



**Brunswick-Glynn County Joint Water and Sewer Commission**  
**1703 Gloucester Street, Brunswick GA 31520**  
**Thursday, November 19, 2020 at 2:00 PM**  
**Commission Meeting Room**

## **COMMISSION MEETING AGENDA**

**Call to Order**

**Invocation**

**Pledge**

### **PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.*

### **EXECUTIVE SESSION - Personnel**

#### **COMMITTEE UPDATES**

**Facilities Committee** – Chairman Turnipseed

**Finance Committee** – Commissioner Duncan

**Human Resources Committee** – Commissioner Elliott

#### **APPROVAL**

1. **Minutes from October 15, 2020 Regular Meeting** (*subject to any necessary changes*)
2. **Minutes from October 15, 2020 Executive Session** (*subject to any necessary changes*)
3. **Christmas Gift Card Approval** – F. Wilson
4. **Human Resources SOP / Employee Handbook Revisions** – A. Burroughs
  - **Section 7.3 – Code of Conduct**
  - **Section 4.19 - Travel**
5. **Leak Adjustment** – A. Burroughs
6. **Proposed Year-End Transfer** – L. Roberts
7. **Easement and Infrastructure Dedications** – T. Kline
  - **Pump Station 4020 @ Scranton Connector (behind WalMart)** – Quit Claim Deed
  - **Covington Point Phase 2B** – Dedication of Water System and Corresponding Water Utilities Easement
  - **Covington Point Phase 2C** – Dedication of Water and Sanitary Sewer Systems (only)
8. **Cabana Court Sewer Agreement** – C. Dorminy
9. **MOU with County for Highway 17 Sewer Relocation** – C. Dorminy
10. **Supplemental Executive Retirement Plan** – C. Dorminy

#### **DISCUSSION**

#### **EXECUTIVE DIRECTOR'S UPDATE**

#### **CHAIRMAN'S UPDATE**

#### **MEETING ADJOURNED**

*All citizens are invited to attend.  
There is a possibility of a quorum of City or County Commissioners being present.*