



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, March 4, 2010 at 3:00 P.M.**

AGENDA

DISCUSSION

- 1. Proposed Ordinance Update**
- 2. Master Plan Project Priority List – Draft**

APPROVAL

- 1. 700 Gloucester Lease**
- 2. Minutes of the February 18, 2010 meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, March 4, 2010 at 3:00 P.M.**

MINUTES

PRESENT: Tony Sammons, Chairman
Tom Sublett, County Commissioner
Bob Coleman, County Commissioner
Bryan Thompson, City Commissioner

ABSENT: James Brooks, City Commissioner

STAFF PRESENT: Keith P. Morgan, JWSC Executive Director
John Donaghy, JWSC Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC
John Hunkele, P.E. JWSC Engineering
Morris Baisden, United Water Services

Chairman Sammons called the meeting to order and Commissioner Sublett provided the invocation.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to add the Third Supplemental Bond Resolution to the Approval Agenda. Motion approved 4-0.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to add the BioConversion, Inc. Agreement to the Approval Agenda. Motion approved 4-0.

Chairman Sammons requested a Point of Privilege to move Approval Items prior to the Discussion Items on the agenda to allow Commissioner Thompson to attend another scheduled meeting.

Commissioner Sublett made a motion that was seconded by Commissioner Coleman to reverse the order of the Agenda. Motion approved 4-0.

APPROVAL

1. 700 Gloucester Lease

Mrs. Watson distributed the First Amendment to the Lease Agreement between MS2, LLC and Brunswick-Glynn County Joint Water and Sewer Commission for the portion of the building at 700 Gloucester Street. Mrs. Watson advised the Commission that the lease was being renewed at the same terms and conditions with the exception of those revisions requested by the JWSC.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to approve the renewal of the lease with MS2, LLC and authorize the Chairman to sign. Motion approved 4-0.

2. Minutes of the February 18, 2010 meeting

Commissioner Thompson made a motion that was seconded by Commissioner Coleman to approve the minutes of the February 18, 2010 meeting. Motion approved 4-0.

3. Third Supplemental Bond Resolution

Mr. Morgan presented to Commissioners the Third Supplemental Bond Resolution to extend securing permanent financing until May 31, 2010 for the Series 2010A Bond.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to approve the Third Supplemental Bond Resolution and authorize the Chairman to sign. Motion approved 4-0.

4. BioConversion, Inc. Agreement

Mr. Morgan presented Commissioners with the first option renewal year of the agreement with BioConversion, Inc. with the same terms and conditions for systems preventive maintenance service program for odor, corrosion and FOG control.

Motion made by Commissioner Thompson and seconded by Commissioner Sublett to approve the first option renewal of the agreement with BioConversion, Inc. Motion approved 4-0.

DISCUSSION

1. Proposed Ordinance Update

Chairman Sammons advised the Commissioners that meetings with County staff had begun to review the proposed ordinance. He advised the group that a meeting will be held with David Hainley, Community Development Director, tomorrow morning and then one with the County Administrator and Assistant Administrator, County Attorney, Finance Director and Community Development Director in the afternoon.

2. Master Plan Project Priority List – Draft

Mr. Morgan distributed a draft listing of projects identified in the Master Plan with priorities assigned. Funding sources will not be able to be identified until the rate plan presented last year is addressed. John Hunkele, P.E. has been chairing the committee with Todd Mackey, P. E. serving as co-chair. The committee is continuing to evaluate and finalize the identified projects.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

AGENDA ITEMS FOR NEXT MEETING

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

Tony Sammons, Chairman

Attest:

Barbara W. Rogers