



Brunswick-Glynn Joint Water and Sewer Commission

**IFB No. 22-009
Invitation For Bids**

**Oak Grove Forcemain Improvements
for the
Brunswick-Glynn County Joint Water and Sewer Commission**

Friday, September 3, 2021

MANDATORY Pre-bid teleconference on Tuesday, September 21, 2021, at 2:00 p.m. EST

Pre-registration for this event is required. Please email pcrosby@bgjwsc.org, no later than Monday, September 20, 2021, at 12:00 NOON to confirm your planned attendance.

Deadline for questions Friday, September 24, 2021, no later than 5:00 p.m. EST.

**Questions must be directed in writing (via e-mail) to the
Purchasing Director, Pamela Drury-Crosby, email- pcrosby@bgjwsc.org**

Bid Responses Due by:

12:00 NOON, EST Tuesday, October 5, 2021, to:

**Purchasing Division
Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street
Brunswick, Georgia 31520
(912) 261-7100**

**Bids should be clearly labeled as follows:
"IFB No. 22-009 Oak Grove Forcemain Improvements"**

**Submit responses in hard copy only; electronic or fax responses will not be accepted.
Responses received after the deadline or at any other locations will not be accepted.**

**FOR COMPLETE DETAILS OF THIS SOLICITATION, please visit the BGJWSC website,
utilizing the following link:**

<http://www.bgjwsc.org/departments/procurement/>

**BRUNSWICK - GLYNN
JOINT WATER AND SEWER COMMISSION
INVITATION FOR BIDS**

No. 22-009

Oak Grove Forcemain Improvements

1.0 INTRODUCTION

The Brunswick-Glynn Joint Water & Sewer Commission (JWSC) wishes to receive bids for forcemain improvements in the Oak Grove Road area of Brunswick, Glynn County, GA, 31525, within the North Mainland service district.

The scope of work for this work includes furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 10-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10" FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of. This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the plans.

Two alternates will be also be considered for this bid:

Alternate #1

For furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 4-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10" FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of. This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the approved plans at the time of bidding.

Alternate #2

For furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 6-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10" FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of. This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the plans.

A full Summary of Work is included as Exhibit A. Technical Specifications are listed as Exhibit B and drawings as Exhibit C of the solicitation documents. All bidding documents for this solicitation are available, free of charge, on the JWSC website using the link below:

<https://www.bgjwsc.org/departments/procurement/>

Bidders are encouraged to check the website throughout the solicitation process as all updates will be posted there via addenda. Bidders shall thoroughly review all documentation associated with the solicitation prior to submitting a bid.

A mandatory pre-bid teleconference will be held on Tuesday, September 21, 2021, at 2:00 p.m. EST. The purpose of this teleconference is to present and clarify information about the Project and procurement process and respond to any immediate questions that Bidders may have about this bid. Pre-registration for this event is required. Please email pcrosby@bgjwsc.org no later than Monday, September 20, 2021, at 12:00 NOON to confirm your planned attendance. Failure to attend the mandatory pre-bid teleconference shall result in the Bidder being disqualified from submitting a Bid on this project.

The firms must comply with all applicable state, local and federal regulations related to the services provided to the BGJWSC. The BGJWSC reserves the right, subject to negotiation and agreement, in writing, with the selected firm, to either expand or limit the scope of services as needed. The selected firm will be required to have sufficient personnel to complete the tasks required by this scope of services. The selected firm will complete the required tasks in a timely and efficient manner. The selected firm would be expected to enter into a contract for services based upon the firm's hourly rates and an agreed-upon not to exceed amount.

All services performed shall be in accordance with applicable BGJWSC Standards. Firms expressing interest should be fully capable of providing the end results requested.

All bids must be made on the Bid Form included with the Contract Documents for the proposed work. No Bidder may withdraw their bid for a period of sixty (60) days after the date set for the opening thereof. All bids shall remain valid for that period of time.

The award (if an award is made) will be made as provided in the bid. The award shall be made to the lowest responsive and responsible bidder, provided that if the JWSC believes that the public interest will be best served by accepting other than the lowest bid, it shall have the authority to accept the bid that will best serve the public interest. The JWSC reserves the right to accept or reject any and all bids, alternate bids, or unit prices and/or waive any irregularities in any bid received.

