



Brunswick-Glynn Joint Water and Sewer Commission

**ITB No. 23-001
Invitation To Bid**

**Generators for various JWSC Operations locations
for the
Brunswick-Glynn County Joint Water and Sewer Commission**

Friday, July 1, 2022

MANDATORY Pre-proposal teleconference on Monday, July 18, 2022, at 2:00 p.m. EST

Pre-register via email, pcrosby@bgjwsc.org
no later than Friday, July 15, NOON EST to obtain login credentials for this call

Deadline for questions is Wednesday, July 20, 2022, no later than 5:00 p.m. EST.

Questions must be directed in writing (via e-mail) to the
Purchasing Director, Pamela Drury-Crosby, email- pcrosby@bgjwsc.org

Proposal Responses Due by:

12:00 NOON, EST Tuesday, August 2, 2022, to:

**Purchasing Division
Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street
Brunswick, Georgia 31520
(912) 261-7100**

Proposals should be clearly labeled as follows:

“RFP NO. 23-001 Generators for various JWSC Operations locations”

**Submit responses in hard copy only; electronic or fax responses will not be accepted.
Responses received after the deadline or at any other locations will not be accepted.**

**FOR COMPLETE DETAILS OF THIS SOLICITATION, please visit the BGJWSC website, utilizing the
following link:**

<http://www.bgjwsc.org/departments/procurement/>

I. Intent and Purpose

The Brunswick-Glynn Joint Water & Sewer Commission (JWSC) seeks bids from qualified suppliers to provide a total of (13) diesel powered generators: (8) stationary diesel generators and (5) diesel-powered portable units. These generators will be installed by others to provide backup power to various JWSC Operations locations. Installation is not included in this request. The location name, address and generator size for each unit is listed below:

Bid Form Reference Number	Location	Address	Generator Size
01	Academy Creek WPCF-1 Generator Bldg	2909 Newcastle Street, Brunswick, GA 31520	750 kW/ 938 kVA 480Y/277V 3-Phase 4 Wire
02	Academy Creek WPCF-2 Generator Bldg	2909 Newcastle Street, Brunswick, GA 31520	350 kW/ 438 kVA 480Y/277V 3-Phase 4 Wire
03	FLETC Water Production Facility	Federal Law Enforcement Training Center, (Intersection of Tucson Ave and Judicial Dr) Brunswick, GA 31520	200 kW/ 250 kVA 480Y/277V 3-Phase 4 Wire
04	Goodyear Water Production Facility	3226 Hampton Avenue, Brunswick, GA 31520	230 kW/ 288 kVA 480Y/277V 3-Phase 4 Wire
05	Howard Coffin Water Production Facility	1402 Howard Coffin Park, Brunswick, GA 31520	175 kW/ 219 kVA 480Y/277V 3-Phase 4 Wire
06	Mallory Water Production Facility	950 Mallery Street, St. Simons Island, GA 31522	215 kW/ 269 kVA 480Y/277V 3-Phase 4 Wire
07	Airport Water Production Facility	0 Demere Road, St. Simons Island, GA 31522	300 kW/ 375 kVA 240Y/120V 3-Phase 4 Wire
08	Academy Creek WPCF-3 Generator – OPS Bldg	2909 Newcastle Street, Brunswick, GA 31520	1250 kW/ 1562 kVA 480Y/277V 3-Phase 4 Wire
09	Portable Generators – Quantity of (5) – Stored at Academy Creek Site	2909 Newcastle Street, Brunswick, GA 31520	200 kW/ 250 kVA 480Y/277V 3-Phase 4 Wire

II. Scope of Work

Equipment covered by this bid includes the manufacture, delivery and manufacturer start-up services of generator equipment as specified within the solicitation documents. All materials shall be new unless specifically called for otherwise. In accordance with Section 2 CFR200.322 of Guidance for Grants and Agreements, JWSC has established a preference that, as appropriate and to the extent consistent with law and to the greatest extent practicable, all equipment included in this procurement shall be domestically manufactured within the continental United States. JWSC has standardized on the following engine driven generator set manufacturers: Caterpillar, Cummins and MTU. No substitutions will be accepted unless pre-approved by the JWSC prior to bid acceptance. The Bidder will provide fixed firm pricing on a per unit (generator) basis including shipping.

