



**Brunswick-Glynn County Joint Water and Sewer Commission**  
**1703 Gloucester Street, Brunswick GA 31520**  
**Thursday, December 19, 2019 at 2:00 pm**  
**Commission Meeting Room**

## **COMMISSION MEETING AGENDA**

**Call to Order**

**Invocation**

**Pledge**

### **PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.*

### **COMMITTEE UPDATES**

**Facilities Committee** – Chairman Turnipseed  
**Finance Committee** – Commissioner Copeland  
**Communications Committee** – Commissioner Stephens  
**Human Resources Committee** – Commissioner Elliott  
**Legislative Committee** – Commissioner Harvey  
**Economic Development Committee** – Commissioner Duncan  
**Emergency Preparedness Committee** – Commissioner Stephens

### **APPROVAL**

- 1. Minutes from December 5, 2019 Regular Meeting** *(subject to any necessary changes)*
- 2. SR99 Phase I Change Order** – T. Kline
- 3. Ridgewood WPF Contract Award** – A. Burroughs
- 4. SPLOST V IGA** – A. Burroughs
- 5. Worker's Compensation Insurance Renewal** – A. Burroughs
- 6. Banking Services Recommendation** – L. Roberts

### **DISCUSSION**

### **EXECUTIVE DIRECTOR'S UPDATE**

### **CHAIRMAN'S UPDATE**

### **EXECUTIVE SESSION**

### **MEETING ADJOURNED**

*All citizens are invited to attend.  
There is a possibility of a quorum of City or County Commissioners being present.*



**Brunswick-Glynn County Joint Water and Sewer Commission  
1703 Gloucester Street, Brunswick, GA 31520  
Thursday, December 19, 2019 at 2:00 PM**

**COMMISSION MINUTES**

**PRESENT:**

**G. Ben Turnipseed, Chairman  
Steve Copeland, Vice-Chairman  
Donald Elliott, Commissioner  
Tripp Stephens, Commissioner  
Wayne Neal, Commissioner  
Cornell L. Harvey, Commissioner  
Bob Duncan, Commissioner**

**ALSO PRESENT:**

**Andrew Burroughs, Executive Director  
N. Daniel Lovein, Legal Counsel HBS  
Todd Kline, Director of Engineering  
Pam Crosby, Director of Procurement  
John Donaghy, Director of Finance  
Jay Sellers, Director of Administration  
Jeffrey Singletary, T.S.I.  
Jarrett Bridges, Turner & Associates Insurance  
Janice Meridith, Exec. Commission Administrator**

**MEDIA PRESENT:**

**Matthew Permar, The Islander**

Chairman Turnipseed called the meeting to order at 2:00 PM.

Chairman Turnipseed provided the invocation and Commissioner Elliott led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

Chairman Turnipseed opened the public comment period.

There being no citizens for public comment, Chairman Turnipseed closed the public comment period.

**COMMITTEE UPDATES**

**Facilities Committee –**

Chairman Turnipseed advised that the Facilities Committee had met the previous day. Three items were on the approval agenda and all will be before the full Commission at this meeting: SR99 Phase I Change Order, Ridgewood Water Production Facility Contract Award, and the SPLOST V IGA for the Water Line Improvements at Sea Palms. He added that the Water Pollution Control Plant flows were discussed and he noted that all three plants are operating well within permit. The 70% design review for the

Academy Creek Project was presented the previous day and the construction of that is expected to start around August of 2020.

#### **Finance Committee –**

Commissioner Copeland advised that the Finance Committee had a joint meeting with the Human Resources Committee on the previous day. He provided that the Worker's Compensation renewal for the next year was presented and it was decided to defer the approval of that package until this meeting pending some additional information needed. He noted that the Banking Services recommendation was presented and that was approved to move forward to the full Commission. Additionally the SPLOST V Intergovernmental Agreement was reviewed and approved to move forward to the full Commission. Commissioner Copeland also provided that the Ridgewood Water Production Facility Contract Award was recommended and approved to be moved forward as well. The financials continue to look solid for the Commission.

#### **Human Resources –**

Commissioner Elliott provided that the committees also discussed the pension plan again and what would be done regarding new employees. He noted there seemed to be a consensus that at some point new employees will move to a defined contribution plan and that old employees will remain on the current pension plan with the option of transferring to the new plan if they preferred it. This is still being reviewed. He noted that Commissioner Stephens suggested that an expert in pension plans who would have nothing to gain from the decision should come in and discuss further.

Commissioner Stephens requested that item 6 be moved up to become item 1 on the agenda in order that the guest presenting would not need to stay through the entire meeting.

Commissioner Stephens made a motion seconded by Commissioner Harvey that item number 6 on the agenda be moved up as item number 1 in the interest of our guest's time. Motion carried 7-0-0.

#### **APPROVAL**

##### **1. Worker's Compensation Insurance Renewal – Jeffrey Singletary, TSI / Jarrett Bridges, Turner & Associates Insurance**

Jarrett Bridges advised that he had sent out the revised packet of information as requested on the previous afternoon. He did contact a representative from Bitco in order to gain more information for the Commissioners to compare the value added services with those of Zenith. Mr. Bridges said that Bitco did provide some additional services, but when you "dig" into it his opinion was that the portal did not have the same level of training as that offered on the Zenith portal. Mr. Bridges reminded that Commissioners that JWSC does have a 10 year relationship with Zenith also, and they have taken losses in claims with JWSC yet have continued to help drive down the rates offered to JWSC. He noted concern that if Bitco was selected based on price alone and JWSC had a catastrophic year, then Bitco would be looking to drop JWSC quickly. Other advantages of remaining with Zenith were noted: 10 year relationship and equity built up with Zenith; their adjusters are assigned in the medical and indemnity by Zenith so the same two adjusters have been working with Jeffrey on JWSC's claims; Bitco said they could assign adjusters but that could potentially vary; and Zenith has also worked with HBS legal representatives. Dan Lovein from Hall Booth Smith was substituting for Charlie Dorminy at this meeting and Mr. Bridges asked him to comment. Mr. Lovein said that he has worked with Zenith many times for years. He has been to Charlotte and has met with representatives from Zenith on several occasions and knows them well and has always found them to be very aggressive and very engaged in handling claims, and very knowledgeable. He noted that it has always been a very professional and very good experience working with Zenith. He could not speak for Bitco as he has no experience in working with that company. Mr. Lovein added that he could say that in comparing Zenith with other insurers that he does work with and he has found Zenith to be a more professional and more capable group than many of the other insurance carriers that HBS deals with on a daily basis.

Chairman Turnipseed commented that it appears that Zenith is a little bit higher cost than Bitco, but obviously they know us and we know them and their quote is actually a reduction. The Chairman asked for a motion to award this renewal to Zenith.

Commissioner Stephens made a motion seconded by Commissioner Duncan to approve that JWSC renew the Worker's Compensation Insurance to Zenith for the 2020 year.

Commissioner Neal asked Mr. Bridges if his company's commission was any greater with Zenith than it was with Bitco. Mr. Bridges responded that they were both 5% and there was no incentive to push one over the other.

Motion carried 7-0-0.

**2. BGJWSC vs. Glynn County School District – Approval of Release Agreement – A. Burroughs**

Mr. Burroughs provided that the attorneys for the JWSC and the school district have been going back and forth on the past due amount from the Glynn County School District. The school district had sent a check to JWSC in the amount of \$443,606.94 for the debt recovery fees. That check has been received but has not been cashed yet. The school district has also submitted payment for the late fees and interest that had accumulated of \$104,569.06, however are not agreeing to pay attorney's fees as were claimed by JWSC. After review by both legal parties and by staff, it is recommended to accept this payment and no longer pursue the legal charges.

Commissioner Copeland made a motion seconded by Commissioner Duncan to move that the JWSC authorize the Executive Director to accept the amounts as listed in the Release and authorize the Chairman to execute the Release as presented. Motion carried 7-0-0.

**3. Minutes from the December 5, 2019 Regular Commission Meeting**

Commissioner Elliott asked what the status was of the letter that was to be sent to Pinova. Mr. Burroughs responded that the letter is still in draft form. He did meet with their local Environmental Services representative the prior week. He told the representative the letter would be coming. Mr. Burroughs also contacted the Hercules representative because the remediation steps are being done by Hercules not by Pinova. He provided that Pinova owns the buildings and half of the property, and Hercules owns the other half of the property and they are separate entities. The letter is being finalized to that end. Commissioner Elliott asked if Mr. Burroughs had looked at their process, and he replied that he has not been inside their building to look at their process. Commissioner Elliott asked if they had explained how they were going to process the material, and Mr. Burroughs commented that Pinova is not currently pumping any ground water to JWSC, that it is going out of their existing NPDES discharge permit.

Commissioner Duncan made a motion seconded by Commissioner Neal to approve the minutes from the December 21, 2019 Regular Commission Meeting. Motion carried 6-0-1. (Commissioner Copeland abstained since he was absent from that meeting.)

**4. SR99 Phase I Change Order – T. Kline**

Mr. Kline advised that this topic was covered in detail at the Facilities the previous day. He then gave a brief review of the details and explained that when construction had commenced a few years prior, there were some issues with existing utilities being discovered. With the help of Seaboard Construction and Georgia Pacific Wood Products JWSC has obtained approximately 3,000 lf. of 20 foot wide easement along SR99 to facilitate the water main installation. With input from the contractor and GDOT the plans were redesigned, and to facilitate those necessary changes, the contractor has requested a change order in the amount of \$385,974.85.

Commissioner Duncan made a motion seconded by Commissioner Neal to move that the Brunswick Glynn Joint Water & Sewer Commission approve and authorize the Executive Director to execute the



Contract Change Order provided by Plant Improvement Company, Inc. (dba. Seaboard Construction Co.) in the amount of \$385,974.85. Motion carried 7-0-0.

**5. Ridgewood WPF Contract Award – A. Burroughs**

Chairman Turnipseed advised that the Facilities Committee was given this recommendation by the staff. Bids were taken on December 10, 2019 and there were five bidders. The low bidder was Southern Civil, LLC with a bid in the amount of \$1,398,532.00. This is a bit over the available funds so additional funds will be needed from the R & R Reserves.

Commissioner Elliott made a motion seconded by Commissioner Copeland to move that the Brunswick-Glynn County Joint Water and Sewer Commission enter into a contract with Southern Civil, LLC in the amount of \$1,398,532.00 for the construction of the Ridgewood Water Production Facility.

Commissioner Elliott made a motion seconded by Commissioner Copeland to move that the Brunswick-Glynn County Joint Water and Sewer Commission amend the existing Ridgewood Water Production Facility project budget by \$650,000 to a new total of \$1,650,000. Motion carried 7-0-0. (One vote was taken for both motions inclusive.)

**6. SPLOST V IGA – A. Burroughs**

Mr. Burroughs provided that this recommended Intergovernmental Agreement is to transfer the remaining and final funds from the SPLOST V proceeds in the amount of \$178,595.00 that have been allocated and reserved by the County for the completion of the SPLOST V Water Line Rehabilitation Project. The proposed IGA would distribute the remaining funds to the JWSC to rehabilitate or replace water line infrastructure to improve capacity, pressure, and availability of water service to Sea Palms East. Mr. Burroughs commented that similar to the previous two IGA's, JWSC will prioritize completion of this SPLOST-funded project upon distribution of the funds.

Commissioner Harvey made a motion seconded by Commissioner Neal to move that the Brunswick-Glynn County Joint Water and Sewer Commission enter into an Intergovernmental Agreement with Glynn County for remaining SPLOST V funds in the amount of \$178,595 for water repairs to Sea Palms East. Motion carried 7-0-0.

**7. Banking Services Recommendation – L. Roberts**

LaDonnah Roberts presented the Banking Services Recommendation to the Commission. She recalled for the Commissioners that this recommendation had been reviewed and approved by the Finance Committee on the previous day. She noted that staff had undergone the process of examining the Banking, Merchant and Investment Services through the process of receiving RFPs and conducting interviews with 6 different proposers. Mrs. Roberts provided that staff now recommends the Banking Services and merchant Services be awarded to BB&T Bank, and the Investment Services be awarded to Synovus.

Commissioner Neal made a motion seconded by Commissioner Duncan to move that the Brunswick-Glynn County Joint Water & Sewer Commission enter into a contract with BB&T for Banking and Merchant Services, and a contract with Synovus for Investment Services. Motion carried 7-0-0.

**DISCUSSION**

There were no items for discussion.