Time of Completion shall be (180) calendar days after issuance of the Notice to Proceed date. Liquidated damages of one-thousand dollars (\$1,000) per day for failure to complete the work within the specified time are specified in the Contract Documents. The Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations. All bids must cover the entire work required under this contract.

Bidders' attention is directed to the Special Provisions of the Contract Documents which require the Contractor, to whom the contract for the work is awarded, to meet all requirements of said Contract Documents and approved by the JWSC Attorney.

Additionally, all forms relevant to Insurance, Drug-Free Workplace, EEO and E-verify are to be executed at this time.

2.0 SPECIAL CONDITIONS

The selected firm shall be responsible for obtaining any additional information needed for their evaluation and completion of work. Additional evaluation activities will be the responsibility of the selected firm. Any costs involved with additional information are the responsibility of the selected firm.

The Contractor is to complete all work within **180 days** of a signed Notice to Proceed date that will be established at the pre-construction meeting. The JWSC requires that selected firm be available for weekly progress meetings (either onsite at JWSC or via teleconference) with all noted deliverables. Each firm is to submit Section 6.0 Project reference forms for projects of similar scope and size. Each firm's experience and qualifications will be evaluated primarily as they relate to the firm's ability to provide the specific services requested by the JWSC in this solicitation.

The BGJWSC will make an award only to a responsible firm possessing the ability to perform successfully under the terms and conditions of the procurement. The intent is to award to the lowest bidder and consideration will be given to such matters as firm integrity, compliance with public policy, record of past performance, and financial and technical resources. The BGJWSC has exclusive and sole discretion to determine the firm whose services will be most advantageous to the BGJWSC and reserves the right to reject all firms. A number of firms may be asked to express their interest in regard to these services in the form of a bid. Following the receipt of Bids, a certain firm or firms may be selected for further consideration.

Additional Special Conditions from the EOR are included as Exhibit D of the solicitation documents. Please review and acknowledge these in the preparation of your bid submission.

3.0 ANTICIPATED SOLICITATION SCHEDULE

Date	Event
Friday, September 3, 2021	Solicitation Released; Bid Docs Available
Tuesday, September 21, 2021 2:00 p.m. EST	<u>Mandatory</u> Pre-Bid Teleconference
Friday, September 24, 2021 5:00 p.m. EST	Deadline for Questions (submit in writing via email to pcrosby@bgjwsc.org)
Tuesday, October 5, 2021 NOON EST	Bids Due – 1703 Gloucester Street Brunswick, GA 31520 Attn: Procurement Department

4.0 INFORMATION REQUESTS AND INSTRUCTIONS FOR BID SUBMITTAL

Additional information and clarifications desired by a Bidder shall be requested from the BGJWSC in writing and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Bidder. Every request for such clarification shall be in writing via email addressed to the Purchasing Director, Pam Crosby at pcrosby@bgjwsc.org. Any verbal statements regarding same by any person prior to the award shall be considered not authoritative and not binding. **The deadline for questions is 5:00 p.m. EST on Friday, September 24, 2021.**

Addenda issued to Bidders prior to the date of receipt of bids shall become a part of the bid and Bid Submission Package shall include the work described in the Addenda. No inquiry received within five days of the date fixed for the submission of bids will be given consideration. Any and all such interpretations and any supplemental instructions will be in the form of written Addenda, which, if issued, shall be emailed to all prospective Bidders, not later than five days prior to the date fixed for the submission of bids.

Bids are to be submitted with:

- Bid Form from Section 5.0
- A detailed description of the services provided for each phase of the project
- Time period for each phase of the project and project workflow
- References for (2) similar projects Section 6.0

Additional Forms:

- Oath
- Representation
- Legal and Character Qualifications
- Affidavit
- E-Verify

Please submit (1) original plus (3) three hard copies and (1) one electronic version (USB or CD) of the bid. Each bid should be prepared simply and economically, providing straightforward, concise delineation of the firm's capabilities to satisfy the requirements of this bid. Fancy binding and color displays other than those necessary are highly discouraged.

Bids are due by 12:00 noon (EST) on Tuesday, October 5, 2021. Mandatory label required on outside of envelope: "Invitation For Bid No. 22-009 – OAK GROVE FORCEMAIN IMPROVEMENTS". Bids are due by the time and on the date listed above. ALL LATE BIDS FOR WHATEVER REASON WILL BE RETURNED UNOPENED.

