



**Brunswick-Glynn County Joint Water and Sewer Commission**  
**1703 Gloucester Street, Brunswick GA 31520**  
**Thursday, February 20, 2020 at 2:00 pm**  
**Commission Meeting Room**

## **COMMISSION MEETING AGENDA**

**Call to Order**

**Invocation**

**Pledge**

### **PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.*

### **COMMITTEE UPDATES**

**Facilities Committee** – Chairman Turnipseed

**Finance Committee** – Commissioner Duncan

### **APPROVAL**

- 1. Minutes from February 5, 2020 Commissioners' Retreat Workshop** *(subject to any necessary changes)*
- 2. Minutes from February 5, 2020 Executive Session** *(subject to any necessary changes)*
- 3. Minutes from February 6, 2020 Regular Meeting** *(subject to any necessary changes)*
- 4. Minutes from February 6, 2020 Executive Session** *(subject to any necessary changes)*
- 5. Liability and Property Insurance** – Fred McGinty, McGinty Gordon
- 6. 2020 Capital Projects Plan** – A. Burroughs
- 7. Unsolicited Proposal Application to Upgrade PS2038 – West Point Plantation, LLC** –  
A. Burroughs

### **DISCUSSION**

### **EXECUTIVE DIRECTOR'S UPDATE**

### **CHAIRMAN'S UPDATE**

### **EXECUTIVE SESSION**

### **MEETING ADJOURNED**

*All citizens are invited to attend.  
There is a possibility of a quorum of City or County Commissioners being present.*



**Brunswick-Glynn County Joint Water and Sewer Commission  
1703 Gloucester Street, Brunswick, GA 31520  
Thursday, February 20, 2020 at 2:00 PM**

**COMMISSION MINUTES**

**PRESENT:**

**G. Ben Turnipseed, Chairman  
Bob Duncan, Vice-Chairman  
Donald Elliott, Commissioner  
Steve Copeland, Commissioner  
Tripp Stephens, Commissioner  
Wayne Neal, Commissioner  
Cornell L. Harvey, Commissioner**

**ALSO PRESENT:**

**Andrew Burroughs, Executive Director  
Jacob Kitchens, Legal Counsel HBS  
Todd Kline, Director of Engineering  
Pam Crosby, Director of Procurement  
John Donaghy, Director of Finance  
Jay Sellers, Director of Administration  
Janice Meridith, Exec. Commission Administrator**

**MEDIA PRESENT:**

**Pamela Permar-Shierling, The Islander  
Taylor Cooper, The Brunswick News**

Chairman Turnipseed called the meeting to order at 2:00 PM.

Commissioner Copeland provided the invocation and Commissioner Stephens led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

Chairman Turnipseed opened the public comment period.

There being no citizens for public comment, Chairman Turnipseed closed the public comment period.

**COMMITTEE UPDATES**

**Facilities Committee Meeting Update** – Chairman Turnipseed

Chairman Turnipseed highlighted the items presented, discussed and approved at the Facilities Committee meeting on the previous day. A presentation was given by PUMPS on the mainland smoke testing project, which revealed that the system was in better shape than expected, and the resulting reports and maps will be used in CCTVing the areas/lines of concern for further investigation. The Unsolicited proposal from West Point for PS2038 was deferred until a later date, and the 2020 Capital Projects Plan

was approved to move forward to the full commission. Discussions included asset score card, Academy Creek rehab alternatives, plant flows, and the project report review.

**Finance Committee Meeting Update** – Commissioner Duncan

Commissioner Duncan updated the Commissioners on the Finance Committee meeting also held on the previous day. The liability and property insurance renewal as well as the 2020 Capital Projects Plan were moved forward to the full Commission. Discussions included the preparations for the fiscal year 2020 audit and a review of the financial statements for the month ending January 31, 2020.

**APPROVAL**

**1. Minutes from the February 5, 2020 Commissioners' Retreat Workshop**

Commissioner Neal made a motion seconded by Commissioner Duncan to approve the minutes from the February 5, 2020 Commissioners' Retreat Workshop. Motion carried 5-0-2. (Commissioner Copeland abstained due to being absent from the retreat. Commissioner Harvey was not present for the vote.)

**2. Minutes from the February 5, 2020 Executive Session.**

Commissioner Elliott made a motion seconded by Commissioner Neal to approve the minutes from the February 5, 2020 Executive Session. Motion carried 5-0-2. (Commissioner Copeland abstained due to being absent from the retreat. Commissioner Harvey was not present for the vote.)

**3. Minutes from the February 6, 2020 Regular Commission Meeting**

Commissioner Elliott made a motion seconded by Commissioner Duncan to approve the minutes from the February 6, 2020 Regular Commission Meeting. Motion carried 5-0-2. (Commissioner Copeland abstained due to being absent from the meeting. Commissioner Harvey was not present for the vote.)

**4. Minutes from the February 6, 2020 Executive Session**

Commissioner Neal made a motion seconded by Commissioner Duncan to approve the minutes from the February 6, 2020 Executive Session. Motion carried 5-0-2. (Commissioner Copeland abstained due to being absent from the meeting. Commissioner Harvey was not present for the vote.)

**5. Liability and Property Insurance** – Fred McGinty, McGinty Gordon Associates

Mr. McGinty provided revised spreadsheets with the corrected liability package premium calculations for the Commissioners to review. The data from the current provider Guard and proposed provider Traveler's was noted as it was compared. The Finance Committee had requested Mr. McGinty to check on the premium differences for alternate deductibles with Traveler's on the automobile comprehensive and collision, however he reported that the small amount saved on the premium was not worth taking the higher alternate deductibles.

Commissioner Stephens made a motion seconded by Commissioner Duncan to move that the Brunswick-Glynn County Joint Water & Sewer Commission approve insurance renewal rates for each coverage category and insurer as listed in the attached memo provided by staff. Motion carried 6-0-1. (Commissioner Harvey was not present for the vote.)

**6. 2020 Capital Projects Plan** – A. Burroughs

Mr. Burroughs provided that on the previous day in both the Facilities and Finance Committees the 2020 Capital Projects Plan was discussed. The plan covers a year's worth of capital projects, and takes into account the system needs and resource availability. The Facilities Committee had requested a prioritization of projects for which Mr. Burroughs advised for engineering and also construction projects.