**EXECUTIVE DIRECTOR'S UPDATE**

Mr. Burroughs updated the Commission that on the previous night the City Commission had approved the four Customer Service Ordinance Revisions requested by JWSC. He added that as a response to that one revision that was approved was a leak adjustment ordinance revision that allowed JWSC to award leak adjustments to those customers with existing balances, and staff was able to go back for one year and

retroactively award those. So, today Mr. Sellers and his staff processed 105 leak adjustments for city customers in the amount of \$28,131.76 as a result of the changes. He noted that these was a similar number in the county once this is passed in the county agenda. For the GEFA Loan that JWSC is waiting on the city and county to approve, the city and county attorneys are working on an Intergovernmental Agreement between all three of our agencies and that should be on everyone's agenda in the meeting in January. Mr. Burroughs commented that the Meter RFP, the Academy Creek Roof Repair Bid and the Magnolia Park Bid pre-proposal meetings have been held and those bids and proposals are all due back in January. For the replacement of Commissioner Copeland, Charlie Dorminy had asked Mr. Burroughs to advise that the current date of selection will be March 4, 2020. The ads will run January 7<sup>th</sup> and 14<sup>th</sup>. The final day for submission of applications will be January 21<sup>st</sup>. Interviews will be held on January 29<sup>th</sup> and/or February 5<sup>th</sup>. The agenda and public hearing ad will be placed on February 5<sup>th</sup> or February 12<sup>th</sup> depending on the date of the public hearing which will happen either February 12<sup>th</sup> or February 19<sup>th</sup>. The minutes will be made available within two days following the public hearing and again the public announcement of selection will be made on March 4<sup>th</sup>. Mr. Burroughs mentioned that the SPLOST list has been submitted to Glynn County and Mr. Ours has the copy of that as JWSC approved. Staff is working to schedule a new WRMAC meeting and the WRMAC is the committee that looks at the saltwater intrusion into the aquifer and the committee is comprised of local high-water users in our community as well as from Camden County. Staff is hoping to get a meeting scheduled in January and all of the Commissioners are invited to attend. Other than that, I would like to wish you all a Merry Christmas and a Happy New Year.

#### **CHAIRMAN'S UPDATE**

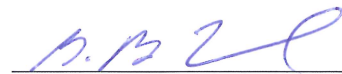
Chairman Turnipseed said that looking back at this past year, he believes the Commission had a very good year. He commended all of the staff on the hard work they have done. We have a new Executive Director that we are really looking forward to the future with. The Chairman stated that he appreciated everything that each one of the Commissioners has done with their work and in helping to move this Commission forward. Hopefully this next year will be just as successful and we will continue to improve our system. Thank you very much and I do want to wish everyone a Merry Christmas and a Happy New Year and we will see you in January.

Commissioner Neal said that he would like to echo what the Chairman just said. He commented that he wanted to take this opportunity to publicly thank Mr. Burroughs for the job that he has done, for stepping up, for being the new face of the Joint Water and Sewer for Glynn County. Commissioner Neal then said he is looking forward to what he is going to do for us in the future. He also thanked the rest of the staff for the work they have done to help the Commission get to where we are. We have made great strides. He also thanked Todd Kline as he has worked with him a great deal. Commissioner Neal also commented that he wanted to thank Jay for being that public face and for being out there on our media sites, as strides are being made there every day.

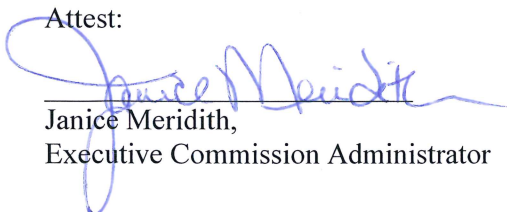
#### **EXECUTIVE SESSION**

There was no business for an Executive Session.

There being no additional business to bring before the Commission, Chairman Turnipseed adjourned the meeting at 2:30 p.m.

  
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G. Ben Turnipseed, Chairman

Attest:

  
\_\_\_\_\_  
Janice Meridith,  
Executive Commission Administrator



# Brunswick-Glynn County

## Joint Water and Sewer Commission

### Memo

**To:** BGJWSC Board Members, Andrew Burroughs, P.E. (Executive Director)  
**From:** Todd Kline, P.E. (Director of Engineering)  
**Date:** 19 December 2019  
**Re:** **APPROVAL-** Project #232 – SR 99 Water Main Extension (Change Order #4)

#### Overview

- **Who:** Seaboard Construction Co. (Contractor); Richardson Garretson Associates (EOR)
- **What:** Div. I (pending this change order), Div. II, IIA & III (complete and in service)
- **Why:** Phase I completion delayed due to unforeseen and constraints of GDOT permitting
- **Funding:** CIF reserve; project budget = \$2.2M; available budget = \$390k
- **Product:** Completion of major N. Mainland water system loop; increased service availability and level.

#### Background

The JWSC is currently under contract with the Contractor to facilitate the water main installations on State Route 99, U.S. Highway 341, and Green Swamp Road. The scope of work includes the installation of approximately 17,700 l.f. of 8" and 10,340 l.f. of 12" PVC C900 water main, and approximately 1,150 l.f. of directionally bored main (see attached project map Exhibit A). Division II, Division IIA and Division III are complete. The contractor has encountered unforeseen utility conflicts on Division I. The JWSC with the help of Plant Improvement Company, Inc. and Georgia Pacific Wood Products LLC has obtained approximately 3,000 l.f. of 20 foot-wide easement along SR 99 to facilitate the WM installation. With input from the contractor and GDOT, plans have been redesigned to facilitate the water main installation, safely. To facilitate the necessary changes, the contractor has requested a change order in the amount of **\$385,974.85** (see attached Exhibit B).

The total contract amount, including this change order, is still below the opinion of probable cost (\$1.8M) completed by the EOR. Installation of this water main is a vital component to providing the residents and businesses along SR 99, U.S. Highway 341, and Green Swamp Road with potable drinking water and fire protection. Signed easement documents are in hand and ready for execution. GDOT approval has been received. The Contractor is ready to mobilize and complete the proposed installation within 60 days of change order approval.

#### Recommended Action

The following three options have been developed for action:

1. Do nothing; complete the project at a later date.
2. Reject the change order as proposed.
3. Approve the change order as presented.

Staff has reviewed the above options and recommends option #3. It is advantageous and beneficial to have the Contractor complete the installation of the new water main at this time. The pricing and plan proposed by the Contractor has been reviewed by Staff, is consistent with other current work and is within budget.

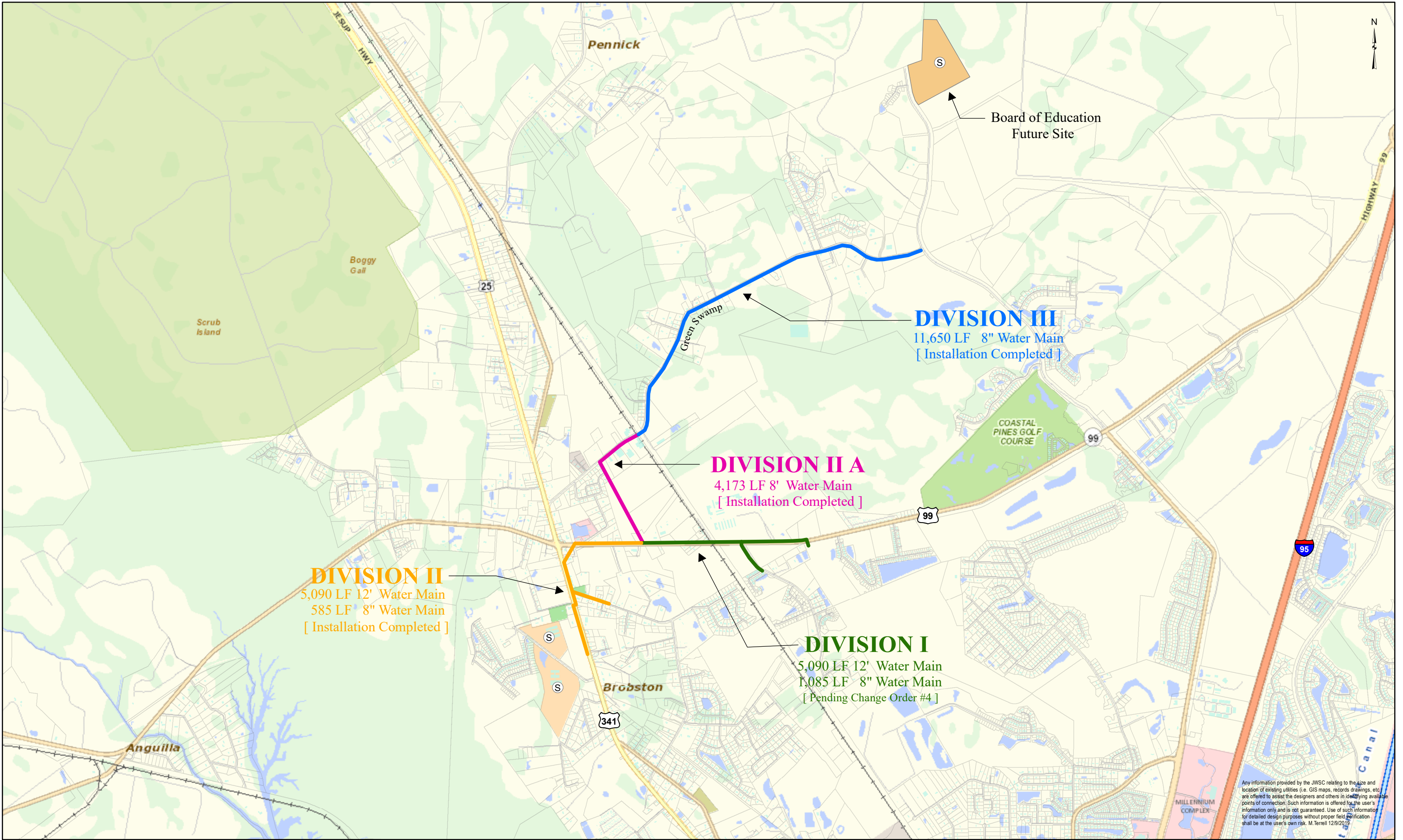
#### Recommended Motion

***"I move that the Brunswick-Glynn Joint Water & Sewer Commission approve and authorize the Executive Director to execute the Contract Change Order provided by Plant Improvement Company, Inc. (dba. Seaboard Construction Co.) in the amount of \$385,974.85."***

#### Enclosures

- Exhibit A- Project Map
- Exhibit B- Change Order provided by SCC





11/12/2019

9:49

19-081

JOB 2088 - STERLING WATER CHANGE ORDER

\*\*\* Dustin Schnedeker

**BID TOTALS**

<u>Biditem</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Bid Total</u>
5	TRAFFIC CONTROL	1.000	LS	46,096.31	46,096.31
10	CONSTRUCTION EXIT	2.000	EA	2,583.39	5,166.78
30	TOPPING, CLEARING AND GRUBBING	1.000	LS	71,640.56	71,640.56
40	SILT FENCE NS	3,456.000	LF	4.38	15,137.28
45	NPDES WATER MONITORING AND SAMPLING	1.000	LS	1,716.18	1,716.18
50	REM/REP EXISTING ASPHALT (OVER EXISTING	65.000	SY	115.69	7,519.85
60	REMOVE EXISTING FIRE HYDRANTS	5.000	EA	934.25	4,671.25
70	REMOVE EXISTING 12" WATER AND FITTINGS	2,175.000	LF	19.52	42,456.00
75	REMOVE EXISTING FENCE	405.000	LF	14.05	5,690.25
80	12" C900 PVC WATER PIPE	3,641.000	LF	8.94	32,550.54
90	8" C900 PVC WATER PIPE	25.000	LF	20.34	508.50
100	12" GATE VALVE W/ BOX	4.000	EA	1,038.13	4,152.52
110	8" GATE VALVE W/ BOX	1.000	EA	764.21	764.21
120	4" GATE VALVE W/ BOX	2.000	EA	1,190.80	2,381.60
130	2" GATE VALVE W/ BOX	1.000	EA	801.60	801.60
140	REINSTALL EXISTING FIRE HYDRANTS	5.000	EA	1,095.25	5,476.25
150	FIRE HYDRANT ASSEMBLY	3.000	EA	1,234.40	3,703.20
160	FITTINGS	1.000	LS	39,939.18	39,939.18
170	TEST AND CHLORINATE	1.000	LS	13,544.49	13,544.49
180	CONNECT 12" WATER TO EXISTING 12"	4.000	EA	2,250.22	9,000.88
190	CONNECT 8" WATER TO NEW 12"	1.000	EA	2,250.19	2,250.19
200	GRADING	1.000	LS	31,895.93	31,895.93
210	PERMANENT GRASSING	1.500	AC	6,532.47	9,798.71
220	6" CHAIN LINK FENCE W/ BARBED WIRE	405.000	LF	26.95	10,914.75
230	UTILITY CONFLICT RESOLUTION COMPLETE	4.000	EA	4,549.46	18,197.84

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 Bid Total



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 \$385,974.85
 

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APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 2088-19

To Owner: Brunswick-Glynn Jt Water/Sewer  
1703 Gloucester Street  
Attention: Beth Brockwell  
Brunswick, GA 31520

Project: 2088- STERLING WATER MAIN  
IMPROVEMENTS

From Contractor: Seaboard Construction Co.  
P.O. Box 1437  
Brunswick, GA 31521

Via Architect:

Application No. : 19

Period To: 12/19/2019

Project Nos:

Distribution to :  
☐ Owner  
☐ Architect  
☐ Contractor  
☐  
☐

Contract For: Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum	\$1,177,792.15
2. Net Change By Change Order	\$672,817.17
3. Contract Sum To Date	\$1,850,609.32
4. Total Completed and Stored To Date	\$1,403,092.86
5. Retainage:	
a. 0.87% of Completed Work	\$11,448.02
b. 1.10% of Stored Material	\$957.07
Total Retainage	\$12,405.09
6. Total Earned Less Retainage	\$1,390,687.77
7. Less Previous Certificates For Payments	\$1,390,687.77
8. Current Payment Due	\$0.00
9. Balance To Finish, Plus Retainage	\$459,921.55

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Seaboard Construction Co.

