



**Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Wednesday, November 17, 2021 3:00 PM
Commission Meeting Room**

FINANCE COMMITTEE AGENDA

AMENDED

COMMITTEE MEMBERS:

**Finance Chairman Bob Duncan
Commissioner Chuck Cook
Commissioner Tripp Stephens
Executive Director Andrew Burroughs**

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

DISCUSSION

1. **Workers' Compensation Insurance Annual Renewal – Jeffrey Singletary, T.S.I.**

APPROVAL

1. **Minutes from October 20, 2021 Finance Committee Meeting (*subject to any necessary changes*)**
2. **Christmas Gift Card Approval – F. Wilson**
3. **Intergovernmental Agreement Bet. Glynn County and BGJWSC – American Rescue Plan Act of 2021 Funding – C. Dorminy**
4. **Arco Area Water & Sewer Extension Contract Award – A. Burroughs**
5. **AMI Meter Replacement Project – Change Order #1 – A. Burroughs**

DISCUSSION cont.

2. **Financial Statements Month End October 31, 2021 – F. Wilson**

MEETING ADJOURNED

*All citizens are invited to attend.
There is a possibility of a quorum of Commissioners being present.*



Brunswick-Glynn Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Wednesday, November 17, 2021 at 3:00 PM

FINANCE COMMITTEE MINUTES

MEMBERS PRESENT: **Bob Duncan, Committee Chairman**
 Charles Cook, Commissioner
 Andrew Burroughs, Executive Director

ALSO PRESENT: **Ben Turnipseed, Commission Chairman**
 Cornell Harvey, Commissioner
 LaDonnah Roberts, Deputy Executive Director
 Frances Wilson, Accounting Manager
 Christa Free, Procurement Coordinator
 Charlie Dorminy, Legal Consultant

ABSENT: **Tripp Stephens, Commissioner**

Committee Chairman Duncan called the meeting to order at 3:02 PM.

PUBLIC COMMENT PERIOD

Chairman Duncan opened the Public Comment Period.

There being no citizens that wished to address the Committee, Committee Chairman Duncan closed the Public Comment Period.

DISCUSSION

1. Workers' Compensation Insurance Annual Renewal – Jeffery Singletary, T.S.I
Mr. Singletary delivered a presentation to the Committee regarding the 2021 Workers Compensation claims as well as potential increases in coverage for 2022. He stated that due to a larger number of claims for 2021, there will most certainly be an increase in coverage costs for 2022. There have been eight Workers Compensation claims so far for 2021, a 64% increase from 2020. Five of these claims make up the majority of the \$337,904 increase in claims amounts. Commissioner Duncan stated that the focus of the JWSC should be to focus on and eliminate any at risk behaviors. Mr. Singletary advised the Committee of the possibility of the JWSC receiving fewer quotes for 2022 because the JWSC has used Zenith for so long.

MOTION

A motion was made by Commissioner Duncan to volunteer Commissioner Harvey as the third member of the Finance Committee for this meeting due to Commissioner Stephens being absent. The motion was seconded by Commissioner Cook.

APPROVAL

1. Minutes from the October 20, 2021 Finance Committee Meeting

Commissioner Cook made a motion seconded by Commissioner Harvey to approve the minutes from the October 20, 2021 Finance Committee Meeting. Motion carried 3-0-0

2. Christmas Gift Card Approval – F. Wilson

Ms. Wilson requested approval from the Commission to continue the JWSC tradition of issuing Christmas gift cards to the staff. She explained that the cards are \$25 and can be spent at Wal-Mart or Sams Club. Commissioner Harvey suggested that to reward the JWSC staff for exemplary performance that the limit of the cards be increased to \$50 per employee. Mr. Burroughs stated that there was room in the budget to comply with that request. The new total for 134 employee Christmas gift cards for 2021 therefore is \$6,700. The cards will be distributed with payroll on December 3, 2021. Commissioner Harvey made a motion to amend the gift card amount to \$50 per employee, and the motion was seconded by Commissioner Cook.

Commissioner Cook made a motion seconded by Commissioner Harvey to move that the Finance Committee recommend to the full Board of Commissioners that the JWSC provide employees with a \$50 Wal-Mart gift card for a total amount of \$6,700. Motion carried 3-0-0.

3. Intergovernmental Agreement Bet. Glynn County and BGJWSC – American Rescue Plan Act of 2021 Funding – C. Dorminy

Mr. Dorminy presented an Intergovernmental Agreement between Glynn County and the BGJWSC in which \$4,000,000.00 worth of funding from the American Rescue Plan Act of 2021, awarded to Glynn County would be distributed to the JWSC. This is federal funding from the US Treasury in order to address public needs highlighted by the COVID-19 pandemic. The county will provide the JWSC with two \$2,000,000.00 installment payments, with which the JWSC can make necessary investments in water and sewer infrastructure. The JWSC must use a portion of these funds for the Village Drainage project on St. Simons Island, and the remaining funds are to be used at Executive Director/Commission discretion.

Commissioner Cook made a motion seconded by Commissioner Harvey to move that the Finance Committee recommend the full Commission to approve the Intergovernmental Agreement with Glynn County for the award of funds to the JWSC under the American Rescue Plan Act of 2021. Motion carried 3-0-0.

4. Arco Area Water & Sewer Extension Contract Award – A. Burroughs

Mr. Burroughs presented Invitation for Bid No. 22-013, Arco Area Water & Sewer Extension (Construction Phase), which was released on September 24, 2021. The scope of work for this project includes the installation of 11,307 linear feet of 8-inch and 3,116 linear feet of 10-inch PVC gravity sewer as well as 1,040 linear feet of 6-inch and 3,207 linear feet of 8-inch PVC water main to allow properties in the Arco area of Brunswick access to the JWSC system. Two bids were received Thursday, October 28, 2021, with UWS, Inc. being the apparent low bidder at \$3,655,749.60. The Contract period for this work will be 240 consecutive calendar days.

Commissioner Cook made a motion seconded by Commissioner Harvey that the Finance Committee forward the above mentioned contract for Arco Area Water & Sewer Extension to UWS Inc., in the amount of \$3,655,749.60 to the full Commission for approval. Motion carried 3-0-0.

5. AMI Meter Replacement Project – Change Order #1 – L. Roberts

Ms. Roberts presented a change order request from Delta Municipal Supply Company (“Delta”) for the Advanced Metering Infrastructure and Meter Data Management System project. During the course of

installation of meter change-outs Delta encountered a larger quantity of fused meters, dubbed "yoke bars", than had been anticipated during the initial research, thereby increasing the original "not-to-exceed" allowance value. Delta suspended meter installation in May of 2021 and completed a full-scale visual audit of the entire meter system. It was determined following the audit that the "not-to-exceed" allowance should increase by \$3,287,712.60 for the remainder of the project in order to account for the additional "yoke bars" located throughout the JWSC system. The project is funded by GEFA loan.

Commissioner Cook made a motion seconded by Commissioner Harvey to move that the Finance Committee recommend the full Commission approve the above described Change Order #1 for Delta Municipal Supply Company in the amount of \$3,287,712.60 for the Meter Replacement project. Motion carried 3-0-0.

DISCUSSION

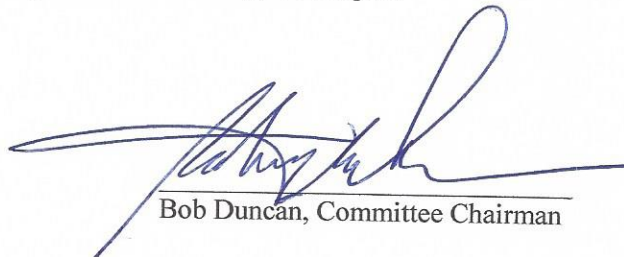
1. Financial Statements Month End October 31, 2021 – F. Wilson

Mrs. Wilson presented the financial statement for the month ending October 31, 2021. She reviewed the Balance Sheet with the Committee, and highlighted current assets such as Accounts Receivable, and current liabilities, for example, Customer Deposits Payable. Mrs. Wilson also briefly reviewed line items on the Combined Revenue Statement, Project Report, and Reserves. She noted that a line had been added to the Financial report to show long term GEFA loan payments. There are currently two JWSC projects funded by GEFA loans, the Meter Replacement project and the Academy Creek WPCF Rehabilitation. Ms. Wilson also mentioned that on the Fixed Asset report, Depreciation was not run in order to account for the yearly audit being performed/completed.

