



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Wednesday, November 12, 2008 at 10:00 A.M.**

**AGENDA**

**DISCUSSION**

- 1. Two Way – Update**
- 2. Creek Side – Update**
- 3. Account Management Procedures**
- 4. Observing Christmas Eve Holiday on December 26, 2008**
- 5. Holiday Gift Certificate**

**APPROVAL**

- 1. Exit 29 Funding Recommendation**
- 2. Tower Leases**
- 3. Canal Partners Agreement**
- 4. Minutes of the October 15, 2008 meeting**

**EXECUTIVE SESSION**

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Wednesday, November 12, 2008 at 10:00 A.M.**

**MINUTES**

**PRESENT:** Tony Sammons, Chairman  
Tony Thaw, County Commissioner  
Uli Keller, County Commissioner  
Bryan Thompson, City Commissioner

**ABSENT:** James Brooks, City Commissioner

**STAFF PRESENT:** Keith Morgan, JWSC Director  
John Donaghy, JWSC Finance Director  
Desiree Watson, JWSC Attorney  
Barbara Rogers, JWSC  
Morris Baisden, United Water

Chairman Sammons called the meeting to order and provided the invocation.

**DISCUSSION**

- 1. Two Way – Update**
- 2. Creek Side – Update**

Mr. Keith Morgan requested that Items 1 and 2 be discussed together. Mr. Morgan distributed a memo from David Hainley, Glynn County Community Development Director, addressing the progress made and the status of each project.

### **3. Account Management Procedures**

Mr. John Donaghy distributed a draft Service Cutoff Policy for Non-Payment or Failure to Open an Account policy and a Multiple Property Accounts policy and reviewed for the Commissioners the proposed criteria the JWSC will follow.

Commissioner Keller made a motion that was seconded by Commissioner Thaw to submit to both the City and County for inclusion in their ordinances that water and/or sewer service will be discontinued if not paid by the second billing. Motion approved 4-0.

Chairman Sammons requested that the Commission receive a delinquent report on a monthly basis.

Commissioner Keller made a motion that was seconded by Commissioner Thaw to adopt both the Service Cutoff Policy and the Failure to Open an Account Policy, as amended, and the Multiple Property Accounts Policy. Motion approved 4-0.

### **4. Observing Christmas Eve Holiday on December 26, 2008**

Commissioner Thaw made a motion that was seconded by Commissioner Thompson to observe the Christmas Eve Holiday on December 26, 2008 this year. Motion approved 4-0.

### **5. Holiday Gift Certificate**

After a brief discussion concerning the past practice of the City and County on Holiday Gift Certificates, Commissioner Keller made a motion that was seconded by Commissioner Thompson to go out for bid on a \$25 gift card from a supermarket. Motion approved 4-0.

## **APPROVAL**

### **1. Exit 29 Funding Recommendation**

Mr. John Donaghy advised the Commission that the RFP for Exit 29 Wastewater Plant Funding had closed on October 29, 2008 with five responders. All responses had been reviewed for cost and impact to the rate payers. Mr. Donaghy also advised the Commissioners that EPD issued a negative recommendation to GEFA for funding based on the procurement efforts used by Glynn County. Mr. Donaghy stated that a County wide rate increase effective January 1, 2009 in the base charges would be necessary to fund the repayment.

Commissioner Keller made a motion that was seconded by Commissioner Thaw that the JWSC select the firm of Sterne Agee to underwrite a borrowing sufficient to provide \$13,280,833 of project funds for use by Glynn County to complete the Exit 29 Wastewater Treatment Plant project and to authorize the Chairman, Executive Director and Chief Financial Officer to proceed with actions necessary to affect the borrowing, including requesting the Glynn County Board of Commissioners to enter into an intergovernmental agreement for security on the borrowing. Motion approved 4-0.

## **2. Tower Leases**

Mrs. Desiree Watson distributed an Assignment of the agreement with Utility Service Communications and requested that the Commissioners approve the execution of this agreement.

Commissioner Keller made a motion that was seconded by Commissioner Thaw to approve the execution of the agreement between the City, the JWSC, and Utility Service Communications. Motion approved 4-0.

## **3. Canal Partners Agreement**

Mrs. Desiree Watson distributed an Assignment of the agreement with Canal Partners, LLC and requested that the Commissioners approve the execution of this agreement for reimbursement to the developer.

Commissioner Keller made a motion that was seconded by Commissioner Thaw to approve the execution of the agreement between the County, the JWSC, and Canal Partners, LLC. Motion carried 4-0.

## **4. Minutes of the October 15, 2008 meeting**

Motion was made by Commissioner Thaw and seconded by Commissioner Thompson to approve the minutes of the September 3, 2008 meeting. Motion carried 3-0-1.

## **EXECUTIVE SESSION**

Commissioner Sammons made a motion to close the public meeting and convene an executive session to discuss potential litigation. Motion seconded by Commissioner Thaw. Motion approved 4-0.

Back in regular session and no action taken.

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Tony Sammons, Chairman

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