



**REQUEST FOR STATEMENT OF QUALIFICATIONS & LETTER OF
INTEREST FOR
PRE-QUALIFYING CONSTRUCTION COMPANIES
FOR
2019 WPCF REHABILITATION ACADEMY CREEK
BGJWSC PROJECT NO. 906
TO THE
BRUNSWICK-GLYNN COUNTY
JOINT WATER AND SEWER COMMISSION**

**Pre-qualification Packages Due by
12:00 NOON, EST on TUESDAY, JULY 21, 2020 to:**

**Purchasing Division
Brunswick-Glynn Joint Water and Sewer Commission
1703 Gloucester Street
Brunswick, Georgia 31520
(912) 261-7100**

Complete RFQ Documents may be accessed electronically at
<http://www.bgjwsc.org/about-the-bgjwsc/bid-opportunities-and-rfps/>

For access to the full set of plans and specifications, please email Pam Crosby pcrosby@bgjwsc.org for a
dropbox link to these documents.

**BRUNSWICK-GLYNN COUNTY JOINT WATER AND SEWER COMMISSION
APPLICATION FOR PRE-QUALIFICATION
2019 WPCF REHABILITATION ACADEMY CREEK
PROJECT NO. 906**

Pre-qualification Proposals Statements of Qualifications (SOQ AND Letters of Interest (LOI)) from General Contractors (Construction Service Firms) shall be submitted and will be received by the Purchasing Division, Brunswick-Glynn Joint Water & Sewer Commission (JWSC), Pamela Drury-Crosby, at 1703 Gloucester Street, Brunswick, GA 31520 UNTIL **12:00 NOON EST; ON TUESDAY, JULY 21, 2020,** for consideration of approval to bid on the following project:

**2019 WPCF REHABILITATION ACADEMY CREEK
BRUNSWICK, GEORGIA
JWSC PROJECT NO. 906
(GEFA SRF Funded)**

Contractors who desire to be considered for inclusion on the Brunswick-Glynn County Joint Water and Sewer Commission (BJWSC) *List of Pre-qualified Contractors for 2019 WPCF Rehabilitation Academy Creek, Project No. 906* must complete and submit an Application for Pre-qualification. This application process must be followed even if the firm has been previously pre-qualified by the JWSC for similar work.

All information submitted for the pre-qualification process shall become the property of the Brunswick-Glynn County Joint Water and Sewer Commission. To the extent allowed by law, financial information will be considered confidential by the Brunswick-Glynn County Joint Water and Sewer Commission. The BGJWSC reserves the right, but does not have the obligation, to request the submittal of additional information.

As one of the conditions of submitting a SOQ, it must be understood that knowledge and experience is extremely important. Therefore, the construction firm will have to submit evidence and proof acceptable to JWSC of his ability, knowledge, experience, training of supervisory personnel and labor, and will be required to submit evidence and proof that construction firm has performed work of a similar nature within the last five (5) years and that such work was satisfactorily and safely completed.

Qualifications of any sub-contractor(s) used to obtain pre-qualification status are to be included in the firm's statement of qualifications. The contractor shall submit substantiating evidence of qualifications, in accordance with Section 3 and the Instruction to Pre-Qualification Responders, for Pre-qualification approval.

The Owner reserves the right to reject any or all proposals, to waive technical errors, and/or abandon this process if, in their judgment, the best interests of the Owner will thereby be promoted.

The prequalification of a Contractor will not deprive the Brunswick-Glynn County Joint Water and Sewer Commission of the right to reject any bid, where other circumstances and developments have, in the opinion of the County, changed the qualification or responsibility of the Contractor.

The prequalification of a Contractor through this process shall not be construed as approval for that Contractor to bid on any Brunswick-Glynn County Joint Water and Sewer Commission project; rather, only on the above referenced project so indicated in the project's Request for Statement of Qualifications.

This form, its completion by the Applicant, and its use by the BJWSC, shall not give rise to any liability on the part of Brunswick-Glynn County Joint Water and Sewer Commission to the Applicant or any third party or person. This is not a solicitation for bid. No guarantees are made or implied that a project will be constructed, either in part or whole. The Applicant accepts all risks and cost associated with the completion of the prequalification package without financial guarantee.

All General contractors seeking pre-qualification status are required to submit the pre-qualification documents enclosed and clearly marked on the outside of the package as follows:

“CONFIDENTIAL – STATEMENT OF QUALIFICATIONS – 2019 WPCF REHABILITATION ACADEMY CREEK”, PROJECT NO. 906, Purchasing Division, Brunswick-Glynn Joint Water & Sewer Commission, ATTN: Pamela Drury-Crosby, 1703 Gloucester Street, Brunswick, GA 31520.

