



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Wednesday, December 17, 2008 at 8:30 A.M.**

**AGENDA**

**DISCUSSION**

- 1. Property & Casualty Insurance, McGinty-Gordon Insurance**
- 2. Worker's Compensation, Turner & Associates**
- 3. Collection Agency Services**

**APPROVAL**

- 1. Exit 29 WWTP Funding  
Master Bond and Supplemental Resolutions, including Intergovernmental Agreement**
- 2. Minutes of the December 4, 2008 Meeting**
- 3. Minutes of the December 12, 2008 Special Called Meeting**

**EXECUTIVE SESSION**

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Wednesday, December 17, 2008 at 8:30 A.M.**

**MINUTES**

PRESENT: Tony Sammons, Chairman  
Tony Thaw, County Commissioner  
Uli Keller, County Commissioner  
Bryan Thompson, City Commissioner  
James Brooks, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director  
John Donaghy, JWSC Finance Director  
Desiree Watson, JWSC Attorney  
Barbara Rogers, JWSC  
Morris Baisden, United Water

Phyllis McNicoll, County Finance Director  
Will Worley, Assistant County Attorney  
Lynn Frey, City Attorney

Commissioner Sammons called the meeting to order and provided the invocation.

Commissioner Sammons stated that, for the record, the meeting time was changed to 8:30 a.m. today to ensure a quorum was present to conduct the business of the JWSC. Commissioner Sammons announced that the order of the agenda would be changed to ensure a quorum was present for the approval items.

Commissioner Keller made a motion that was seconded by Commissioner Thompson to add discussion of a water line to the CDL building project and allow the King and Prince to address the Commission on their water and sewer line extension. Motion approved 5-0.

## **APPROVAL**

### **1. Exit 29 WWTP Funding**

#### **Master Bond and Supplemental Resolutions, including Intergovernmental Agreement**

Bond Counsel, Tom Gray, of Gray & Pannell reviewed for the Commission the progress being made toward the issuance of revenue bonds to secure funding for the Exit 29 Wastewater Treatment Plant.

Motion made by Commissioner Keller and seconded by Commissioner Thompson to approve the Master Bond Resolution, First Supplemental Bond Resolution and the Intergovernmental Agreement and to provide for the issuance of \$4,000,000 as the first series of bonds to be issued to secure the total of up to \$14,000,000 of Revenue Bonds and to authorize the execution of the bond placement agreement and any other documents necessary to secure the total funding. Motion approved 5-0.

Commission took a short break to allow for signing of these documents.

Commission back in Session.

### **2. Minutes of the December 4, 2008 Meeting**

Motion was made by Commissioner Brooks and seconded by Commissioner Keller to approve the minutes of the December 4, 2008 Meeting. Motion carried 5-0.

### **3. Minutes of the December 12, 2008 Special Called Meeting**

Motion was made by Commissioner Thompson and seconded by Commissioner Brooks to approve the minutes of the December 12, 2008 Special Called Meeting. Motion carried 5-0.

### **4. CDL Water Line**

Commissioners discussed the funding options for the water line extension from the MAP building, across the Glyngo Parkway, to the Airport for the new CDL building. The total cost of the project is estimated to be approximately \$300,000. Commissioner Keller asked if the JWSC could provide the labor in-house and the County fund the materials. Since in-house labor is no longer an option, Commissioner Keller stated that funding would either have to come from Mainland North or SPLOST.

Commissioner Keller made a motion that was seconded by Commissioner Thompson to direct staff to prepare an RFP for the CDL water line project. Motion approved 5-0.

## DISCUSSION

### 1. Property & Casualty Insurance, McGinty-Gordon Insurance

A motion was made by Commissioner Thaw and seconded by Commissioner Keller to accept the property and casualty insurance proposal from McGinty-Gordon & Associates for a total of \$305,155 for the period January 1, 2009 to January 1, 2010. Motion approved 5-0.

### 2. Worker's Compensation, Turner & Associates

Team Work Services stated that due to the high loss history only two companies out of the 18 approached quoted premiums. The Commissioners asked Team Work personnel what steps had been put in place to address this problem. Team Work Services personnel outlined the program they had put in place by developing a Safety Policy and Manual, a Return-to-Work Policy, including a Light Duty or Modified Work Program, establishing Weekly Departmental Safety Talks, establishing a Safety Committee that meets monthly and reviews all accidents, along with holding safety training for supervisors. Commissioners stated that emphasis on safety and responsibility for safety should be placed on supervisory personnel.

Commissioner Thompson made a motion that was seconded by Commissioner Thaw to approve the placement of Worker's Compensation Insurance with Zenith Insurance Company with an annual premium of \$161,142 per the period January 1, 2009 to January 1, 2010. Motion approved 4-0.

Meeting adjourned due to lack of quorum.

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Tony Sammons, Chairman

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