Vendor is required to coordinate fabrication and shipping with the JWSC or its designee which may include a contractor if a contract has been executed between the JWSC and an electrical Contractor. Each site currently has an existing generator in place. Maintaining station operation during replacement by the JWSC and the electrical Contractor is critical. Therefore, a detailed sequence of work is required. The sequence of work will address the down time that can be accommodated or the need for the Contractor to provide temporary power (generator) to keep the station in operation. As the delivery of the equipment units are a critical element of this overall sequence of work, an estimated number of weeks available for shipment date for each unit and estimated delivery date will need to be included in your bid submission on the bid form.

Plans, specifications, and bidding documents are on file at the JWSC Main Office, 1703 Gloucester Street, Brunswick, GA 31520. All documentation related to the solicitation will be available at the JWSC website.

<https://www.BGJWSC.org/departments/procurement/>

Bidders are encouraged to check the website throughout the solicitation process as all updates will be posted there via addenda. Bidders shall thoroughly review all documentation associated with the solicitation prior to submitting a bid.

III. Schedule of Events

Listed below is the tentative schedule of events associated with this project:

Date	Event
Friday, July 1, 2022	Solicitation Released; Bid Docs Available for prospective Bidders
Friday, July 15, 2022 – 12:00 NOON EST	Teleconference Pre-Registration Deadline
Monday, July 18, 2022 – 2:00 p.m. EST	Mandatory Pre-Bid Teleconference
Wednesday, July 20, 2022- 5:00 p.m. EST	Deadline for Questions
Tuesday, August 2, 2022 – 12:00 NOON EST	Bids Due
Thursday, August 18, 2022 – 2:00 p.m. EST	Anticipated Award Date

IV. Instructions to Bidders

These instructions are to be followed by every entity bidding to provide the Brunswick-Glynn Joint Water and Sewer Commission (JWSC) with goods and/or services. These instructions constitute an integral part of the Bid, and any Bidder agrees that tender of a Bid constitutes acknowledgement and acceptance of its obligation to adhere to these instructions, which are to be incorporated into and considered part of any contract the Bidder ultimately executes with the JWSC.

1. If there is any question whatsoever regarding any portion of the specifications, it shall be the Bidder's responsibility to seek clarification immediately from the JWSC, as early as possible prior to the bid opening. Regarding requests for interpretations of specifications must be made in writing via email to the Purchasing Division no later than 5:00 p.m. EST on Wednesday, July 20, 2022. Please direct all questions to the Pamela Drury-Crosby, Purchasing Director at pcrosby@bgjwsc.org. No oral communications from the Owner Contact or other individual is binding. No contact with the JWSC staff, Commission members or any public official concerning the project during the procurement process is allowed, except through the owner contact. A violation of this provision may result in disqualification of Bidder.
2. Unless it is otherwise stated in the bid documents, it shall be the responsibility of the bidder to inform itself as to all conditions of the work site and to make and take account thereof in calculating and submitting its bid. Documents may be made available by the JWSC during the bidding process; no warranty of accuracy is made in regard to these documents, and it is the responsibility of the bidder to make its own investigations as to the nature of the work and the conditions under which it shall be performed, and to

make its own independent assumptions as to these matters. The burden of anticipating unforeseen circumstances, either hidden or latent, and the conditions of the work site and all related circumstances, and the cost of accommodating therefore should unanticipated circumstances be later encountered shall rest upon the bidder.