Committee Chairman Duncan asked if there were any other items to discuss.

There being no further business, Chairman Duncan adjourned the meeting at 3:44 p.m.

Attest: Christa Free
Christa Free,
Procurement Coordinator


Bob Duncan, Committee Chairman



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Frances R. Wilson, Accounting Manager
Date: November 17, 2021
Re: Christmas Gift Cards

Background

The Brunswick-Glynn Joint Water and Sewer Commission has in past years given employees a Christmas gift card as an expression of appreciation and thanks.

Staff Report

The cost of the cards are included in the Fiscal Year 2022 budget. The gift cards will be distributed on December 3, 2021, along with payroll.

Recommended Action

The staff of the JWSC recommends that the Brunswick-Glynn Joint Water and Sewer Commission provide employees with a gift card in the amount of \$25 to Walmart. The total number of cards would be 134, for a cost of \$3,350.

Recommended Motion

"I make a motion that the Finance Committee recommend that the full Commission review and approve providing employees with a gift card in the amount of \$25 to Walmart. The total number of cards would be 134, for a cost of \$3,350."



Brunswick-Glynn County

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Charles A. Dorminy, Legal Counsel
Date: Wednesday, November 17, 2021
Re: Approval – Agreement with Glynn County for COVID Relief Funds under the American Rescue Plan Act of 2021

Background:

Glynn County, Georgia ("the County"), was granted \$16,566,971.00 of Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021 ("ARPA"). This federal aid from the United States Treasury provides funds with the goal of addressing public needs that have been highlighted by the COVID-19 pandemic. Under the ARPA, Glynn County is authorized to issue subawards including, but not limited to, awards for necessary investments in water and sewer infrastructure in Glynn County. To that end, and in accordance with the ARPA, the County has decided to award the JWSC with \$4,000,000.00. According to the draft agreement, the County will provide the total award via two (2) installments of \$2,000,000.00 each. As mentioned above, the JWSC will be able to use the funds to make necessary investments in water and sewer infrastructure. The JWSC will be required to comply with requirements set forth in the agreement and by federal, state, and local law.

Staff Report

Staff has reviewed the Intergovernmental Agreement with the County and finds it acceptable. The JWSC can and will comply with any and all applicable regulations and finds that the \$4,000,000.00 for necessary investments water and sewer infrastructure will prove beneficial to the JWSC and the public.

Recommended Action

Staff recommends entering into the IGA with the County to receive the award of \$4,000,000.00.

Recommended Motion

"I make a motion that the Brunswick-Glynn County Joint Water and Sewer Commission Finance Committee forward to the full commission the Intergovernmental Agreement with Glynn County for the award of funds to the JWSC under the American Rescue Plan Act of 2021, with a recommendation to approve the same."

Enclosures

Intergovernmental Agreement with Glynn County Regarding ARPA Award

**STATE OF GEORGIA
COUNTY OF GLYNN**

INTERGOVERNMENTAL AGREEMENT

This Agreement, made as of the 18th day of November, 2021 by and between **GLYNN COUNTY, a political subdivision of the State of Georgia, acting by and through its Board of Commissioners** (hereinafter referred to as "County" or "Transferor"), and **BRUNSWICK-GLYNN COUNTY WATER AND SEWER COMMISSION, a body corporate and politic, acting by and through its Board of Commissioners** (hereinafter referred to as "JWSC" or "Transferee") (both JWSC and County may be hereinafter collectively referred to as the "Parties"),

W I T N E S S E T H

WHEREAS, the County was granted \$16,566,971.00 of Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021 (also referred to herein as "ARPA"); and

WHEREAS, the County is granted authority to transfer funds, made available by the ARPA to a special-purpose unit of the State or local government; and

WHEREAS, the JWSC is authorized by Georgia law to construct, erect, acquire, own, repair, remodel, maintain, add to, extend, improve, equip, operate, and manage projects, and to pay the cost of the project in whole or in part from the proceeds of any grant or contribution from the United States of America or any agency or instrumentality thereof or from the State of Georgia or any political subdivision, agency, or instrumentality thereof; and

WHEREAS, the JWSC intends to use the transferred funds from the County to make payment for costs incurred¹ for purposes authorized under the American Rescue Plan Act of 2021 including, but not limited to, necessary investments in water and sewer infrastructure in Glynn County, by December 31, 2024; and

WHEREAS, the Parties are authorized to enter into intergovernmental contracts pursuant to Article IX, Section III, Paragraph I(a) of the Constitution of the State of Georgia; and

NOW THEREFORE, for and in consideration of the mutual covenants and promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the County and JWSC agree as follows:

1 . Term

(a) The Term of this Agreement shall commence as of November 18, 2021, and shall terminate on December 31, 2026 at 12:00 midnight. The Term of this Agreement is intended to comply with Ga. Const. art. IX, § 3, ¶ I and the parties agree to make any necessary changes in the structure of the Term to comply with the same and any other provisions of Georgia law, as amended from time to time.

2. Transfers

The County shall transfer a total amount of FOUR MILLION DOLLARS AND NO/00 (\$4,000,000.00) of Coronavirus State and Local Fiscal Recovery Funds, issued under the American Rescue Plan Act, to the JWSC (also referred to herein as "funds"). The

¹ The parties note that, under the Interim Final Rule issued by the Treasury, the term "incurred" has been interpreted to mean amounts that are obligated by the deadline. 31 C.F.R. Part 35 (2021). This interpretation does not require that services be rendered or goods be delivered by the deadline. The Interim Final Rule further clarifies that any funds not obligated by December 31, 2024 or expended to cover such obligations by December 31, 2026 must be returned to the Treasury. *Id.* § 35.5.

County shall make the transfer to the JWSC through two (2) installments (referred to individually as an "installment"), in the amount of TWO MILLION DOLLARS AND NO/00 (\$2,000,000.00) each. The first installment shall be issued on or before January 1, 2022. The second installment shall be issued on or before January 1, 2023.

The Parties agree that the JWSC's use of the funds, in accordance with the American Rescue Plan Act, as well as the other mutual agreements contained within this Intergovernmental Agreement, shall constitute reasonable and adequate compensation in exchange for the County's transfer of each of the aforementioned installments, respectively.

If, for whatever reason, the funds actually received by the County from the Department of the Treasury are reduced or less than the anticipated total of \$16,566,971.00, JWSC shall receive from the County a proportionally lower amount of funds than the \$4,000,000 total described herein. In that event, JWSC's proportional reduction will be based on the ratio that the funds originally earmarked for JWSC hereunder (i.e. \$4,000,000) bears to the estimated total of all funds originally allocated for the County (i.e. \$16,566,971.00). If the JWSC's distributions from the County under this Agreement are reduced because the actual funds received by the County from the Department of the Treasury are reduced or less than the amount originally anticipated, the County shall be under no obligation to make up any deficiency or shortfall in funding to JWSC.

3. Compliance With 2 CFR § 200.332²

The parties hereby recognize that this agreement constitutes a subaward of federal funds provided to Glynn County, Georgia as a recipient of the Coronavirus State and Local

² See U.S. DEPT. OF TREASURY, COMPLIANCE AND REPORTING GUIDANCE, STATE AND LOCAL FISCAL RECOVERY FUNDS, at 9 (2021).

Fiscal Recovery Funds Established by the ARPA. The parties identify the following information to comply with the applicable statute governing subawards of federal funds:

Subrecipient Name: Brunswick-Glynn County Joint Water and Sewer Commission

Subrecipient's unique entity identifier: DUNS # 809515674

Federal Award Identification Number: SLFRP0546

Federal Award Date: 5/18/2021

Subaward Period of Performance Start and End Date: [Same dates as installments]

Subaward Budget Period Start and End Date:

Federal Awarding Agency: Department of Treasury

Assistance Listings Number and Title: 21.027, Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

Total Amount of the Federal Award: \$350,000,000,000.00

Amount of Federal Funds Obligated by this Award: \$16,566,971.00³

Total Amount of Federal Funds Obligated to the Subrecipient: \$4,000,000.00

Research and Development: No.