5.0 BID FORM

DATE SUBMITTED: _____

PROJECT NAME: Oak Grove Forcemain Improvements
Brunswick, Georgia

SUBMITTED TO: Brunswick – Glynn County Joint
Water and Sewer Commission
1703 Gloucester Street,
Brunswick, Georgia 31520

SUBMITTED BY:
Company Name: _____

Address: _____

Georgia Utility Contractor’s License No. _____

Acknowledge Receipt of Addenda Numbers _____

The undersigned as BIDDER hereby declares that the only person or persons interested in the BID as principal or Principals is or are named herein and that no other person than herein mentioned has any interest in the BID or in the Contract to be entered into; that this BID is made without connection with any other person or parties making a BID, and that it is in all respects fair and in good faith without collusion or fraud.

The BIDDER declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and the documents relative thereto; and has read all General and Special Conditions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The BIDDER proposes and agrees, if the BID is accepted, to contract with the Brunswick – Glynn County Joint Water and Sewer Commission to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor to complete the work in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications and contract documents to the full and entire satisfaction of the Brunswick – Glynn County Joint Water and Sewer Commission with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and contract documents for the prices set forth below.

BID FORM

The Bidder further agrees to accomplish all work and provide all material for the lump sum price submitted, and understands that the lump sum price is subject to adjustment by either increase or decrease, only through a properly executed change order.

The Bidder further proposes and agrees to commence work under this contract, with adequate force and equipment, on a date to be specified in a written order of the Owner and shall fully complete all work hereunder within **one hundred eighty (180)** consecutive calendar days from and including said date.

The undersigned further agrees that, in case of failure on his part to execute the said Contract and Bonds within fifteen (15) consecutive calendar days after receipt of the conformed Contract Documents, the check or bid bond accompanying this Bid and the monies payable thereto, shall be paid into the funds of the Owner as liquidated damages for such failure otherwise, the check or Bid Bond accompanying this Bid shall be returned to the undersigned.

I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this Invitation for Bids and certify that I am authorized to sign this Bid for the Bidder.

This the _____ day of _____ 2021.

Company Name: (Please Type or Print)

Person Authorized to Sign:

Name: _____

Name: _____

Street: _____

Signature: _____

City: _____

Title: _____

State: _____ Zip: _____

Telephone Number: () _____

Email: _____

TOTAL (Figures): \$ _____

(Words): _____

Bidders Name: _____

Signature: _____

Company Name: _____

Date: _____

BASE BID**ITEM 1 – OAK GROVE 10” FORCEMAIN IMPROVEMENTS**

For furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 10-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10” FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of.

This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the plans.

GENERAL		QTY	UNITS	UNIT COST	COST
1	MOBILIZATION	1	LS		
2	TRAFFIC CONTROL	1	LS		
3	INCIDENTAL/UNFORESEEN COST FOR PROJECT	100,000	LS	\$1.00	

SUBTOTAL: \$ _____

DEMOLITION		QTY	UNITS	UNIT COST	COST
4	ASPHALT PAVING DEMOLITION AND DISPOSAL (CUT INCL)	1544	SY		
5	CONCRETE DRIVEWAY DEMOLITION AND DISPOSAL	408	SY		
6	CONCRETE CURBING DEMOLITION AND DISPOSAL	140	LF		
7	TREE REMOVAL	5	EA		
8	SPEED TABLE – REMOVE AND REPLACE	1	EA		

SUBTOTAL: \$ _____

GRADING		QTY	UNITS	UNIT COST	COST
9	GRADING AND COMPACTION	1	LS		

SUBTOTAL: \$ _____

PAVING		QTY	UNITS	UNIT COST	COST
10	CLIPPING GRADE, COMPACTION, AND TESTING	1544	SY		
11	2.0" SURFACE COURSE 9.5mm SUPERPAVE	1544	SY		
12	8" CRUSHED CONC. OR GAB	1544	LF		
13	CONCRETE DRIVEWAY – 4" THICKNESS	408	SY		
14	CONCRETE CURBING	140	LF		

SUBTOTAL: \$ _____

SANITARY SEWER SYSTEM		QTY	UNITS	UNIT COST	COST
15	12" DR11 HDPE FUSIBLE (CARRIER)	1357	LF		
16	20" STEEL (CASING – DRILLED)	1357	LF		
17	10" C900 DR18 (OPEN CUT)	9350	LF		
18	18" C900 DR18 (CASING – OPEN CUT)	480	LF		
19	10" AIR RELEASE VALVE PEDESTAL TYPE	7	EA		
20	10" PLUG VALVE	15	EA		
21	10" x12" REDUCER	2	EA		
22	CONNECT TO EXISTING 10" FM	1	EA		

