signature:	Total	\$95,375.00



PROPOSAL AND CONTRACT

Platinum Paving and Concrete
 1020 Old River Road
 Bloomingdale, GA 31302

September 27, 2022

Brunswick-Glynn County Joint Water & Sewer Commission
 2909 Newcastle Street
 Brunswick, GA 31520

RE: Arnold Street, St Simons Island

Mr. Eric White,

Platinum Paving and Concrete is pleased to provide the following pricing for the above referenced project.

Bid Item	Item Description	Estimated Quantity	Unit of Measure	Unit Price	Estimated Amount
5	Mobilization	1	LS	\$ 9,385.00	\$ 9,385.00
10	Traffic Control	1	LS	\$ 20,875.00	\$ 20,875.00
15	4" HMA Trench Patching Including Grading	600	SY	\$ 73.50	\$ 44,100.00
20	1.5" Milling	1,600.00	SY	\$ 7.05	\$ 11,280.00
25	Tack Coat	2,200.00	SY	\$ 0.46	\$ 1,012.00
30	1.5" HMA Resurfacing	2,200.00	SY	\$ 15.95	\$ 35,090.00
35	4" Yellow Striping Paint	2,400.00	LF	\$ 1.40	\$ 3,360.00
40	4" White Edge Stripe Paint	2,400.00	LF	\$ 1.41	\$ 3,384.00
Estimated Contract Amount					\$ 128,486.00

Quote Specific Notes and Quote Conditions

Quote invalid if not executed and returned within 30 days of the date of this quote.

This proposal will be valid based upon a signed mutually agreeable subcontract.

Payment terms are within 30 days of invoice. Any and all fees and or costs associated with not complying with this contractual requirement, by Customer, shall be paid for by Customer.

Base or subgrade shall be true to line, true to grade, ready to pave by others. HMA volumes required for pave, in excess of theoretical tons shall be billed as an additional line item, at market price inclusive of haul.

PP&C is not responsible for drainage on projects with areas less than 1% slope.

PP&C can not be held responsible for failures in roadway due to existing conditions.

This proposal is tied to the GDOT Asphalt index as of March 1, 2022. Any increase in the index will be passed on to the Client. Any decrease will not be credited. In addition, Price is predicated on aggregate availability at local aggregate rail facilities. No long haul included from quarry. Any increase in aggregate cost shall be passed on to customer.

All grade shall be true to line, compact, ready to design grades for Platinum to complete its scope.

No other items of work are included not specifically listed above.

Quote contemplates work being completed by end of 2022.

Contract Terms and Conditions

1. ENTIRE AGREEMENT

This Contract, together with the provisions, costs, and description of services set forth on the reverse side of this document, or attached hereto, embodies and constitutes the entire agreement between Platinum Paving and Concrete, LLC, and the Customer. No representation, warranty, arrangement or statement, either oral or written, not expressly set forth herein shall be enforceable or binding on the parties.

2. AUTHORITY TO ENTER INTO AGREEMENT

If the premises upon which the work contemplated by this Agreement is owned by a person or entity other than the Customer, or if the Customer should own the premises as tenant in common or otherwise jointly, then the Customer represents to Platinum Paving and Concrete, LLC, that the Customer has the authority to act for, contract on behalf of, and otherwise to bind such other persons or entities or co-owners, as well as the Customer, to the terms and conditions herein.

3. ISSUANCE OF NOTICE TO PROCEED WITHIN FORTY-FIVE DAYS

In the event Platinum Paving and Concrete, LLC, does not receive a Notice to Proceed with the work under this Agreement from the Customer within forty-five days following acceptance of this proposal, then Platinum Paving and Concrete, LLC, at its option, may declare this Contract to be null and void, and Platinum Paving and Concrete, LLC, will have no further obligations hereunder nor be bound by the terms and conditions hereof.

4. THE WORK

Platinum Paving and Concrete, LLC, will perform its services in a workmanlike manner with standard company equipment and materials. The Customer expressly agrees to provide Platinum Paving and Concrete, LLC, with suitable and unimpeded access to the work area. The Customer further expressly agrees to sequence the work of other trades in such a manner as to permit Platinum Paving and Concrete, LLC, to perform its work in an uninterrupted, single shift operation.

5. CHANGES IN THE WORK

Changes to the scope of the Work set forth in this Contract shall be made only upon express agreement of the parties hereto, as set out in a written change order, signed by Platinum Paving and Concrete, LLC, and the Customer. In the event a change order is agreed to between the parties, the contract price and time will be adjusted accordingly

6. TIME

Unless the parties set forth herein an agreed upon schedule for performance of the Work, Platinum Paving and Concrete, LLC, shall commence and perform the Work in the course of its usual and customary operating schedule. Platinum Paving and Concrete, LLC, shall be entitled to recover damages for delays to the progress of the Work caused by the Customer or by entities for whom the Customer is responsible. Platinum Paving and Concrete, LLC, shall be entitled to time extensions in the event the Work is delayed without the fault or neglect of Platinum Paving and Concrete, LLC.

7. PAYMENT

The Customer shall make payment to Platinum Paving and Concrete, LLC, in the manner set forth herein. Interest of one and one-half percent (1.5%) per month, or the highest interest allowed by applicable law, whichever is greater, shall be charged and paid on all unpaid balances. If any unpaid balances are collected through an attorney at law, then the Customer shall pay all such costs of collection, including fifteen percent (15%) of the unpaid balance, plus interest thereon, as attorney's fees.

Robert B. Royal
Vice President

Platinum Paving and Concrete
1020 Old River Rd
Bloomington, GA 31302

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