Indirect Cost Rate: None

4. Use of Funds

JWSC will comply with the ARPA and any and all rules or regulations issued by the Department of the Treasury (also referred to herein as “Treasury”) with regard to the transfer and use of funds. JWSC shall only use the funds for water and/or sewer capital infrastructure improvements, which shall include the use and expenditure of Funds in an amount sufficient to: perform and complete upgrades and the replacement of the existing water and sewer lines in the construction area of the County’s Village Drainage Improvements project, Phase II. Except for the foregoing, nothing in this paragraph, or elsewhere in this Agreement, shall limit the use of the funds by the JWSC beyond the limitations imposed by law.

³ The parties note that Glynn County has, of the time of this agreement, only received the first tranche of this award in the amount of \$8,283,486.00.

The County shall provide the JWSC notice of, and the JWSC shall comply with, all relevant rules, regulations, terms, or any other requirements issued by the Treasury to the County.⁴

Should the County be required or ordered by the Department of the Treasury, or any other federal department or agency with jurisdiction over the funds, or by any court of competent jurisdiction, to return and/or pay back any of the funds due to JWSC's non-compliance with any applicable rules, regulations, laws, or other requirements pertaining to the use of the funds, or JWSC's reporting or documenting thereof, JWSC shall be responsible for reimbursing County in a corresponding amount.

5. Reporting

JWSC will provide such information to enable the County to comply with reporting requirements regarding the use of funds, to the extent required by the Treasury. Additionally, JWSC will comply with any and all reporting requirements placed upon it as a subrecipient by the Treasury.

The JWSC shall maintain records and financial documents sufficient to evidence compliance with the required use of funds. The JWSC shall allow the Treasury Office of Inspector General and the Government Accountability Office, or their agents, to access the aforementioned records in this paragraph in order to conduct audits or other investigations. The JWSC shall maintain the aforementioned records for five (5) years after all funds have been expended or after the funds have been returned to the Treasury, whichever is later.

⁴ Such rules include, but are not limited to, those relevant terms and conditions as set forth in the U.S. Department of the Treasury's Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions.

6. Compliance With Law

The parties shall, in all respects related to the funds transferred pursuant to this agreement, comply with and observe all federal, state, and local laws, ordinances, and regulations that in any manner affect the use of the funds.

7. Return of Unused Funds

If at the end of the Term the JWSC has unused funds, transferred pursuant to this agreement, the JWSC shall return those unused funds as prescribed by law. If applicable, the parties shall cooperate in good-faith to facilitate the return of any unused funds to the Treasury.

8. Non-Complete Payment of Award

In the event that the County is not issued the second tranche of the award by the Treasury, the County shall be relieved of any and all obligation to pay the second installment contemplated herein. Such relief from the second installment shall not otherwise modify or otherwise change any other terms of this agreement. The parties acknowledge that sufficient consideration exists absent the second installment.

9. Notices

All notices hereunder shall be in writing, signed by the party making the same, and shall be delivered personally or sent via certified or registered United States mail, return receipt requested, postage prepaid, addressed as follows:

To the JWSC: Brunswick-Glynn County Joint Water and Sewer
Commission
Attn: Executive Director
1703 Gloucester Street
Brunswick, Georgia 31520

To the County: Glynn County Board of Commissioners
Attn: Chairman
Harold Pate Building
1725 Reynolds Street, Suite 302
Brunswick, Georgia 31520

The date of mailing or the date of personal delivery, as the case may be, shall be the date of such notice.

10. Entire Agreement

This Agreement contains the entire agreement of the parties and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. No failure to exercise any power given to the parties hereunder, or any failure to insist upon strict compliance of any obligation hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of any right to demand exact compliance with the terms hereof. No modification, alteration or amendment to this agreement shall be binding unless the same is contained in a written agreement executed between the parties, executed with the same formality as this Agreement.

11. Binding Effect of Agreement

This Agreement and all of its covenants, conditions and terms shall extend to and be binding on any subrecipients of the Funds, to the extent required by law.

12. Severability

If any clause or provision of this Agreement is or becomes illegal, invalid, or unenforceable because of present or future laws or any rule or regulation of any governmental body or entity, effective during its term, the intention of the parties hereto is that the remaining parts of this Agreement shall not be affected thereby.

13. Captions

The captions used in this Agreement are for convenience only and do not in any way limit or amplify the terms and provisions hereof.

14. Governing Law

The laws of the State of Georgia shall govern the interpretation, validity, performance and enforcement of this Agreement.

15. Not Construed Against the Drafter

This Agreement has been negotiated and prepared by the parties and their respective counsel. Should any provision of this Agreement require judicial interpretation, the court interpreting or construing the provision shall not apply the rule of construction that a document is to be construed more strictly against one party.

16. Counterparts

This Agreement may be executed in several counterparts, each of which shall constitute an original and all of which together shall constitute one and the same instrument.

17. Time Of Essence

With respect to all the terms and conditions of this Agreement, time is of the essence.

[SIGNATURES ON NEXT PAGE]

In Witness Whereof, the parties have hereunto executed this instrument under seal and delivered these presents in duplicate originals as of the day and year first-above written.

Approved by the Glynn County Board of Commissioners on the ____ day of _____, 2021.

By: _____
Chairman, Glynn County Board of Commissioners

Attest: _____
County Clerk, Glynn County, Georgia

Approved by the Brunswick-Glynn County Water and Sewer Commission on the ____ day of _____, 2021.

By: _____
Chairman, Brunswick-Glynn County Water and Sewer Commission

Attest: _____
Clerk, Brunswick-Glynn County Water and Sewer Commission



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: Andrew Burroughs, P.E., Executive Director
Date: Wednesday, November 17, 2021
Re: CONTRACT AWARD – Arco Area Water and Sewer Extensions

Background

In the Arco neighborhood of Glynn County, an opportunity exists to extend both water and sewer access to properties currently on private wells and septic tanks. The project scope includes the installation of 11,307 linear feet of 8-inch and 3,116 linear feet of 10-inch PVC gravity sewer as well as 1,040 linear feet of 6-inch and 3,207 linear feet of 8-inch PVC water main. This will allow these properties access to the JWSC system. Engineering design was completed by Thomas & Hutton. Construction services are needed at this time to meet the next overall project milestone.

Staff Report

Invitation For Bids No. 22-013 was released on Friday, September 24, 2021. A pre-bid teleconference was held on Monday, October 18, 2021, with three (3) prime and one (1) subcontractor construction firm in attendance. Two (2) bids were received on Thursday, October 28, 2021. UWS Inc. was the low bidder at \$3,655,749.60. A copy of the bid tabulation is attached.

Funding Source

This project was funded from the Capital Reserve. The project number is 2101. The budgeted funding amount for construction was \$3,500,000.00. The additional \$155,749.60 of this project can be funded by proceeds from the Series 2021 Bond issuance.

Recommended Action

After reviewing the bid packages, staff and the engineer of record recommends moving forward with an award to UWS, Inc. in the amount of \$3,655,749.60. Contract completion time is 240 consecutive calendar days. The amount and timeline for completion of services is in line with staff estimates.

Recommended Motion

“I move that the Finance Committee recommend the full Commission award a contract for the construction of the Arco Area Water and Sewer Extensions to UWS, Inc., in the amount of \$3,655,749.60.”

