



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, January 19, 2012 at 3:00 p.m.**

AGENDA

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

DISCUSSION

- 1. Workers' Compensation Update – J. Donaghy**

APPROVAL

- 1. Acceptance of Marsh's Edge Sanitary Sewer LS & Force Main –
K. Morgan**
- 2. Declaration of Surplus Assets – J. Donaghy**
- 3. Minutes of the December 15, 2011 regular meeting**
- 4. Minutes of the January 5, 2012 regular meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

**All citizens are invited to attend. There is a possibility of a quorum
of City or County Commissioners being present.**



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, January 19, 2012 at 3:00 p.m.**

MINUTES

PRESENT: Clyde Taylor, Chairman
James Brooks, City Commissioner
Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner
Tony Sammons, Commissioner

ALSO PRESENT: Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC

Chairman Taylor called the meeting to order and Commissioner Sammons gave the invocation.

PUBLIC COMMENT PERIOD

There being no citizens who wished to address the Commission, Chairman Taylor closed the public comment period.

DISCUSSION

1. Workers' Compensation Update – J. Donaghy

Mr. Donaghy reviewed the workers' compensation claims and costs from 2008 through year ending 2011. Mr. Donaghy stated that Teamwork Services facilitates the safety program and employee training. Commissioners recommended that all employees attend monthly safety meetings, the JWSC establish safety goals and incentives, and consider appointing an in-house safety coordinator.

APPROVAL

1. Acceptance of Marsh's Edge Sanitary Sewer LS & Force Main –

K. Morgan

Mr. Morgan stated that Marsh's Edge is an existing residential subdivision located off Frederica Road. The owner of record is HCRI Exchange Properties I, LLC. All water and sewer infrastructure within the subdivision is privately owned and operated. The lift station serving the subdivision has been operating as a public station since 2005. The deeds and easements for the lift station and discharging sanitary sewer force main have since been recorded. The owner of record has submitted record drawings, easement plat, sanitary sewer lift station deed and sewer utilities easement with release.

Commissioner Sammons made a motion seconded by Commissioner Harvey to accept the dedication of the lift station deed and utility easement. Motion carried 5-0-0.

2. Declaration of Surplus Assets – J. Donaghy

Mr. Donaghy presented an inventory of unserviceable surplus items and other assets which have been identified for disposal

Commissioner Brooks made a motion seconded by Commissioner Harvey to declare items numbered 93 through 102 as surplus and authorize their disposition, and authorize the disposition of other surplus parts, materials and small tools in accordance with state law and in the best interest of the JWSC. Motion carried 5-0-0.

3. Minutes of the December 15, 2011 regular meeting

Commissioner Harvey made a motion seconded by Commissioner Sammons to approve the minutes of the December 15, 2011 regular meeting. Motion carried 4-0-1. (Commissioner Brooks abstained)

4. Minutes of the January 5, 2012 regular meeting

Commissioner Brooks made a motion seconded by Commissioner Sammons to approve the minutes of the January 5, 2012 regular meeting. Motion carried 3-0-2. (Commissioners Coleman and Harvey abstained)

5. Commissioner Sammons made a motion seconded by Commissioner Brooks to add discussion of the building at 200 "F" Street to the agenda. Motion carried 5-0-0.

Commissioner Sammons stated that the building is a liability in its present condition. He stated that it is in danger of collapse causing injury to anyone inside.

Commissioner Sammons made a motion seconded by Commissioner Coleman to have property surveyed, and to prepare an RFP for demolition of the building located at 200 "F" Street. Motion carried 5-0-0.

EXECUTIVE SESSION

Commissioner Brooks made a motion to close the public meeting and convene an executive session to discuss future property acquisition. Motion seconded by Commissioner Harvey. Motion carried 5-0-0.

Back in open session.

Commissioner Sammons made a motion seconded by Commissioner Coleman to accept the recommendation of the Chairman. Motion carried 5-0-0.

AGENDA ITEMS FOR NEXT MEETING

A short discussion was held concerning the next JWSC Agenda.

There being no additional business, Chairman Taylor adjourned the meeting.

Clyde Taylor, Chairman

Attest:

Barbara W. Rogers