



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, July 15, 2010 at 3:00 P.M.**

## **AGENDA**

### **APPROVAL**

- 1. Title Search Services**
- 2. GEFA Application**
- 3. Approve the minutes of the June 17, 2010 Regular Meeting, the June 24, 2010 Special Called Meeting and the June 24, 2010 Executive Session subject to any necessary corrections.**

### **EXECUTIVE SESSION**

### **AGENDA ITEMS FOR NEXT MEETING**

**All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.**



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Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, July 15, 2010 at 3:00 P.M.**

## **MINUTES**

**PRESENT:**           **Tony Sammons, Chairman  
Amy Callaway, County Commissioner  
Bob Coleman, County Commissioner  
Bryan Thompson, City Commissioner**

**ABSENT:**           **James Brooks, City Commissioner**

**STAFF PRESENT:** **Keith P. Morgan, JWSC Executive Director  
John Donaghy, Chief Financial Officer  
Desiree E. Watson, JWSC Attorney  
Barbara Rogers, JWSC  
Morris Baisden, United Water Services**

Chairman Sammons called the meeting to order and provided the invocation.

## **APPROVAL**

### **1. Title Search Services**

Keith Morgan, Executive Director, distributed bid tabulations received from the Title Search RFP. After the Commission rejected all bid responses to the RFP for Title Search Service in May, a second RFP was issued with a revised scope of work. Two bid responses were received.

Commissioner Coleman made a motion and seconded by Commissioner Callaway to award the Title Search Service to Natcom, Inc. for the initial base year, with funding from the bond issuance set aside account, in order to complete the process of identification and transfer of assets, subject to contract approval by JWSC's attorney. Motion approved 4-0.

## **2. GEFA Application**

Mr. Morgan explained that the JWSC submitted a project for inclusion on the 2010 State Revolving Fund Intended Use Plan for Green Projects. The project consists of replacement of two old and deteriorated 4" cast iron pipe line segments with 8" PVC and the purchase of state of the art leak detection equipment to be used in the development of a leak detection and elimination program to reduce the amount of unaccounted for water system wide. The BGJWSC is now slated to receive \$50,000 in 3% interest loan funds along with \$50,000 in principal forgiveness funds. The line replacements are consistent with the Master Plan and identified in our Priority List.

Commissioner Callaway made a motion and seconded by Commissioner Thompson to authorize the submission of a formal application to GEFA for funding under the CWSRF program for green projects and authorize staff to proceed with plan preparation and the necessary Environmental Review and Planning Document. Motion approved 4-0.

## **3. Minutes of the June 17, 2010 meeting**

Commissioner Callaway made a motion and seconded by Commissioner Coleman to approve the minutes of the June 17, 2010 meeting. Motion approved 4-0.

## **Minutes of the June 24, 2010 Special Called meeting**

Commissioner Callaway made a motion and seconded by Commissioner Sammons to approve the minutes of the June 24 2010 Special Called meeting. Motion approved 3-0-1.

## **Minutes of the June 24, 2010 Executive Session**

Commissioner Callaway made a motion and seconded by Commissioner Sammons to approve the minutes of the June 24, 2010 Executive Session. Motion approved 3-0-1.

## **EXECUTIVE SESSION**

Commissioner Coleman made a motion to close the public meeting and convene an executive session to discuss potential real estate acquisition. Motion seconded by Commissioner Thompson. Motion approved 4-0.

Back in open session.

Commissioner Callaway made a motion and seconded by Commissioner Coleman to accept the recommendation of the Executive Director regarding real estate acquisition. Motion approved 4-0.

#### **AGENDA ITEMS FOR NEXT MEETING**

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

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Chairman, Tony Sammons

Attest:

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Barbara Rogers