Enclosures

Bid Tabulation dated October 29, 2021

EOR (Thomas & Hutton Engineering, Inc.) Recommendation Letter dated November 5, 2021

BRUNSWICK-GLYNN JOINT WATER AND SEWER COMMISSION
BID TABULATION IFB NO 22-013
ARCO AREA WATER AND SEWER EXTENSION

				UWS, Inc.		Popco, Inc.	
Item #	Description	Quantities	Units	Unit Cost	Total	Unit Cost	Total
CLEARING, GRADING, AND EROSION CONTROL							
1	Mobilization/Demobilization	1	LS	\$54,000.00	\$54,000.00	\$495,000.00	\$495,000.00
2	Traffic Control	1	LS	\$68,400.00	\$68,400.00	\$165,000.00	\$165,000.00
3	Erosion, Sedimentation, and Pollution Control	1	LS	\$13,200.00	\$13,200.00	\$180,000.00	\$180,000.00
4	Grassing	1	LS	\$13,200.00	\$13,200.00	\$95,000.00	\$95,000.00
Sub-Total: CLEARING, GRADING AND EROSION CONTROL				\$148,800.00		\$935,000.00	
WASTEWATER COLLECTION SYSTEM							
Item #	Description	Quantities	Units	Unit Cost	Total	Unit Cost	Total
5	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (0-6)	2,508	LF	\$67.20	\$168,537.60	\$127.00	\$318,516.00
6	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (6-8)	5,043	LF	\$67.20	\$338,889.60	\$130.00	\$655,590.00
7	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (8-10)	2,118	LF	\$80.40	\$170,287.20	\$132.00	\$279,576.00
8	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (10-12)	969	LF	\$120.00	\$116,280.00	\$152.00	\$147,288.00
9	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (12-14)	245	LF	\$156.00	\$38,220.00	\$182.00	\$44,590.00
10	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (14-16)	178	LF	\$240.00	\$42,720.00	\$242.00	\$43,076.00
11	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (16-18)	180	LF	\$300.00	\$54,000.00	\$297.00	\$53,460.00
12	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (18-20)	66	LF	\$600.00	\$39,600.00	\$322.00	\$21,252.00
13	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (0-6)	1,047	LF	\$78.00	\$81,666.00	\$148.00	\$154,956.00
14	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (6-8)	395	LF	\$78.00	\$30,810.00	\$152.00	\$60,040.00
15	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (8-10)	320	LF	\$84.00	\$26,880.00	\$161.00	\$51,520.00
16	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (10-12)	260	LF	\$138.00	\$35,880.00	\$204.00	\$53,040.00
17	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (12-14)	890	LF	\$168.00	\$149,520.00	\$221.00	\$196,690.00
18	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (14-16)	204	LF	\$240.00	\$48,960.00	\$266.00	\$54,264.00
19	Connect to Existing SSMH. Core MH and Use S.S. Flexible Boot. Coat Existing MH with Raven 405	4	EA	\$6,000.00	\$24,000.00	\$21,645.00	\$86,580.00
20	Proposed 6" Single Service Laterals	50	EA	\$1,440.00	\$72,000.00	\$1,500.00	\$75,000.00
21	Proposed 6" Double Service Laterals	108	EA	\$2,040.00	\$220,320.00	\$2,100.00	\$226,800.00
22	6" Cleanout	3	EA	\$600.00	\$1,800.00	\$400.00	\$1,200.00
23	8" Cleanout	1	EA	\$600.00	\$600.00	\$500.00	\$500.00
24	Sanitary Sewer Manhole (4-6)	19	EA	\$3,840.00	\$72,960.00	\$5,800.00	\$110,200.00
25	Sanitary Sewer Manhole (6-8)	18	EA	\$5,400.00	\$97,200.00	\$6,300.00	\$113,400.00
26	Sanitary Sewer Manhole (8-10)	9	EA	\$7,560.00	\$68,040.00	\$7,600.00	\$68,400.00
27	Sanitary Sewer Manhole (10-12)	3	EA	\$7,560.00	\$22,680.00	\$10,100.00	\$30,300.00
28	Sanitary Sewer Manhole (12-14)	3	EA	\$7,560.00	\$22,680.00	\$13,000.00	\$39,000.00
29	Sanitary Sewer Manhole (14-16)	1	EA	\$12,600.00	\$12,600.00	\$15,500.00	\$15,500.00
30	Drop Sanitary Sewer Manhole (8-10)	1	EA	\$12,600.00	\$12,600.00	\$12,000.00	\$12,000.00
31	Drop Sanitary Sewer Manhole (18-20)	2	EA	\$12,600.00	\$25,200.00	\$23,000.00	\$46,000.00
Sub-Total: WASTEWATER COLLECTION SYSTEM				\$1,994,930.40		\$2,958,738.00	
WATER DISTRIBUTION SYSTEM							
Item #	Description	Quantities	Units	Unit Cost	Total	Unit Cost	Total
32	Abandoned Existing 2" Dia Water Main	2,230	LF	\$1.20	\$2,676.00	\$18.00	\$40,140.00
33	Abandoned Existing 6" Dia Water Main	912	LF	\$7.20	\$6,566.40	\$30.00	\$27,360.00
34	Abandoned Existing 8" Dia Water Main	2,585	LF	\$7.20	\$18,612.00	\$47.00	\$121,495.00
35	6" Dia PVC Water Main, AWW C900, DR18	1,040	LF	\$32.40	\$33,696.00	\$73.00	\$75,920.00
36	8" Dia PVC Water Main, AWW C900, DR18	3,207	LF	\$44.40	\$142,390.80	\$95.00	\$304,665.00
37	8" Dia D.I. Water Main (C151, PC350)	40	LF	\$120.00	\$4,800.00	\$140.00	\$5,600.00
38	8" Gate Valve in Box	14	EA	\$2,400.00	\$33,600.00	\$2,100.00	\$29,400.00
39	Fittings	1,150	LBS	\$3.60	\$4,140.00	\$9.00	\$10,350.00
40	Reconnect Existing Fire Hydrant to Proposed 8" Dia. PVC	2	EA	\$4,200.00	\$8,400.00	\$2,100.00	\$4,200.00
41	Cut 2" Ball Valve into Existing 2" Water Main	2	EA	\$2,040.00	\$4,080.00	\$500.00	\$1,000.00
42	Connect to Existing Water Main with 2" x 2" Tapping Sleeve & Valve	2	EA	\$1,440.00	\$2,880.00	\$940.00	\$1,880.00
43	Connect to Existing Water Main with 6" x 6" Tapping Sleeve & Valve	3	EA	\$6,600.00	\$19,800.00	\$4,500.00	\$13,500.00
44	Connect to Existing Water Main with 8" x 8" Tapping Sleeve & Valve	8	EA	\$6,600.00	\$52,800.00	\$5,900.00	\$47,200.00
45	Connect to Existing Water Main with 12" x 8" Tapping Sleeve &	3	EA	\$6,600.00	\$19,800.00	\$7,400.00	\$22,200.00
Sub-Total: WATER DISTRIBUTION SYSTEM				\$354,241.20		\$704,910.00	
REMOVAL AND REPLACEMENT							
Item #	Description	Quantities	Units	Unit Cost	Total	Unit Cost	Total
46	Remove & Replace Existing Pavement	18,127	SY	\$60.00	\$1,087,620.00	\$75.00	\$1,359,525.00
47	Remove & Replace Existing Gravel	184	SY	\$12.00	\$2,208.00	\$50.00	\$9,200.00
48	Remove & Replace Existing Concrete	784	SY	\$60.00	\$47,040.00	\$110.00	\$86,240.00
49	Remove & Replace Existing Fence	145	SY	\$30.00	\$4,350.00	\$450.00	\$65,250.00
50	Remove & Replace 15" RCP	108	LF	\$120.00	\$12,960.00	\$150.00	\$16,200.00
51	Remove & Replace Junction Box	1	EA	\$3,600.00	\$3,600.00	\$8,500.00	\$8,500.00
Sub-Total: REMOVAL AND REPLACEMENT				\$1,157,778.00		\$1,544,915.00	
TOTAL				\$3,655,749.60		\$6,143,563.00	

Engineer of Record Signature:  Name: Chris Stavall

Date: 10/29/2021



50 PARK OF COMMERCE WAY
SAVANNAH, GA 31405 | 912.234.5300
WWW.THOMASANDHUTTON.COM

November 5, 2021

Mr. Andrew Burroughs
Brunswick-Glynn Joint Water &
Sewer Commission
1703 Gloucester St
Brunswick, GA 31520

RE: ITB No. 20-013
Arco Area Water and Sewer Main Extension
Recommendation of Award

Dear Mr. Burroughs:

This letter serves as our recommendation of award of a construction contract for the referenced project.

After legal advertisement on the BGJWSC's website and State Procurement page, sealed bids were received at BGJWSC offices at 12:00 p.m., Thursday, October 28, 2021 and were then publicly opened and read aloud.

Two bids were received. We have reviewed the bids, checked the line item prices for any errors, and have prepared the attached bid abstract for the project. The apparent low bidder was UWS, Inc. of Trion, Georgia with a total base bid of \$3,655,749.60.