Commissioner Elliott made a motion seconded by Commissioner Duncan to move that the Brunswick-Glynn County Joint Water & Sewer Commission approve the 2020 Capital Projects Plan as presented. Motion carried 6-0-1. (Commissioner Harvey was not present for the vote.)

**7. Unsolicited Proposal Application to Upgrade PS2038 – West Point Plantation, LLC –**

**A. Burroughs**

Chairman Turnipseed provided that the Facilities Committee had requested to defer this item until the next meeting after staff has met with the developer.

Commissioner Duncan made a motion seconded by Commissioner Stephens to move that the Brunswick Glynn County Joint Water & Sewer Commission defer the Unsolicited Proposal Application to Upgrade PS2038 until staff has met with West Point, LLC Developer, and this item will then be brought back before the next Facilities Committee Meeting. Motion carried 6-0-1. (Commissioner Harvey was not present for the vote.)

**DISCUSSION** - There were no items for discussion.

**EXECUTIVE DIRECTOR'S UPDATE**

Mr. Burroughs updated the Commission that the CIPP portion of the North Mainland SPLOST Project – Phase II along Whitlock and B&W Grade Road has been completed and the manhole portion is in process. The pre-bid for Phase III of the same SPLOST Project will be held Friday with the pump station portion pre-bid held in the morning and the force main portion being held in the afternoon. Budget reviews will begin on Friday and continue on Monday, Tuesday and Wednesday. During the next week JWSC will be hosting the Georgia Water and Wastewater Institute's Maintenance Technology Training for a number of JWSC staff.

Commissioner Harvey arrived to the meeting at 2:20 p.m.

Mr. Burroughs then announced that the City will have the GEFA Loan documents for JWSC on the agenda for their meeting on the following Wednesday, which will be the last step in completing the documents for the GEFA Loan. The Ordinance revisions requested by JWSC are expected to be on the County's agenda for their meeting on March 19<sup>th</sup>. The Commissioners asked about the start of the sewer rehab in Sea Palms, road cuts on Arnold Road on SSI, and the bid for Pump Station 4003, for which Mr. Burroughs provided responses to their questions.

**CHAIRMAN'S UPDATE**


Chairman Turnipseed made a special presentation during his update portion of the meeting, and asked Mr. Burroughs to join him for the presentation. Commissioner Steve Copeland's last official date for his term on JWSC's Commission will be March 5, 2020. Chairman Turnipseed presented Commissioner Copeland with a plaque in appreciation for his dedicated leadership and guidance as a member of the Commission. The Chairman then commented on his personal appreciation for all of the guidance Commissioner Copeland gave him as a new Commissioner, in addition to the assistance Commissioner Copeland provided while serving as the Vice-Chairman of JWSC.

**EXECUTIVE SESSION** - There was no Executive Session.

There being no additional business to bring before the Commission, Chairman Turnipseed adjourned the meeting at 2:27 p.m.

  
\_\_\_\_\_  
G. Ben Turnipseed, Chairman

Attest:

  
\_\_\_\_\_  
Janice Meridith,  
Executive Commission Administrator





# *Brunswick-Glynn County*

## *Joint Water and Sewer Commission*

### *Memorandum*

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**To:** JWSC Commission Memo  
**From:** Andrew Burroughs, Executive Director / Fred McGinty, McGinty-Gordon & Associates  
**Date:** February 20, 2020  
**Re:** Liability, Crime, Cyber Liability, Property and Equipment Floater Insurance Plan Renewal

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#### **Background**

JWSC's annual renewal date for liability and property insurance is March 15<sup>th</sup>. McGinty-Gordon & Associates provides brokerage services for the various liability and property coverage categories. The current insurer and premium for each coverage type is contained in the table below:

<b>Coverage Type</b>	<b>Current Insurer</b>	<b>Current Premium</b>
Liability Package	AmGuard	\$ 88,711
Crime	Hanover	\$ 4,027
Cyber Liability	BSC	\$ 5,781
Property	Ace American	\$ 198,723
Equipment Floater	Traveler's	\$ 13,284
	<b>Grand Total</b>	<b>\$ 310,526</b>

#### **Staff Report**

A review of the insured values, policy coverages, deductibles and claims processed has been conducted to make any changes that would be more advantageous from either a risk or cost perspective for each coverage category. As a part of this review, it is recommended that JWSC add Cyber Deception/Social Engineering coverage as there is increasing frequency of these type incidents.

Insurance pricing in general has been increasing over the past (6) months due to adverse results industry wide over the past several years due to increased storm and fire losses for property insurers and increasing claim costs for liability insurers. For property renewals, a consistent pricing increasing in the 5-15% range has been seen during the same time period.

McGinty-Gordon & Associates, has conducted the proposal process and received premium quotes with pricing increases in both the liability and property coverage categories. Approximately (30) different insurers were invited to participate in property quote process.

The property insurer did offer to reduce the premium \$20,167 to increase the All Perils deductible that applies to all claims except wind, flood and earthquake from \$25,000 to \$100,000 and reduce the flood limit for properties in Flood Zones A and V. It is not advised as this seems a relatively small premium reduction for a significant reduction in coverage.

A summary of all proposed premiums, carriers, limits, and deductibles is attached for your review.

**Recommended Action**

Staff recommends that JWSC move forward with coverage for each type by insurer as listed in the table below:

Coverage Type	Change in Insurer	2020-2021 Period Insurer	2020-2021 Premium	Increase over 2019-2020	Coverage Change
Liability Package	Y	Traveler's	\$ 91,979	\$ 3,286	N
Crime	N	Hanover	\$ 4,027	\$ 0	N
Cyber Liability	N	BCS	\$ 6,359	\$ 578	Y - Coverage Increase
Property	N	Ace American	\$ 220,278	\$ 21,555	N
Equipment Floater	N	Traveler's	\$ 13,284	\$ 0	N
		<b>Grand Total</b>	<b>\$ 335,928</b>		

The renewal information was presented and approved by the JWSC Finance Committee at the meeting held on Tuesday, February 19, 2020.