23	10" MECHANICAL BENDS	24	EA		
24	DEWATERING	10,000	FT		

SUBTOTAL: \$ _____

EROSION CONTROL		QTY	UNITS	UNIT COST	COST
25	SILT FENCE	4,000	FT		
26	TEMPORARY SEEDING	12,500	FT		
27	PERMANENT SEEDING	12,500	FT		

SUBTOTAL: \$ _____

SUBTOTAL ITEM 1 – 10" OAK GROVE FORCEMAIN

Written Amount

TOTAL \$ _____

ITEM 2 – ALLOWANCES

The Bidder shall include the following allowances in his total base bid. These allowances are established to provide for unforeseen conditions and soils and materials testing. Work covered by these allowances shall only be authorized by written direction of the Brunswick-Glynn Joint Water and Sewer Commission.

Project Contingency Allowance \$ _____

Construction Soils and Material Testing Allowance \$ _____

SUBTOTAL ITEM 2 - ALLOWANCES

Written Amount

\$ _____

TOTAL BASE BID (ITEMS 1 AND 2) _____

Written Amount

\$ _____

ALTERNATE #1

ALT #1- OAK GROVE 4" FORCEMAIN IMPROVEMENTS

For furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 4-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10" FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of.

This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the approved plans at the time of bidding.

SANITARY SEWER SYSTEM		QTY	UNITS	UNIT COST	COST
15	6" DR11 HDPE FUSIBLE (CARRIER)	1357	LF		
16	10" STEEL (CASING - DRILLED)	1357	LF		
17	4" C900 DR18 (OPEN CUT)	9350	LF		
18	10" C900 DR18 (CASING - OPEN CUT)	480	LF		
19	4" AIR RELEASE VALVE PEDESTAL TYPE	7	EA		
20	4" PLUG VALVE	15	EA		
21	4"x8" REDUCER	2	EA		
22	CONNECT TO EXISTING 10" FM	1	EA		
23	4" MECHANICAL BENDS	24	EA		
24	DEWATERING	10,000	FT		

SUBTOTAL: \$ _____

TOTAL ADDITIVE ALTERNATE (ITEM 1) _____
 Written Amount

\$ _____

ALTERNATE #2

ALT #2– OAK GROVE 6” FORCEMAIN IMPROVEMENTS

For furnishing all skill, labor, materials, tools, equipment and incidentals required to construct complete, in place, and ready to operate a new 6-inch forcemain along a portion of Oak Grove Road in Brunswick, Glynn County, Georgia including but not limited to tree removal; erosion and sedimentation controls; installation of forcemain by horizontal directional drilling and open cut construction; connection of forcemain to existing JWSC 10” FM; all Maintenance of Traffic including temporary pathway; all restoration work; and all other work and appurtenances required, the lump sum amount of.

This work and bid includes: Driveway cuts and replacement in-kind per the approved plans at the time of bid, coordination for all driveway work, asphalt cutting, demolition, and replacement as shown in the plans.

SANITARY SEWER SYSTEM		QTY	UNITS	UNIT COST	COST
15	8” DR11 HDPE FUSIBLE (CARRIER)	1357	LF		
16	12” STEEL (CASING – DRILLED)	1357	LF		
17	6” C900 DR18 (OPEN CUT)	9350	LF		
18	12” C900 DR18 (CASING – OPEN CUT)	480	LF		
19	6” AIR RELEASE VALVE PEDESTAL TYPE	7	EA		
20	6” PLUG VALVE	15	EA		
21	6”x8” REDUCER	2	EA		
22	CONNECT TO EXISTING 10” FM	1	EA		
23	6” MECHANICAL BENDS	24	EA		
24	DEWATERING	10,000	FT		

TOTAL ADDITIVE ALTERNATE (ITEM 2) _____
 Written Amount

\$ _____

LIST OF MAJOR SUBCONTRACTORS

The Bidder expressly agrees that:

1. If awarded a Contract as a result of this Proposal, the major Subcontractors used in the prosecution of the work will be those listed below.
2. The following list includes all Subcontractors who will perform work in the amount of approximately \$10,000 or more on this Contract.
3. The Subcontractors listed below are financially responsible and meet the required qualifications as stated in the specifications to perform the work required.

