



POOL PLAN STAMP AND INSTRUCTIONS: JWSC requires all Pool Plans address 8 items on the Pool Plan, and affix the JWSC Pool Plan Checklist onto each Pool Plan submittal. Pool Plans received for review without the Checklist will be returned as Non-Compliant.

There are 2 ways to affix the stamp to Pool Plans

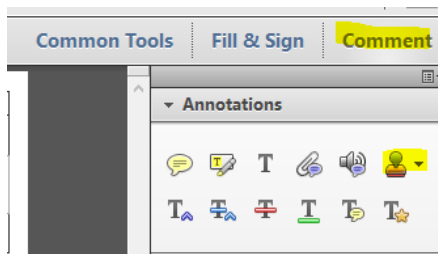
OPTION 1 (must have Adobe Acrobat Pro): Using the Pool Plan Checklist Stamp PDF (page 3), create a 'Stamp' and affix to Pool Plans, provide the names of the Pool Designer and Pool Contractor, then submit to Glynn County. **Step-by-Step instructions are below.**

OPTION 2: Save the fillable Pool Plan Checklist Stamp PDF (page 3) to your computer. With each pool submittal, open the fillable checklist, add the names of the Pool Designer and Contractor, then **COPY/PASTE ONTO THE PLAN** using the Snipping Tool

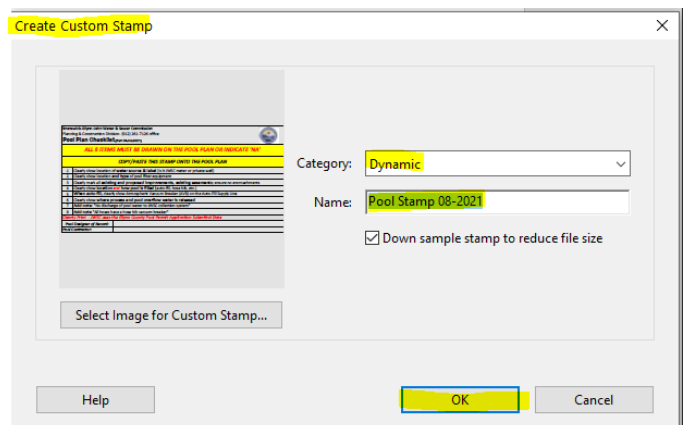
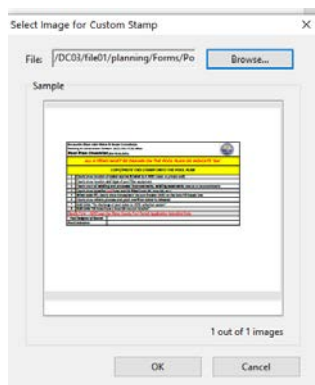


OPTION 1 INSTRUCTIONS – REQUIRES ADOBE ACROBAT PRO AND ASSUMES THE POOL PLAN HAS BEEN SCANNED AND SAVED TO YOUR COMPUTER

1. Save the PDF fillable stamp to your computer (Page 3 only)
2. Open Adobe Acrobat Pro > go to Comment > Annotations > Add Stamp > Custom Stamps > Create Custom Stamps