**Recommended Motion**

*"I make a motion that the Brunswick-Glynn County Joint Water and Sewer Commission approve insurance renewal rates for each coverage category and insurer as listed in the attached memo provided by staff."*

**Enclosures**

- Summary Document
- Insurers Invited for Solicitation Listing
- Traveler's Liability Policy

## Brunswick-Glynn County Water Sewer Commission Travelers 2020-21 Premium Summary

COVERAGE Effective 3/15/2020	2019-20 EXPIRING	2020-21 PROPOSED	PROPOSED CARRIER	EXPIRING LIMITS	PROPOSED LIMITS		EXPIRING DEDUCTIBLE	RENEWAL DEDUCTIBLE
<b>General Liability (Occurrence)</b>	\$32,333	\$17,646	Travlers (A+-XV)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Annual Aggregate	None	None
				\$1,000,000	\$1,000,000	Each Occurrence	None	None
				\$1,000,000	\$1,000,000	Personal & Adv. Injury	None	None
				\$10,000	No Coverage	Medical Payments	None	None
				\$500,000	\$500,000	Fire Damage	None	None
Failure to Supply	Included	Included		\$1,000,000	\$1,000,000	Failure to Supply	None	None
Sewage Back-UP Limit	Included	Included		\$1,000,000	\$1,000,000	Failure to Supply	None	None
Employee Benefits Liability (Claims-Made - 3/15/20)	Included	\$381	Travlers (A+-XV)	\$1,000,000	\$1,000,000	Each Occurrence	\$0	\$1,000
Terrorism	\$970	Included		\$2,000,000	\$3,000,000			
<b>Automobile</b>	\$27,404	\$44,946	Travlers (A+-XV)	\$1,000,000	\$1,000,000	Liability Limit	None	None
Uninsured Motorist	Included	Included		\$75,000	\$75,000	Uninsured Motorist	None	None
Medical Payments	Included	Included		\$1,000	\$1,000		None	None
<b>Physical Damage</b>	\$7,474	\$11,370	Travlers (A+-XV)	ACV	ACV	Comp/Coll	\$1,000	\$1,000
Hired Physical Damage	Included	Included	Travlers (A+-XV)	\$50,000	\$50,000	Comp/Coll	\$1,000	\$1,000
<b>Public Officials Liability (Claims-Made)</b>	\$2,767	\$2,663	Travlers (A+-XV)	\$1,000,000	\$1,000,000	Each Occurrence	\$5,000	\$5,000
<b>Retro Date: 03/15/1996</b>				\$2,000,000	\$2,000,000	Annual Aggregate		
Employment Practices Liability	\$6,921	\$9,342		\$1,000,000 / 2,000,000	\$1,000,000 / 2,000,000	Occurrence/Aggregate	\$5,000	\$5,000
<b>Umbrella</b>	\$10,283	\$5,631	Travlers (A+-XV)	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$10,000	\$10,000
<b>Terrorism</b>	\$309	Included						
<b>Policy and Engineering Fees</b>	\$250	None	<i>Difference</i>	<i>% change</i>				
<b>Liability Package Total Premium</b>	<b>\$88,711</b>	<b>\$91,979</b>	\$3,268	103.7%				
<b>Crime</b>	\$4,027	\$4,027	Hanover (A+XV)	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$5,000	\$5,000
<b>Cyber Liability</b>	\$5,781	\$5,781	BCS Insurance Company	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$10,000	\$10,000
Optional Cyber Deception/Social Engineering	No Coverage	\$578	BCS Insurance Company	No Coverage	\$250,000			\$10,000
<b>Property</b>	\$198,723	\$220,278	Ace American Ins Company	\$10,000,000	\$10,000,000	Per Occurrence	\$25,000	\$25,000
<i>% change</i>		110.8%			\$10,000,000	Earthquake Per Occurrence	\$100,000	\$100,000
					5,000,000.00	Flood Zones A&V Annual Aggregate	\$1,000,000	\$1,000,000
					\$10,000,000	Named Windstorm Annual Aggregate	2% \$100,000 min	2% \$100,000 min
Equipment Floater	13,284	13,284	Travelers	\$2,069,883	\$2,069,883	Per Scheduled Equipment	\$5,000	\$5,000
			<i>Difference</i>	<i>% change</i>				
<b>Grand Total</b>	<b>\$310,526</b>	<b>\$335,928</b>	\$25,402	108.2%				

This sheet is designed as a summary of insurance for presentation purposes only. Actual terms and conditions are outlined in the policies and carrier proposals which are attached.  
Terms and conditions listed in the policies and proposals supercede the summaries list in this sheet. See additional conditions listed in the attached cover letter.

**Brunswick-Glynn County Water Sewer Commission  
Guard 2020-21 Premium Summary**



COVERAGE Effective 3/15/2020	2019-20 EXPIRING	2020-21 PROPOSED	PROPOSED CARRIER	EXPIRING LIMITS	PROPOSED LIMITS		EXPIRING DEDUCTIBLE	RENEWAL DEDUCTIBLE
<b>General Liability (Occurrence)</b>	\$32,333	\$37,855	AMGuard (A+X)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Annual Aggregate	None	None
				\$1,000,000	\$1,000,000	Each Occurrence	None	None
				\$1,000,000	\$1,000,000	Personal & Adv. Injury	None	None
				\$10,000	\$10,000	Medical Payments	None	None
				\$500,000	\$500,000	Fire Damage	None	None
Failure to Supply	Included	Included		\$250,000	\$250,000	Failure to Supply	None	None
Employee Benefits Liability (Claims-Made)	Included	Included	AMGuard (A+X)	\$1,000,000	\$1,000,000	Each Occurrence	\$0	\$0
Terrorism	\$970	\$1,136		\$2,000,000	\$2,000,000	Annual Aggregate		
<b>Automobile</b>	\$27,404	\$29,850	AMGuard (A+X)	\$1,000,000	\$1,000,000	Liability Limit	None	None
Uninsured Motorist	Included	Included		\$75,000	\$75,000	Uninsured Motorist	None	None
Medical Payments	Included	Included		\$1,000	\$1,000		None	None
<b>Physical Damage</b>	\$7,474	\$8,832	AMGuard (A+X)			Comp/Coll	\$1,000	\$1,000
<b>Public Officials Liability (Claims-Made)</b>	\$2,767	\$3,791	AMGuard (A+X)	\$1,000,000	\$1,000,000	Each Occurrence	\$5,000	\$5,000
<b>Retro Date: Full Prior Acts</b>				\$2,000,000	\$2,000,000	Annual Aggregate		
Employment Practices Liability	\$6,921	\$6,652		\$1,000,000 / 2,000,000	\$1,000,000 / 2,000,000	Occurrence/Aggregate	\$5,000	\$5,000
<b>Umbrella (General liability and auto liability only)</b>	\$10,283	\$12,033	AMGuard (A+X)	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$10,000	\$10,000
<b>Terrorism</b>	\$309	\$361						
<b>Policy and Engineering Fees</b>	\$250	None	<i>Difference</i>	<i>% change</i>				
<b>Liability Package Total Premium</b>	<b>\$88,711</b>	<b>\$100,510</b>	\$11,799	113.3%				
<b>Crime</b>	\$4,027	\$4,027	Hanover (A+XV)	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$5,000	\$5,000
<b>Cyber Liability</b>	\$5,781	\$5,781	BCS Insurance Company	\$1,000,000	\$1,000,000	Per Occurrence / Aggregate	\$10,000	\$10,000
Optional Cyber Deception/Social Engineering	No Coverage	\$578	BCS Insurance Company	No Coverage	\$250,000			\$10,000
<b>Property</b>	\$198,723	\$220,278	Ace American Ins Company	\$10,000,000	\$10,000,000	Per Occurrence	\$25,000	\$25,000
<i>% change</i>		110.8%				Earthquake Per Occurrence	\$100,000	\$100,000
					5,000,000.00	Flood Zones A&V Annual Aggregate	\$1,000,000	\$1,000,000
					\$10,000,000	Named Windstorm Annual Aggregate	2% \$100,000 min	2% \$100,000 min
Equipment Floater	13,284	13,284	Travelers	\$2,069,883	\$2,069,883	Per Scheduled Equipment	\$5,000	\$5,000
			<i>Difference</i>	<i>% change</i>				
<b>Grand Total</b>	<b>\$310,526</b>	<b>\$344,459</b>	\$33,933	110.9%				