Category	Name of Subcontractor	Address

- The Bidder further agrees to accomplish all work and provide all material for the lump sum price submitted, and understands that the lump sum price is subject to adjustment by either increase or decrease, only through a properly executed change order.
- The Bidder further proposes and agrees to commence work under this contract, with adequate force and equipment, on a date to be specified in a written order of the Owner and shall fully complete all work hereunder within One hundred and eighty (180) consecutive calendar days from and including said date.
- The undersigned further agrees that, in case of failure on his part to execute the said Contract and Bonds within fifteen (15) consecutive calendar days after receipt of the conformed Contract Documents, the check or bid bond accompanying this Bid and the monies payable thereto, shall be paid into the funds of the Owner as liquidated damages for such failure otherwise, the check or Bid Bond accompanying this Bid shall be returned to the undersigned.

I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this Invitation for Bids and certify that I am authorized to sign this Bid for the Bidder.

This the _____ day of _____ 2021.

Company Name: (Please Type or Print)

Person Authorized to Sign:

Name: _____

Street: _____

City: _____

State: _____ Zip: _____

Fax Number: () _____

E-Mail: _____

Name: _____

Signature: _____

Title: _____

Telephone Number: () _____

6.0 PROJECT REFERENCES

IFB NO. 22-009

OAK GROVE FORCEMAIN IMPROVEMENTS

FORM FOR SIMILAR PROJECTS AND REFERENCES

Name of Contractor: _____

Project Name: _____

Location: _____

Project Owner: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

Contract Dates:

Date of Notice to Proceed: _____ Date of Final Completion: _____

Contract Amount: Original: \$ _____ Final: \$ _____

Brief Description of Project:

Material, Manufacturer and Square Footage (s):

Special conditions of project, e.g. night work required (describe if applicable):

Name of Field Supervisor: _____

Type of Project (check appropriate box): Public Works Private Owner

Contractual Status on Project (check appropriate box): Prime Contractor

If subcontractor, provide name of Prime Contractor:

Was this project completed within the original contract period? Yes____ No ____

Did this project require traffic control and/or traffic diversion? Yes____ No____

Was this project located in an established neighborhood? Yes____No____

Is a letter of reference from the project owner included with this application?

Yes____ No ____

COPY THIS FORM FOR SIMILAR PROJECTS

INSURANCE REQUIREMENTS

The description section of your insurance certificate must read:

BGJWSC is named as an additional insured on all coverage except Workers' Compensation as per written contract. A waiver of Subrogation applies to all policies shown above as per written contract.

Insurance Requirements

Before starting and until acceptance of the Work by BGJWSC, and without further limiting its liability under the Contract, Company shall procure and maintain at its sole expense, insurance of the types and in the minimum amounts stated below:

SCHEDULE

AMOUNT

Workers' Compensation

Georgia Statutory coverage
and Employer's Liability (including
appropriate Federal Acts)

Statutory Limits (Workers' Compensation)
\$500,000 Bodily Injury each accident
\$500,000 Bodily Injury by Disease each Employee
\$1,000,000 Bodily Injury policy limit

Commercial General Liability

Premises-Operations
Products-Completed Operations
Contractual Liability
Independent Contractors
Broad Form Property Damage
Explosion, Collapse and Underground
Hazards (XCU Coverage) as appropriate
Primary and Non Contributory

\$1,000,000 each occurrence
\$2,000,000 annual aggregate for bodily injury
and property damage, combined single limit

Automobile Liability

All autos-owned, hired,
or non-owned

\$1,000,000 each occurrence, combined single limit

Excess or Umbrella Liability

(This is additional coverage and limits
above the following primary insurance:
Employer's Liability, Commercial General
Liability and Automobile Liability)

\$2,000,000 each occurrence and annual aggregate

Company's Commercial General Liability and Excess or Umbrella Liability policies shall be effective for two years after Work is complete. The above Indemnification provision is separate and is not limited by the type of insurance or insurance amounts stated above. The General liability shall contain a "Per Project Aggregate".

Company shall specify BGJWSC as an additional insured for all coverage except Workers' Compensation and Employer's Liability. Such insurance shall be primary and non-contributory as to any and all other insurance or self-insurance maintained by BGJWSC. Company shall include a Waiver of Subrogation on all required insurance in favor of BGJWSC, its commission members, employees, agents, successors, and assigns.