We have not worked with this firm on previous projects; however, their subcontractor, Blackcreek Contracting, has completed projects for JWSC and has a history of successfully completing projects for the JWSC. Most of these projects have been smaller than the referenced project, but they appear to be able to complete projects of this scale and complexity. Based on the materials provided by the contractor and a reference check, the prime contractor has successfully completed many utility projects similar to this one. We have checked the State of Georgia - Suspended and Debarred Suppliers list on the Georgia Department of Administrative Services website to determine the debarment status of the company and the low bidder is not on the list. We therefore recommend award of a construction contract to UWS, Inc. as the lowest responsive, responsible bidder to include the base bid with alternatives in the amount of \$3,655,749.60.

Should you have any questions, please do not hesitate to call.

Sincerely,

THOMAS & HUTTON

A handwritten signature in blue ink that reads 'A. Stovall'.

A. Christopher Stovall, P.E.

ACS/dcEnclosures



Brunswick-Glynn

Joint Water and Sewer Commission

Memorandum

To: Finance Committee
From: LaDonnah Roberts, Deputy Executive Director
Date: Wednesday, November 17, 2021
Re: AMI Meter Replacement Project – Change Order #1

Background

At the July 16, 2020 Commission meeting the Board approved a contract for award to Delta Municipal Supply Company (“Delta”) for replacement of all 30,000+ water meters in the BGJWSC system to include accompanying Advanced Metering Infrastructure and a Meter Data Management System. The contract contained both a fixed price portion and a “not to exceed” allowance. The allowance was based on a schedule of pricing for specific labor and materials beyond the meter itself that would be needed to change out the meter assemblies.

Staff Report

As Delta and its team proceeded with the meter change-outs they encountered a larger quantity of certain types of meter assemblies (“yoke bars”) than had been anticipated in arriving at the “not-to-exceed” allowance value. Delta presented this information to the JWSC project leadership in May of this year. At that time, JWSC made the decision to suspend large-scale meter replacements until a full visual audit of the system could be conducted by Delta and its team in order to determine the full financial impact of the yoke bar assemblies and other non-standard installations on the project budget. Excerpts of the data gathered during that audit is attached, as is a summary of the findings. Calculation of the impact to the “not to exceed” allowance yields a cost increase of \$3,287,712.60 for the remainder of the full project.

Funding Source

GEFA loan funding was approved for the first two phases of the project, and a second GEFA loan application is planned for submission in January 2022 with an anticipated decision by GEFA at their May 2022 Board meeting. In the event the second loan application is not approved then the remaining project work will be funded with Repair & Replacement Reserve funds.

Recommended Action

In an effort to proactively address supply chain challenges and pricing issues, staff requests that the Commission approve Change Order No. 1 for the increase in the “not-to-exceed” allowance described above.

Recommended Motion

“I move that the Finance Committee recommend the full Commission approve Change Order No. 1 in the amount of \$3,287,712.60 to the Delta Municipal Supply Company’s AMI Meter Replacement contract.”

Attachments

Data excerpts from BGJWSC_Location_Audit.xls
Delta quote based on full audit findings

BGJWSC Location Audit

status	mewo	route	address	lid_needs_cut	yoke_set	needs_box	landscape_issue
LOCATE	204	49	345 BELMONT CIR				
LOCATE	205	49	339 BELMONT CIR				
LOCATE	206	49	325 BELMONT CIR				
READY	10001	91	201 AUBREY ST	no	no	no	no
LOCATE	10002	91	204 AUBREY ST				
READY	10003	91	300 AUBREY ST	no	yes	yes	no
LOCATE	10004	91	301 AUBREY ST				
READY	10005	91	305 AUBREY ST	no	yes	yes	no
READY	10006	91	702 AVALON AV	no	yes	yes	no
READY	10007	91	703 AVALON AV	no	yes	yes	no
READY	10008	91	704 AVALON AV	no	yes	yes	no
READY	10009	91	804 AVALON AV	no	yes	yes	no
NEED LID CUT	10010	91	1003 B AND W GRADE RD	yes	no	no	no
READY	10011	91	1010 B AND W GRADE RD	no	yes	yes	no
NEEDS GPS	10012	91	1014 B AND W GRADE RD	no	yes	yes	no
NEEDS GPS	10013	91	1253 B AND W GRADE RD	no	yes	yes	
NEEDS GPS	10014	91	1253 B AND W GRADE RD	no	yes	yes	
READY	10015	91	132 BUTLER DR	no	yes	yes	
READY	10016	91	200 BUTLER DR	no	yes	yes	
READY	10017	91	275 BUTLER DR	no	yes	yes	no
READY	10018	91	300 BUTLER DR	no	yes	yes	no
LOCATE	10019	91	304 BUTLER DR				
READY	10020	91	400 BUTLER DR	no	yes	yes	no
NEED LID CUT	10022	91	120 CANAL RD	yes	no	no	no
NEED LID CUT	10023	91	130 CANAL RD	yes	no	no	no
READY	10024	91	245 CANAL RD	no	no	no	no
READY	10025	91	252 CANAL RD	no	no	no	no
NEED LID CUT	10026	91	803 CANAL ST	yes	no	no	no
LOCATE	10027	91	400 CARY ST				
READY	10028	91	1003 COMMERCIAL DR	no	yes	yes	no
READY	10029	91	1004 COMMERCIAL DR	no	yes	yes	no
LOCATE	10030	91	1008 COMMERCIAL DR				
NEED LID CUT	10031	91	1010 COMMERCIAL DR	yes	yes	no	no
READY	10032	91	1012 COMMERCIAL DR	no	no	no	no
READY	10033	91	1014 COMMERCIAL DR	no	yes	yes	no
READY	10034	91	1017 COMMERCIAL DR	no	yes	yes	no
READY	10035	91	1019 COMMERCIAL DR	no	yes	yes	no
LOCATE	10036	91	1021 COMMERCIAL DR				
LOCATE	10037	91	1025 COMMERCIAL DR				
LOCATE	10038	91	1032 COMMERCIAL DR				
LOCATE	10039	91	2001 COMMERCIAL DR S				
READY	10040	91	2001 COMMERCIAL DR S	no	no	no	no
LOCATE	10041	91	2002 COMMERCIAL DR S				
READY	10042	91	2003 COMMERCIAL DR S	no	yes	yes	no
NEED LID CUT	10043	91	2003 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10044	91	2003 COMMERCIAL DR S	yes	no	no	no
READY	10046	91	2005 COMMERCIAL DR S	no	yes	yes	no
READY	10047	91	2006 S COMMERCIAL DR	no	yes	yes	
READY	10048	91	2006 S COMMERCIAL DR	no	yes	yes	
READY	10049	91	2006 S COMMERCIAL DR	no	no	no	no
NEED LID CUT	10050	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10051	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10052	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10053	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10054	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10055	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10056	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10057	91	2006 COMMERCIAL DR S	no	no	no	no
READY	10058	91	2006 COMMERCIAL DR S	no	no	no	no
READY	10059	91	2006 COMMERCIAL DR S	no	no	no	no
NEED LID CUT	10060	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10061	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10062	91	2006 COMMERCIAL DR S	yes	no	no	no

