



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, April 19, 2012 at 3:00 p.m.**

**AGENDA**

**PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.*

**DISCUSSION**

- 1. Public Relations Presentation  
Leslie Lamkin**

**APPROVAL**

- 1. Draft Budget FY 2013**
- 2. Minutes of the April 5, 2012 Regular Meeting**

**EXECUTIVE SESSION**

**AGENDA ITEMS FOR NEXT MEETING**

**All citizens are invited to attend. There is a possibility of a quorum  
of City or County Commissioners being present.**



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Thursday, April 19, 2012 at 3:00 p.m.**

## **MINUTES**

**PRESENT:** Clyde Taylor, Chairman  
James Brooks, City Commissioner  
Bob Coleman, County Commissioner  
Tony Sammons, Commissioner

**ABSENT:** Cornell Harvey, City Commissioner

**ALSO PRESENT:** Keith P. Morgan, Executive Director  
John Donaghy, Chief Financial Officer  
Desiree E. Watson, JWSC Attorney  
Barbara Rogers, JWSC

Chairman Taylor called the meeting to order and Commissioner Sammons provided the invocation.

### **PUBLIC COMMENT PERIOD**

There being no citizens who wished to address the Commission, Chairman Taylor closed the public comment period.

### **DISCUSSION**

#### **1. Public Relations Presentation Leslie Lamkin**

Chairman Taylor stated this item was deferred to the May 3, 2012 regular meeting.

## **APPROVAL**

### **1. Draft Budget FY 2013**

Mr. Donaghy stated that in preparing the proposed budget, JWSC staff prepares an expenditure budget and compiles statistical data relative to the customer base and usage. This information is utilized by Burton & Associates to determine the rates necessary to meet budget, adequately fund reserves, maintain debt coverage ratios and meet other financial management plans as determined by the JWSC.

Chairman Taylor opened the discussion by requesting staff to address the justification for the proposed rate increase. Andy Burnham of Burton and Associates stated that some of the major funding items in the proposed budget include mandatory capital reserve and debt service on the Series 2010C bonds at \$400,000. Mr. Morgan stated that the upcoming operating budget is lower than last year's budget. Commissioner Sammons stated that even with the proposed rate increase the JWSC's rates are in the middle of surrounding utilities in the area.

Mr. Morgan stated that the Operating Agreement requires that the JWSC present a proposed budget to the City of Brunswick and Glynn County by May 1 of each year for their review and comments.

Commissioner Sammons made a motion seconded by Commissioner Coleman to approve submission of the preliminary Fiscal Year 2013 Budget to the City of Brunswick and to Glynn County by May 1, 2012 for their review and comments. Motion carried 4-0-0.

### **2. Minutes of the April 5, 2012 Regular Meeting**

Commissioner Brooks made a motion seconded by Commissioner Sammons to approve the minutes of the April 5, 2012 Regular Meeting. Motion carried 4-0-0.

## **EXECUTIVE SESSION**

Commissioner Sammons made a motion to close the public meeting and convene an executive session to discuss potential litigation. Motion seconded by Commissioner Brooks. Motion carried 4-0-0.

Back in session.

Commissioner Brooks made a motion seconded by Commissioner Sammons to accept the recommendations of legal counsel. Motion carried 4-0-0.

## **AGENDA ITEMS FOR NEXT MEETING**

A short discussion was held concerning the next JWSC Agenda.

There being no further business, the meeting was adjourned.

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Clyde Taylor, Chairman

Attest:

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Barbara Rogers, JWSC