This sheet is designed as a summary of insurance for presentation purposes only. Actual terms and conditions are outlined in the policies and carrier proposals which are attached. Terms and conditions listed in the policies and proposals supercede the summaries list in this sheet. See additional conditions listed in the attached cover letter.





***A Commercial Insurance Proposal for:***

***BRUNSWICK-GLYNN JOINT WATER  
AND SEWER COMMISSION***

***Effective Date: 03/15/2020***

***Expiration Date: 03/15/2021***

***Date of Proposal:  
Print Date: 02/13/20***

<b>Coverage</b>
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<b>Line of Business</b>	<b>Company</b>	<b>Policy Number</b>
General Liability	The Charter Oak Fire Insurance Co	
Employee Benefit Liability	The Charter Oak Fire Insurance Co	
Public Entity Management Liability	The Charter Oak Fire Insurance Co	
Public Entity Employment-Related Practices Liability	The Charter Oak Fire Insurance Co	
Auto Liability	The Travelers Indemnity Company	
Auto Physical Damage	The Travelers Indemnity Company	
Umbrella Liability	Travelers Property Casualty Company of America	

***Consult Policy for Actual Terms and Conditions***



THE FOLLOWING OUTLINES THE COVERAGE FORMS, LIMITS OF INSURANCE, POLICY ENDORSEMENTS AND OTHER TERMS AND CONDITIONS PROVIDED IN THIS PROPOSAL/QUOTE. THIS IS NOT A COMPLETE LISTING OF ALL THE ENDORSEMENTS INCLUDED IN YOUR POLICY. IN ADDITION TO THE POLICY ENDORSEMENTS OUTLINED IN THIS PROPOSAL/QUOTE, ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS MAY INCLUDE ADDITIONAL ENDORSEMENTS, INCLUDING STATE-MANDATED ENDORSEMENTS, THAT MAY AFFECT COVERAGE. HOWEVER, ANY POLICY COVERAGES, LIMITS OF INSURANCE, POLICY ENDORSEMENTS, COVERAGE SPECIFICATIONS, OR OTHER TERMS AND CONDITIONS THAT YOU HAVE REQUESTED THAT ARE NOT INCLUDED IN THIS PROPOSAL/QUOTE HAVE NOT BEEN AGREED TO BY TRAVELERS. PLEASE REVIEW THIS PROPOSAL/QUOTE CAREFULLY AND IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR TRAVELERS REPRESENTATIVE.

THIS PROPOSAL/QUOTE DOES NOT AMEND, OR OTHERWISE AFFECT, THE PROVISIONS OF COVERAGE OF ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS. IT IS NOT A REPRESENTATION THAT COVERAGE DOES OR DOES NOT EXIST FOR ANY PARTICULAR CLAIM OR LOSS UNDER ANY SUCH POLICY. COVERAGE DEPENDS ON THE APPLICABLE PROVISIONS OF THE ACTUAL POLICY ISSUED, THE FACTS AND CIRCUMSTANCES INVOLVED IN THE CLAIM OR LOSS AND ANY APPLICABLE LAW.

As Broker/Agent you will be responsible for being aware of and complying with the various legal requirements associated with countersignature in various jurisdictions covered in the policies.

Unless accepted, the offer(s) of insurance contained in this proposal expire(s) automatically fifteen days after the proposal date referenced on the cover page of this proposal.

**Account Team**

**Account Executive — Overall Account Coordinator**

Georgina Rodriguez (210)637-3730  
GTAYLOR3@travelers.com

**Account Manager — Policy and Billing Services**

Heather A Womack (210)525-3888  
HWOMACK@travelers.com

*To report, ask a question or discuss a claim please call 1-800-238-6225. A Claim Customer Service Representative is available 24 hours a day, 7 days a week to take the first notice of loss or provide assistance on any existing claim.*

## About Travelers

**Travelers** (NYSE: TRV) is a leading provider of property casualty insurance and surety products and of risk management services to a wide variety of businesses, other organizations and to individuals. The company reported 2014 revenues of \$27 billion and total assets of \$103 billion.

Our products are distributed primarily through U.S. independent insurance agents and brokers. Travelers is the second largest writer of personal insurance through independent agents. The company also has offices in the U.K., Ireland, and Canada. Travelers has about 30,000 employees worldwide. For more information, visit [www.travelers.com](http://www.travelers.com).

### Financial Strength

The financial strength of an insurance company is understandably important to its policyholders. Independent services, such as A.M. Best, Standard & Poor's and Moody's, have consistently given high ratings to our claim-paying ability and financial strength.

The independent financial strength ratings, which reflect the Travelers claims-paying ability, are as follows:

<b>A.M. Best</b>	A++	(A++ is the highest of 16)
<b>Standard &amp; Poor's</b>	AA	(AA is the 3rd highest of 21)
<b>Moody's</b>	'Aa2	(Aa2 is the 3rd highest of 21)

It is the policy of Travelers to comply with all applicable federal, state and local fair employment laws. In addition, Travelers files appropriate EEO-1 reports and voluntarily subscribes to the principles of affirmative action.