3. The pre-bid teleconference will be held on Monday, July 18, 2022, at 2:00 p.m. EST. Attendance is **MANDATORY**. The purpose of this meeting is to present and clarify information about the Project and process and respond to any immediate questions that Bidders may have about this IFB. Please email pcrosby@bgjwsc.org to register and obtain login credentials for the call no later than 12:00 NOON. EST on Friday, July 15, 2022. A list of persons in attendance will be recorded and posted on the Owner's website.
4. Information submitted by the Bidder in the bid process shall be subject to disclosure after bid award in accordance with the Georgia Open Records Act. Proprietary information must be identified and be accompanied by a signed affidavit outlining the redacted information. Entire bids may not be deemed proprietary. All updates to solicitation documents and any addenda will be posted on the JWSC website: <http://www.bgjwsc.org/departments/procurement/>. It is the responsibility of all bidders to monitor this site for updates and addenda that may be added during the procurement process.
5. Bids must be made on the enclosed Bid Form. Unless otherwise requested, one (1) electronic, one (1) hard-copy original and at least three (3) copies of the Bid form package need to be submitted, and these copies must be typewritten or printed in ink. All copies of any Bid Forms must be signed in ink by the person or persons authorized to sign the Bid Form. The person signing the Bid Form must initial any changes or corrections.
6. The name of the person, firm, or corporation making the Bid must be printed in ink, along with the Bidder's signature, on all separate sheets of the Bid Form. If a Bid is made by an individual, his name and post office address must be shown. If made by a firm, or partnership, the name and the post office address of each member of the firm or partnership must be shown. If made by a Corporation, the person or persons signing the Bid must show the name of the State under the laws of which the Corporation is chartered and his, or their authority for signing same. The names, titles and addresses of the President, Secretary and the Treasurer and the corporate authority for doing business in this state shall be listed and returned with the Bid Form.
7. All Bids must be hand delivered, delivered by courier service, or mailed via the United States Postal Service. No facsimiles will be accepted. The person, firm, or corporation making the Bid shall submit it in a sealed envelope on or before the date and time specified in the Bid package. The envelope shall be marked "Sealed Bid" and carry the Bid title, and date and time of opening as set forth in the Bid package. The envelope shall also bear the name of the party making the Bid and the party's address. Address Bids to Brunswick-Glynn County Joint Water and Sewer Commission, 1703 Gloucester Street, Brunswick, GA 31520 ATTN: Purchasing Division.
8. Alterations to the documents are strictly prohibited and shall result in automatic disqualification of the Bidder's bid. If there are "exceptions" to the specifications or comments to any of the solicitation requirements or other language, then the bidder may ask questions regarding those requirements or submit additional documentation as to the variation from the specifications, but may not alter any of the language

contained in the solicitation. In the case of goods, the person, firm or corporation making the Bid may Bid all items. All items may be considered separately, at the discretion of the JWSC.

9. This project is funded in part by the Georgia Emergency Management Agency/Homeland Security (GEMA/HS) Hazard Mitigation Program (HMGP). The JWSC is a subrecipient of HMGP 4338-0035 and shall follow Uniform Administrative Requirements for federally-funded awards under 2 CFR Part 200 <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> and FEMA HMA (Hazard Mitigation Assistance) program guidance. The selected vendor should familiarize themselves with these standards prior to submitting a bid.
10. When public work is let out for bid, no person shall prevent or attempt to prevent competition in such bid. Such bidders must make an oath filed with the officer who makes payments under the contract that they have not prevented or attempted to prevent competition in the bid process. Such oath must be signed by: if a partnership, all partners and any officer or agent or other person who acted on the partnership's behalf during the bid process; if a corporation, all officers, agents, or other persons who acted for the corporation in the bid process.
11. Bids shall not be withdrawn or cancelled by the bidder past the bid opening date and time. The bidder may make modifications/corrections to the bid by submitting a corrected sealed bid but only if the change is prior to the bid opening. The corrected document should be clearly marked that it supersedes the bid opening originally submitted. No modification or corrections will be allowed subsequent to the bid opening.
12. Bidders are hereby notified and agree by submission of a Bid Form that if additional items not listed in the Bid Form become necessary and require unit prices not established by the Bid Form, the unit prices of such items shall be negotiated and shall be directly proportional to the established unit prices of similar items on the Bid Form.
13. By tendering a bid, a Bidder agrees to leave the bid open for acceptance by the JWSC for (90) days after the date set for the opening thereof.
14. By tendering a bid, the bidder certifies that the bidder has carefully examined these instructions and the terms and specifications applicable to and made a part of the bid. The Bidder further certifies that the prices shown in any schedule of items on which the Bidder is proposing are in accordance with the conditions, terms and specifications of the bid and that they are aware that any exception taken thereto may disqualify the bid. Bidders are required to inform themselves fully as to the availability of materials and the conditions relating to construction and labor under which any work will be or is now being performed. No error or misjudgment nor any lack of information on local conditions, general laws or regulations on the part of the Bidder shall merit withdrawal of the bid.
15. While price is the prime criteria, and the JWSC intends to purchase at the lowest responsible bid available, price shall not be the sole criteria utilized by the JWSC in evaluating the bid package submitted. The following criteria shall also be utilized by the JWSC in determining the lowest responsible bid.
 - a. Ability of Bidder to perform in the time frame need by the JWSC.
 - b. Reputation of the Bidder in its industry.