By: Date:

State of: County of:  
Subscribed and sworn to before me this day of  
Notary Public:  
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$286,842.32	\$0.00
Total Approved this Month	\$385,974.85	\$0.00
TOTALS	\$672,817.17	\$0.00
Net Changes By Change Order	\$672,817.17	



# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 19  
Application Date : 12/19/19  
To: 12/19/19  
Architect's Project No.:

Invoice # : 2088-19 Contract : 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
5	DIVISION 1	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
20	SEDIMENT BARRIERS (TP A SILT FENCE)	10,062.25	6,187.50	0.00	0.00	6,187.50	61.49%	3,874.75	309.37
30	HAY BALE CHECK DAM	4,942.44	0.00	0.00	0.00	0.00	0.00%	4,942.44	0.00
40	MULCHING & TEMP GRASSING	2,059.41	0.00	0.00	0.00	0.00	0.00%	2,059.41	0.00
50	PERMANENT GRASSING	4,547.88	0.00	0.00	0.00	0.00	0.00%	4,547.88	0.00
60	STORMWATER PERMITTING AND MONITORING	3,432.37	1,716.19	0.00	0.00	1,716.19	50.00%	1,716.18	85.81
70	CONSTRUCTION ENTRANCE	3,654.76	0.00	0.00	0.00	0.00	0.00%	3,654.76	0.00
80	INLET SEDIMENT TRAPS	972.50	0.00	0.00	0.00	0.00	0.00%	972.50	0.00
90	FILTER RING	5,571.90	0.00	0.00	0.00	0.00	0.00%	5,571.90	0.00
100	STORM DRAIN OUTLET PROTECTION	2,860.62	0.00	0.00	0.00	0.00	0.00%	2,860.62	0.00
110	12" PVC WATER MAIN INSTALLATION	90,192.96	72,042.24	0.00	0.00	72,042.24	79.88%	18,150.72	3,602.11
120	12 X 12 MJ TEE	1,248.26	0.00	0.00	890.40	890.40	71.33%	357.86	44.52
130	12 X 8 MJ TEE	1,572.03	1,048.02	0.00	0.00	1,048.02	66.67%	524.01	52.40
140	12" GATE VALVE	19,769.75	7,189.00	0.00	3,240.56	10,429.56	52.76%	9,340.19	521.48
150	8" PVC WATER MAIN INSTALLATION	10,947.65	10,897.20	0.00	0.00	10,897.20	99.54%	50.45	544.86
160	8" GATE VALVE	4,089.60	3,067.20	0.00	0.00	3,067.20	75.00%	1,022.40	153.36
170	8" MJ 45 BEND	248.45	248.45	0.00	0.00	248.45	100.00%	0.00	12.42
180	8" MJ 11 BEND	240.81	240.81	0.00	0.00	240.81	100.00%	0.00	12.04
190	HARNESS TYPE BELL RESTRAINTS	27,951.72	5,200.32	0.00	5,927.63	11,127.95	39.81%	16,823.77	556.40
200	TEMP DEAD END COMPLETE	5,683.47	1,894.49	0.00	503.80	2,398.29	42.20%	3,285.18	119.91
210	UTILITY CONFLICT RESOLUTION COMPLETE	3,694.72	7,389.44	0.00	0.00	7,389.44	200.00%	-3,694.72	369.47
220	FIRE HYDRANT	32,307.70	22,615.39	0.00	8,579.00	31,194.39	96.55%	1,113.31	1,559.72
230	1" WATER SERVICE (HDPE)	2,587.10	2,587.10	0.00	0.00	2,587.10	100.00%	0.00	129.36
240	2" WATER SERVICE (HDPE)	870.78	870.78	0.00	0.00	870.78	100.00%	0.00	43.54
250	TESTING & DISINFECTION	5,796.69	0.00	0.00	0.00	0.00	0.00%	5,796.69	0.00
260	ASPHALT PAVEMENT REM & REP	12,080.00	0.00	0.00	0.00	0.00	0.00%	12,080.00	0.00
270	GRAVEL DRIVEWAY REM & REP	277.92	0.00	0.00	0.00	0.00	0.00%	277.92	0.00
280	JACK AND BORE 20" W/ SPACERS	70,712.32	69,055.00	0.00	0.00	69,055.00	97.66%	1,657.32	3,452.75
290	JACK AND BORE 16" W/ SPACERS	16,711.20	16,711.20	0.00	0.00	16,711.20	100.00%	0.00	835.56

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
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Application No. : 19  
Application Date : 12/19/19  
To: 12/19/19  
Architect's Project No.:

Invoice # : 2088-19 Contract : 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
295	DIVISION 2	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
310	SEDIMENT BARRIERS (TP A SILT FENCE)	11,866.25	7,727.50	0.00	0.00	7,727.50	65.12%	4,138.75	0.00
320	HAY BALE CHECK DAM	2,608.51	0.00	0.00	0.00	0.00	0.00%	2,608.51	0.00
330	MULCHING & TEMP GRASSING	2,059.41	0.00	0.00	0.00	0.00	0.00%	2,059.41	0.00
340	PERMANENT GRASSING	4,547.88	4,547.88	0.00	0.00	4,547.88	100.00%	0.00	0.00
350	STORMWATER PERMITTING AND MONITORING	3,432.37	3,432.37	0.00	0.00	3,432.37	100.00%	0.00	0.00
360	CONSTRUCTION ENTRANCE	1,827.38	0.00	0.00	0.00	0.00	0.00%	1,827.38	0.00
370	INLET SEDIMENT TRAPS	583.50	389.00	0.00	0.00	389.00	66.67%	194.50	0.00
380	FILTER RING	7,429.20	0.00	0.00	0.00	0.00	0.00%	7,429.20	0.00
390	STORM DRAIN OUTLET PROTECTION	957.47	0.00	0.00	0.00	0.00	0.00%	957.47	0.00
400	12" PVC WATER MAIN INSTALLATION	89,176.80	84,674.16	0.00	0.00	84,674.16	94.95%	4,502.64	0.00
410	12 X 12 MJ TEE	2,497.72	1,248.86	0.00	0.00	1,248.86	50.00%	1,248.86	0.00
420	12 X 8 MJ TEE	1,047.62	523.81	0.00	230.56	754.37	72.01%	293.25	0.00
430	12" GATE VALVE	26,958.15	17,972.10	0.00	12,419.47	30,391.57	112.74%	-3,433.42	0.00
440	12" MJ 90 BEND	1,802.76	3,154.83	0.00	0.00	3,154.83	175.00%	-1,352.07	0.00
450	12" MJ 45 BEND	838.66	3,354.64	0.00	0.00	3,354.64	400.00%	-2,515.98	0.00
460	12" MJ 22 BEND	1,202.67	801.78	0.00	0.00	801.78	66.67%	400.89	0.00
470	12" MJ 11 BEND	1,963.40	0.00	0.00	0.00	0.00	0.00%	1,963.40	0.00
480	8" PVC WATER MAIN INSTALLATION	5,973.28	6,114.54	0.00	0.00	6,114.54	102.36%	-141.26	0.00
490	8" GATE VALVE	3,067.53	2,045.02	0.00	1,252.91	3,297.93	107.51%	-230.40	0.00
500	8" MJ 90 BEND	264.22	264.22	0.00	0.00	264.22	100.00%	0.00	0.00
510	8" MJ 22 BEND	492.80	492.80	0.00	0.00	492.80	100.00%	0.00	0.00
520	8" MJ 11 BEND	240.81	0.00	0.00	0.00	0.00	0.00%	240.81	0.00
530	12" HDPE WATERMAIN INSTALLATION (HDD)	68,462.40	68,462.40	0.00	0.00	68,462.40	100.00%	0.00	0.00
540	HARNESS TYPE BELL RESTRAINTS	31,318.27	7,542.62	0.00	0.00	7,542.62	24.08%	23,775.65	0.00
550	TEMP DEAD END COMPLETE	9,464.15	9,464.15	0.00	0.00	9,464.15	100.00%	0.00	0.00
560	FIRE HYDRANT	42,000.01	25,846.16	0.00	10,019.80	35,865.96	85.40%	6,134.05	0.00
570	TESTING & DISINFECTION	5,827.70	4,009.70	0.00	0.00	4,009.70	68.80%	1,818.00	0.00
580	ASPHALT PAVEMENT REM & REP	16,866.08	12,975.38	0.00	0.00	12,975.38	76.93%	3,890.70	0.00

# CONTINUATION SHEET

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**Application No. :** 19  
**Application Date :** 12/19/19  
**To:** 12/19/19  
**Architect's Project No.:**

**Invoice # :** 2088-19 **Contract :** 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			D From Previous Application (D+E)	This Period In Place					
590	CONCRETE PAVEMENT REM & REP	2,974.32	0.00	0.00	0.00	0.00	0.00%	2,974.32	0.00
600	CONCRETE CURB & GUTTER REM & REP	2,310.00	0.00	0.00	0.00	0.00	0.00%	2,310.00	0.00
610	GRAVEL DRIVEWAY REM & REP	600.86	0.00	0.00	0.00	0.00	0.00%	600.86	0.00
620	JACK AND BORE 20" W/ SPACERS	28,736.40	57,211.56	0.00	0.00	57,211.56	199.09%	-28,475.16	0.00
625	DIVISION 2A	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
630	CLEARING AND GRUBBING	11,441.44	11,441.44	0.00	0.00	11,441.44	100.00%	0.00	0.00
640	SEDIMENT BARRIERS (TP A SILT FENCE)	10,329.00	5,764.00	0.00	0.00	5,764.00	55.80%	4,565.00	0.00
650	MULCHING & TEMP GRASSING	2,471.29	3,610.83	0.00	0.00	3,610.83	146.11%	-1,139.54	0.00
660	PERMANENT GRASSING	5,457.46	3,638.30	0.00	0.00	3,638.30	66.67%	1,819.16	0.00
670	STORMWATER PERMITTING AND MONITORING	3,432.37	3,432.37	0.00	0.00	3,432.37	100.00%	0.00	0.00
680	CONSTRUCTION ENTRANCE	1,827.38	0.00	0.00	0.00	0.00	0.00%	1,827.38	0.00
690	STORM DRAIN OUTLET PROTECTION	1,911.02	0.00	0.00	0.00	0.00	0.00%	1,911.02	0.00
700	8" PVC WATER MAIN INSTALLATION	42,105.57	42,862.32	0.00	0.00	42,862.32	101.80%	-756.75	0.00
710	8 X 8 MJ TEE	725.64	725.64	0.00	0.00	725.64	100.00%	0.00	0.00
720	8" GATE VALVE	2,045.50	7,159.25	0.00	0.00	7,159.25	350.00%	-5,113.75	0.00
730	8" MJ 45 BEND	992.52	1,488.78	0.00	0.00	1,488.78	150.00%	-496.26	0.00
740	8" MJ 22 BEND	247.02	0.00	0.00	0.00	0.00	0.00%	247.02	0.00
750	8" MJ 11 BEND	721.14	0.00	0.00	0.00	0.00	0.00%	721.14	0.00
760	HARNESS TYPE BELL RESTRAINTS	7,162.48	2,421.12	0.00	0.00	2,421.12	33.80%	4,741.36	0.00
770	TEMP DEAD END COMPLETE	3,785.66	3,785.66	0.00	0.00	3,785.66	100.00%	0.00	0.00
780	FIRE HYDRANT	16,153.85	16,153.85	0.00	0.00	16,153.85	100.00%	0.00	0.00
790	TESTING & DISINFECTION	5,633.55	5,734.80	0.00	0.00	5,734.80	101.80%	-101.25	0.00
800	ASPHALT PAVEMENT REM & REP	6,147.20	5,359.59	0.00	0.00	5,359.59	87.19%	787.61	0.00
810	CONCRETE PAVEMENT REM & REP	12,540.95	11,736.00	0.00	0.00	11,736.00	93.58%	804.95	0.00
820	JACK AND BORE 16" W/ SPACERS	18,675.00	17,637.50	0.00	0.00	17,637.50	94.44%	1,037.50	0.00
825	DIVISION 3	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
830	CLEARING AND GRUBBING	686.48	686.48	0.00	0.00	686.48	100.00%	0.00	0.00

