



## **AGENDA**

### **PRE-BID MEETING AND SITE VISIT**

**IFB NO. 22-006**

**Dunbar Creek WPCF Aeration Basin No. 2 Painting**

**Tuesday, September 21, 2021 –11:00 A.M. E.S.T.**

---

- **Introduction –JWSC Staff**
  - **Project Description**
  - **Bid Form Review**
  - **Addendum No. 1 Review**
  - **Information Requests**
  - **Anticipated Solicitation and Award Schedule**
  - **Bid Submission Requirements**
  - **Informal Question and Answer Session**
- 

### **PROJECT DESCRIPTION**

The Brunswick-Glynn Joint Water & Sewer Commission (JWSC) wishes to receive bids for painting of Dunbar Creek Aeration Basin No. 2 Painting located at 601 Palmetto Street, St. Simons Island, Glynn County, GA, 31522, within the St. Simons Island service district. This project scope of work includes all labor and materials for the interior and exterior cleaning, repair, and repainting of the existing 15' tall, 135' diameter above-ground steel Aeration Basin No. 2 per the Technical Specifications as listed in Exhibit A of the solicitation documents. The construction of Aeration Basin No. 2 was completed in 2003 and the last rehabilitation project to the tank was completed in 2006.

### **BID FORM REVIEW**

A copy of the bid form is attached for your reference.

### **ADDENDUMS TO DATE**

Addendum #1 was issued on Monday, September 20, 2021. A copy is attached for your reference.

### **INFORMATION REQUESTS**

The purpose of this meeting is to present and clarify information about the project work and solicitation process and respond to any immediate questions that Bidders may have about this Bid. A list of persons in attendance will be recorded and posted on the Owner's website. No site visit is scheduled for this project. The Bidder is encouraged to examine the location of the work and inform themselves fully as to the conditions present at the site. Questions regarding this solicitation shall be made in writing to the Purchasing Director, Pam Crosby, via email: [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org) no later than **5:00 P.M. EST on Thursday, September 23, 2021**. It shall be the bidder's responsibility to seek clarification as early as possible prior to the due date and time. All responses to submitted questions will be issued via Addendum to pre-bid attendees and posted on the JWSC website for reference. Any verbal statements regarding same by any person prior to the award shall be considered not authoritative and non-binding. To maintain a "level playing field" and to assure that all bidders receive the same information, bidders are requested NOT to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

## ANTICIPATED SOLICITATION SCHEDULE

Date	Event
Tuesday, August 31, 2021	Solicitation Released; Bid Docs Available
Tuesday, September 21, 2021, 11:00 a.m. EST	<b><u>Mandatory</u></b> Pre-Bid Meeting and Site Visit Dunbar Creek WPCF, 601 Palmetto Street, St. Simons Island, GA 31522
Thursday, September 23, 2021, 5:00 p.m. EST	Deadline for Questions (submit in writing via email to <a href="mailto:pcrosby@bgjwsc.org">pcrosby@bgjwsc.org</a> )
Tuesday, October 5, 2021, <del>NOON</del> <b>3:00 P.M.</b> EST	Bids Due – 1703 Gloucester Street Brunswick, GA 31520 Attn: Procurement Department
Thursday, October 21, 2021 – 2:00 p.m.	Anticipated Contract Award (Commission Meeting)
October 22, 2021 – November 22, 2021	Contract Execution Period and Pre-Construction Meeting; Schedule and Notice To Proceed Date Set
No Later than 03/15/2022	Completion of Work

## BID SUBMISSION REQUIREMENTS

Sealed Bids – (1) One Original and (2) Two copies + (1) One Electronic USB or CD copy.

Please label as follows: “**IFB NO. 22-006 Dunbar Creek WPCF Aeration Basin No. 2 Painting**”. The outside of the envelope shall also bear the name and address of the Bidder.

Acknowledge receipt of all Addenda and please use the Bid Form provided in Section 5.0 of the solicitation documents. Please note the following forms are to be included with your submission:

- \* Oath
- \* Representation
- \* Affidavit
- \* Legal and Character Qualifications
- \* E-Verify (Contractor)

In observance of social distancing measures, preference for receipt of solicitation bids is via mail; however, hand-delivered responses will be received at the JWSC Administrative Office located at 1703 Gloucester Street by the Procurement staff. All bids are due no later than **3:00 P.M. EST on Tuesday, October 5, 2021.**

## INFORMAL QUESTION AND ANSWER SESSION

## ADJOURN CALL