



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Thursday, October 15, 2020 10:30 AM
Commission Meeting Room

HUMAN RESOURCES COMMITTEE MEETING AGENDA

COMMITTEE MEMBERS: **Commissioner Donald Elliott, Chairman**
Commissioner Cornell Harvey
Commissioner Wayne Neal
Executive Director Andrew Burroughs

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated

APPROVAL

- 1. Minutes from September 17, 2020 Human Resources Committee Meeting (*subject to any necessary changes.*)**
- 2. Human Resources SOP / Employee Handbook Revisions – A. Burroughs**
 - **Section 2.4 - Harassment; Workplace Environment**
 - **Section 4.12 - Safety**

DISCUSSION

- 1. Human Resources SOP / Employee Handbook Revisions – A. Burroughs**
 - **Section 7.3 - Code of Conduct**
 - **Section 4.19 - Travel**

MEETING ADJOURNED

All citizens are invited to attend.

There is a possibility of a quorum of Commissioners being present.