Such insurance shall be written by a company or companies authorized to do business in the State of Georgia, rated at least A- VII by A M Best and satisfactory to BGJWSC. Prior to commencing any Work under this Contract, certificates evidencing the maintenance of the insurance shall be furnished to BGJWSC for approval.

OATH

State of Georgia
City of Brunswick
County of Glynn

I, _____ (name of individual), solemnly swear that in the procurement of the contract for

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that I, nor any other person associated with me or my business, corporation, or partnership, has prevented or attempted to prevent competition in the bidding or Bids of said project or from submitting a bid for this project by any means whatever.

Lastly, I swear that neither I, nor any other person associated with me or my business, Corporation or partnership has caused or induced any other bidder to withdraw his/her bid from consideration for this project. Said oath is filed in accordance with the requirements set forth in O.C.G.A. § 36-91-21 (e).

This the _____ day of _____ 2021.

Name of Party: _____

Corporate or Partnership Name: _____

Sworn to and subscribed before me this the ____ day of _____ 2021.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(SEAL)

AFFIDAVIT

This Bid is submitted to Brunswick-Glynn County Joint Water and Sewer Commission (JWSC) by the undersigned who is an authorized officer of the company and said company is licensed to do business in Georgia. Further, the undersigned is authorized to make these representations and certifies these representations are valid. The Bidder recognizes that all representations herein are binding on the Company and failure to adhere to any of these commitments, at the JWSC's option, may result in a revocation of the granted contract.

Consent is hereby given to the JWSC to contact any person or organization in order to make inquiries into legal, character, technical, financial, and other qualifications of the Bidder.

The Bidder understands that, at such time as the JWSC decides to review this Bid, additional information may be requested. Failure to supply any requested information within a reasonable time may result in the rejection of the Bid with no re-submittal rights.

The successful Bidder understands that the JWSC, after considering the legal, financial, technical, and character qualifications of the Bidder, as well as what in the JWSC's judgment may best serve the interest of its rate payers and employees, may grant a contract.

The successful Bidder understands that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

Any contract issued will be on the basis of the Bidder's service, financial plans and arrangements being feasible and adequate to fulfill the conditions set forth in this project and the successful Bidder's response.

Company Name: _____

Authorized Person: _____ Signature: _____

(Print/Type)

Title: _____ Date: _____

Address: _____

Telephone: _____

Fax: _____ Email: _____

REPRESENTATION

EQUAL EMPLOYMENT OPPORTUNITY (EEO) PRACTICE:

EEO Plan: The successful Bidder will develop and implement an EEO policy that, as a minimum, will recruit, hire, train, and promote, at all levels, without regard to race, color, religion, national origin, sex, or age, except where sex or age is a bona fide occupational qualification.

EEO For Veterans/Handicapped: The successful Bidder will also provide equal employment opportunities for qualified disabled veterans, handicapped persons, and veterans of the Vietnam Era.

EEO For Successful Bidder Programs: The successful Bidder, will ensure equal employment opportunity applies to all terms and conditions of employment, personnel actions, and successful Bidder-sponsored programs. Every effort shall be made to ensure that employment decisions, programs and personnel actions are non-discriminatory. That these decisions are administered on the basis of an evaluation of an employee's eligibility, performance, ability, skill, and experience.

EEO Acquisitions: The successful Bidder will develop and implement a policy that will give equal opportunity to the purchase of various goods and services from small businesses and minority-owned businesses.

a. Does the Bidder have the above EEO policy in place?

Yes

No

b. If the answer to a. above is no, will the Bidder have such a policy in place for the project?

Yes

No

Statement of Assurance: The Bidder herein assures the JWSC that it is in compliance with Title VI & VII of the 1964 Civil Rights Act, as amended, in that it does not on the grounds of race, color, national origin, sex, age, disability, or veteran status, discriminate in any form or manner against employees or employers or applicants for employment and is in full compliance with A.D.A.

(Firm's Name)

(Authorized Signature)

(Title)

(Date)

LEGAL AND CHARACTER QUALIFICATIONS

Convictions: Has the Bidder (including parent corporation, if applicable) or any principal ever been convicted in a criminal proceeding (felonies or misdemeanors) in which any of the following offenses were charged?