BGJWSC Location Audit

READY	10063	91	2006 COMMERCIAL DR S	no	no	no	no
NEED LID CUT	10064	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10065	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10066	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10067	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10068	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10069	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10070	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10071	91	2006 COMMERCIAL DR S	no	no	yes	no
NEED LID CUT	10072	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10073	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10074	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10075	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10076	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10077	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10078	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10079	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10080	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10081	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10082	91	2006 COMMERCIAL DR S	no	yes	yes	
NEED LID CUT	10083	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10084	91	2006 COMMERCIAL DR S	no	no	no	no
NEED LID CUT	10085	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10086	91	2006 COMMERCIAL DR S	no	no	no	no
NEED LID CUT	10087	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10088	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10089	91	2006 COMMERCIAL DR S	yes	no	no	no
READY	10090	91	2006 COMMERCIAL DR S	no	no	no	no
READY	10091	91	2006 COMMERCIAL DR S	no	no	no	no
NEED LID CUT	10092	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10093	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10094	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10095	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10096	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10097	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10098	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10099	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10100	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10101	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10102	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10103	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10104	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10105	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10106	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10107	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10108	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10109	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10110	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10111	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10112	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10113	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10114	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10115	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10116	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10117	91	2006 COMMERCIAL DR S	yes	no	no	no
NEED LID CUT	10118	91	4227 COMMUNITY RD	yes	no	no	no
NEED LID CUT	10119	91	4229 COMMUNITY RD	yes	no	no	no
READY	10120	91	4240 COMMUNITY RD	no	yes	yes	no
LOCATE	10121	91	4254 COMMUNITY RD				
NEED LID CUT	10122	91	4298 COMMUNITY RD	yes	no	no	no
LOCATE	10123	91	101 CRISPEN LN				
LOCATE	10124	91	101 CRISPEN BLVD				
READY	10125	91	102 CRISPEN LN	no	yes	yes	no
LOCATE	10126	91	103 CRISPEN LN				



DELTA

MUNICIPAL SUPPLY

Quote

408 Jesse Cronic Road
Braselton, GA 30517

Date	Quote #
10/18/2021	12178

Bill To
Brunswick Glynn Co JWSC 1703 Gloucester St. Brunswick, GA 31520 Attn: Accounts Payable

Ship To
Brunswick Glynn Co JWSC 161 South Harrington St. Simons IS, GA 31522

Your No.	Terms	Rep	FOB	Ship Via
	Net 30 Days	H		

Quantity	Description	Unit Price	Total
	*** Total Audited ***		
9,801	1" Curb Stop + Installation	138.80	1,360,378.80
17,212	3/4" AY McD 711X-3JF 43 Dual Check Valve + Installation	58.90	1,013,786.80
4,132	1 1/4 x 1 AY 711X3JF54 Dual Check + Installation	67.00	276,844.00
6,124	New Box Installation	32.00	195,968.00
11,783	Lid Cut w/ New Hole	5.00	58,915.00
	*** Locates/ Not Audited ***		
1,572	1" Curb Stop + Installation	138.80	218,193.60
1,896	3/4" AY McD 711X-3JF 43 Dual Check Valve + Installation	58.90	111,674.40
167	1 1/4 x 1 AY 711X3JF54 Dual Check + Installation	67.00	11,189.00
979	New Box Installation	32.00	31,328.00
1,887	Lid Cut w/ New Hole	5.00	9,435.00
	**** Material Prices Good Only Through End of 2021 Year **** <i>Nov. 30 Deadline</i>		

		Subtotal	\$3,287,712.60
		Sales Tax (0.00)	\$0.00
		Total	\$3,287,712.60

WE APPRECIATE YOUR BUSINESS! Please contact our office with any questions regarding this quote.

Phone: 770-277-0211 Fax: 770-277-2412 Toll Free: 1-800-273-0574

"We Supply Service"

Brunswick-Glynn JWSC
Balance Sheet
June 30, 2021 and October 31, 2021

	June 30, 2021	October 31, 2021
CURRENT ASSETS		
Cash and Cash Equivalents	4,202,919	3,263,311
Bond Sinking Fund	624,795	1,609,181
Accounts Receivable (Net of Allowance for Bad Debts of \$218,898 and \$242,194)	1,560,661	1,694,617
Intergovernmental receivable	1,140,587	0
Interest Receivable	135,540	67,770
Unbilled Revenue	1,765,391	1,765,391
Prepaid Expenses	381,886	234,218
Inventory	1,365,754	1,352,334
Total Current Assets	11,177,533	9,986,822
RESTRICTED CASH ACCOUNTS		
JWSC Reserves	33,176,231	34,585,217
Capital Reserves	8,565,720	8,671,033
SPLOST Account	7,487,976	4,021,140
Trustee Held Funds	11,122	15,606,159
Customer Deposit Reserve	2,588,435	2,669,383
Total Restricted Cash	51,829,484	65,552,932
CAPITAL ASSETS		
Fixed Assets (Net of Depreciation of \$136,740,068 and \$136,740,068)	121,068,836	121,068,836
Construction In Progress	21,197,767	28,078,719
Total Capital Assets	142,266,603	149,147,555
DEFERRED ASSETS		
Total Deferred Pension Outflows	1,294,203	1,294,203
Deferred On 2010C Bond Refunding	1,074,881	2,369,084
	2,369,084	1,395,876
		2,690,079
TOTAL ASSETS	<u>207,642,704</u>	<u>227,377,388</u>
CURRENT LIABILITIES		
Bond Premium	0	146,860
Accounts Payable	2,971,877	1,281,912
Accrued Salaries and Vacation	750,235	353,815
Accrued Liabilities	204,469	182,324
Retainage Payable	692,615	1,163,271
Interest Payable	86,108	423,096
Short-Term Portion of Debt	2,563,592	2,487,392
Total Current Liabilities	7,268,896	6,038,670
LONG-TERM DEBT		
Long-Term Portion of Bond Payable	27,738,000	43,553,000
Long-Term Portion of Capital Leases	312,647	312,647
Long-Term Portion of GEFA Loan Payable	5,843,038	5,843,038
Total Long-Term Debt	33,893,685	49,708,685

OTHER LIABILITIES

Customer Deposits Payable	2,536,761	2,582,683
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NET PENSION LIABILITY

Total Deferred Pension Inflows	313,415	313,415
Net Pension Liability	<u>2,856,076</u>	<u>2,556,076</u>
	3,169,491	2,869,491

TOTAL LIABILITIES

<u>46,868,833</u>	<u>61,199,529</u>
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NET POSITION

Net Investment In Capital Assets	84,611,559	68,872,759
Restricted For Debt Service	635,917	17,215,340
Restricted For Capital Projects	49,229,927	47,277,390
Restricted Customer Deposits	2,588,435	2,669,383
Unrestricted	<u>23,708,033</u>	<u>30,142,987</u>
	<u>160,773,871</u>	<u>166,177,859</u>

Net Investment In Capital Assets

Capital Assets (Net of Depreciation)	121,068,836	121,068,836
Short-Term Portion of Debt	(2,563,592)	(2,487,392)
Long-Term Portion of Bond Payable	(27,738,000)	(43,553,000)
Long-Term Portion of Capital Leases	(312,647)	(312,647)
Long-Term Portion of GEFA Loan Payable	<u>(5,843,038)</u>	<u>(5,843,038)</u>
	<u>84,611,559</u>	<u>68,872,759</u>

Restricted For Debt Service

Bond Sinking Fund	624,795	1,609,181
Trustee Held Service Reserves	<u>11,122</u>	<u>15,606,159</u>
	<u>635,917</u>	<u>17,215,340</u>

Restricted For Capital Projects

R&R, Capital and Expansion Reserves	33,176,231	34,585,217
Capital Improvement Fees	8,565,720	8,671,033
SPLOST	<u>7,487,976</u>	<u>4,021,140</u>
	<u>49,229,927</u>	<u>47,277,390</u>

Restricted Customer Deposits

<u>2,588,435</u>	<u>2,669,383</u>
------------------	------------------

Unrestricted

Total Assets	207,642,704	227,377,388
Less: Total Liabilities	(46,868,833)	(61,199,529)
Less: Total Restricted	<u>(137,065,838)</u>	<u>(136,034,872)</u>
	<u>23,708,033</u>	<u>30,142,987</u>

Brunswick-Glynn JWSC
Combined Revenue Statement
Summary Revenue
For the Four Months Ended October 31, 2021

