



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
1703 Gloucester Street  
Commission Meeting Room  
Monday August 17, 2015 at 10:00 AM**

**HUMAN RESOURCES COMMITTEE MINUTES**

**Present:** John Cason, Chairman  
Thomas Boland, Commissioner  
Allen Booker, Commissioner  
Steve Swan, Executive Director

**Also Present:** Donald Elliott, Commissioner  
John Donaghy, Chief Financial Officer  
Charles Dorminy, Legal Counsel

Meeting was called to order at 10:00 AM by Commissioner Cason.

**PUBLIC COMMENT PERIOD**

There being no citizens who wished to address the Commission, Chairman Cason closed the Public Comment Period

**ADOPT:**

An update to the minutes from the July 2, 2015 meeting under Discussion was requested.

Commissioner Booker made a motion and seconded by Commissioner Boland to adopt the minutes as amended for the July 2, 2015 regular Human Resources Committee Meeting. Motion carried 3-0-0.

Mr. Swan introduced Pamela Crosby, the new Director of Purchasing, to the Committee. Mr. Swan stated she came highly recommended and welcomed her to JWSC.

Commissioner Booker made a motion seconded by Commissioner Boland to add item #3 to the agenda regarding Advertisement in Paper.

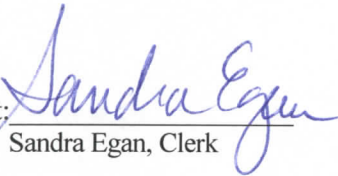
**DISCUSSION:**

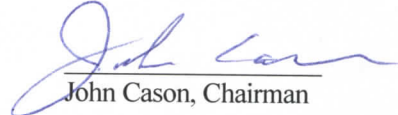
**1. Bylaws Review:**

Charles Dorminy began the discussion with the updated bylaw handouts. Section 4.1 Composition of the Commission which addressed the commissioners pay and reimbursements. Mr. Dorminy stated the City and County Appointed Commissioners compensation will need to be addressed by the city and

**There being no other business to bring before the Committee, the Chairman adjourned the meeting at 11:22 am.**

The next Human Resources Committee meeting is scheduled September 3<sup>rd</sup>, 2015 @ 10 am.

Attest:   
Sandra Egan, Clerk

  
John Cason, Chairman