The Work of the project includes, but is not limited to the following:

- a. Civil/site work and miscellaneous.
- b. Yard piping modifications
- c. Installation of new tertiary filtration
- d. Demolition and replacement of influent bar screens
- e. Installation of Biofilter Odor Treatment System
- f. Chemical Media Odor Treatment Polishing System (Additive Alternate No. 1).
- g. Construction of Main Flow Split Structure and attendant yard piping modifications.
- h. Gate replacement at three clarifier flow split structures
- i. Modification of RAS feed to each of three existing Aeration Basins
- j. Installation of FRP Density Baffle Curtains in six existing Secondary Clarifiers. (Additive Alternate No. 2)
- k. Installation of Energy Dissipating Feed wells in six existing Secondary Clarifiers. (Additive Alternate No. 3)
- l. Rehabilitation of DAF building to Admin Building including improvements and upgrades to the Standby Power System (Additive Alternate No. 4)
- m. Construction of Dewatering Sludge Unloading system inside Sludge Dewatering/Dryer Building. (Additive Alternate No. 5)
- n. Modification of Belt Press feed piping.
- o. Miscellaneous valves and piping.
- p. Modifications to the Plant-wide SCADA system and appurtenant controls (Allowance Item)
- q. Plant-wide fiber-optic network.
- r. Electrical work and controls.

The work specified in this project requires significant previous experience and expertise in similar work to avoid negative impacts to public safety and the environment. Potential respondents for pre-qualification are asked to familiarize themselves with the federal requirements that will apply to the construction bid as they prepare their pre-qualification package. As this is expected to be funded in all or in part by a Federally Assisted State Revolving Loan Fund, compliance to the requirements as outlined in the GEFA SRF Supplemental General Conditions of the bid, plan and specifications document must be adhered to. Additionally, the contract will be subject to GEFA's American Iron and Steel Special Considerations and Information for Federally Assisted State Revolving Loan Fund Construction Contracts.

The BGJWSC, in accordance with Title VI of the Civil Rights Act of 1964, 40 CFR Parts 5 and 7 Nondiscrimination in Programs Receiving Federal Assistance From the Environmental Protection Agency and Part 33, Participation by Disadvantaged Business Enterprises in United States Environmental Protection Agency Programs, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to the invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for award. The MBE participation goal for this project is 4.0%. The WBE participation goal for this project is 4.0%.

Upon review and selecting the prequalified construction firms, BGJWSC intends to bid the construction project within (30) days. The pre-qualification status of all contractors will be evaluated and list of Pre-qualified Bidders for the above referenced project will be published by **5:00 P.M. EST on THURSDAY, JULY 30, 2020.**

Only those firms that have been pre-qualified through this process will be allowed to submit a construction bid tentatively scheduled at this time for a due date of 12:00 NOON EST ON TUESDAY, SEPTEMBER 1, 2020.

1. INSTRUCTIONS TO PREQUALIFICATION RESPONDERS

- 1.1.** JWSC shall receive “Letter of Interest” (LOI) and “Statement of Qualifications” (SOQ) at the JWSC office or before the date established in the advertisement.
- 1.2.** JWSC shall evaluate the SOQ and establish a list of firms determined to be qualified to provide construction services.
- 1.3.** A committee of four (4) consisting of technical staff and consulting engineers chosen by JWSC shall evaluate and rank Construction Firms as the committee deems are most qualified to provide the required services.
- 1.4.** One (1) Original and Four (4) Hard copies plus one (1) Electronic Copy (USB or CD) of the SOQ Proposal must be submitted by the deadline.

2. EVALUATION OF STATEMENT OF QUALIFICATIONS

- 2.1.** For the Construction services, the JWSC Selection Committee shall evaluate all statements of qualifications received. The committee shall then select and rank all firm(s) it considers to be qualified to provide the construction services with for the described project.
- 2.2.** Qualifications of any sub-contractor(s) used to obtain (pre)qualification are to be included in the firm's statement of qualifications.
- 2.3.** Evaluations of SOQ and ultimate selection of pre-qualified firms are based on Attachment A, Qualification Statement Evaluation, attached herein.
- 2.4.** The Committee may verify any information in the package submitted by the applicants and may conduct investigations as deemed necessary to assist in the evaluation of the applicant’s qualifications, experience, financial capacity and responsibility.
- 2.5.** Applicants may be automatically disqualified for falsification of information; failure to provide any portion of the requested documentation; or not meeting essential requirements for qualification that are in the best interest of the utility. JWSC reserves the right to reject any or all applications and/or abandon this process if, in their judgment, the best interest of the utility will be promoted.