	2021 Actual	(Oct 2020) 2020 YTD	2021-22 Budget Amended	YTD Budget	YTD Actual	Purch. Orders	Total	Over/Under Budget YTD	YTD %
Sewer Revenues	13,472,399	4,789,385	14,125,000	4,708,333	4,990,991	0	4,990,991	282,658	106
Water Revenues	6,336,864	2,338,736	6,400,000	2,133,333	2,349,202	0	2,349,202	215,869	110
Debt Charges	4,391,841	1,462,072	4,370,000	1,456,667	1,481,287	0	1,481,287	24,620	102
Administrative Fees	6,353,456	2,113,041	6,300,000	2,100,000	2,139,021	0	2,139,021	39,021	102
Planning & Construction Fees	23,974	5,273	35,000	11,667	7,575	0	7,575	(4,092)	65
Interest Income	4,759	124,555	300,000	100,000	112,102	0	112,102	12,102	112
Other Income	2,639,659	717,993	1,770,000	590,000	717,479	0	717,479	127,479	112
OPERATING REVENUES	33,222,951	11,551,055	33,300,000	11,100,000	11,797,658	0	11,797,658	697,658	105
Governing Body Expenses	174,698	62,182	299,150	99,717	55,814	0	55,814	43,903	56
Personnel Expenses	10,970,626	3,216,145	11,725,050	3,908,350	3,291,860	1,406	3,293,267	615,083	84
Operating Expenses	8,949,263	2,505,628	9,942,870	3,314,290	2,989,473	1,035,181	4,024,654	(710,364)	121
Capital Costs	495,744	79,033	696,000	232,000	203,650	367,113	570,762	(338,762)	246
OPERATING EXPENSES	20,590,331	5,862,988	22,663,070	7,554,357	6,540,797	1,403,700	7,944,497	(390,140)	105
Net Operating Revenue	12,632,621	5,688,067	10,636,930	3,545,643	5,256,861	(1,403,700)	3,853,161	307,518	
Bad Debt Expense	103,098	(190,863)	280,000	93,333	116,853	0	116,853	(23,520)	
Interest Expense	940,356	314,554	880,630	293,543	342,069	0	342,069	(48,526)	
Debt Principal	2,035,667	677,000	2,087,000	695,667	695,667	0	695,667	0	
Reserve Transfers	7,110,000	2,370,000	7,389,300	2,463,100	2,463,100	0	2,463,100	0	
Net Revenue (Loss) Before Capital Fees And SPLOST	2,443,500	2,517,376	0	(0)	1,639,172	(1,403,700)	235,472	235,472	
Capital Improvement Fees	1,962,860	454,880	0	0	496,600	0	496,600	(496,600)	
Capital Fees and Grants	1,962,860	454,880	0	0	496,600	0	496,600	(496,600)	
Net Revenues	4,406,360	2,972,256	0	(0)	2,135,772	(1,403,700)	732,072	732,072	

Brunswick-Glynn JWSC
Combined Revenue Statement
Expenses By Division
For the Four Months Ended October 31, 2021

	(Oct 2020)	2021-22					Over/Under	YTD
2021 Actual	2020 YTD	Budget Amended	YTD Budget	YTD Actual	Purch. Orders	Total	Budget YTD	%
Sewer Revenues	13,472,399	4,789,385	14,125,000	4,708,333	4,990,991	0	4,990,991	282,658
Water Revenues	6,336,864	2,338,736	6,400,000	2,133,333	2,349,202	0	2,349,202	215,869
Debt Charges	4,391,841	1,462,072	4,370,000	1,456,667	1,481,287	0	1,481,287	24,620
Administrative Fees	6,353,456	2,113,041	6,300,000	2,100,000	2,139,021	0	2,139,021	39,021
Planning & Construction Fees	23,974	5,273	35,000	11,667	7,575	0	7,575	(4,092)
Interest Income	4,759	124,555	300,000	100,000	112,102	0	112,102	12,102
Other Income	2,639,659	717,993	1,770,000	590,000	717,479	0	717,479	127,479
OPERATING REVENUES	33,222,951	11,551,055	33,300,000	11,100,000	11,797,658	0	11,797,658	697,658
Governing Body	174,698	62,182	299,150	99,717	55,814	0	55,814	43,903
Office of the Director	829,139	251,543	848,420	282,807	212,188	29,400	241,588	41,219
Administration	1,591,717	478,118	1,613,200	537,733	513,753	21,499	535,252	2,482
Finance	2,944,244	833,640	3,383,600	1,127,867	944,407	529	944,937	182,930
Planning and Construction	1,218,327	347,481	1,398,250	466,083	385,317	6,610	391,927	74,156
Purchasing	831,000	242,994	897,650	299,217	263,802	115,319	379,121	(79,904)
Systems Pumping and Maintenance	5,158,769	1,341,596	5,849,800	1,949,933	1,472,271	423,220	1,895,491	54,442
Wastewater Treatment	4,569,359	1,313,816	4,801,900	1,600,633	1,576,273	435,139	2,011,412	(410,778)
Industrial Pretreatment	29,254	14,325	23,600	7,867	4,612	14,690	19,302	(11,435)
Water Production	1,238,055	435,825	1,291,500	430,500	417,702	196,437	614,139	(183,639)
Water Distribution	1,657,519	448,672	1,913,800	637,933	563,034	160,858	723,892	(85,959)
Property and Casualty Insurance	348,249	92,795	342,200	114,067	131,623	0	131,623	(17,556)
OPERATING EXPENSES	20,590,331	5,862,988	22,663,070	7,554,357	6,540,797	1,403,700	7,944,497	(390,140)
Net Operating Revenue	12,632,621	5,688,067	10,636,930	3,545,643	5,256,861	(1,403,700)	3,853,161	307,518
Bad Debt Expense	103,098	(190,863)	280,000	93,333	116,853	0	116,853	(23,520)
Interest Expense	940,356	314,554	880,630	293,543	342,069	0	342,069	(48,526)
Debt Principal	2,035,667	677,000	2,087,000	695,667	695,667	0	695,667	0
Reserve Transfers	7,110,000	2,370,000	7,389,300	2,463,100	2,463,100	0	2,463,100	0
Net Revenue (Loss) Before Capital Fees And SPLOST	2,443,500	2,517,376	0	(0)	1,639,172	(1,403,700)	235,472	235,472
Capital Improvement Fees	1,962,860	454,880	0	0	496,600	0	496,600	(496,600)
Capital Fees and Grants	1,962,860	454,880	0	0	496,600	0	496,600	(496,600)
Net Revenues	4,406,360	2,972,256	0	(0)	2,135,772	(1,403,700)	732,072	732,072

Brunswick-Glynn Joint Water and Sewer Commission
Supplemental Schedule of Cash Balances

		10/31/21 Balance	Distribution of Funds			
			BB&T Overnight Cash	Investment Accounts	Held By Trustee	Cash
Operating and Debt Service Cash Accounts						
Cash and Cash Equivalents						
Revenue Deposit Account	Cash account with BB&T earning daily market interest. All JWSC cash receipts are deposited to this account and then transferred.	3,128,009	3,128,009			
General Checking Account		96,354	96,354			
Payroll Checking Account		11,340	11,340			
Group Insurance - UHC		23,608	23,608			
Change and Petty Cash Accounts		4,000				4,000
		<u>3,263,311</u>	<u>3,259,311</u>	<u>0</u>	<u>0</u>	<u>4,000</u>
Bond Sinking Fund	Funds held by US Bank for payment of next interest and/or principal to bondholders of the JWSC 2017 Revenue Bonds. Monthly deposits are made to this account by the JWSC. Interest is earned.	1,609,181			1,609,181	
Elective Reserves Established by the JWSC Commission						
Operating Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Originally targeted at 6 months of operating expenses, subsequently reduced to 4 months.	8,827,994	153,909	8,674,085		
Capital Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Funded in the amount of \$300,000 per year. Originally intended to be used to offset future borrowings.	3,499,151	351,236	3,147,915		
Repair and Replacement Reserve	Reserve established by the JWSC at the issuance of the 2010C Revenue Bonds. Funded in the amount of \$6.810M for FYE 2021. Utilized for the completion of infrastructure projects.	21,338,255	1,604,349	19,733,906		
Group Insurance Reserve	This reserve was originally established for expansion of the system. It has been redesignated for funding of the self-insured health benefits.	919,817	119,817	800,000		
		<u>34,585,217</u>	<u>2,229,311</u>	<u>32,355,906</u>	<u>0</u>	<u>0</u>

