



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, October 7, 2010 at 3:00 P.M.**

## **AGENDA**

### **ELECTION OF CHAIRMAN**

### **DISCUSSION**

- 1. SPLOST V Water & Sewer Project Funding (Chairman Sammons)**
- 2. Centennial American Properties (Director Keith Morgan)**
- 3. Tap Fees (Commissioner Callaway)**

### **APPROVAL**

- 1. Resolution for the Suspension of Fire Protection Fees (Director Keith Morgan)**
- 2. Minutes of September 16, 2010 Meeting**
- 3. Minutes of September 27, 2010 Special Called Meeting**
- 4. Minutes of September 27, 2010 Executive Session**

### **EXECUTIVE SESSION**

### **AGENDA ITEMS FOR NEXT MEETING**

**All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present**



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, October 7, 2010 at 3:00 P.M.**

**MINUTES**

**PRESENT:**           **Tony Sammons, Chairman  
James Brooks, City Commissioner  
Amy Callaway, County Commissioner  
Bob Coleman, County Commissioner  
Cornell Harvey, City Commissioner**

**ALSO PRESENT:** **Keith P. Morgan, Executive Director  
John Donaghy, Chief Financial Officer  
Desiree E. Watson, JWSC Attorney  
Barbara Rogers, JWSC**

***The Brunswick News***

Chairman Sammons called the meeting to order and provided the invocation.

Commissioner Coleman made a motion and seconded by Commissioner Brooks to add a public comment period to the Agenda. Motion approved 5-0.

Chairman Sammons recognized the following citizens to address the Commission.

1. Don Kelly - spoke on customer deposit refunds.
2. Cathy Browning – questioned tap fees paid on Denny’s restaurant.
3. Kenneth Adkins – spoke in favor of the potential land acquisition.
4. Neil Foster – spoke in opposition of the potential land acquisition.

There being no additional citizens who wished to address the Commission, Chairman Sammons closed the public comment period.

## **ELECTION OF CHAIRMAN**

Commissioner Callaway nominated Commissioner Bob Coleman to serve as Chairman; then, Commissioner Brooks made a motion and seconded by Commissioner Harvey to elect Commissioner Sammons to serve as Chairman of the Board of Commissioners for the next term ending October 2011. The motion carried 3-2-0.

Pursuant to the vote as recorded, the Commission declined to take any further action on the initial nominee.

Chairman Sammons stated that he will be asking all the Commissioners to serve on committee appointments.

## **DISCUSSION**

### **1. SPLOST V Water & Sewer Project Funding (Chairman Sammons)**

Commissioner Callaway distributed a SPLOST IV and SPLOST V status report on each of the approved projects. Commissioner Sammons questioned how the reallocations were made concerning the 30% shortfall in projected revenue. Commissioner Callaway stated that while some projects were complete, none of the remaining projects can be eliminated but may have to be scaled back to fit the available funding. JWSC will need to demonstrate the need for any of their listed projects and request Glynn County to proceed with the projects.

Staff was asked to review the project list and report back to the Commission.

### **2. Centennial American Properties (Director Keith Morgan)**

Executive Director Keith Morgan and John Hunkele, Engineer, met with Gary Hatcher, Construction Manager, and Chris Price, Engineer, of Centennial American Properties on Friday, September 24, 2010 to reconcile tap fees paid to date for the entire Glynn Isles development. An accounting of all tap fee paperwork was completed and a reconciliation of the fees paid and their associated REU totals to the actual REU's represented by the development. It was revealed that the fees paid to date are insufficient to the total REU's of the development, however, some original fees may have been calculated on inaccurate information provided to the City. Staff will be working with Centennial American Properties to reconstruct the calculations and reassign the REU's and proceed accordingly.

### **3. Tap Fees (Commissioner Callaway)**

Desiree E. Watson, JWSC Attorney, advised Commissioners that at this time the JWSC must collect tap fees to be in compliance with the Operational Agreement and both the City and County Water & Sewer Ordinances. In order to make any changes in tap fees, an amendment must be made to the Ordinances and the Operating Agreement and advertise a public hearing.

Keith Morgan, JWSC Executive Director, stated that Burton and Associates will be presenting a draft of the study next Thursday, September 14 at 10:00 a.m. and invited all the Commissioners to attend the work session.

Motion made by Commissioner Brooks and seconded by Commissioner Callaway to start the process necessary to suspend tap fees by changing the language in the Operational Agreement and Water and Sewer Ordinances. Motion approved 5-0.

## **APPROVAL**

### **1. Resolution for the Suspension of Fire Protection Fees (Director Keith Morgan)**

The Commission voted at the September 16, 2010 meeting to rollback the fire protection fee structure to the fee amounts assessed prior to July 1, 2010. Mr. Morgan recommended a suspension of fire protection fees until the cost allocation study identifies an equitable charge and the Commission adopts the new fee structure.

Commissioner Callaway made a motion and seconded by Commissioner Brooks to approve the Resolution as presented which provides for the suspension of fire protection fees assessed and authorize the signing of said Resolution by the Chairman and Executive Director. Motion approved 5-0.

### **2. Minutes of September 16, 2010 Meeting**

Commissioner Brooks made a motion and seconded by Commissioner Callaway to approve the minutes of the September 16, 2010 meeting. Motion approved 5-0.

### **3. Minutes of September 27, 2010 Special Called Meeting**

Commissioner Callaway made a motion and seconded by Commissioner Brooks to approve the minutes of the September 27, 2010 Special Called Meeting. Motion approved 5-0.

### **4. Minutes of September 27, 2010 Executive Session**

Commissioner Brooks made a motion and seconded by Commissioner Harvey to approve the minutes of the September 27, 2010 Executive Session. Motion approved 5-0.

### **AGENDA ITEMS FOR NEXT MEETING**

Commissioner Harvey made a motion and seconded by Commissioner Callaway to add a Public Comment Period to each meeting agenda. Motion approved 5-0.

### **EXECUTIVE SESSION**

Commissioner Coleman made a motion to close the public meeting and convene an executive session to discuss acquisition of real estate. Motion seconded by Commissioner Callaway. Motion approved 5-0.

Back in open session and no action taken. Discussion only.

There being no further business to discuss, Chairman Sammons adjourned the meeting.

---

Tony Sammons, Chairman

Attest:

---

Barbara Rogers