# CONTINUATION SHEET

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**Application No. :** 19  
**Application Date :** 12/19/19  
**To:** 12/19/19  
**Architect's Project No.:**

**Invoice # :** 2088-19 **Contract :** 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
840	SEDIMENT BARRIERS (TP C SILT FENCE)	3,501.00	5,197.04	0.00	0.00	5,197.04	148.44%	-1,696.04	0.00
850	STONE CHECK DAM	21,031.89	20,394.56	0.00	0.00	20,394.56	96.97%	637.33	0.00
860	MULCHING & TEMP GRASSING	1,853.48	0.00	0.00	0.00	0.00	0.00%	1,853.48	0.00
870	PERMANENT GRASSING	4,093.11	11,824.53	0.00	0.00	11,824.53	288.89%	-7,731.42	0.00
880	STORMWATER PERMITTING AND MONITORING	4,576.48	4,576.48	0.00	0.00	4,576.48	100.00%	0.00	0.00
890	8" PVC WATER MAIN INSTALLATION	117,548.50	117,498.05	0.00	0.00	117,498.05	99.96%	50.45	0.01
900	8" MJ 45 BEND W/ MEGALUGS	4,960.20	3,720.15	0.00	424.42	4,144.57	83.56%	815.63	0.00
910	8 X 8 MJ TEE	363.44	363.44	0.00	0.00	363.44	100.00%	0.00	0.00
920	8" GATE VALVE	13,292.24	12,269.76	0.00	0.00	12,269.76	92.31%	1,022.48	0.00
930	8" MJ 11 BEND	721.14	0.00	0.00	0.00	0.00	0.00%	721.14	0.00
940	FIRE HYDRANT	74,307.71	74,307.71	0.00	0.00	74,307.71	100.00%	0.00	0.00
950	TESTING & DISINFECTION	8,271.50	9,159.00	0.00	0.00	9,159.00	110.73%	-887.50	0.00
960	ASPHALT PAVEMENT REM & REP	23,967.50	16,106.16	0.00	0.00	16,106.16	67.20%	7,861.34	0.00
970	JACK AND BORE 16" W/ SPACERS	20,325.60	20,325.60	0.00	0.00	20,325.60	100.00%	0.00	0.00
980	CHANGE ORDER #1	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
981	12" PVC WATER MAIN INSTALLATION	-29,521.20	-29,521.20	0.00	0.00	-29,521.20	100.00%	0.00	0.00
982	12 X 12 MJ TEE	-1,248.26	-1,248.26	0.00	0.00	-1,248.26	100.00%	0.00	0.00
983	12" GATE VALVE W/ BOX	-5,391.75	-5,391.75	0.00	0.00	-5,391.75	100.00%	0.00	0.00
984	TEMPORARY DEAD END	-3,788.98	-3,788.98	0.00	0.00	-3,788.98	100.00%	0.00	0.00
985	FIRE HYDRANT ASSEMBLY	-12,923.08	-12,923.08	0.00	0.00	-12,923.08	100.00%	0.00	0.00
986	REM/REP ASPHALT PAVEMENT	-1,642.88	-1,642.88	0.00	0.00	-1,642.88	100.00%	0.00	0.00
987	REM/REP CURB AND GUTTER	-360.00	-360.00	0.00	0.00	-360.00	100.00%	0.00	0.00
988	REM/REP GRAVEL DRIVEWAY	-138.66	-138.66	0.00	0.00	-138.66	100.00%	0.00	0.00
989	20" JACK AND BORE	-20,376.72	-20,376.72	0.00	0.00	-20,376.72	100.00%	0.00	0.00
990	HARNESS TYPE BELL RESTRAINTS	14,138.37	14,138.37	0.00	0.00	14,138.37	100.00%	0.00	0.00
991	12" PVC WATER MAIN	61,451.20	61,451.20	0.00	0.00	61,451.20	100.00%	0.00	0.00
992	12 X 12 MJ TEE	1,248.26	1,248.26	0.00	0.00	1,248.26	100.00%	0.00	0.00
993	12" GATE VALVE W/ BOX	5,391.75	5,391.75	0.00	0.00	5,391.75	100.00%	0.00	0.00
994	12" 45 MJ BEND	838.66	838.66	0.00	0.00	838.66	100.00%	0.00	0.00
995	TEMPORARY DEAD END	1,894.49	1,894.49	0.00	0.00	1,894.49	100.00%	0.00	0.00

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Application Date : 12/19/19  
To: 12/19/19  
Architect's Project No.:

Invoice # : 2088-19 Contract : 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			D From Previous Application (D+E)	E This Period In Place					
996	FIRE HYDRANT ASSEMBLY	12,923.08	12,923.08	0.00	0.00	12,923.08	100.00%	0.00	0.00
997	20" JACK AND BORE	18,455.20	18,455.20	0.00	0.00	18,455.20	100.00%	0.00	0.00
998	REMOVE AND REPLACE CONCRETE PAVEMENT	10,692.38	10,692.38	0.00	0.00	10,692.38	100.00%	0.00	0.00
999	TRAFFIC CONTROL	2,182.13	2,182.13	0.00	0.00	2,182.13	100.00%	0.00	0.00
1000	Change Order #2	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1001	16" FPVC DIRECTIONAL BORE W/ 12" FPVC CARRIER PIPE	39,678.68	42,446.96	0.00	0.00	42,446.96	106.98%	-2,768.28	0.00
1002	12" FPVC DIRECTIONAL BORE	65,442.00	48,930.48	0.00	0.00	48,930.48	74.77%	16,511.52	0.00
1003	REMOVE REPLACE 6" CONCRETE PARKING AREA	37,500.00	36,666.00	0.00	0.00	36,666.00	97.78%	834.00	0.00
1004	12" PVC WATER MAIN INSTALLATION	175.20	0.00	0.00	0.00	0.00	0.00%	175.20	0.00
1005	HARNESS BELL RESTRAINTS	14,138.37	14,138.37	0.00	0.00	14,138.37	100.00%	0.00	0.00
1006	1" WATER SERVICES	1,034.84	1,552.26	0.00	0.00	1,552.26	150.00%	-517.42	0.00
1007	CLAIMS AND DOCUMENTED LOSE	116,279.55	116,279.55	0.00	0.00	116,279.55	100.00%	0.00	0.00
1008	JACK AND BORE 20" W/ SPACERS	-44,933.28	-44,933.28	0.00	0.00	-44,933.28	100.00%	0.00	0.00
1009	12" PVC WATER MAIN INSTALLATION	-3,013.44	-3,013.44	0.00	0.00	-3,013.44	100.00%	0.00	0.00
1010	12" HDPE WATERMAIN INSTALLATION (HDD)	-10,068.00	0.00	0.00	0.00	0.00	0.00%	-10,068.00	0.00
1011	ASPHALT PAVEMENT REM & REP	-7,953.89	0.00	0.00	0.00	0.00	0.00%	-7,953.89	0.00
1012	CONCRETE CURB & GUTTER REM & REP	-1,320.00	0.00	0.00	0.00	0.00	0.00%	-1,320.00	0.00
1013	JACK AND BORE 20" W/ SPACERS	-9,143.40	-9,143.40	0.00	0.00	-9,143.40	100.00%	0.00	0.00
1014	12" PVC WATER MAIN INSTALLATION	-1,927.20	0.00	0.00	0.00	0.00	0.00%	-1,927.20	0.00
1015	12" PVC WATER MAIN INSTALLATION	-1,752.00	-1,138.80	0.00	0.00	-1,138.80	65.00%	-613.20	0.00
1016	12" PVC WATER MAIN INSTALLATION	-5,956.80	-5,956.80	0.00	0.00	-5,956.80	100.00%	0.00	0.00
1017	12" PVC WATER MAIN INSTALLATION	29,521.20	29,521.20	0.00	0.00	29,521.20	100.00%	0.00	0.00
1018	12 X 12 MJ TEE	1,248.26	1,248.26	0.00	0.00	1,248.26	100.00%	0.00	0.00
1019	12" GATE VALVE W/ BOX	5,391.75	5,391.75	0.00	0.00	5,391.75	100.00%	0.00	0.00
1020	TEMPORARY DEAD END	3,788.98	3,788.98	0.00	0.00	3,788.98	100.00%	0.00	0.00
1021	FIRE HYDRANT ASSEMBLY	12,923.08	12,923.08	0.00	0.00	12,923.08	100.00%	0.00	0.00

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			From Previous Application (D+E)	This Period In Place					
1022	REM/REP ASPHALT PAVEMENT	1,642.88	1,642.88	0.00	0.00	1,642.88	100.00%	0.00	0.00
1023	REM/REP CURB AND GUTTER	360.00	360.00	0.00	0.00	360.00	100.00%	0.00	0.00
1024	REM/REP GRAVEL DRIVEWAY	138.66	138.66	0.00	0.00	138.66	100.00%	0.00	0.00
1025	20" JACK AND BORE	20,376.72	20,376.72	0.00	0.00	20,376.72	100.00%	0.00	0.00
1026	HARNESS TYPE BELL RESTRAINTS	-14,138.37	-14,138.37	0.00	0.00	-14,138.37	100.00%	0.00	0.00
1027	12" PVC WATER MAIN	-61,451.20	-61,451.20	0.00	0.00	-61,451.20	100.00%	0.00	0.00
1028	12 X 12 MJ TEE	-1,248.26	-1,248.26	0.00	0.00	-1,248.26	100.00%	0.00	0.00
1029	12" GATE VALVE W/ BOX	-5,391.75	-5,391.75	0.00	0.00	-5,391.75	100.00%	0.00	0.00
1030	12" 45 MJ BEND	-838.66	-838.66	0.00	0.00	-838.66	100.00%	0.00	0.00
1031	TEMPORARY DEAD END	-1,894.49	-1,894.49	0.00	0.00	-1,894.49	100.00%	0.00	0.00
1032	FIRE HYDRANT ASSEMBLY	-12,923.08	-12,923.08	0.00	0.00	-12,923.08	100.00%	0.00	0.00
1033	20" JACK AND BORE	-18,455.20	-18,455.20	0.00	0.00	-18,455.20	100.00%	0.00	0.00
1034	REMOVE AND REPLACE CONCRETE PAVEMENT	-10,692.38	-10,692.38	0.00	0.00	-10,692.38	100.00%	0.00	0.00
1035	TRAFFIC CONTROL	-2,182.13	-2,182.13	0.00	0.00	-2,182.13	100.00%	0.00	0.00
1036	CHANGE ORDER #3	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1037	12" PVC WATER MAIN INSTALLATION	-25,736.88	-25,736.88	0.00	43,599.70	17,862.82	-69.41%	-43,599.70	0.00
1038	JACK AND BORE 20" W/ SPACERS	-42,843.36	0.00	0.00	0.00	0.00	0.00%	-42,843.36	0.00
1039	REM/REP GRAVEL DRIVEWAY	-485.31	0.00	0.00	0.00	0.00	0.00%	-485.31	0.00
1040	12" FPVC WATER PIPE INSTALLATION	155,317.37	155,317.37	0.00	0.00	155,317.37	100.00%	0.00	0.00
1041	12" SLEEVE	5,935.44	0.00	0.00	0.00	0.00	0.00%	5,935.44	0.00
1042	RELOCATE 8" WATER LINE	4,457.93	0.00	0.00	0.00	0.00	0.00%	4,457.93	0.00
1043	ADDITIONAL WORK ON FIRE HYDRANTS	2,016.50	0.00	0.00	0.00	0.00	0.00%	2,016.50	0.00
1044	CHANGE ORDER #4	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1045	TRAFFIC CONTROL	46,096.31	0.00	0.00	0.00	0.00	0.00%	46,096.31	0.00
1046	CONSTRUCTION EXIT	5,166.78	0.00	0.00	0.00	0.00	0.00%	5,166.78	0.00
1047	TOPPING CLEARING AND GRUBBING	71,640.56	0.00	0.00	0.00	0.00	0.00%	71,640.56	0.00
1048	SILT FENCE NS	15,137.28	0.00	0.00	0.00	0.00	0.00%	15,137.28	0.00
1049	NPDES WATER MONITORING AND SAMPLING	1,716.18	0.00	0.00	0.00	0.00	0.00%	1,716.18	0.00
								<b>BAL. \$61,541.61</b>	



# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 19  
Application Date : 12/19/19  
To: 12/19/19  
Architect's Project No.:

Invoice # : 2088-19 Contract : 2088- STERLING WATER MAIN IMPROVEMENTS

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1050	REM/REP EXISTING ASPHALT (OVER EXISTING 12")	7,519.85	0.00	0.00	0.00	0.00	0.00%	7,519.85	0.00
1051	REMOVE EXISTING FIRE HYDRANTS	4,671.25	0.00	0.00	0.00	0.00	0.00%	4,671.25	0.00
1052	REMOVE EXISTING 12" WATER AND FITTINGS	42,456.00	0.00	0.00	0.00	0.00	0.00%	42,456.00	0.00
1053	REMOVE EXISTING FENCE	5,690.25	0.00	0.00	0.00	0.00	0.00%	5,690.25	0.00
1054	12" C900 PVC WATER PIPE	32,550.54	0.00	0.00	0.00	0.00	0.00%	32,550.54	0.00
1055	8" C900 PVC WATER PIPE	508.50	0.00	0.00	0.00	0.00	0.00%	508.50	0.00
1056	12" GATE VALVE W/ BOX	4,152.52	0.00	0.00	0.00	0.00	0.00%	4,152.52	0.00
1057	8" GATE VALVE W/ BOX	764.21	0.00	0.00	0.00	0.00	0.00%	764.21	0.00
1058	4" GATE VALVE W/ BOX	2,381.60	0.00	0.00	0.00	0.00	0.00%	2,381.60	0.00
1059	2" GATE VALVE W/ BOX	801.60	0.00	0.00	0.00	0.00	0.00%	801.60	0.00
1060	REINSTALL EXISTING FIRE HYDRANTS	5,476.25	0.00	0.00	0.00	0.00	0.00%	5,476.25	0.00
1061	FIRE HYDRANT ASSEMBLY	3,703.20	0.00	0.00	0.00	0.00	0.00%	3,703.20	0.00
1062	FITTINGS	39,939.18	0.00	0.00	0.00	0.00	0.00%	39,939.18	0.00
1063	TEST AND CHLORINATE	13,544.49	0.00	0.00	0.00	0.00	0.00%	13,544.49	0.00
1064	CONNECT 12" WATER TO EXISTING 12"	9,000.88	0.00	0.00	0.00	0.00	0.00%	9,000.88	0.00
1065	CONNECT 8" WATER TO NEW 12"	2,250.19	0.00	0.00	0.00	0.00	0.00%	2,250.19	0.00
1066	GRADING	31,895.93	0.00	0.00	0.00	0.00	0.00%	31,895.93	0.00
1067	PERMANENT GRASSING	9,798.71	0.00	0.00	0.00	0.00	0.00%	9,798.71	0.00
1068	6" CHAIN LINK FENCE W/ BARBED WIRE	10,914.75	0.00	0.00	0.00	0.00	0.00%	10,914.75	0.00
1069	UTILITY CONFLICT RESOLUTION COMPLETE	18,197.84	0.00	0.00	0.00	0.00	0.00%	18,197.84	0.00
BALANCE TO FINISH								\$447,516.46	
BALANCE B/F FROM PREVIOUS								-\$61,541.61	
BALANCE TO COMPLETION (C/O #4)								\$385,974.85	
Grand Totals		1,850,609.32	1,316,004.61	0.00	87,088.25	1,403,092.86	75.82%	447,516.46	12,405.09



# Brunswick-Glynn County Joint Water and Sewer Commission

## Memo

**To:** Brunswick-Glynn County Joint Water and Sewer Commission  
**From:** Andrew Burroughs, Executive Director  
**Date:** Thursday, December 19, 2019  
**Re:** APPROVAL - Contract Award – Ridgewood Water Production Facility

### **Background**

JWSC released Invitation for Bid No. 20-011, Ridgewood Water Production Facility Project 417 on Friday, October 25, 2019. The Scope of Work consists of furnishing all labor, materials, tools, equipment, and incidentals required to construct a new water production facility. The work is included but not limited to modifications to the existing well, construction of a pre-stressed concrete ground storage tank with aerator and level controls, installation of drain tanks and connections, and construction of pump building with high service pumps, piping, electrical systems, chemical feed equipment, and multi-site SCADA. The purpose of this project is to provide additional water production capacity to the northern portion of Glynn County.

### **Staff Report**

Five (5) firms responded with bids on Tuesday, December 10, 2019. The results are listed below:

Firm	Bid Price
Southern Civil, LLC	\$1,398,532.00
PopCo, Inc.	\$1,539,783.00
Sawcross, Inc.	\$1,996,000.00
Reynolds Construction of Georgia, LLC.	\$2,064,000.00
PF Moon & Co, Inc.	\$2,181,000.00

The \$1,398,532.00 amount submitted by Southern Civil, LLC., is reasonable and acceptable to staff and in line with the pricing submitted from the other proposers for the anticipated scope of services and overall project timeline of three hundred (300) days for completion. BGJWSC anticipates all work for this project to be completed no later than November 20, 2020. The Engineer of Record, Elmo Richardson of Richardson, Garretson & Associates has certified the bids and verified the references provided by Southern Civil, LLC.

A corresponding project budget adjustment will be required to allocate funding for this project. The original project budget was created in 2014 and does not reflect current construction prices. An additional \$650,000 needs to be allocated to the project budget to cover construction and inspection costs. The new overall project budget will be \$1,650,000 with \$1,398,532 allocated to construction, \$173,309 allocated to engineering and inspection services, and a \$75,000 work allowance.

### **Funding**

Fund	Existing Uncommitted	Project Allocation	New Balance
R&R Reserve	\$6,449,143	\$650,000	\$5,799,143

### **Recommended Action**

Staff recommends entering into a contract with Southern Civil, LLC., in the amount of \$1,398,532.00 for Ridgewood Water Production Facility, Project 417. Staff further recommends a budget adjustment in the amount of \$650,000 to cover the costs of construction. Staff recommends this money be allocated from the uncommitted R&R balance.

**Recommended Motions**

***“I move that the Brunswick-Glynn County Joint Water and Sewer Commission amend the existing Ridgewood Water Production Facility project budget by \$650,000 to a new total of \$1,650,000.”***

***“I move that the Brunswick-Glynn County Joint Water and Sewer Commission enter into a contract with Southern Civil, LLC., in the amount of \$1,398,532.00 for the construction of the Ridgewood Water Production Facility.”***

**Enclosures:**

Certified Bid Tabulation



# IFB NO 20-011 RIDGEWOOD WATER PRODUCTION FACILITY

## BID OPENING CHECK LIST

TUESDAY, DECEMBER 10, 2019 -- 12PM

Bid Provided By	PF Moon & Co Incorporated	Reynolds Construction of Georgia, LLC	Popco, Inc.	Sawcross, Incorporated	Southern Civil, LLC
Price	\$2,181,000. <sup>00</sup>	\$2,064,000. <sup>00</sup>	\$1,539,783. <sup>00</sup>	\$1,996,000. <sup>00</sup>	\$1,398,532. <sup>00</sup>
Bid Form	✓	✓	✓	✓	✓
Affidavit	✓	✓	✓	✓	✓
Oath	✓	✓	✓	✓	✓
EEO Practice	✓	✓	✓	✓	✓
Certificate of Insurance	✓	✓	✓	✓	✓
Drug Free Workplace	✓	✓	✓	✓	✓
E-Verify	✓	✓	✓	✓	✓

The above is a true and exact  
copy of the Bids received on  
12/10/2019.  
John G. Richardson Jr. P.E.



# Brunswick-Glynn County Joint Water and Sewer Commission

## Memo

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**To:** Brunswick-Glynn County Joint Water and Sewer Commission  
**From:** Andrew Burroughs, JWSC Executive Director  
**Date:** December 18, 2019  
**Re:** **APPROVAL – SPLOST V Intergovernmental Agreement**

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### **Background**

Previously, the Brunswick-Glynn County Joint Water and Sewer Commission and the Glynn County Board of Commissioners have entered into Intergovernmental Agreements (IGA) for the distribution of remaining SPLOST V funds originally intended for water and sewer projects.

The initial IGA transferred the balance of the original \$1.5M budget for Site, Permit and Design for Mainland Waste Water Treatment Plant to the JWSC for permitting and design costs for the ongoing Academy Creek Water Pollution Control Facility Rehabilitation Project. The Academy Creek design project is underway with expected completion in April 2020. Construction of this project will be funded through a GEFA loan. The second IGA transferred the balance of the original \$561,795 budget for Sewer Line Rehabilitation to the JWSC for CIPP rehabilitation in Sea Palms. The Sea Palms CIPP project has been awarded to a contractor with construction expected to begin in January 2020.

SPLOST V proceeds in the amount of \$178,595.00 have been allocated and reserved by the County for the completion of the SPLOST V Water Line Rehabilitation Project. These are the final remaining SPLOST V funds allocated for water and sewer projects. JWSC has existing infrastructure repair/replacement needs to the water system serving Sea Palms East. The proposed IGA would distribute the remaining funds to the JWSC to rehabilitate or replace water line infrastructure to improve capacity, pressure, and availability of water service to Sea Palms East. Similar to the previous two IGAs, JWSC will prioritize completion of this SPLOST-funded project upon distribution of the funds.

### **Recommended Motion**

***“I move that the Brunswick-Glynn County Joint Water and Sewer Commission enter into an intergovernmental agreement with Glynn County for remaining SPLOST V funds in the amount of \$178,595 for water repairs to Sea Palms East.”***

### **Enclosures:**

SPLOST V IGA

**STATE OF GEORGIA  
COUNTY OF GLYNN**

**SPLOST V AGREEMENT  
BY AND BETWEEN  
GLYNN COUNTY, GEORGIA,  
AND  
BRUNSWICK-GLYNN COUNTY  
WATER AND SEWER COMMISSION  
REGARDING THE  
SPLOST V WATER LINE REHABILITATION PROJECT  
(FREDERICA ROAD/SEA PALMS EAST)**

This Intergovernmental Agreement (“Agreement”) is made and entered into as of \_\_\_\_\_, 2019 (the “Effective Date”), by and between **GLYNN COUNTY, GEORGIA**, a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners (hereafter sometimes referred to as the “County”) and the **BRUNSWICK-GLYNN COUNTY WATER AND SEWER COMMISSION**, a body corporate and politic, acting by and through its Commissioners (hereafter sometimes referred to as the “JWSC”).