- c. Reasonableness of the bid in relation to anticipated costs
 - d. Ongoing relationships with the JWSC based on above-average prior performance of work with the Commission.
16. The Bidder must employ such methods and means in carrying out the delivery of the equipment as will not cause any interruption of or interference with any other Contractor.
17. The successful Bidder must comply with the applicable Risk Management Requirements prior to beginning performance, and during the contract period.
18. The Contract between the JWSC and the Contractor shall be executed on a form provided by JWSC and will be subject to all requirements of the contract documents (which include but may not be limited to the Contract, these instructions, any Purchase Orders, and the Risk Management Requirements), and shall form a binding contract between the contracting parties.
19. Failure to execute the Contract, or to furnish any required satisfactory proof of carriage of required insurance within thirty (30) days from the date of notice of award of the Contract shall be just cause for the annulment of the award. At the discretion of the JWSC, the award may then be made to the next lowest responsible vendor, or the work may be readvertised or constructed by the JWSC.
20. Award of this bid shall be by action of the JWSC Board at its regular monthly meeting.
21. The JWSC reserves the right, with or without notice or cause, to accept any bid regardless of the amount thereof; to reject any bid, or any number of bids; to negotiate with any Bidder for a reduction of or alterations in its bid; to reject all bids and to call for additional bids upon the same or different invitations to bid, plans or specifications; to be sole judge, in its discretion, on all questions as to whether or not a bid complies with the invitation to Bid, the plans or the specifications, and as to the solvency and sufficiency of any and all sureties on all bonds.

One (1) electronic (USB drive), One (1) original hard-copy and Three (3) hard-copies of your response must be submitted no later than **12:00 Noon on Tuesday, August 2, 2022**, to:

Pamela Drury-Crosby, Purchasing Director
Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street
Brunswick, Georgia 31520

LABELED: "IFB NO. 23-001 Generators for various JWSC Operations locations"

V. Required Bid Submittals

All pages within the bid submission must be numbered and referenced by bidder. The following items are required to be included as part of the bid submittal. Failure to include any of these items may result in the bid being deemed non-responsive:

- a. Bid Form
- b. Bidder Equipment and Reference Information. Please use the following number references for each line item of the Bid Form.

- 1) A list of any and all exceptions to the Bid Documents.
- 2) Dimensional and weight information on components and assemblies.
- 3) Catalog information and cuts.
- 4) Manufacturer's specifications, including materials description.
- 5) Performance data and other data, as applicable.
- 6) Point of manufacture for any components that are not domestically produced in the USA.
- 7) Outside utility requirements for each component, such as water, gas, power, air, etc.
- 8) Addresses and phone numbers of nearest service center and a listing of the manufacturers or manufacturer's representatives' services available at this location.
- 9) Addresses and phone numbers of the nearest parts warehouse capable of provide all parts replacement and/or repair service.
- 10) A list of the three (3) most recent sales/installations where similar equipment and application for a water/sewer utility provider (water production, wastewater processing and by the manufacturer or manufacturer's representative is currently in service; include contact name, telephone number, mailing address, email address and the names of the Engineer, Owner, and installation contractor; if three installations do not exist, the list include all that do exist, if any.
- 11) Any additional information requested by the Owner.

Please note that Appendix C - Response Workbook is included in electronic Excel format for bidder's ease in creating and submitting the Section V. (a) Bid Form and (b) Bidder Equipment and Reference Information.

- c. Georgia Security and Immigration Compliance Act of 2006 form - Contractor Affidavit and Agreement form and Subcontractor Affidavit form (if applicable) <https://www.verify9.com/state-laws/georgia-e-verify/>

JWSC cannot consider any bid which does not include completed affidavits. It is not the intent of this notice to provide detailed information or legal advice concerning the Georgia Security & Immigration Compliance Act of 2006, as amended on May 11, 2009. All Bidders intending to do business with JWSC are responsible for independently apprising themselves and complying with the requirements of that law and its effect of JWSC procurements and their participation in those procurements.

- d. Drug Free Workplace Affidavit
- e. Addenda (if any issued)

VI. Contract

After selection of the agency, a proposed contract shall be supplied and is subject to review and approval of the JWSC Attorney. Specific insurance requirements will be established and added as an attachment to the final contract.

