



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday July 2, 2015 at 11:00 AM**

HUMAN RESOURCES COMMITTEE MINUTES

Present: John Cason, Chairman
Thomas Boland, Commissioner
Allen Booker, Commissioner
Steve Swan, Executive Director

Also Present: Donald Elliott, Commissioner
John Donaghy, Chief Financial Officer
Jennifer Dorminey Herzog (*via phone*)

Meeting was called to order at 11:00 AM by Commissioner Cason.

PUBLIC COMMENT PERIOD

There being no citizens who wished to address the Commission, Chairman Cason closed the Public Comment Period

ADOPT:

Commissioner Boland made a motion and seconded by Commissioner Elliott to adopt the minutes of the June 4, 2015 regular Human Resources Committee Meeting. Motion carried 3-0-1.

Commissioner Boland made a motion and seconded by Commissioner Elliott to adopt the minutes of the June 4, 2015 Executive Session Human Resources Committee Meeting. Motion carried 3-0-1.

DISCUSSION:

1. Bylaws Review:

Commissioner Cason opened the meeting with the handouts of the updated bylaws provided. Discussion proceeded with section 6.9 Meetings and addressed all items named unanimous be changed to majority. Eminent Domain under Section 22-3140 of the Code Laws of Ga were discussed.

Section 4.1 (iii) of the bylaws: Composition of the Commission was discussed. Payment and reimbursements of Commissioners will need to be reviewed by legal counsel. Section 4.2 Commissioners Code of Conduct was addressed as needing an addendum or exhibit document. The document would reference the Committees and their responsibilities.

Section 5.3 Duties of Officers sub paragraphs (a), (c) and (d) were discussed in addition to the Role, Conduct, Responsibilities of Commissioners policy document.

Section 6.6 Meetings: Public Participation in Meetings was discussed and stated needs to be clearer. Further discussion on sub paragraph (2) Public Hearing Requirements for Rate Adjustments needs to be adjusted.

Section 6.10 Quorum was addressed as well as Executive Session Confidentiality.

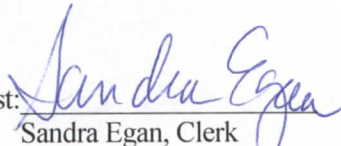
Section 9.1 Amendments was discussed and a consideration of changing the 2/3 majority rule.

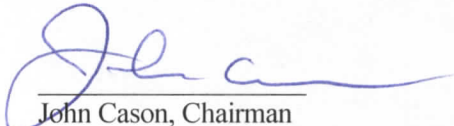
There was further discussion of the Role, Conduct, and Responsibility of the Commissioner document.

DIRECTOR'S UPDATE:

There being no other business to bring before the Committee, the Chairman adjourned the meeting at 12:20 pm.

The next Human Resources Committee meeting is scheduled August 6, 2015 @ 10 am.

Attest: 
Sandra Egan, Clerk


John Cason, Chairman