## Public Sector Expertise

Travelers is the leading provider of property and casualty insurance for public entities. It's a position we've worked hard to earn by building lasting relationships and strong foundations in communities across the country. With our expertise, years of hands-on experience and outstanding financial strength and stability, clients count on us to deliver thoughtfully designed, tailored insurance coverages and risk management solutions for the exposures they face.

Our underwriting, risk control and claim teams work exclusively with public entities. Travelers has impressive capabilities to serve the needs of the market. We're proud to offer:

- Package products for municipalities, counties, water and sewer districts and other selected special districts. For these segments, we deliver a menu of customized offerings and solutions – including property, liability, auto and professional coverages – designed specifically for local governments;
- Large public entity property business – including schedules in excess of \$250 million total insured values – for the segments listed above as well as for schools, excess property and assumed reinsurance.

The team at Travelers takes the time to understand issues affecting local government. They analyze current risks, anticipate those customers may face in the future and create flexible solutions to manage both.

### UNDERWRITING

Our underwriters stay abreast of public affairs, as well as evolving legal and social issues. We develop balanced solutions to meet each customer's unique situation and work with agents and brokers to customize the most effective plan for our clients.

### CLAIM SERVICES

When it comes to claim handling, one size doesn't fit all. Travelers has claim professionals dedicated to handling claims for public entities. They understand state-specific issues and have extensive knowledge of the immunities and special defenses afforded to public entities. In addition, Travelers retains defense counsel who specializes in representing public entities and understand the complexity of public entity legislation.

### RISK CONTROL SERVICES

Travelers risk control consultants work exclusively with public entity clients. These risk control professionals are dedicated to understanding a customer's unique operations, risks and issues. The value-added risk management programs, seminars and personalized service plans offered by Travelers help prevent losses and reduce overall costs for public entities.

*Consult Policy for Actual Terms and Conditions*



## Risk Control Services

Travelers offers risk control resources that have a proven impact on preventing losses and reducing overall costs for public entities. These resources have been developed for public entity clients to address issues related to general liability, vehicle safety, property protection, law enforcement liability and employment practices liability.

Our goal is to provide public entities with resources to reduce loss-related expenses and enhance delivery of public services. These risk control resources respond to historical losses experienced by public entities and align with "best practices" for government entities, as advocated by the Public Risk Management Association (PRIMA) and the International City/County Management Association (ICMA).

When you select Travelers as your insurance carrier, you will have access to a wealth of risk control resources, including, but not limited to:

- The Public Sector Risk Control Seminars: The value-added risk management programs, seminars and training sessions offered by Travelers help prevent losses and reduce overall costs for public entities.
- Travelers Web Site: As a policyholder, you will have access to our Risk Control Web-site. You will be able to immediately download risk control materials, or order them from our products database. In addition, the site provides a pathway to register for our Safety Academy courses ... <http://www.travelers.com/riskcontrol>
- Public Sector Risk Control Answer Line: Have a technical question about a risk control issue? Use the Travelers Public Sector Answer Line. Clients can direct their specific risk control questions to the Answer Line for advice and information. [Ask Risk-Control@Travelers.com](mailto:Ask Risk-Control@Travelers.com).
- Employment Practices Liability Risk Management Resources: Our EPL resources include:
  - 1) Free access to an Internet-based resource site with a wealth of employment practices information including emerging issues in employment law, sample handbook, best practices for policies and procedures, articles, searchable library and much more:
  - 2) 800# Hotline for free general guidance from an attorney who specializes in employment law and can answer questions about workplace concerns.
  - 3) Hundreds of vendor web-based risk management training courses which are available from any computer with internet access, anytime 24/7. Travelers clients simply set up an account with the vendor and receive a 15% discount off retail pricing. Additional volume discounts are applied on purchases of \$1,000 or more.
- CyberFirst: eRisk Hub is a private web based portal containing information and technical resources that can assist in the prevention of network, cyber and privacy events and provide timely support if an incident occurs.
- In the Public Interest Newsletter: Each issue of this newsletter addresses risk control concerns for general liability, vehicle operations and employment practices. The newsletter also features risk control and risk management information to minimize the frequency and severity of losses.

At Travelers, we are dedicated to meeting our public entity clients' risk management and risk control needs. We are pleased to offer you these valuable risk control resources as a part of this insurance proposal.

**General Liability – Occurrence****Option 1**

<b>Coverage</b>	<b>Limit</b>
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Liability Any One Person or Organization Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
<b>The following limits apply:</b>	
Damage to Premises Rented to You Limit (Any One Premises)	\$500,000
Medical Expense Limit (Any One Person)	\$10,000
Sewage Back-Up Limit	\$1,000,000
Failure To Supply Limit	\$1,000,000

**Statutory Cap Limits Of Insurance Endorsement**

Georgia Bodily Injury Each Person Statutory Cap Limit	\$500,000
Georgia Bodily Injury Statutory Cap Total Limit	\$700,000
Georgia Property Damage Statutory Cap Limit	\$50,000

*Consult Policy for Actual Terms and Conditions*

**General Liability – Occurrence**

**AMENDMENTS**

XTEND ENDORSEMENT FOR PUBLIC ENTITIES

MOBILE EQUIPMENT REDEFINED - PUBLIC ENTITIES

AMENDMENT - POLLUTION EXCLUSION

CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM

EXCLUSION - INJURY TO VOLUNTEER FIREFIGHTERS

EXCLUSION - LAW ENFORCEMENT ACTIVITIES OR OPERATIONS

COVERAGE C - MEDICAL PAYMENTS EXCLUSION

EXCLUSION - EMPLOYEES AND VOLUNTEER WORKERS AS INSUREDS FOR CERTAIN BODILY INJURY, PERSONAL INJURY AND PROPERTY DAMAGE

EXCLUSION - PUBLIC USE OF PRIVATE PROPERTY

FUNGI OR BACTERIA EXCLUSION - WITH LIMITED EXCEPTION FOR BACTERIA IN SEWAGE BACK-UP

EXCLUSION - DISCRIMINATION

EXCLUSION - PROFESSIONAL HEALTH CARE SERVICES - PUBLIC ENTITIES

EXCLUSION - VIOLATION OF CONSUMER FINANCIAL PROTECTION LAWS

EXCLUSION - LEAD

EXCLUSION - NUCLEAR ENERGY LIABILITY

AMENDMENT OF COMMON POLICY CONDITIONS - PROHIBITED COVERAGE - UNLICENSED INSURANCE AND TRADE OR ECONOMIC SANCTIONS

AMENDMENT - NON CUMULATION OF EACH OCCURRENCE LIMIT OF LIABILITY AND NON CUMULATION OF PERSONAL AND ADVERTISING INJURY LIMIT

