



**Brunswick-Glynn County Joint Water and Sewer Commission
700 Gloucester Street, Suite 300
Third Floor Conference Room
Thursday February 12, 2015 at 2:00 PM**

FACILITIES COMMITTEE MEETING AGENDA

ADOPT:

Minutes of January 6, 2015 Facility Committee Meeting

DISCUSSION:

1. Status of Sanitary Sewer Basin #2030
2. RFP for LS 2030 and Replacement of the 10" Force Main
3. 10 Most Critical Lift Stations to be Modified
4. Master Plan Update
5. Inspection Planning and Intervals:
 - a. Elevated Water Tanks
 - b. Ground Storage Water Tanks
 - c. Water Production Wells

All citizens are invited to attend. There is a possibility of a quorum of Commissioners being present.



Brunswick-Glynn County Joint Water and Sewer Commission

FACILITY COMMITTEE MEETING MINUTES

Third Floor Conference Room

Tuesday, January 6, 2015 at 4:30 PM

Present: **Ronald Perry, Committee Chair**
 Sandra Dean, Commissioner
 David Ford, Commissioner

Also Present: **Donald Elliott, Commissioner**
 Tom Boland, Commissioner
 Steve Swan – Executive Director
 John Donaghy – Finance Director
 John Hunkele – Planning & Construction Superintendent
 Drexal Paulk – Director of Procurement

Chairman Perry called the meeting to order at 4:30 PM.

Adopt:

Commissioner Dean made a motion seconded by Commissioner Ford to adopt the minutes of the December 02, 2014 minutes. Motion carried 3-0-0.

Discussion: Future RFP (Proposal Updates):

Hampton Water Production Facility: Mr. John Hunkele gave a brief background on this upcoming project. Improvements to the Hampton Plantation Water Production Facility are necessary to improve water quality and reliability of the system.

SSI Water Line Improvement: Mr. John Hunkele gave a brief background on this upcoming project. There have been approximately 20 water main breaks on the old cast iron water main over the last 8 years. Continuing repairs has become costly. The completion of this project will result in important and necessary improvements to the reliability and efficiency of the system.

FLETC Sewer Line Improvements: Mr. John Hunkele gave a brief background on this upcoming project. The Project was divide up into 3 phases. Phase 1 has been completed. Phase II was started but it has been determined that the work is beyond the resources and current capabilities of the JWSC construction crew. The remainder of Phase II and Phase III would be advertised for construction from a general contractor.

Inline Grout Project – Multiple Locations & Sewer Point Repair Project – Multiple Locations: These items were discussed together. These are 10 to 12 small projects that will be combined into one bid package to generate interest from more contractors. This process would also save money if bid together instead as separate projects.

Review for Commission Approval:

The New Office Complex: Mr. Drexal Paulk presented the Committee with a breakdown of the bids that were received. Review of the bid documents found 3 out of the 6 that provided bids were missing the E-Verification form which eliminated them from the bid process. The committee agreed to refer this issue to the Full Commission without taking a vote.

Frederica Road/Atlantic Drive Sewer Improvement, Phase I and Phase II:

Mr. John Hunkele reminded the Committee of the project and reviewed the received bids. The Committee discussed the cost difference between bidders. This aspect had already been discussed between Mr. Hunkele and Mr. Swan with Seaboard (the lowest bidder).

Commissioner Ford made a motion seconded by Commissioner Dean to move this discussion to the Full Commission for acceptance. Motion carried 3-0-0.

There being no other business to bring before the Committee, the Chairman adjourned the meeting.

Attest:


Lisa Burns, Clerk



Ronald Perry, Chairman