BID FORM

DATE SUBMITTED: _____

PROJECT NAME: **23-001 Generators for various JWSC Operations locations**
Brunswick, Georgia

SUBMITTED TO: Brunswick – Glynn County Joint Water and Sewer Commission
1703 Gloucester Street,
Brunswick, Georgia 31520

SUBMITTED BY:
Company Name: _____

Address: _____

Acknowledge Receipt of Addenda Numbers _____

(Also include signed copies of each Addenda)

The undersigned as BIDDER hereby declares that the only person or persons interested in the BID as principal or Principals is or are named herein and that no other person than herein mentioned has any interest in the BID or in the Contract to be entered into; that this BID is made without connection with any other person or parties making a BID, and that it is in all respects fair and in good faith without collusion or fraud.

The BIDDER declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and the documents relative thereto; and has read all General and Special Conditions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The Bidder further agrees to accomplish all work and provide all material for the lump sum price submitted and understands that the lump sum price is subject to adjustment by either increase or decrease, only through a properly executed change order.

I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this Invitation for Bids and certify that I am authorized to sign this Bid for the Bidder.

BID FORM CONTINUED ON NEXT PAGE

IFB NO. 23-001 Generator Purchase for JWSC Operations Locations

APPENDIX B - RESPONSE WORKBOOK

| The Bidder shall complete all yellow highlighted cells below.

				Company Name:	
BID LINE ITEM	LOCATION NAME	LOCATION ADDRESS	SHIPMENT LEAD TIME IN WEEKS & ESTIMATED DELIVERY DATE	GENERATOR MFR / MODEL	BID PRICE PER LINE ITEM
01	Academy Creek WPCF-1 Generator Bldg	2909 Newcastle Street, Brunswick, GA 31520			\$
02	Academy Creek WPCF-2 Generator Bldg	2909 Newcastle Street, Brunswick, GA 31520			\$
03	FLETC Water Production Facility	Federal Law Enforcement Training Center, (Intersection of Tucson Ave and Judicial Dr) Brunswick, GA 31520			\$
04	Goodyear Water Production Facility	3226 Hampton Avenue, Brunswick, GA 31520			\$
05	Howard Coffin Water Production Facility	1402 Howard Coffin Park, Brunswick, GA 31520			\$
06	Mallory Water Production Facility	950 Mallory Street, St. Simons Island, GA 31522			\$
07	Airport Water Production Facility	0 Demere Road, St. Simons Island, GA 31522			\$
08	Academy Creek WPCF-3 OPS Bldg	2909 Newcastle Street, Brunswick, GA 31520			\$
09	Portable Generators Qty of (5) – Stored at Academy Creek Site	2909 Newcastle Street, Brunswick, GA 31520			\$
TOTAL RESPONSE PRICE - SUM (ITEM NUMBERS 01-09):					\$

NOTE

BID PRICE PER LINE ITEM IS TO INCLUDE BUT NOT LIMITED TO:

- 1) SIZING OF EQUIPMENT
- 2) DESIGN, LAYOUT AND DELIVERY TO SITE
- 3) ALL SETUP AND SITE TESTING SUPPORT

TOTAL (Figures): \$ _____

(Words): _____

Bidders Name: _____ Bidders Email: _____

Signature: _____ Title: _____

Company Name: _____

This the _____ day of _____ 2022.

OATH

State of Georgia
City of Brunswick
County of Glynn

I, _____ (name of individual), solemnly swear that in the procurement of the contract for

IFB 23-001 Generators for various JWSC Operations locations

GLYNN COUNTY GEORGIA

that I, nor any other person associated with me or my business, corporation or partnership, has prevented or attempted to prevent competition in the bidding or Bids of said project or from submitting a bid for this project by any means whatever.

Lastly, I swear that neither I, nor any other person associated with me or my business, Corporation or partnership has caused or induced any other bidder to withdraw his/her bid from consideration for this project. Said oath is filed in accordance with the requirements set forth in O.C.G.A. § 36-91-21 (e).

This the _____ day of _____ 2022.