AMENDMENT OF CONTRACTUAL LIABILITY EXCLUSION - EXCEPTION FOR DAMAGES ASSUMED IN AN INSURED CONTRACT APPLIES ONLY TO NAMED INSURED

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

**Gross Premium**

\$19,607

*Consult Policy for Actual Terms and Conditions*



**Employee Benefits Liability – Claims Made****Option 1**

<b>Coverage</b>	<b>Limit</b>
Aggregate Limit	\$3,000,000
Each Employee Limit	\$1,000,000

**DEDUCTIBLES**

The following deductibles (Loss Only) apply:

Each Employee Deductible (Loss Only)	\$1,000
Retroactive Date:	03/15/2020

**AMENDMENTS**

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

**Gross Premium** \$381

*Consult Policy for Actual Terms and Conditions*



**Public Entity Management Liability – Claims Made****Option 1**

<b>Coverage</b>	<b>Limit</b>
Aggregate Limit	\$2,000,000
Each Wrongful Act Limit	\$1,000,000
Retroactive Date:	03/15/1996

**DEDUCTIBLES**

Deductibles apply to damages & defense expenses unless required otherwise by state regulation.  
The following deductible (Damages and Defense Expenses) applies:

Each Wrongful Act Deductible - Damages and Defense Expenses \$5,000

**AMENDMENTS**

AMENDMENT OF JOINT POWERS AUTHORITY DEFINITION

CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM

AMENDMENT OF NETWORK AND INFORMATION SECURITY WRONGFUL ACT DEFINITION

AMENDMENT OF COMMON POLICY CONDITIONS - PROHIBITED COVERAGE - UNLICENSED INSURANCE AND TRADE OR ECONOMIC SANCTIONS

AMENDMENT OF LAW ENFORCEMENT ACTIVITIES OR OPERATIONS DEFINITION

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

**The Following Are Excluded When "Yes" Is Indicated Below. If "No" Is Indicated, An Amendment And/Or Manuscript Endorsement May Be Required.**

Yes	Airport	Yes	Transit Authorities
Yes	Health Care Facilities: Clinics	Yes	Gas Utilities
Yes	Health Care Facilities: Hospital	Yes	Electric Utilities
Yes	Health Care Facilities: Blood Banks	Yes	Housing Authorities
Yes	Health Care Facilities: Nursing Homes	Yes	Schools or School Districts
Yes	Health Care Facilities: Rehabilitation Facilities	Yes	Joint Powers Authority
Yes	Port Authorities		

**Gross Premium** \$2,663

**Consult Policy for Actual Terms and Conditions**



**Public Entity Employment-Related Practices Liability – Claims Made****Option 1****IMPORTANT NOTICE –**

Defense expenses are payable within the limits of Insurance.

<b>Coverage</b>	<b>Limit</b>
Aggregate Limit	\$2,000,000
Each Wrongful Employment Practice Offense Limit	\$1,000,000

**DEDUCTIBLES**

Deductibles apply to damages & defense expenses unless required otherwise by state regulation.

The following deductible (Damages and Defense Expenses) applies:

Each Wrongful Employment Practice Offense Deductible - Damages and Defense Expenses	\$5,000
Retroactive Date:	03/15/1996

**AMENDMENTS**

AMENDMENT OF JOINT POWERS AUTHORITY DEFINITION

CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM

EXCLUSION - OTHER EMPLOYMENT LAWS

AMENDMENT OF COMMON POLICY CONDITIONS - PROHIBITED COVERAGE - UNLICENSED INSURANCE AND TRADE OR ECONOMIC SANCTIONS

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

**The Following Are Excluded When "Yes" Is Indicated Below. If "No" Is Indicated, An Amendment And/Or Manuscript Endorsement May Be Required.**

Yes Airport	Yes Transit Authorities
Yes Health Care Facilities: Clinics	Yes Gas Utilities
Yes Health Care Facilities: Hospital	Yes Electric Utilities
Yes Health Care Facilities: Blood Banks	Yes Housing Authorities
Yes Health Care Facilities: Nursing Homes	Yes Schools or School Districts
Yes Health Care Facilities: Rehabilitation Facilities	Yes Joint Powers Authority
Yes Port Authorities	

**Gross Premium** \$9,342

**Consult Policy for Actual Terms and Conditions**





**Automobile Liability****Option 1**

<b>Liability Coverage</b>	<b>Auto Symbols</b>	<b>Limits</b>
Liability	1 only	\$1,000,000
Medical Payments	2 only	\$1,000
Uninsured/Underinsured Motorist	2 only	\$75,000
Number of autos, excluding trailers	90	
Number of trailers	15	

**Statutory Cap Limits Of Insurance Endorsement**

Georgia Bodily Injury Each Person Limit - Statutory Cap	\$500,000
Georgia Bodily Injury Total Limit - Statutory Cap	\$700,000
Georgia Property Damage or Pollution Cost or Expense Limit - Statutory Cap	\$50,000

*Consult Policy for Actual Terms and Conditions*

**Automobile Liability**

**AMENDMENTS**

AMENDMENT OF BODILY INJURY DEFINITION

PUBLIC ENTITY AUTO EXTENSION

PROFESSIONAL SERVICES NOT COVERED

EMERGENCY SERVICES - VOLUNTEER FIREFIGHTERS' & WORKERS' INJURIES EXCLUDED

AMENDMENT OF EMPLOYEE DEFINITION

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

AMENDMENT OF COMMON POLICY CONDITIONS - PROHIBITED COVERAGE - UNLICENSED INSURANCE AND TRADE OR ECONOMIC SANCTIONS

**Gross Premium** \$45,460

<b>Automobile Physical Damage</b>
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<b>Option 1</b>			
<b>Coverage</b>	<b>Valuation</b>	<b>Units</b>	<b>Deductible</b>
Symbol 2			
Comprehensive	Actual Cash Value	105	\$1,000
Collision	Actual Cash Value	105	\$1,000

<b>Coverage</b>	<b>Valuation</b>	<b>Units</b>	<b>Deductible</b>
Symbol 2			
Comprehensive	Actual Cash Value	105	\$1,000
Collision	Actual Cash Value	105	\$1,000

*Consult Policy for Actual Terms and Conditions*

**Auto Physical Damage**

**AMENDMENTS**

PUBLIC ENTITY AUTO EXTENSION

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

**Gross Premium** \$11,370

## Automobile Composite Rating

### Automobile Composite Rating

In order to provide our insureds better service and administrative efficiency, Travelers Public Sector Services is pleased to provide the following process for handling mid-term automobile change requests. All requests will be managed in accordance with the Composite Rate Application outlined below. The insured should continue to submit all change requests to their agent for accurate record keeping and claims verification purposes. Particular attention should be paid to Item 5, which specifies the types of automobiles that will continue to require reporting to the Company.