	Yes	No		Yes	No
a. Fraud	[]	[]	h. Obstruction of justice (or any other misconduct affecting public or judicial officers' performance of their official duties)		
b. Embezzlement	[]	[]			
c. Tax Evasion	[]	[]		[]	[]
d. Bribery	[]	[]	i. False/misleading advertising	[]	[]
e. Extortion	[]	[]	j. Perjury	[]	[]
f. Jury Tampering	[]	[]	k. Conspiracy to commit any of the Foregoing offenses		
g. Anti-Trust Violations	[]	[]		[]	[]

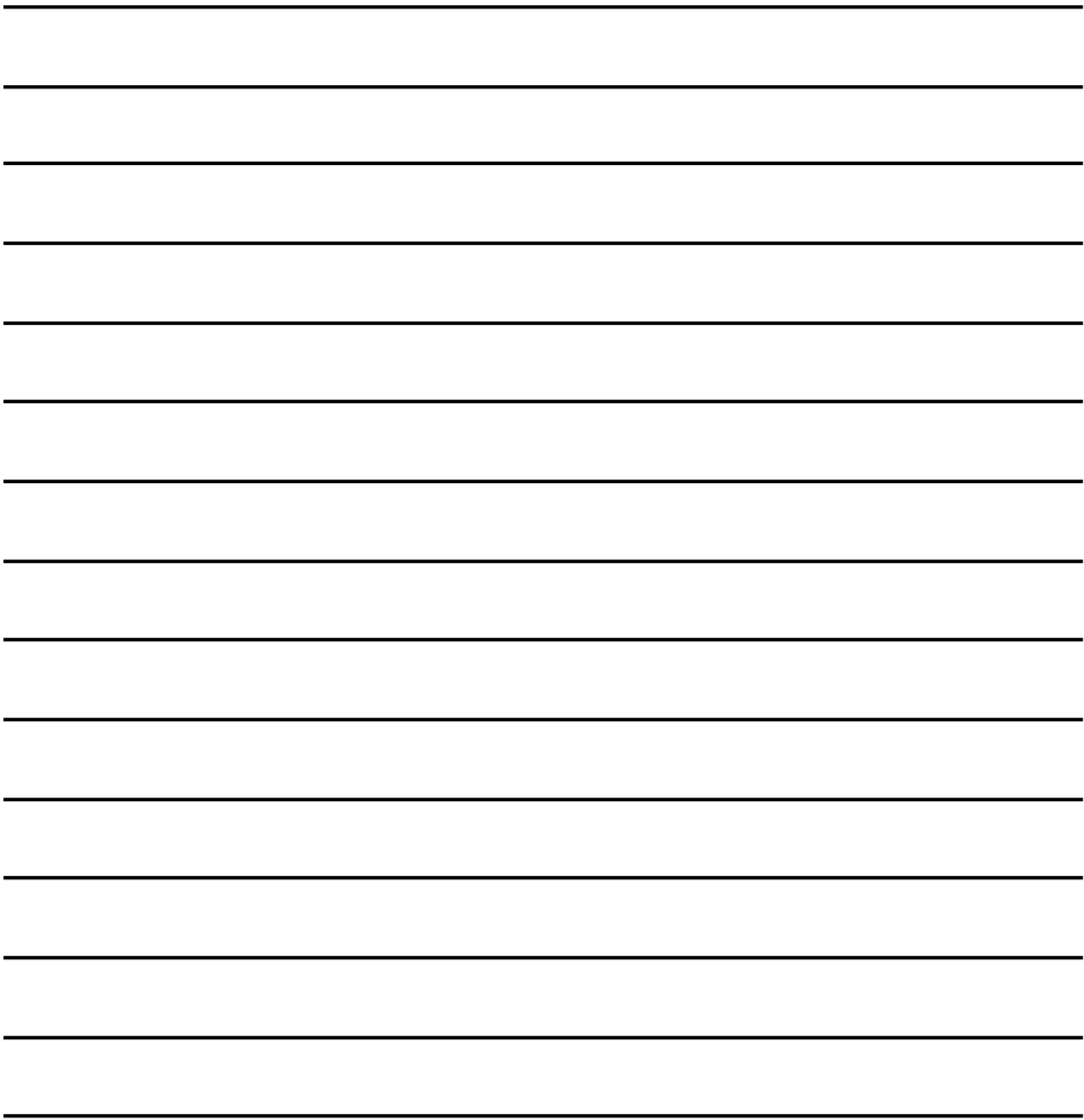
Civil Proceedings: Has the Bidder or any principal ever been a party, or is now a party, to a civil proceeding in which it was held liable for any of the following?

