



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Friday, February 20, 2009 at 10:00 A.M.**

**AGENDA**

**DISCUSSION**

- 1. City Projects**
- 2. City Audit Update**
- 3. CDL Water Line Alternative Route Update**
- 4. Arco Sewer Expansion – CDBG Grant Participation**

**APPROVAL**

- 1. EPD Submission of Pretreatment Standards and Enforcement Plan (Draft)**
- 2. Change to JWSC Meeting Date**
- 3. Minutes of the January 21, 2009 Meeting**
- 4. Minutes of the January 21, 2009 Executive Session**
- 5. Minutes of the January 29, 2009 Special Called Meeting**
- 6. Minutes of the February 5, 2009 Meeting**

**EXECUTIVE SESSION**

**AGENDA ITEMS FOR NEXT MEETING**

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Friday, February 20, 2009 at 10:00 A.M.**

**MINUTES**

**PRESENT:** Tony Sammons, Chairman  
Tony Thaw, County Commissioner  
James Brooks, City Commissioner  
Tom Sublett, County Commissioner  
Bryan Thompson, City Commissioner

**STAFF PRESENT:** Keith Morgan, JWSC Director  
John Donaghy, JWSC Finance Director  
Desiree Watson, JWSC Attorney  
Barbara Rogers, JWSC  
Morris Baisden, United Water

Chairman Sammons called the meeting to order and Commissioner Sublett provided the invocation.

**DISCUSSION**

**1. City Projects**

Keith Morgan, JWSC Executive Director, provided the Commissioners with a listing of projects that the JWSC had assumed responsibility for completion of after January 1, 2008. Mr. Morgan explained that for the balance of the year the resources of the JWSC had been devoted to normal operations and maintenance and facilitating the completion of the Master Plan. Commissioners requested that City Manager Roosevelt Harris advise them of the total costs of the Ninth Street project. City Engineer Dan McFee stated that funds for the completion of the meter change out project had been retained by the City and used to complete that project.

## **2. City Audit Update**

Mr. John Donaghy, JWSC Finance Director, stated that he had been given the date of April 1, 2009 for completion of the six month (July 1 – December 31, 2007) City's audit. Mr. Donaghy stated he had discussed with the auditors our need for the statement of cash flow.

## **3. CDL Water Line Alternative Route Update**

Mr. Morgan stated that John Hunkele met on site and discussed with DOT the route down Highway 17. Mr. Hunkele stated he had just been notified by DOT in Atlanta that they would approve the project; however, easements would still need to be secured from two additional property owners.

## **4. Arco Sewer Expansion – CDBG Grant Participation**

David Hainley, Glynn County Community Development Director, explained that Glynn County has an opportunity to apply for \$500,000 in Community Development Block Grant funds to extend sewer service into the Arco community. This extension would be part of the City service area. The grant does require a local match of \$25,000. A brief discussion was held concerning if the cash match could be used to off set tap fees. The deadline to submit the application is April 2, 2009.

Commissioner Thaw made a motion that was seconded by Commissioner Thompson to move forward with the application for \$500,000 in Community Development Block Grant funds. Motion approved 5-0.

JWSC Attorney Desiree Watson stated she would like to research the cash match being used to off set tap fees.

## **APPROVAL**

### **1. EPD Submission of Pretreatment Standards and Enforcement Plan (Draft)**

Commissioner Sublett made a motion that was seconded by Commissioner Thaw to submit the Draft Pretreatment and Standards and Enforcement Plans for the City and County to EPD. Motion approved 5-0.

### **2. Change to JWSC Meeting Date**

Commissioner Brooks made a motion was seconded by Commissioner Thaw to change the JWSC meeting date to the first and third Thursdays of each month at 4:00 p.m. Motion approved 5-0.

### **3. Minutes of the January 21, 2009 Meeting**

Commissioner Thaw made a motion that was seconded by Commissioner Thompson to approve the minutes of the January 21, 2009 Meeting. Motion carried 3-0.-2.

### **4. Minutes of the January 21, 2009 Executive Session**

Commissioner Thaw made a motion that was seconded by Commissioner Thompson to approve the minutes of the January 21, 2009 Executive Session. Motion carried 3-0.-2.

### **5. Minutes of the January 29, 2009 Special Called Meeting**

Commissioner Thompson made a motion that was seconded by Commissioner Sublett to approve the minutes of the January 29, 2009 Special Called Meeting. Motion carried 3-0.-2.

### **6. Minutes of the February 5, 2009 Meeting**

Commissioner Thaw made a motion that was seconded by Commissioner Sublett to approve the minutes of the February 5, 2009 Meeting. Motion carried 4-0.-1.

## **EXECUTIVE SESSION**

Commissioner Sublet made a motion to close the public meeting and convene an executive session to discuss pending litigation. Motion seconded by Commissioner Thompson. Motion approved 5-0.

Back in session.

Commissioner Brooks made a motion that was seconded by Commissioner Thompson to accept the JWSC Attorney's recommendations. Motion approved 5-0.

## **AGENDA ITEMS FOR NEXT MEETING**

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Tony Sammons, Chairman

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