### Composite Rate Application

1. If your policy includes the coverage for which a composite rate is designated in the table below then the premium for that coverage is composite rated. Automobile Liability is rated on a "per unit" basis and Automobile Physical Damage is rated on the basis of the original cost new of the autos. **The composite rates reflect premium charges for any applicable miscellaneous auto coverages, with the exception of Garagekeepers Legal Liability.**
2. The composite rates for Automobile Liability and Physical Damage are the rates applicable at the inception of the policy. Based on the information provided for this proposal and as of the date of this proposal, these rates are as follows:

Liability	Comprehensive	Collision
\$505	0.103	0.153

3. The premium charged at inception is the estimated annual premium based on the number of units and total original cost new for all covered autos on file with the company at inception. The insured is to submit a current schedule of owned automobiles as of the expiration of the policy and the total earned premium will be computed on the basis of the average net change in units and their corresponding original cost new for the policy term.
4. All autos added will carry the same Liability limits and Physical Damage deductibles issued at policy inception for autos of the same type.
5. Any new auto requiring valuation other than actual cash value must be reported within 30 days of acquisition. These autos will be added to the policy automobile schedule mid-term and a final premium will be determined at policy expiration.

**Consult Policy for Actual Terms and Conditions**

**Umbrella Excess Liability****Option 1**

<b>Coverage</b>	<b>Limit</b>
General Aggregate Limit	\$1,000,000
Products – Completed Operations Aggregate Limit	\$1,000,000
Occurrence Limit	\$1,000,000
Crisis Management Service Expenses Limit	\$50,000
Self Insured Retention Any One Occurrence or Event	\$10,000

**Statutory Cap Limits Of Insurance Endorsement**

For Umbrella Statutory Cap Limits, refer to the applicable underlying insurance Statutory Cap Limits Of Insurance Endorsement

<b>Coverage is provided over the following underlying coverages:</b>	<b>Limit</b>
General Liability Limit	\$1,000,000
Employee Benefits Liability	\$1,000,000
Auto Liability	\$1,000,000
Public Entity Management Liability	\$1,000,000
Public Entity Employment-Related Practices Liability	\$1,000,000

*Consult Policy for Actual Terms and Conditions*



**Umbrella Excess Liability**

EXCESS FOLLOW-FORM AND UMBRELLA LIABILITY INSURANCE

**AMENDMENTS**

POLICY DECLARATIONS - EXCESS FOLLOW-FORM AND UMBRELLA LIABILITY

SCHEDULE OF UNDERLYING INSURANCE

CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM AND EXCLUSION OF OTHER ACTS OF TERRORISM COMMITTED OUTSIDE THE UNITED STATES

ABUSE OR MOLESTATION EXCLUSION - COVERAGES A AND B

COVERAGE FOR FINANCIAL INTEREST IN FOREIGN INSURED ORGANIZATIONS

FAILURE TO SUPPLY EXCLUSION - COVERAGES A AND B

FUNGI OR BACTERIA EXCLUSION - COVERAGES A AND B

MOBILE EQUIPMENT RACING EXCLUSION - COVERAGE B

NUCLEAR ENERGY LIABILITY EXCLUSION (BROAD FORM) - COVERAGES A AND B

AMENDMENT OF COVERAGE - DEFINITIONS

PUBLIC USE OF PRIVATE PROPERTY EXCLUSION - COVERAGES A AND B

FOLLOW-FORM LIMITATION - COVERAGE B

WATERCRAFT LIABILITY EXCLUSION - COVERAGE B

AMENDMENT OF UNDERLYING INSURANCE DEFINITION

AMENDMENT OF WHO IS AN INSURED - EMPLOYEES AND VOLUNTEER WORKERS - COVERAGE B

DISCRIMINATION EXCLUSION - COVERAGE B

INJURY TO VOLUNTEER FIREFIGHTERS EXCLUSION - COVERAGE B

LAW ENFORCEMENT ACTIVITIES OR OPERATIONS EXCLUSION - COVERAGE B

LEAD EXCLUSION - COVERAGE B

POLLUTION NOT RELATED TO AUTOS EXCLUSION - PUBLIC ENTITIES OR INDIAN TRIBES - COVERAGE A

PROFESSIONAL HEALTH CARE SERVICES EXCLUSION WITH LIMITED EXCEPTION FOR DESIGNATED PROFESSIONALS - COVERAGES A AND B

PRESERVATION OF GOVERNMENTAL IMMUNITY - GEORGIA

NON CUMULATION OF OCCURRENCE LIMIT

STATUTORY CAP LIMITS OF INSURANCE ENDORSEMENT

**Gross Premium** \$6,034

**Consult Policy for Actual Terms and Conditions**



## Terrorism Risk Insurance Act Disclosure

The federal Terrorism Risk Insurance Act of 2002 as amended (“TRIA”) establishes a program under which the Federal Government may partially reimburse “Insured Losses” (as defined in TRIA) caused by “Acts Of Terrorism” (as defined in TRIA). “Act Of Terrorism” is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government’s share of compensation for such Insured Losses is established by TRIA and is a percentage of the amount of such Insured Losses in excess of each Insurer’s “Insurer Deductible” (as defined in TRIA), subject to the “Program Trigger” (as defined in TRIA). Through 2020, that percentage is established by TRIA as follows:

- 85% with respect to such Insured Losses occurring in calendar year 2015.
- 84% with respect to such Insured Losses occurring in calendar year 2016.
- 83% with respect to such Insured Losses occurring in calendar year 2017.
- 82% with respect to such Insured Losses occurring in calendar year 2018.
- 81% with respect to such Insured Losses occurring in calendar year 2019.
- 80% with respect to such Insured Losses occurring in calendar year 2020.

