



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, June 16, 2011 at 3:00 p.m.**

AGENDA

PUBLIC HEARING ON PROPOSED RATE PLAN

Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Your cooperation in this process will be greatly appreciated.

ADOPTION:

- 1. Rate Plan – A. Burnham (Burton and Associates)**
- 2. Rate Resolution – K. Morgan**
- 3. FY 2012 Budget – J. Donaghy**

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

PRESENTATION

- 1. Pretreatment Award to Rich Products – Chairman Sammons**
- 2. Asset Management Program – R. Tarker**
- 3. United Water – Gerald Addington**

DISCUSSION

- 1. Strategic Plan for Marketing Services – Commissioner Taylor**

APPROVAL

- 1. Vehicle and Equipment Purchases – K. Morgan**
- 2. Air Liquide Contract – K. Morgan**
- 3. Minutes of June 2, 2011 Regular Meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, June 16, 2011 at 3:00 p.m.**

AGENDA

PRESENT: Tony Sammons, Chairman
James Brooks, City Commissioner
Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner
Clyde Taylor, County Commissioner

ALSO PRESENT: Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC

Chairman Sammons called the meeting to order and Commissioner Brooks provided the invocation.

PUBLIC HEARING ON PROPOSED RATE PLAN

Andrew Burnham, Senior Vice President with Burton & Associates presented an overview of the financial management plan for the JWSC from FY 2011 through FY 2021 including the uniform rate structure recommended for FY 2012.

Chairman Sammons opened the Public Hearing for comments. Steve Bezanson addressed the Board.

ADOPTION:

1. Rate Plan – A. Burnham (Burton and Associates)

Commissioner Taylor made a motion seconded by Commissioner Coleman to accept the Rate Consultant Report and adopt the Rate Plan included within the report for the fiscal years ending June 30, 2012 through and including the year ending June 30, 2016, with the provision that adjustments be reevaluated on an annual basis. Motion carried 5-0-0.

2. Rate Resolution – K. Morgan

Mr. Morgan presented the Rate Resolution implementing the first year of the rate plan as presented. A short discussion was held on recommended changes suggested by staff.

Commissioner Harvey made a motion seconded by Commissioner Coleman to adopt the Rate Resolution, with identified changes, for the fiscal year ending June 30, 2012 pursuant to the five year Rate Plan to be effective July 1, 2011. Motion carried 5-0-0.

3. FY 2012 Budget – J. Donaghy

Mr. Donaghy advised the Commission that the draft budget previously presented for their review was submitted to Glynn County and the City of Brunswick for comments pursuant to the Act and Operational Agreement. No comments have been received from either Glynn County or City of Brunswick.

Commissioner Taylor made a motion seconded by Commissioner Harvey to accept and approve the July 1, 2011 to June 30, 2012 budget in the amount of \$24,130,001. 00. Motion carried 5-0-0.

PUBLIC COMMENT PERIOD

Public comments were received by the Board of Commissioners during the scheduled Public Comment Period from the following individuals:

- Bob Kowalczyk spoke on a sewer backup at his home in Lexington Place in 2007.
- Jessica Holloway spoke on behalf of United Water.
- Steve Bezanson spoke on employee staffing and the proposed 1.4 million savings relative to the United Water contract.
- Janice Slade stated that she would be placing an open records request for the documentation on the 1.4 million savings relative to the United Water contract.

PRESENTATION

1. Pretreatment Award to Rich Products – Chairman Sammons

Chairman Sammons presented Rich Products with a plaque for their excellence in wastewater pretreatment. Chairman Sammons thanked them for their continuing efforts in keeping our coastal waters clean and safe.

Presentation Award to Academy Creek – Chairman Sammons

Chairman Sammons presented Academy Creek staff with an award from GAWP for public excellence for bio-solids. Chairman Sammons thanked them for their outstanding work on behalf of JWSC.

2. Asset Management Program – R. Tarker

Ray Taker presented an informative power point Asset Management Program. Mr. Tarker stated the three focus areas of the program are: physical assets, information technology infrastructure, and staffing. The Asset Management Program uses customer complaints, overtime utilization and power consumption as performance measures.

3. United Water – Gerald Addington

United Water Services presented an outline of the scope of services their company performs under the current contract for the JWSC along with a cost comparison of their service to the JWSC in-house costs. United Water stated that theirs is a large company with extensive resources and offered to make these resources available to the JWSC. United Water requested that the Board of Commissioners reconsider the prior decision not to renew their contract.

Commissioner Brooks suggested holding a work session to discuss this further.

Commissioner Coleman made a motion seconded by Commissioner Taylor to rescind the June 2, 2011 action not to renew the contract with United Water Environmental Services, Inc and to allow said contract to expire on June 30, 2011. Motion carried 4-1-0. Commissioner Harvey opposed.

Commissioner Coleman made a motion seconded by Commissioner Brooks to amend the current contract by extending it with United Water Environmental Services, Inc. for an additional sixty-one (61) day period beyond the June 30, 2011 expiration and authorize Chairman Sammons to sign the amendment subject to legal counsel review. Motion carried 4-1-0. Commissioner Harvey opposed.

DISCUSSION

1. Strategic Plan for Marketing Services – Commissioner Taylor

Due to time constraints, discussion will be deferred until a future meeting.

APPROVAL

1. Vehicle and Equipment Purchases – K. Morgan

Commissioner Taylor made a motion seconded by Commissioner Brooks to defer to a later meeting. Motion carried 5-0-0.

2. Air Liquide Contract – K. Morgan

Mrs. Watson reviewed the changes Air Liquide requested in the contract with the JWSC. Mrs. Watson stated that Air Liquide has been supplying liquid oxygen to the Academy Creek WWTP without incident for more than ten years.

Commissioner Coleman made a motion seconded by Commissioner Harvey to approve the contract with Air Liquide Industrial U.S. LP to supply liquid oxygen to the Academy Creek WWTP under the terms and conditions as presented. Motion carried 5-0-0.

3. Minutes of June 2, 2011 Regular Meeting

Commissioner Taylor made a motion seconded by Commissioner Coleman to approve the minutes of the June 2, 2011 meeting. Motion carried 4-0-1. Commissioner Brooks abstained.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

AGENDA ITEMS FOR NEXT MEETING

Chairman Sammons requested that Commissioners forward any items for the next agenda to him.

Commissioner Coleman made a motion seconded by Commissioner Harvey to adjourn the meeting. Motion carried 5-0-0.

Tony Sammons, Chairman

Attest:

Barbara Rogers, JWSC