**WITNESSETH:**

**WHEREAS**, the JWSC is a body corporate and politic created by the General Assembly of the State of Georgia pursuant to an act approved April 19, 2006, (Ga. L. 2006, p. 3661), as amended by: (i) an act of the General Assembly of the State of Georgia approved April 11, 2012 (Ga. L. 2012, p. 5287); and (ii) an act of the General Assembly of the State of Georgia approved March 31, 2016 (Ga. L. 2016, page 3523) (hereinafter collectively referred to as the “Act”), for the purpose of, inter alia, operating the combined water and sewer systems (“Unified System”) of the City and County; and,

**WHEREAS**, on June 5, 2007, pursuant to the Act, the City, County and JWSC entered into an Operational Agreement detailing the power of the JWSC to operate the Unified System and the rights of the County, City, and JWSC during the period of such operation by the JWSC, which agreement has been amended by the following amendments thereto: (i) Addendum entered into on July 6, 2007; (ii) Second Addendum entered into on June 30, 2010; (iii) Third Addendum entered into on November 4, 2010; (iv) Fourth Addendum entered into on December 18, 2014; and (v) Fifth Addendum entered into on April 20, 2017; (vi) Sixth Addendum entered into on June 21, 2018; and (vii) Seventh Addendum entered into on January 7, 2019. The Operational Agreement, as amended, is hereinafter collectively referred to as the “Operational Agreement”; and,

**WHEREAS**, the Fifth Addendum to the Operational Agreement amended the Operational Agreement to allow the JWSC to receive direct disbursements of eligible SPLOST proceeds from the City and/or County for approved water and sewer SPLOST projects, beginning with SPLOST 2016, and to authorize the JWSC to complete such SPLOST projects, under such terms and



conditions as may be mutually agreed upon with the JWSC by the County and/or City, as applicable, in a separate Intergovernmental Agreement; and,

**WHEREAS**, on November 8, 2005, voters of Glynn County approved the imposition of a Special Local Option Sales Tax (hereinafter referred to as "SPLOST V") to be collected, beginning on January 1, 2007, for the raising of an estimated amount of \$124,449,616 for the purpose of funding certain capital outlay projects, including improvements to the sewer and water systems in the City of Brunswick and Glynn County; and,

**WHEREAS**, the Seventh Addendum to the Operational Agreement further amended the Operational Agreement to allow the JWSC to also receive direct disbursements of remaining, eligible SPLOST V proceeds from the City and/or County for approved water and sewer SPLOST V projects, under such terms and conditions as may be mutually agreed upon with the JWSC by the County and/or City, as applicable, in a separate Intergovernmental Agreement; and,

**WHEREAS**, the approved SPLOST V projects for Glynn County included various water and sewer capital outlay projects, including the SPLOST V project known and described as "Water Line Rehabilitation" (said project hereinafter sometimes referred to the "SPLOST V JWSC Project" "or "Project"); and,

**WHEREAS**, the County and JWSC desire to enter into this Intergovernmental Agreement in order for the County to disburse eligible SPLOST V proceeds to the JWSC for the "SPLOST V JWSC Project" described herein and for the JWSC to complete such Project under the terms and conditions set forth herein; and

**WHEREAS**, the County and JWSC intend for this to be the last and final Agreement among them pertaining to SPLOST V water and sewer projects and the distribution of SPLOST V proceeds;

**WHEREAS**, the Constitution of the State of Georgia provides, in Article IX, Section III, Paragraph I, subparagraph (a), that any county, municipality, school district, or other political subdivision of the State of Georgia may contract for any period not exceeding 50 years, with each other or with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the joint or separate use of facilities or equipment when such contracts deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide; and

**NOW THEREFORE**, incorporating the foregoing recitals, and in consideration of the mutual promises and undertakings contained herein and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Glynn County and the Brunswick-Glynn County Water and Sewer Commission hereby agree as follows:

**SECTION 1.**  
**REPRESENTATIONS AND MUTUAL CONSENTS**

(a) Proceeds of SPLOST V were disbursed to Glynn County by the state in accordance with O.C.G.A. § 48-8-115, pursuant to which one percent of the amount collected was paid into the general fund of the state treasury in order to defray the costs of administration, and the remainder of which was distributed to the governing authority of Glynn County. All such remaining SPLOST V proceeds received by Glynn County from the state revenue commissioner were then distributed to Glynn County and the City of Brunswick (hereinafter referred to as the “City”) on a monthly basis based on the ratio that the population of the City bears to the total population of Glynn County.

(b) SPLOST V proceeds actually received from the state revenue commissioner were substantially less than estimated, resulting in a shortfall and reduction in the amounts originally estimated for many SPLOST V projects, including water and sewer projects. SPLOST V proceeds in the amount of \$178,595.00 have been allocated and reserved by the County for the completion of the SPLOST V Water Line Rehabilitation Project. The scope of the Project is further described and set forth in Section 4 of this Agreement. Such SPLOST V JWSC Project is to be funded in whole or in part from the County’s portion of the SPLOST V proceeds in accordance with SPLOST Law and as set forth and agreed upon in this Agreement.

(c) It is the intention of the County and JWSC to comply in all respects with O.C.G.A. § 48-8-110 et seq. (herein sometimes referred to as “SPLOST Law”), and all provisions of this Agreement shall be construed in light of O.C.G.A. § 48-8-110 et seq. JWSC shall use all SPLOST proceeds received from the County under this Agreement in a manner consistent with SPLOST Law and this Agreement.

(d) The parties agree that the SPLOST V JWSC Project contemplated and to be completed by JWSC under this Agreement shall be maintained as a public facility and in public ownership. The SPLOST V JWSC Project shall be operated by JWSC for the benefit of and made available to the general public. The operation of all such projects shall be at the sole risk of the JWSC. If ownership of a project funded or financed pursuant to this Agreement is transferred to private ownership, the proceeds of the sale shall, for the purposes of this Agreement, be deemed excess funds, immediately provided to the County, and disposed of by the County as provided under O.C.G.A. § 48-8-121(g)(2). The obligation to return any such excess funds to the County shall survive any termination of this Agreement.

(e) The JWSC agrees to maintain thorough and accurate records concerning the receipt of SPLOST V proceeds from the County and the expenditures for the Project undertaken by JWSC hereunder. Without limiting the generality of the foregoing, the JWSC shall also maintain and retain any and all agreements, contracts, purchase orders, invoices, and payment records with any vendors, contractors, and third parties pertaining to the SPLOST V JWSC Project and/or the expenditure of any SPLOST proceeds received from the County. Upon request by County, the JWSC shall promptly submit to County any and all such records and materials for review, inspection, and/or copying.

(f) County and JWSC intend for this Agreement to address the distribution of all remaining SPLOST V proceeds designated under SPLOST V for water and sewer projects. Upon distribution of the SPLOST V proceeds and completion of the SPLOST V JWSC Project, all as described herein, County and JWSC acknowledge and affirm that all SPLOST V water and sewer projects will have been funded and completed. No other or further SPLOST distributions will be made by the County to the JWSC for water and sewer projects, or otherwise, under SPLOST V.

## **SECTION 2. EFFECTIVE DATE AND TERM OF AGREEMENT**

(a) This Agreement shall commence upon the date of its execution and shall terminate upon the later of:

(i) The disbursement of the last dollar of SPLOST V proceeds from County to JWSC for the SPLOST V JWSC Project as set forth under this Agreement; or

(ii) The completion of the SPLOST V JWSC Project by JWSC.

(b) However, notwithstanding any termination of this Agreement, the JWSC shall continue to use and operate the SPLOST V JWSC Project in a manner consistent with SPLOST Law and any other applicable law.

## **SECTION 3. SEPARATE ACCOUNTS**

(a) A special fund or account shall be created by the JWSC and designated as the 2005 JWSC Special Purpose Local Option Sales Tax Fund ("JWSC SPLOST V Fund"). The JWSC shall select a local bank which shall act as a depository and custodian of the JWSC SPLOST Fund upon such terms and conditions as may be acceptable to the JWSC.

(b) All SPLOST V proceeds received by JWSC shall be maintained by the JWSC in the separate accounts or funds established pursuant to this Section. SPLOST V proceeds received by JWSC hereunder shall not be commingled with other funds of the JWSC and shall be used exclusively for the SPLOST V JWSC Project as detailed in this Agreement. Under no circumstances may any of the SPLOST V proceeds distributed hereunder by County to JWSC be used for any other project or purpose. No funds, other than SPLOST V proceeds, shall be placed in such funds or accounts.

## **SECTION 4. PROJECT**

(a) SPLOST V included various water and sewer capital outlay projects for Glynn County. It has been found and determined by both the County and JWSC that due in large part to the Financial Crisis of 2008 and the Great Recession of 2008, SPLOST V proceeds actually received from the state revenue commissioner ended up being substantially less than estimated,

resulting in a significant shortfall and reduction in the amount originally estimated for many SPLOST V projects, including the subject SPLOST V JWSC Project.

(b) The County and JWSC have carefully considered the current state of the water and sewer infrastructure, as well as the reduction in available SPLOST V proceeds, and have determined and concluded that the water needs of St. Simons Island and citizens of Glynn County will be served by capital Water Line Rehabilitation upgrades and improvements to the water line infrastructure in the area of Frederica Road and Sea Palms east on Saint Simons Island. The County and JWSC further find and determine that the use of the allocated funds for the SPLOST V JWSC Project described herein is an appropriate use of such Project funds and is consistent with the purpose and intent the SPLOST V Water Line Rehabilitation Project, which is to rehabilitate and improve the quality of water lines and water service in Glynn County.

(c) The County and JWSC agree that the SPLOST V JWSC Project is to be funded in whole or in part using the \$178,595.00 of SPLOST V proceeds allocated and reserved by the County for the SPLOST V Water Line Rehabilitation Project. The SPLOST V JWSC Project is further and more specifically described below and shall consist of the following SPLOST V capital outlay project:

**Brunswick-Glynn County Water and Sewer Commission Project**  
**Water Line Rehabilitation Project**

**Capital upgrades, construction, or improvements related to the rehabilitation or replacement of water line infrastructure to increase capacity, pressure, and availability of water service to Sea Palms East.**

**Amount of SPLOST V funds to be distributed by County to JWSC and used by JWSC for the SPLOST V JWSC Water Line Rehabilitation Project (SPLOST V JWSC Project): \$178,595.00.**

**SECTION 5.**  
**PROCEDURE FOR DISBURSEMENT OF SPLOST PROCEEDS**

(a) Within ten (10) business days following the execution of this Agreement by both parties, the County shall directly distribute SPLOST V proceeds in the amount of \$178,595.00 to the JWSC in a single lump sum transfer. Such SPLOST V proceeds received by JWSC from County shall be immediately deposited in the separate fund established by the JWSC in accordance with Section 3 of this Agreement and shall be used exclusively for the SPLOST V JWSC Project as detailed in this Agreement. No other or further distributions will be made by the County to the JWSC under this Agreement or under SPLOST V.

(b) The County will not be responsible for any further SPLOST V JWSC Project expenses or any SPLOST V distributions to JWSC beyond the \$178,595.00, nor shall the total of all distributions from County to JWSC under this Agreement exceed a maximum of \$178,595.00.

(c) Should the JWSC cease to exist as a legal entity before all funds are distributed under this Agreement, the JWSC's share of the funds subsequent to dissolution shall be paid to the County as part of the County's share unless an Act of the Georgia General Assembly makes the defunct JWSC part of another successor entity. If such an act is passed, the defunct JWSC's share shall be paid to the successor entity in addition to all other funds to which the successor entity would otherwise be entitled.

## **SECTION 6. COMPLETION OF PROJECT**

(a) The JWSC agrees to promptly perform and complete the SPLOST V JWSC Project and understands that it is solely responsible for the completion of same. The County and JWSC acknowledge that the \$178,595.00 SPLOST V JWSC Project cost is an estimated amount.

(b) If any unspent SPLOST V funds remain with the JWSC after JWSC has satisfactorily completed and funded the SPLOST V JWSC Project, such remaining funds shall be deemed excess funds, immediately returned to the County, and disposed of by the County as provided under O.C.G.A. § 48-8-121(g)(2). The obligation to return any such excess funds to the County shall survive any termination of this Agreement.

(c) The JWSC agrees to promptly proceed with the acquisition, construction, and equipping of the SPLOST V JWSC Project. The JWSC understands and agrees that it must fund and complete the SPLOST V JWSC Project and that the Project cannot be abandoned even if the actual cost of the SPLOST V JWSC Project exceeds the amount of SPLOST V proceeds received from the County under this Agreement.

## **SECTION 7. CERTIFICATE OF COMPLETION**

Within thirty (30) days after the acquisition, construction or equipping of the SPLOST V JWSC Project described in Section 4 above is completed, the JWSC shall file with the County a Certificate of Completion signed by the Chair of the JWSC or the Executive Director of the JWSC, setting forth the date on which the Project was completed, and the final cost of the project.