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For coverages other than Workers Compensation and Employers Liability that apply to such Insured Losses, the charge for such Insured Losses is included in the premium for such coverage and is listed below. Any charges for Insured Losses, regardless of coverage type, do not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA.

<b>Coverage</b>	<b>Included Charge For <i>Insured Losses</i></b>
Property	3% of the total Property Coverage premium.
Inland Marine	1% of the applicable premium.
Workers Compensation	See workers compensation premium schedule. Note – terrorism premium charges are subject to change at any time based on state regulatory action.
All other coverages subject to TRIA	1% of the applicable premium.

**Consult Policy for Actual Terms and Conditions**

**Important Notice Regarding Compensation Disclosure**

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website:

[http://www.travelers.com/w3c/legal/Producer\\_Compensation\\_Disclosure.html](http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html)

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Enterprise Development, One Tower Square, Hartford, CT 06183

<b>Premium Schedule</b>
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<b>Coverage</b>	<b>Gross Premium</b>
General Liability	\$17,646
Employee Benefits Liability	\$381
Public Entity Management Liability	\$2,663
Public Entity Employment-Related Practices Liability	\$9,342
Auto Liability	\$44,946
Auto Physical Damage	\$11,370
Umbrella Excess Liability	\$5,631
<b>Total</b>	\$91,979
<b>Taxes &amp; Surcharges</b>	\$0

**Note:** *The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.*

**IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM**

The lines of business shown in the *Premium Schedule and Quote Options, if any*, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

**Consult Policy for Actual Terms and Conditions**



**Quote Options and Additional Information**

**Quote Option**

**Gross Premium**

**Other Information**

Please provide the following information:

*Consult Policy for Actual Terms and Conditions*





# *Brunswick-Glynn County*

## *Joint Water and Sewer Commission*

### *Memorandum*

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**To:** BJJWSC Board of Commissioners  
**From:** Andrew Burroughs, Executive Director  
**Date:** Thursday, February 20, 2020  
**Re:** Approval – 2020 Capital Projects Plan

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**Background:**

In recent years, staff has brought forward projects individually for consideration of scope and budget approval. After discussion with the Commission, staff has created a 2020 Capital Projects Plan for consideration. These projects address a number of needs for both the water and sewer systems of the Mainland and St. Simons Island. A breakdown of the funding is shown below.

Location	Water	Sewer	Total
Mainland	\$1,653,750	\$2,990,250	\$4,644,000
St Simons Island	\$868,750	\$1,927,250	\$2,796,000
Total	\$2,522,500	\$4,917,500	\$7,440,000

The attached project plan lists the projects that will require the JWSC to contract with outside engineering firms for design as well as projects that will be completed with in-house resources.

**Staff Report**

Staff has prioritized projects for consideration based upon condition-based needs and resource availability. Approving one year's worth of capital projects will allow staff to schedule projects more effectively to eliminate

**Recommended Action**

Staff recommends authorizing the projects listed in the attached 2020 Capital Projects Plan.

**Recommended Motion**

*"I move that the Brunswick-Glynn County Joint Water and Sewer Commission approve the 2020 Capital Projects Plan as presented."*

**Enclosures**

2020 Capital Projects Plan



2020 Capital Projects Plan

Project	Total Project Cost	Description	Funding	Requires Outside Engineering	Labor Type	2020
LS Scada Upgrades	\$ 2,000,000	Installation of VTScada at LS sites	R&R		Contracted	\$ 2,000,000
GEFA Loan Debt Service	\$ 15,000,000	Debt Service on GEFA Loan for Academy Creek Rehab/CIPP Work	R&R	X	Contracted	\$ 710,000
Magnolia Overruns	\$ 550,000	Budget Adjustment, if necessary	R&R	X	Contracted	\$ 550,000
Prince St EST Painting	\$ 550,000	Full interior/exterior blast and recoat of Prince St tank	R&R		Contracted	\$ 550,000
PS 2002 FM Replacement	\$ 500,000	Replace cast iron FM along Arnold Road	R&R	X	Contracted	\$ 500,000
Demere Road EST Tank	\$ 500,000	Full interior/exterior blast and recoat of Demere Road EST	R&R		Contracted	\$ 500,000
Bay Street Water Improvements	\$ 250,000	Replace ~1300 ft turberculated 12" Cast Iron line with PVC to improve Port fire protection	R&R	X	Contracted	\$ 400,000
LS 2023 Rehab	\$ 275,000	Install new pumps, 8" force main	R&R	X	Contracted	\$ 275,000
Arco Water & Sewer Expansion Engineering	\$ 300,000	Engineering design for expansion project for Arco	CIF	X	None	\$ 300,000
Community Rd Area Sewer Expansion Engineering	\$ 250,000	Engineering design for expansion project for Community Rd/Key Circle Dr	CIF	X	None	\$ 250,000
Meter Replacements	\$ 250,000	Pilot phase of meter changeout project	R&R		Contracted	\$ 250,000
Galvanized Replacements	\$ 250,000	In-house Galvanized Replacements - Multi-year Project	R&R		In-House	\$ 250,000
Brockinton Subdivision Gravity Rehab	\$ 250,000	Rehab 800 Linear Feet of Collapsing VCP with Failed Taps/Top Hat Failed Taps	R&R		Contracted	\$ 250,000
PS 4118/4119 Pump Upgrades	\$ 150,000	Replace Existing Pumps with Larger Pumps	R&R		In-House	\$ 200,000
SSI PRV	\$ 150,000	Install PRV near Stables to isolate pressure zones on SSI	R&R	X	Contracted	\$ 150,000
Master Plan Update	\$ 125,000	Study to determine appropriate planning for area north of Hwy 99	R&R	X	None	\$ 125,000
NM Water PRV	\$ 100,000	Install PRV near I95 to isolate pressure zones in the NM	R&R	X	Contracted	\$ 100,000
Tillman Water Line Replacement	\$ 80,000	Replace ~660 feet of 8" transite water main along Tillman St between J and K	R&R		In-House	\$ 80,000

Funding Source	2020
R&R	\$ 6,890,000
CIF	\$ 550,000
SPLOST	\$ -
TOTAL	\$ 7,440,000