Brunswick-Glynn County Joint Water & Sewer Commission
Contractor Request for JWSC System Access and/or Operations Assistance

-Submit a Minimum of 48-Hours Prior to Work-
-All requests shall be submitted to the appropriate Operations division listed below.-
Contractor must have an approved copy of this form onsite at all times work is performed.

(1.) Project Title/Number:

(2.) Ref. Dwg. Or Permit #:

(3.) Detailed Project Location & Limits (attach map/plan for linear projects):

(4.) Equipment Type Involved:

(5.) Description of Access/Assistance Requested:

(6.) Contractor Requesting (if subcontractor, include who you are working on behalf of):

(7.) Start Date: End Date: After Hours/Weekends (Y/N):

(8.) Applicant Title: Phone: Email:

(9.) Applicant Name (print & sign):   Date:

(JWSC to complete)

(10.) APPROVED_____   NOT APPROVED_____   RESUBMIT w/ REVISIONS_____

(11.) Comments:

(12.) JWSC Operations Rep. (print & sign):   Date:

INSTRUCTIONS

PURPOSE: This request form is used to obtain permission to access the JWSC system and/or coordinate assistance from JWSC Operations.

INSTRUCTIONS:
1. Contractor to complete all items 1 through 9 and transmit to the applicable JWSC Contact (below) at least 48 hours prior to any work beginning.
2. JWSC Contact to review and complete items 10 thru 12 with signature/date and return copy to Contractor within 48 hours.

The official process must be completed full circle and returned to the Contractor to ensure that all parties agree to the terms and conditions of the notice.

This notification and delivery can be achieved by hand delivery or electronic mail.

The Contractor must have an approved copy of this form onsite at all times work is being performed.

JWSC DIVISION CONTACTS:

WATER DISTRIBUTION   (912) 261-7159 dfields@bgjwsc.org

SYSTEMS PUMPING & MAINTENANCE   (912) 261-7151 dmartin@bgjwsc.org

WATER PRODUCTION   (912) 261-7175 dbankston@bgjwsc.org

WASTEWATER TREATMENT   (912) 261-7158 alang@bgjwsc.org

PLANNING & CONSTRUCTION   (912) 261-7126 acornely@bgjwsc.org