Other Available Reserves						
Bond Trustee Reserves						
Construction Fund, Debt Service Fund and Issuance Fund		<u>15,606,159</u>	15,606,159			
Legally Restricted Reserves						
			Distribution of Funds			
			BB&T Overnight Cash	Investment Accounts	Held By Trustee	Cash
Capital Improvement Fee Reserves	Reserves for the Capital Improvement Fees collected by District. Funds are utilized to complete expansion projects.	8,671,033	707,628	7,963,405		
SPLOST Account	BB&T cash account to physically separate SPLOST monies. Held in a cash fund with BB&T	4,021,140	808,010	3,213,130		
Customer Deposit Reserve	Monies held for deposits made by customers. The JWSC does not return interest earned on deposits per Water & Sewer Ordinance.	2,669,383	117,120	2,552,263		
		<u>15,361,556</u>	<u>1,632,758</u>	<u>13,728,798</u>		
Total		<u>\$ 70,425,424.59</u>				
			Overnight Cash	Investments	Held by Trustees	Onsite Cash
Cash and Cash Equivalents		3,263,311	3,259,311			4,000
Bond Sinking Fund		1,609,181			1,609,181	
Elective Reserves		34,585,217	2,229,311	32,355,906		
Bond Trustee Reserves		15,606,159			15,606,159	
Legally Restricted Reserves		15,361,556	1,632,758	13,728,798		
		<u>\$ 70,425,424.59</u>	<u>7,121,380</u>	<u>46,084,704</u>	<u>17,215,340</u>	<u>4,000</u>

PROJECT COST SUMMARY

Project #	Project Name		Budget	Costs To 6/30/21	Fiscal Year 6/30/22		Total 6/30/2022	To Complete
					Expenditures	Encumbrance		
CW & DW	GEFA LOAN REPAYMENTS	R&R	720,000.00	12,372.08	15,973.03	0.00	28,345.11	691,654.89
702	NORTH MAINLAND SEWER BASIN REROUTE (Phases I, II, & III)	SPLOST	11,700,000.00	7,372,005.43	2,312,193.00	2,015,801.57	11,700,000.00	0.00
702	NORTH MAINLAND SEWER BASIN REROUTE (Phases I, II, & III)	CIF	3,200,000.00	0.00		2,039,439.54	2,039,439.54	1,160,560.46
703	PS 4003 DECOMMISSION AND GRAVITY SEWER	SPLOST	3,300,000.00	2,060,051.69	176,979.00	66,347.31	2,303,378.00	996,622.00
704	CANAL ROAD TO GLYNCO 12" WATERMAIN LOOP	CIF	1,200,000.00	208,266.10	102,116.58	236,359.22	546,741.90	653,258.10
801	FEMA MITIGATION (GEMA Rept/Sub Agreement)	R&R	3,188,000.00	227,469.54	5,960.00	329,307.00	562,736.54	2,625,263.46
804	MAGNOLIA WATER IMPROVEMENT	R&R	1,700,000.00	1,288,267.64	349,263.38	290,779.98	1,928,311.00	(228,311.00)
906	2019 WATER POLLUTION CONTROL FAC REHAB -AC & DC	GEFA LOAN	15,000,000.00	2,836,158.05	2,351,672.99	4,700,119.93	9,887,950.97	5,112,049.03
906	2019 WATER POLLUTION CONTROL FAC REHAB -AC & DC	SPLOST	1,641,306.30	1,156,116.61	79,462.00	405,727.69	1,641,306.30	0.00
2001	PS 4105 BASIN EXPANSION	R&R	1,000,000.00	43,850.00	54,715.50	901,434.50	1,000,000.00	0.00
2001	PS 4105 BASIN EXPANSION	CIF	485,000.00	0.00		5,133.69	5,133.69	479,866.31
2003	SEA PALMS CIPP	SPLOST	561,795.00	233,594.50		309,698.20	543,292.70	18,502.30
2007	BERGEN WOODS OFFSITE FORCEMAIN IMPROVEMENTS	CIF	300,000.00	0.00		282,151.00	282,151.00	17,849.00
2009	SEA PALMS EAST WATER LINE REHAB	SPLOST	178,595.00	6,535.47	17,142.24	14,025.71	37,703.42	140,891.58
2011	LS SCADA UPGRADES	R&R	2,000,000.00	1,255,029.17	1,061,126.61	312,823.59	2,628,979.37	(628,979.37)
2014	PS 2002 FM REPLACEMNT	R&R	500,000.00	8,070.00	2,460.00	27,705.00	38,235.00	461,765.00
2015	BAY STREET WATER IMPROVEMENTS	R&R	400,000.00	0.00			0.00	400,000.00
2016	ARCO WATER & SEWER EXPANSION ENGINEERING	CIF	300,000.00	254,465.00	4,854.00	129,021.00	388,340.00	(88,340.00)
2017	LS 2023 REHAB	R&R	275,000.00	0.00			0.00	275,000.00
2018	METER REPLACEMENTS - PILOT PROJECT	R&R	250,000.00	111,047.13		5,249.50	116,296.63	133,703.37
2020	COMMUNITY RD AREA SEWER EXPANSION ENGINEERING	CIF	250,000.00	170,924.00	17,659.50	92,332.50	280,916.00	(30,916.00)
2021	GALVANIZED REPLACEMENTS	R&R	500,000.00	92,313.02	55,428.38	6,562.50	154,303.90	345,696.10
2023	SSI PRV	R&R	150,000.00	0.00			0.00	150,000.00
2024	MASTER PLAN UPDATE	R&R	247,500.00	244,670.00		2,830.00	247,500.00	0.00
2025	NM WATER PRV	R&R	100,000.00	0.00			0.00	100,000.00
2027	PUBLIC SAFETY COMPLEX/PS4116 (Reimbursed by County)	R&R	498,499.00	19,350.00	260,169.40	218,979.60	498,499.00	0.00
2028	METER REPLACEMENTS - PROJECT YEARS 1 & 2	GEFA LOAN	7,500,000.00	3,597,211.62	(1,361.05)	219,357.55	3,815,208.12	3,684,791.88
2101	ARCO WATER & SEWER EXPANSION	CAPITAL	3,500,000.00	0.00		0.00	0.00	3,500,000.00
2102	CANAL ROAD WPF	R&R	1,850,000.00	0.00		0.00	0.00	1,850,000.00
2103	NORTH MAINLAND WATER LOOPS	R&R	1,250,000.00	0.00		0.00	0.00	1,250,000.00
2104	PS 4002 REHAB	R&R	650,000.00	0.00		0.00	0.00	650,000.00
2105	PS 4044 REHAB	R&R	550,000.00	0.00		0.00	0.00	550,000.00
2106	DUNBAR CREEK ENGINEERING	R&R	450,000.00	0.00		0.00	0.00	450,000.00
2107	PRIORITY BASIN CLEAN/CCTB	R&R	425,000.00	0.00	4,529.05	267,721.10	272,250.15	152,749.85
2108	PS 4001 REHAB	R&R	400,000.00	0.00		0.00	0.00	400,000.00
2109	HWY 17 NORTH PUMP STATION	CIF	400,000.00	0.00		0.00	0.00	400,000.00
2110	PS 3101 REHAB	R&R	375,000.00	0.00		0.00	0.00	375,000.00
			66,995,695.30	21,197,767.05	6,870,343.61	12,878,907.68	40,947,018.34	26,048,676.96
								38,927,584.64
							GEFA	(13,716,318.39)
								25,211,266.25
Capitalized Projects			0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00

RESTRICTED BALANCES (Cash plus investments)

	Balance 6/30/21	Current Fiscal Year		Computed Cash Balance	To Complete/ Encumbrances	Available Balance
		Deposits	Expenditures			
CAPITAL RESERVE	3,301,128	100,000	0	3,527,866	3,500,000	27,866
Interest income and gains	117,217	\$ 9,521.32				
REPAIR AND REPLACEMENT RESERVE	19,296,241	2,363,100	(1,809,625)	20,385,753	12,366,935.07	8,018,818
Interest income and gains	485,630	50,407				
CAPITAL IMPROVEMENT FUND RESERVES	8,350,390	496,600	(124,630)	8,869,265	5,376,715	3,492,550
Interest income and gains	125,442	21,463				
SPLOST	6,606,903	0	(2,585,776)	4,023,670	3,967,616	56,053
Interest income	2,543	0				
	38,285,494	3,041,091	(4,520,032)	36,806,553	25,211,266	11,595,287
						38,927,585
GEFA Project expenses (Fac Rehab & Meters)	6,433,370	0	(2,350,312)	0	13,716,318.39	