	Yes	No		Yes	No
a. Unfair/anti-competitive business practices	[]	[]	c. Violations of securities laws (state & federal)	[]	[]
b. Consumer fraud misrepresentation	[]	[]		d. False / misleading advertising	[]
			e. Violation of local Government ordinances	[]	[]

License Revocation: Has the Bidder or any principal ever had a business license revoked, suspended, or the renewal thereof denied, or is a party to such a proceeding that may result in same?

Yes [] No []

Responses: If "yes" is the response to any of the questions on the previous page, provide information such as date, court, sentence, fine, location, and all other specifics for each "yes" response.



AFFIDAVIT OF PAYMENT OF CLAIMS

_____ This the ____ day of _____, 2021

appeared before me, _____, a Notary Public, in and for

_____, and being by me first duly sworn states that all subcontractors and suppliers of labor and materials have been paid all sums due them to date for work performed or material furnished in the performance of the Contract between the Brunswick – Glynn County Joint Water and Sewer Commission (JWSC) and **Contractor to be Named** (Contractor) last signed on _____, for the

**OAK GROVE FORCEMAIN IMPROVEMENTS
BRUNSWICK – GLYNN COUNTY, GEORGIA**

CONTRACTOR

Company: _____

By: _____

Title: _____

(SEAL)

Sworn to and subscribed before me this the ____ day of _____, 2021

NOTARY PUBLIC

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

CERTIFICATE OF INSURANCE

This is to certify that _____

(Insurance Company)

of _____

(Insurance Company Address)

has issued policies of insurance, as identified by a policy number to the insured name below, and that such policies are in full force and effect at this time. Furthermore, this is to certify that these policies meet the requirements described in the General Conditions of this project; and it's agreed that none of these policies will be canceled or changed so as to affect this Certificate until thirty (30) days after written notice of such cancellation or change has been delivered to:

BRUNSWICK-GLYNN COUNTY JOINT WATER AND SEWER COMMISSION

1703 GLOUCESTER STREET, BRUNSWICK, GEORGIA 31520

It is further agreed that Brunswick-Glynn County Joint Water and Sewer Commission shall be named as an additional insured on the Contractor's policy.

1. **Insured:** _____

2. **Project Name:** **OAK GROVE FORCEMAIN IMPROVEMENTS**

3. **Policy Number(s):** _____

(Insurance Company)

(Authorized Representative)

Date: _____

Address: _____

Note: Please attach Certificate of Insurance form to this page.

CERTIFICATE OF DRUG FREE WORKPLACE

In order to have a drug- free workplace, a business shall:

Publish a statement notifying employees that the unlawful, manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

As a condition of working on the commodities or contractual services then under bid, the employee shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require satisfactory participation in a drug abuse assistance or rehabilitation program if such in available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Company Name:

Authorized Signature:

Title:

Date:

E-VERIFY CONTRACTOR AFFIDAVIT AND AGREEMENT

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Joint Water and Sewer Commission and Contractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: "E-Verify", web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.* The undersigned Contractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.

The undersigned Contractor agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Contractor will secure from each subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees the Contractor will advise the Brunswick-Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor's name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Contractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

(Continued on Next Page)

E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Contractor

Title of Authorized Officer or Agent of Contractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this the _____ day of _____, 2021.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

E-VERIFY SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

Georgia Security Immigration and Compliance (GSIC) Act

The Brunswick-Glynn County Joint Water and Sewer Commission and Subcontractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned subcontractor verifies its compliance with

O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with _____ a Contractor contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: E-Verify”, web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. The undersigned Subcontractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.*

The undersigned Subcontractor agrees that, should it employ or contract with any other subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Subcontractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13- 10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Subcontractor further agrees the Subcontractor will advise the Brunswick- Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor’s name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Subcontractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

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E-Verify Employment Eligibility Verification User I.D. Number

Date of Authorization to Use Federal Work Authorization Program

Name of Subcontractor

Title of Authorized Officer or Agent of Subcontractor

Signature and Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this the _____ day of _____, 2021.

NOTARY PUBLIC:

Name: _____

My Commission Expires: _____

(NOTARY SEAL)

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).