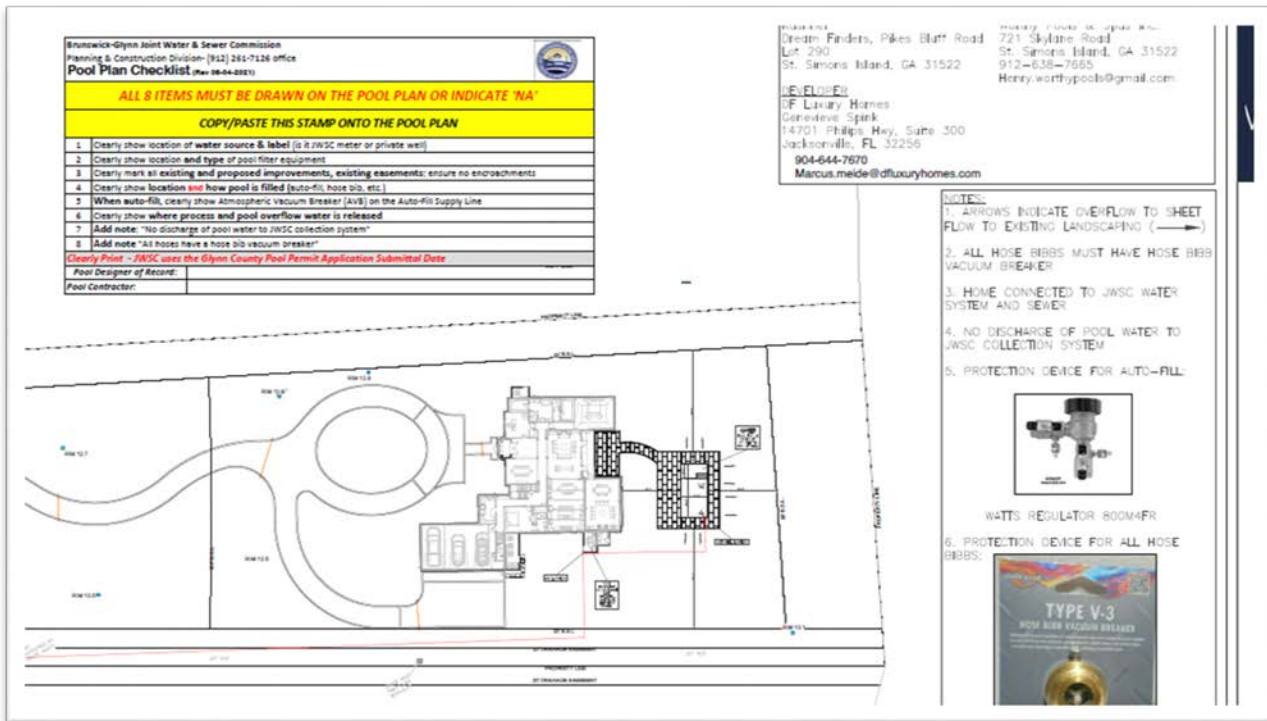
3. Browse your computer and select the saved PDF fillable stamp. Chose a Category (Dynamic, Sign Here or Standard Business) and a Name. For this purpose we chose Dynamic and named it Pool Stamp 08-2021



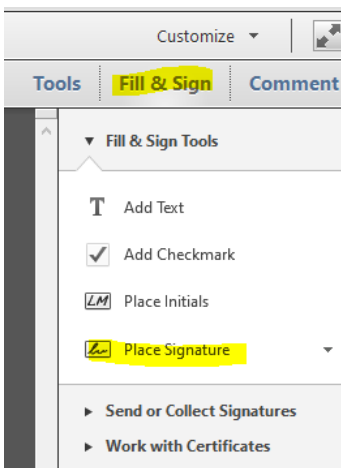
- Open your Pool Plan (make sure you are in Edit Mode) > Comment > Annotations > Add Stamp > Dynamic > then select the Pool Stamp



- Once it is on the Pool Plan make sure all 8 items have been included in the Pool Plan or mark the item NA



- Now select FILL & SIGN from the Adobe Acrobat menu and add the names of Pool Designer and Pool Contractor. Save the Pool Plan that has the Pool Plan Checklist back to your computer then proceed with the normal submittal process on the Glynn County Portal <https://portal.glynncounty-ga.gov/>



Brunswick-Glynn Joint Water & Sewer Commission
 Planning & Construction Division- (912) 261-7126 office
Pool Plan Checklist (Rev 08-04-2021)



ALL 8 ITEMS MUST BE DRAWN ON THE POOL PLAN OR INDICATE 'NA'

COPY/PASTE THIS STAMP ONTO THE POOL PLAN

1	Clearly show location of water source & label (is it JWSC meter or private well)
2	Clearly show location and type of pool filter equipment
3	Clearly mark all existing and proposed improvements, existing easements ; ensure no encroachments
4	Clearly show location and how pool is filled (auto-fill, hose bib, etc.)
5	When auto-fill , clearly show Atmospheric Vacuum Breaker (AVB) on the Auto-Fill Supply Line
6	Clearly show where process and pool overflow water is released
7	Add note: "No discharge of pool water to JWSC collection system"
8	Add note "All hoses have a hose bib vacuum breaker"

Clearly Print - JWSC uses the Glynn County Pool Permit Application Submittal Date

Pool Designer of Record:	
Pool Contractor:	