## **SECTION 8. ANNUAL REPORT**

(a) During the term of this Agreement, the JWSC shall at its expense cause to be prepared and submitted to County an annual report on or before December 1 of each year of this Agreement setting forth the following in relation to the SPLOST V JWSC Project listed and described in Section 4 above: (i) a description of the project and the total funds expended thereon to date; and (ii) whether the SPLOST V JWSC Project is completed or currently under construction, the total funds expended thereon, and the current estimate of funds necessary to complete the project (if incomplete).

(b) The JWSC shall also cooperate with and assist the County in providing any other information or documentation pertaining to the SPLOST V JWSC Project which might be necessary or desirable for County to comply with SPLOST Law and any other applicable law, including but not necessarily limited to its annual audit and annual reporting requirements.

## **SECTION 9. NOTICES**

All notices, consents, waivers, directions, requests or other instruments or communications provided for under this Agreement shall be deemed properly given when delivered personally or sent by registered or certified United States mail, postage prepaid, as follows:

If to JWSC:

Brunswick-Glynn County  
Water and Sewer Commission  
Attn: Executive Director  
1703 Gloucester Street  
Brunswick, Georgia 31320

If to Glynn County, Georgia:

Glynn County, Georgia  
Attn: County Manager  
1725 Reynolds Street, Suite 302  
Brunswick, Georgia 31520

## **SECTION 10. ENTIRE AGREEMENT**

This Agreement, including any attachments or exhibits, constitutes all of the understandings and agreements existing between the County and the JWSC with respect to distribution and use of all remaining SPLOST V proceeds for water and sewer projects, including the SPLOST V JWSC Project described herein. Furthermore, this Agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to distribution and use of said SPLOST.

## **SECTION 11. AMENDMENTS**

This Agreement shall not be amended or modified except by agreement in writing executed by the governing authorities of the County and the JWSC.

## **SECTION 12. GOVERNING LAW**

This Agreement shall be deemed to have been made and shall be construed and enforced in accordance with the laws of the State of Georgia.

## **SECTION 13. SEVERABILITY/ACTION BY STATE OF GEORGIA**

(a) Should any phrase, clause, sentence, or paragraph of this Agreement be held invalid or unconstitutional, the remainder of the Agreement shall remain in full force and effect as if such



invalid or unconstitutional provision were not contained in the Agreement unless the elimination of such provision detrimentally reduces the consideration that any party is to receive under this Agreement or materially affects the operation of this Agreement. If this Agreement is held to be invalid or unconstitutional, the County shall have no obligation to distribute any SPLOST V proceeds to the JWSC. Upon a portion of the Agreement being declared invalid, the JWSC shall pay back to the County any SPLOST V funds received under this Agreement that are related to the portion of the Agreement declared invalid or unenforceable. The obligation to return any such funds to the County shall survive any termination of this Agreement.

(b) If any action or enactment of the State of Georgia or any of its departments or agencies results in the elimination or termination of SPLOST V and/or the elimination of the distribution or transfer of any SPLOST V proceeds to the County by the state revenue commissioner, the County shall be under no further obligation under this Agreement to distribute any SPLOST V proceeds to JWSC.

#### **SECTION 14. COMPLIANCE WITH LAW**

The County and the JWSC shall comply with all applicable local, state, and federal statutes, ordinances, rules and regulations.

#### **SECTION 15. NO CONSENT TO BREACH**

No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party shall be construed as a consent to or waiver of any future breach of the same.

#### **SECTION 16. COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

#### **SECTION 17. MEDIATION**

The County and the JWSC agree to submit any controversy arising under this Agreement to mediation for a resolution. The parties to the mediation shall mutually select a neutral party to serve as mediator. Costs of mediation shall be shared equally among the parties to the mediation.

#### **SECTION 18. RECITALS**

The recitals set forth above in this Agreement are made a part of this Agreement and are incorporated herein by reference.

**SECTION 19.**  
**THIRD PARTIES**

This Agreement shall not create any rights for any non-signatory third party nor shall any party hereto assign or share any of the benefits designated herein.

*[Remainder of Page Intentionally Left Blank]*

*[Signatures Contained on Following Page]*

**IN WITNESS WHEREOF**, Glynn County, Georgia, and the Brunswick-Glynn County Water and Sewer Commission have caused this Agreement to be executed in their respective names by their duly authorized officers and their respective official seals to be hereunto affixed and attested by their duly authorized officials, all as of the date first above written.

**GLYNN COUNTY:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Michael Browning, Chairman  
Glynn County Board of Commissioners

Attest: \_\_\_\_\_  
Dhwani Patel, County Clerk  
(SEAL)

**BRUNSWICK-GLYNN COUNTY  
WATER AND SEWER COMMISSION:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Ben Turnipseed, Chairman

Attest: \_\_\_\_\_  
Janice Meridith, Exec. Commission Administrator  
(SEAL)

## 2020 JWSC Marketing Analysis

#	Carrier Approached	AM Best Rating	Description	Option Available
1	The Zenith	A X	Quote is included - \$257,231	✓
2	Liberty Mutual	A XV	Quote is included - \$276,536	✓
3	BITCO (Old Republic)	A+ XV	Quote is included - \$251,779	✓
4	Bridgefield Casualty	A X	Quote is included - \$263,804	✓

Summary of Formal Quotes		
1	BITCO	\$ 251,779
2	Zenith	\$ 257,231
3	Bridgefield Casualty	\$ 263,804
4	Liberty Mutual	\$ 276,536

**\*\*Difference in BITCO and Zenith is \$5,432**

### Notes of Interest

Expiring premium with the same payrolls is \$258,204.

**Zenith's 2020 renewal quote is a reduction of \$973 - even with a 31 point experience mod increase.**

2020 NCCI Experience Mod is a 1.27 - up 31 points from last year's mod of 0.96

### Carriers Approached that Declined

1	AmTrust
2	3CU - Accident Fund
3	Liberty Mutual
4	Employers
5	Guard
6	Key Risk
7	American Interstate
8	Risk Innovations - broker
9	Applied Underwriters
10	Westfield Insurance

**\*\*All carriers referenced above have declined due to class of business / operations / non competitive pricing.**

Current Zenith Services utilized		
	<u>Services</u>	<u>Value</u>
1	Defensive Driver Training annually for 100 employees	\$2,035
2	Zenith Solution Center Platform--safety training, risk management bulletins, sexual harrassment training, etc...	\$18,600
<b>Total Value of Additional Services</b>		<b>\$20,635</b>
<p><b>**The cost referenced above for the Solution Center Platform is the first year cost. The platform for year 2 and on is valued at \$15,000 annually</b></p>		

**\*\*We have not been provided the estimated value of the services provided by BITCO**

**2020-2021 Quoted Options**

			2019-2020-ZENITH			ZENITH			BITCO			LIBERTY MUTUAL			BRIDGEFIELD CASUALTY		
Code	Description	Payroll	Base	Net	Premium	Base	Net	Premium	Base	Net	Premium	Base	Net	Premium	Base	Net	Premium
5606	Executive Supervisor	\$ 152,003	1.82	1.493	\$ 2,269	1.59	1.375	\$ 2,090	1.5	1.236	\$ 1,879	1.58	1.476	\$ 2,244	1.44	1.407	\$ 2,139
6306	Sewer Construction	\$1,574,114	8.78	7.201	\$113,352	8.29	7.168	\$112,832	7.83	6.453	\$101,578	8.25	7.707	\$121,317	7.53	7.358	\$ 115,823
6319	Water Main Construction	\$ -	9.45	7.751	\$ -	7.57	6.546	\$ -	7.14	5.885	\$ -	7.53	7.035	\$ -	6.87	6.713	\$ -
7520	Waterworks Operation	\$1,830,537	4.12	3.379	\$ 61,854	3.98	3.442	\$ 63,007	4.36	3.594	\$ 65,789	3.96	3.699	\$ 67,712	3.61	3.528	\$ 64,581
7580	Sewage Disposal Plant	\$2,206,406	4.27	3.502	\$ 77,268	4	3.459	\$ 76,320	4.39	3.618	\$ 79,828	3.98	3.718	\$ 82,034	3.63	3.547	\$ 78,261
8810	Clerical	\$1,922,656	0.22	0.18	\$ 3,461	0.18	0.156	\$ 2,999	0.17	0.14	\$ 2,692	0.18	0.168	\$ 3,230	0.16	0.156	\$ 2,999
Totals		\$7,685,716	\$ 258,204			\$ 257,231			\$ 251,779			\$ 276,536			\$ 263,804		
Experience Mod			0.96			1.27			1.27			1.27			1.27		
Scheduled Credit			3%			-20%			-26%			-15%			-5%		
AM Best Rating			A X			A X			A+ XV			A XV			A X		
Variance to Expiring (2019-2020):						\$ (973)			\$ (6,425)			\$ 18,332			\$ 5,600		
Variance to 2020-2021 Zenith Proposal						N/A			\$ (5,452)			\$ 19,305			\$ 6,573		

## CARRIER COMPARISON

<i>Comparables</i>	<i>Zenith</i>	<i>BITCO</i>
Annual Premium	\$ 257,231	\$ 251,779
AM Best Rating	A X	A+ XV
Type of Carrier	Mono-line Workers Compensation Only	All Lines of Insurance
% of Workers Comp within Insurance Company	100%	48%
Length of Relationship	10 years	Would be a new relationship
Loss Control Rep	Out of Atlanta	Out of Tampa
Loss Control Rep	Works with numerous clients in Brunswick	No current clients in Brunswick
Site Visits	Quarterly Plus multiple conference calls	Quarterly
Adjusters	Assigned	Can vary
Risk Management Training Portal	New Hire Orientation, HR Policies, Safety Procedures, Regulatory Compliance, Supervisor Skill Enhancement, Government Mandated Sexual Harassment Training, and Compliance Training. <b><i>Portal can assign training by employee, supervisor, department, or location. All training is tracked and reported within the system.</i></b>	JJ Keller is the lead source of BITCO's training. Training is ordered from a catalogue and covers a variety of topics. The majority of the training is on-demand and steaming video based. Tracking is done with each employee being assigned a course and it is tracked through email address / name.
Self-Serve Resources	Industry specific policies, procedures, training programs, training video shorts, posters, quizzes, stickers, newsletters, and sample programs. Many of these resources are offered in English and Spanish	Tool box talks, Good Practices from BITCO, Safety Meeting topics, Safety Alerts, News Bulletins, and PowerPoints.
Business Tools	Certificate of Insurance Tracking, Incident Tracking, Analysis, and Recordkeeping, Management of Safety Data Sheets, Job Hazard Analysis and Safety Observation Checklists, Ability to build job descriptions, and Management of Inspections and Audits	Loss Runs and Trending Reports are provided monthly.
Defensive Driver Training	Provided annually for 100 employees; Zenith rents space and provides breakfast / lunch for team members	Provided annually for 50 employees
<p><b><i>**Zenith's incurred cost of providing defensive driver training is \$2,035. The portal cost is estimated at \$18,600 the first year and \$15,000 annually for year 2 and on.</i></b></p> <p><b><i>**Zenith uses local attorneys to represent the JWSC on any litigated workers compensation claims</i></b></p>		

BRUNSWICK-GLYNN COUNTY JOINT WATER & SEWER COMMISSION  
WORKERS' COMPENSATION INSURANCE  
EFFECTIVE DATE : JANUARY 1, 2020

