



## **BRUNSWICK-GLYNN COUNTY JOINT WATER & SEWER COMMISSION**

May 27, 2020

**PROJECT:           REQUEST FOR PROPOSAL NO. 20-032 ENGINEERING  
SERVICES FOR ARCO AREA WATER & SEWER EXTENSIONS**

**ADDENDUM:       One (1)**

**DUE DATE:       TUESDAY, JUNE 16, 2020 12:00PM, NOON**

**THIS ADDENDUM IS FOR THE PURPOSE OF ANSWERING THE FOLLOWING  
QUESTIONS:**

- 1) **QUESTION: Has there been any kind of previous community outreach in the neighborhoods to be serviced by this project?**

**ANSWER: Yes, there have been town hall meetings with residents/homeowners as well as coordination between JWSC and local community outreach organizations over the last five years.**

- 2) **QUESTION: During the survey portion of work is there a protocol for right-of-entry and homeowner notification?**

**ANSWER: JWSC will place notices of work in the area in the local newspaper as well as on our website. Letters to impacted homeowners will also be sent. A letter of interest was sent to residents/homeowners that would be potentially impacted by this project in Summer/Fall of 2019.**

- 3) **QUESTION: Can JWSC please clarify the time line of this project, 150 or 180 days?**

**ANSWER: This project should be completed within 180 days of receiving a signed Notice to Proceed**

- 4) **QUESTION:** Would it be acceptable for employees of the selected firm to carry informational brochures on this project while they are performing work in the area to hand out to residents who may have questions?

**ANSWER:** Yes, that would be acceptable. Please make sure the brochure includes a contact name and number of the engineering firm as well as the number for JWSC customer service.

- 5) **QUESTION:** In regards to Task #2 of the RFP, could the JWSC clarify the area to be included in the project? Is the project the map of Exhibit A or 268 parcels referenced in the RFP?

**ANSWER:** The project is for the 268 parcels in the Arco area that do not presently have JWSC water and sewer service.

- 6) **QUESTION:** What options for water and sewer are currently in place in the area of the project scope?

**ANSWER:** The area currently uses private wells and septic tanks, most of which are failing.

- 7) **QUESTION:** Please clarify the proposed completion time of this project.

**ANSWER:** Please refer to question #3 of this Addendum.

- 8) **QUESTION:** Is there a page limit for this proposal?

**ANSWER:** Yes, please limit your proposal to 45 pages with no more than 3 references similar to projects of this scope and size, not including previous work for the JWSC.

- 9) **QUESTION:** What is the preferred method of proposal submission?

**ANSWER:** JWSC does not offer an electronic portal for proposal submission. JWSC prefers to accept all proposals via mail (UPS, FedX, USPS), however if you need to deliver your proposal in person, please make arrangements with Pamela Crosby at [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org).



**All applicants under this Invitation for Bid are kindly requested to acknowledge receipt of this Addendum in original only.**

**ACKNOWLEDGEMENT  
ADDENDUM: ONE (1)**

**DATE:** \_\_\_\_\_

**The above Addendum is hereby acknowledged:**

\_\_\_\_\_  
**(NAME OF BIDDER)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**