3. STATEMENT OF QUALIFICATIONS (SOQ) CONTENTS

Statement of Qualifications (SOQ) should include, but is not limited to, the following:

- 3.1.** Cover letter and letter of interest (LOI).
- 3.2.** Name of firm, address and telephone number. A primary contact with phone number and email shall also be provided.
- 3.3.** Contractor’s Georgia General Contractor’s License Number and Classification. List of all Georgia Contractor’s licenses, their associated numbers, classifications and expiration dates held by the firm.
- 3.4.** Provide the following information regarding financial history:
 - 3.4.1.** Copy of firm’s latest audited financial statement.
 - 3.4.2.** Complete Attachment B, ‘Financial Information Form’
 - 3.4.3.** Statement of firm’s gross revenue for each of the last three (3) years.

- 3.4.4. Statement confirming firm is not the debtor in a bankruptcy case. If firm is a debtor, attach copy of bankruptcy petition, including case number and the date on which the petition was filed.
- 3.4.5. Statement of firm's bankruptcy history for past ten (10) years including bankruptcy petition, case number, date petition was filed, and a copy of the Bankruptcy Court's discharge order, or of any other document that ended the case, if no discharge order was issued.

3.5. Provide the following information regarding insurance and surety:

- 3.5.1. Statement providing the liability insurance policy with at least the following policy limits: \$1,000,000 per occurrence and \$2,000,000 aggregate, \$1,000,000 Worker's Compensation and Employer's Liability, \$10,000,000 General Umbrella Policy and Excess Liability. Provide the limits of liabilities with current coverage.
- 3.5.2. Statement confirming that your contractor's license has not been revoked or suspended at any time in the last five years.
- 3.5.3. Contractor's Expected Bonding Capacity at the date of bid. Provide a notarized statement from an admitted surety insurer and authorized to issue bonds in the State of Georgia, which states that your current bonding capacity is sufficient for the project herein (>\$10,000,000)
- 3.5.4. List and contact names and numbers for all of the surety companies who have written bonds for your firm in the past five years.
- 3.5.5. Statement confirming that a surety company has not completed a contract on your behalf or paid for the completion because your firm was terminated by the owner within the last 10 years.

3.6. Provide information regarding the below company legal performance:

- 3.6.1. At any time in the last five years, has your firm been assessed and/or paid liquidated damages after completion of a project under a construction contract with either a public or a private owner?

If yes, explain, identifying all such projects by owner, owner's address, phone number, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

- 3.6.2. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

If yes, explain. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action?

- 3.6.3. In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

If yes, explain. Identify the year of the event, the owner, the project and the basis for the finding by the public agency.

- 3.6.4. In the past five years has any claim against your firm concerning your firm's work on a construction project been filed in court, administrative proceeding, or arbitration?

If yes, identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court, administrative proceeding, or arbitration, in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution)

- 3.6.5. List any lawsuits or administrative actions to which the Applicant is currently a party or has been a party (either as a plaintiff or defendant) during the past five (5) years with regard to municipal or utility work. For each suit, list all parties and indicate whether any party was a bonding company, insurance company, architect/engineer, vendor, subcontractor, an Owner or other. Identify the project, giving rise to the suit or administrative action; explain the basis of the claim, and whether a settlement was reached or a judgment entered into for or against the Applicant or the Applicant's bonding company or insurance company.

3.7. Provide information below regarding company compliance with OSHA and other jurisdictions:

- 3.7.1. Has OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

If "yes," describe the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision. NOTE: If you have filed an appeal of a citation, and the OSHA Appeals Board has not yet ruled on your appeal, you need not include information about it.

- 3.7.2. Has federal OSHA cited and assessed penalties against your firm in the past five years?

- 3.7.3. NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

If "yes," describe each citation. Attach a separate page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation was issued, the amount of penalty paid, if any. This question must be answered "YES" and information provided if citations have been appealed or contested, but have not yet been resolved. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.

- 3.7.4. Has the contractor been fined, issued an order, issued an enforcement violation, or cited by any Georgia state agency including, but not limited to, The Georgia Department of Transportation, Georgia Environmental Protection Division, Georgia Department of Public Safety, or Georgia Department of Public Health?

If "yes," describe each citation.

- 3.7.5. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

- 3.7.6. Provide a statement that the Contractor has a safety program and substance abuse policy and submit an overview of the safety program and substance abuse policy/program.