QUOTED WAGES

THE ZENITH 2014					THE ZENITH 2015					THE ZENITH 2016					THE ZENITH 2017					THE ZENITH 2018				
CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM	CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM	CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM	CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM	CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM
5606	GA	152,003	2.23%	3,390	5606	GA	152,003	2.47%	3,754	5606	GA	152,003	2.47%	3,754	5606	GA	152,003	2.23%	3,390	5606	GA	152,003	2.10%	3,192
6306	GA	1,574,114	8.70%	136,948	6306	GA	1,574,114	8.62%	135,689	6306	GA	1,574,114	9.11%	143,402	6306	GA	1,574,114	10.05%	158,198	6306	GA	1,574,114	10.64%	167,486
6319	GA	-	8.72%	-	6319	GA	-	10.47%	-	6319	GA	-	10.33%	-	6319	GA	-	10.76%	-	6319	GA	-	9.90%	-
7520	GA	1,830,537	4.63%	84,754	7520	GA	1,830,537	4.66%	85,303	7520	GA	1,830,537	4.37%	79,994	7520	GA	1,830,537	4.37%	79,994	7520	GA	1,830,537	4.57%	83,656
7580	GA	2,206,406	3.88%	85,609	7580	GA	2,206,406	4.06%	89,580	7580	GA	2,206,406	4.37%	96,420	7580	GA	2,206,406	4.39%	96,861	7580	GA	2,206,406	4.57%	100,833
8810	GA	1,922,656	0.27%	5,191	8810	GA	1,922,656	0.27%	5,191	8810	GA	1,922,656	0.24%	4,614	8810	GA	1,922,656	0.24%	4,614	8810	GA	1,922,656	0.24%	4,614
TOTAL WC WAGES		7,685,716			TOTAL WC WAGES		7,685,716			TOTAL WC WAGES		7,685,716			TOTAL WC WAGES		7,685,716			TOTAL WC WAGES		7,685,716		
TOTAL MANUAL PREMIUM				315,891	TOTAL MANUAL PREMIUM				319,517	TOTAL MANUAL PREMIUM				<b>328,185</b>	TOTAL MANUAL PREMIUM				<b>343,058</b>	TOTAL MANUAL PREMIUM				<b>359,780</b>
INCREASED ER LIABILITY LIMITS		0.80%		2,527	INCREASED ER LIABILITY LIMITS		0.80%		2,556	INCREASED ER LIABILITY LIMITS		0.80%		2,625	INCREASED ER LIABILITY LIMITS		0.80%		2,744	INCREASED ER LIABILITY LIMITS		0.80%		2,878
				318,418					322,074					330,811					345,803					362,659
\$2,500 DEDUCTIBLE		2.90%		(9,234)	\$2,500 DEDUCTIBLE		2.90%		(9,340)	\$2,500 DEDUCTIBLE		3.90%		(12,902)	\$2,500 DEDUCTIBLE		2.70%		(9,337)	\$2,500 DEDUCTIBLE		2.50%		(9,066)
				309,184					312,733					317,909					336,466					353,592
EXPERIENCE MODIFICATION		1.22		68,021	EXPERIENCE MODIFICATION		1.30		93,820	EXPERIENCE MODIFICATION		1.39		123,984	EXPERIENCE MODIFICATION		0.99		(3,365)	EXPERIENCE MODIFICATION		1.12		42,431
				377,205					406,553					441,893					333,101					396,023
SCHEDULED RATING		5.00%		18,860	SCHEDULED RATING		-10.00%		(40,655)	SCHEDULED RATING		-10.00%		(44,189)	SCHEDULED RATING		-0.50%		(1,666)	SCHEDULED RATING		-15.00%		(59,403)
				396,065					365,898					397,704					331,436					336,620
PREMIUM DISCOUNT		7.10%		(28,120.61)	DRUG FREE DISCOUNT		7.50%		(27,442)	DRUG FREE DISCOUNT		7.50%		(29,828)	DRUG FREE DISCOUNT		7.50%		(24,858)	DRUG FREE DISCOUNT		7.50%		(25,246)
				367,944					338,456					367,876					306,578					311,373
EXPENSE CONSTANT				150	PREMIUM DISCOUNT		7.00%		(23,691.90)	PREMIUM DISCOUNT		7.10%		(26,119.21)	PREMIUM DISCOUNT		7.10%		(21,767.05)	PREMIUM DISCOUNT		7.20%		(22,418.88)
				368,094					314,764					341,757					284,811					288,954
TERRORISM COVERAGE		0.020%		1,537	EXPENSE CONSTANT				150	EXPENSE CONSTANT				150	EXPENSE CONSTANT				150	EXPENSE CONSTANT				150
				369,631					314,914					341,907					284,961					289,104
DTEC (% OF WC WAGES)		0.020%		1,537	TERRORISM COVERAGE		0.020%		1,537	TERRORISM COVERAGE		0.020%		1,537	TERRORISM COVERAGE		0.020%		1,537	TERRORISM COVERAGE		0.020%		1,537
				371,169					316,451					343,444					286,498					290,642
Installment fees				72	DTEC (% OF WC WAGES)		0.020%		1,537	DTEC (% OF WC WAGES)		0.020%		1,537	DTEC (% OF WC WAGES)		0.020%		1,537	DTEC (% OF WC WAGES)		0.020%		1,537
				<b>371,241</b>					317,988					344,981					288,035					292,179
					Installment fees				72	Installment fees				72	Installment fees				72	Installment fees				72
									<b>318,060</b>					<b>345,053</b>					<b>288,107</b>					<b>292,251</b>
Variance to 2019				114,010	Variance to 2019				60,829	Variance to 2019				87,822	Variance to 2019				30,876	Variance to 2019				35,020

THE ZENITH 2019					THE ZENITH 2020				
CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM	CODE	STATE	WC WAGES	RATE	MANUAL PREMIUM
5606	GA	152,003	1.82%	2,766	5606	GA	152,003	1.59%	2,417
6306	GA	1,574,114	8.78%	138,207	6306	GA	1,574,114	8.29%	130,494
6319	GA	-	9.45%	-	6319	GA	-	7.57%	-
7520	GA	1,830,537	4.12%	75,418	7520	GA	1,830,537	3.98%	72,855
7580	GA	2,206,406	4.27%	94,214	7580	GA	2,206,406	4.00%	88,256
8810	GA	1,922,656	0.22%	4,230	8810	GA	1,922,656	0.18%	3,461
TOTAL WC WAGES		7,685,716			TOTAL WC WAGES		7,685,716		
TOTAL MANUAL PREMIUM				<b>314,835</b>	TOTAL MANUAL PREMIUM				<b>297,483</b>
WAIVER OF SUBROGATION				<b>269</b>					
INCREASED ER LIABILITY LIMITS		0.80%		2,519	INCREASED ER LIABILITY LIMITS		0.80%		2,380
				317,623					299,863
\$2,500 DEDUCTIBLE		2.40%		(7,623)	\$2,500 DEDUCTIBLE		-2.60%		(7,735)
				310,000					292,129
EXPERIENCE MODIFICATION		0.96		(12,400)	EXPERIENCE MODIFICATION		1.27		78,875
				297,600					371,003
SCHEDULED RATING		0.00%		-	SCHEDULED RATING		-20.00%		(74,201)
				297,600					296,803
DRUG FREE DISCOUNT		7.50%		(22,320)	DRUG FREE DISCOUNT		7.50%		(22,260)
				275,280					274,542
PREMIUM DISCOUNT		7.10%		(19,544.87)	PREMIUM DISCOUNT		7.20%		(19,767.06)
				255,735					254,775
EXPENSE CONSTANT				150	EXPENSE CONSTANT				150
				255,885					254,925
TERRORISM COVERAGE		0.020%		734	TERRORISM COVERAGE		0.020%		769
				256,619					255,694
DTEC (% OF WC WAGES)		0.020%		1,537	DTEC (% OF WC WAGES)		0.020%		1,537
				258,156					257,232
Installment fees				54					
				<b>258,210</b>					<b>257,231</b>
Variance to 2020				979					



# Brunswick-Glynn County Joint Water and Sewer Commission

## Memo

**To:** Brunswick-Glynn County Joint Water and Sewer Commission  
**From:** Andrew Burroughs, Executive Director  
**Date:** December 19, 2019  
**Re:** **APPROVAL** – Award Recommendations for RFP No. 20-002 Banking, Merchant and Investment Services

### **Background**

On Friday, September 27, 2019, staff issued Request for Proposal No. 20-002 for Banking, Merchant and Investment Services. Currently, all three services are bundled and provided under one agreement by BB&T. The intent was to find the best overall value for each service moving forward.

A pre-proposal meeting was held on Tuesday, October 22, 2019 with six (6) firms in attendance. Proposals were received on Tuesday, November 5, 2019, from the following firms in the three (3) service categories:

<b>Firm</b>	<b>Banking Services</b>	<b>Merchant Services</b>	<b>Investment Services</b>
BB&T	Y	Y	Y
Bank of The Ozarks	Y		
First Billing Services (Paya, Inc.)		Y	
First Data Merchant Services LLC		Y	
Wells Fargo	Y	Y	
Synovus			Y

Interviews with all proposers were held during the week of November 11, 2019. A cross-functional team of five (5) JWSC staff members performed the RFP evaluations. The table below shows the score for each Proposer in their respective service categories submissions:

<b>Firm</b>	<b>Banking Services</b>	<b>Merchant Services</b>	<b>Investment Services</b>
BB&T	468	465	413
Bank of The Ozarks	301		
First Billing Services (Paya, Inc.)		391	
First Data Merchant Services LLC		356	
Wells Fargo	424	424	
Synovus			469

The individual evaluation results are attached for your review.



### **Staff Recommendation**

Staff contacted all references submitted for the highest scoring proposer for each service category the week of December 9, 2019. Staff recommends award to BB&T for Banking Services and Merchant Services, with the award for Investment Services to Synovus. Important factors for the decision are noted below by service category:

#### **Banking Services**

- Fixed formula pricing,
- Local contact for all service functions,
- No changes to existing lockbox operation, and
- Flexible contract terms (allows options with merger of SunTrust and BB&T)

#### **Merchant Services**

- Lowest cost, slight reduction from current rates charged,
- Customer service stronger, and
- No disruption to customer base and their functional interface

#### **Investment Services**

- Simple cost model,
- Strong, established service team, and
- Minimal transition time and cost to move to different provider

This item was reviewed by the Finance Committee in their meeting held on Wednesday, December 18, 2019, and the Finance Committee voted to forward this item to the full Commission for approval.

### **Recommended Motion**

***"I make a motion that the Brunswick-Glynn County Joint Water & Sewer Commission enter into a contract with BB&T for Banking and Merchant Services, and a contract with Synovus for Investment Services."***

### **Enclosures:**

Detailed Evaluation Results

RFP NO. 20-002 -- BANKING, MERCHANT & INVESTMENT SERVICES FOR THE BGJWSC		BANK OZK					BB&T					FIRST DATA					PAYA					SYNOVUS					WELLS FARGO										
COMBINED EVALUATION MATRIX																																					
		Evaluator					Evaluator					N/A (did not submit this section)					N/A (did not submit this section)					N/A (did not submit this section)					Evaluator										
Banking Services Evaluation Criteria		Possible Points	1	2	3	4	5	1	2	3	4																5	1	2	3	4	5					
Organization & Background (Form 1)		20	10	4	15	15	10	20	17	20	20																19	15	15	20	20	19					
General Banking Services (Form 1, Section II)		30	20	12	25	20	21	25	24	30	30																28	22	24	30	25	28					
Relationship Support & Ethical Standards		5	5	1	5	5	4	5	5	5	5																5	5	4	5	5	4					
Client Work History		10	8	6	10	10	8	10	9	10	10																9	10	9	10	10	6					
Exceptions & Alternative Services (Form 2)		15	10	8	15	5	9	12	12	15	15																13	10	11	15	15	11					
Cost Proposal (subject to negotiations) (Form 3)		20	10	4	10	10	6	18	18	20	20																19	12	14	15	19	16					
BANKING SERVICES TOTAL POINTS		301					468					0					0					0					424										
		N/A (did not submit this section)					Evaluator					Evaluator					Evaluator					Evaluator					Evaluator										
Merchant Services Evaluation Criteria							Possible Points	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5										
Experience/Personnel							20	20	16	18	20	19	10	13	18	20	12	15	15	20	20	18	20	14	18	19	17										
Service Plan							25	25	20	24	25	23	15	18	23	20	12	25	18	22	20	20	20	18	24	25	22										
Client Work History							20	20	15	20	20	20	15	13	20	18	14	15	18	20	19	18	20	14	18	20	18										
Cost Proposal (subject to negotiations)							35	30	30	32	35	33	20	18	20	32	25	20	18	25	34	11	20	28	29	34	26										
MERCHANT SERVICES TOTAL POINTS		0					465					356					391					0					424										
		N/A (did not submit this section)					Evaluator					N/A (did not submit this section)					N/A (did not submit this section)					Evaluator					Evaluator										
Investment Services Evaluation Criteria							Possible Points	1	2	3	4											5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Offerings & Service Plan							30	30	24	29	30											28	30	24	29	30	28	25	27	29	30	28	25	27	29	30	28
Qualifications & Work History							25	25	19	24	25											20	25	19	24	25	20	20	23	24	25	23	20	23	24	25	23
Cost Proposal (subject to negotiations)							35	5	21	30	34											26	5	21	30	34	26	35	33	35	35	33	35	33	35	35	33
References							10	10	6	9	10											8	10	6	9	10	8	8	9	9	10	8	8	9	9	10	8
INVESTMENT SERVICES TOTAL POINTS		0					413					0					0					469					0										