Name of Party: _____

Corporate or Partnership Name: _____

Sworn to and subscribed before me this the ____ day of _____ 2022.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(SEAL)

AFFIDAVIT

This Bid is submitted to Brunswick-Glynn County Joint Water and Sewer Commission (JWSC) by the undersigned who is an authorized officer of the company and said company is licensed to do business in Georgia. Further, the undersigned is authorized to make these representations and certifies these representations are valid. The Bidder recognizes that all representations herein are binding on the Company and failure to adhere to any of these commitments, at the JWSC's option, may result in a revocation of the granted contract.

Consent is hereby given to the JWSC to contact any person or organization in order to make inquiries into legal, character, technical, financial, and other qualifications of the Bidder.

The Bidder understands that, at such time as the JWSC decides to review this Bid, additional information may be requested. Failure to supply any requested information within a reasonable time may result in the rejection of the Bid with no re-submittal rights.

The successful Bidder understands that the JWSC, after considering the legal, financial, technical, and character qualifications of the Bidder, as well as what in the JWSC's judgment may best serve the interest of its rate payers and employees, may grant a contract.

The successful Bidder understands that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

Any contract issued will be on the basis of the Bidder's service, financial plans and arrangements being feasible and adequate to fulfill the conditions set forth in this project and the successful Bidder's response.

Company Name: _____

Authorized Person: _____ Signature: _____

(Print/Type)

Title: _____ Date: _____

Address: _____

Telephone: _____

Fax: _____ Email: _____

REPRESENTATION

EQUAL EMPLOYMENT OPPORTUNITY (EEO) PRACTICE:

EEO Plan: The successful Bidder will develop and implement an EEO policy that, as a minimum, will recruit, hire, train, and promote, at all levels, without regard to race, color, religion, national origin, sex, or age, except where sex or age is a bona fide occupational qualification.

EEO For Veterans/Handicapped: The successful Bidder will also provide equal employment opportunities for qualified disabled veterans, handicapped persons and veterans of the Vietnam Era.

EEO For Successful Bidder Programs: The successful Bidder, will ensure equal employment opportunity applies to all terms and conditions of employment, personnel actions, and successful Bidder-sponsored programs. Every effort shall be made to ensure that employment decisions, programs and personnel actions are non-discriminatory. That these decisions are administered on the basis of an evaluation of an employee's eligibility, performance, ability, skill and experience.

EEO Acquisitions: The successful Bidder will develop and implement a policy that will give equal opportunity to the purchase of various goods and services from small businesses and minority-owned businesses.

a. Does the Bidder have the above EEO policy in place?

Yes

No

b. If the answer to a. above is no, will the Bidder have such a policy in place for the project?

Yes

No

Statement of Assurance: The Bidder herein assures the JWSC that it is in compliance with Title VI & VII of the 1964 Civil Rights Act, as amended, in that it does not on the grounds of race, color, national origin, sex, age, disability, or veteran status, discriminate in any form or manner against employees or employers or applicants for employment and is in full compliance with A.D.A.

(Firm's Name)

(Authorized Signature)

(Title)

(Date)

CERTIFICATE OF DRUG FREE WORKPLACE

In order to have a drug- free workplace, a business shall:

Publish a statement notifying employees that the unlawful, manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

As a condition of working on the commodities or contractual services then under bid, the employee shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require satisfactory participation in a drug abuse assistance or rehabilitation program if such in available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Company Name:

Authorized Signature:

Title:

Date:

E-VERIFY CONTRACTOR AFFIDAVIT AND **AGREEMENT**

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Joint Water and Sewer Commission and Contractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: "E-Verify", web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.* The undersigned Contractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.

The undersigned Contractor agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Contractor will secure from each subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees the Contractor will advise the Brunswick-Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor's name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Contractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

(Continued on Next Page)

E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Contractor

Title of Authorized Officer or Agent of Contractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this the _____ day of _____, 2022.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

E-VERIFY SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Joint Water and Sewer Commission and Subcontractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned subcontractor verifies its compliance with

O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with _____ a Contractor contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: E-Verify”, web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. The undersigned Subcontractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.*

The undersigned Subcontractor agrees that, should it employ or contract with any other subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Subcontractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13- 10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Subcontractor further agrees the Subcontractor will advise the Brunswick- Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor’s name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Subcontractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

(Continued on Next Page)

E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Subcontractor

Title of Authorized Officer or Agent of Subcontractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this the _____ day of _____, 2022.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).