3.8. Provide information regarding the below Technical Experience:

- 3.8.1. Provide the following complete description of each project that the firm has completed or on which it is currently working in the past 3 years that are relevant in the field of water and wastewater treatment construction or rehabilitation:

- Owner, Engineer and Contractor's project manager/superintendent information
- Owner and Engineer names and contact numbers
- Contract completion period versus actual completion time and explanation
- Bid amount and final contract amount, with change order amounts and explanation
- Any claims, disputes or litigation by or against the Contractor

3.8.2. The Contractor must have two (2) projects of greater than \$10 Million in the past 5 years. Provide contact names and numbers of the Owners of these projects. Also, provide a list of any equipment installed in the facility with corresponding contact information for the suppliers.

3.8.3. A statement detailing the firm's Quality Assurance (QA) Program.

3.8.4. Describe the methodology used by the firm/contractor to maintain a project schedule. Detail what system is currently used for construction scheduling and if scheduling will be provided in house. Describe measures that the contractor will take to keep the construction on schedule.

3.9. Names, qualifications, and experience of a principal/owner (contractual authority), a project manager, and key personnel (Superintendent) who would be assigned to JWSC project. This information should include, but not be limited to, the following for each individual (a one page limit for each): Number and type of projects in which each individual has been involved (no project should be more than 5 years old), Experience, Other Qualifications and/or Certifications.

4. NOTIFICATION

4.1. JWSC will not be responsible for costs incurred by anyone in the submittal of RFQ proposals or for any cost incurred prior to any contract execution.

4.2. The Request for Qualifications is not to be construed as a contract or as a commitment of any kind;

4.3. All responses shall be held confidential from other parties by JWSC to the extent allowable by law. However, confidential or sensitive information should not be included if the applicant wants to protect that information;

4.4. The use of subcontractors as described by the Consultant in the Request for Qualifications and subsequent approved and signed contract with the JWSC is allowed in this project;

4.5. The selected Construction Firms will be responsible for billing and paying of any subcontractors they employ on the project;

4.6. The selected Construction Firms is responsible for insurance requirements;

4.7. The selected Construction firms shall comply with all Georgia Environmental Facility Authority requirements for Clean Water State Revolving Fund projects.

4.8. JWSC reserves the sole right to:

1. Evaluate the qualifications submitted;
2. Waive any irregularities within;
3. Select candidates for the submittal of more detailed qualifications and presentation;
4. Accept any submittal or portion of a submittal; and/or
5. Reject any or all submittals, solely at its discretion.

5. APPLICATION DEADLINE

12:00 NOON EST on Tuesday, July 21, 2020

Submit RFQs To:

Brunswick-Glynn Joint Water & Sewer Commission

Purchasing Division

Pamela Drury-Crosby

1703 Gloucester Street

Brunswick, GA 31520

6. RESERVED RIGHTS

The prequalification of a Contractor will not deprive the Brunswick-Glynn County Joint Water and Sewer Commission of the right to reject any bid, where other circumstances and developments have, in the opinion of the County, changed the qualification or responsibility of the Contractor. The prequalification of a Contractor through this process shall not be construed as approval for that Contractor to bid on any Brunswick-Glynn County Joint Water and Sewer Commission project; rather, only on the above referenced project so indicated in the project's Advertisement for Bids. This form, its completion by the Applicant, and its use by the BJWSC, shall not give rise to any liability on the part of Brunswick-Glynn County Joint Water and Sewer Commission to the Applicant or any third party or person. This is not a solicitation for bid. No guarantees are made or implied that a project will be constructed, either in part or whole. The Applicant accepts all risks and cost associated with the completion of the prequalification package without financial guarantee.

7. ACKNOWLEDGEMENTS

The documentation and experience provided herein is directly applicable to the applicant named below and not a previously existing but now non-existing firm, nor an affiliated company, parent firm or entity.

The applicant's name indicated below will be the exact name under which a proposal for the work described would be submitted and contract executed should the bid be successful.

The applicant also acknowledges that all costs associated with preparing this package shall be the responsibility of the applicant, even in the event that the applicant is deemed "Not-Qualified."

I, the undersigned, certify and declare that I have read all the answers herein to this prequalification questionnaire and know their contents. The matters stated in the questionnaire answers are true and complete according to my own knowledge and belief. I declare under penalty of perjury under the laws of the State of Georgia, that the foregoing is correct.

Signature: _____
(Name)

Title: _____

Organization Name: _____

Subscribed and Sworn under oath before me this _____ day of _____, _____.

Notary Public: _____ My Commission Expires: _____