

**Brunswick – Glynn County** **Joint Water & Sewer Commission**

April 17, 2018

**PROJECT:** **RFP – Auditing Services for the Brunswick-Glynn County Joint Water & Sewer Commission -- Solicitation No. 18-011**

**ADDENDUM: One (1)**

**DUE DATE: Tuesday, May 1, 2018 - NOON**

**THIS ADDENDUM IS FOR THE PURPOSE OF ANSWERING THE FOLLOWING QUESTIONS:**

**QUESTION: Will the Finance Department prepare the financial statements and notes or do you require the auditors to compile this?**

**ANSWER: No. The auditors will be responsible for preparing and compiling the financial statements and notes.**

**QUESTION: Do you expect to expend more than $750,000 in Federal funds in FY2018, 2019, or 2020?**

**ANSWER: Not for FY2018. However, BGJWSC has pending FEMA mitigation projects that have the potential to exceed $750,000.**

**QUESTION: What were the base audit fees for the previous three (3) years?**

**ANSWER: $24,900 each year 2015, 2016 and 2017**

**QUESTION: Were there any additional fees for other services provided by the audit firm?**

**ANSWER: No.**

**QUESTION: Have you had any problems or concerns with the prior auditors?**

**ANSWER: No. BGJWSC policy has been to change service providers every three (3) years.**

**QUESTION: How many suggested adjusting entries resulted from the previous years’ audit?**

**ANSWER: Two (2) for computation errors and one (1) to accrue SPLOST receivables.**

**QUESTION: Please advise as to the total number of hours spent by prior auditors on the audit**

**ANSWER: The contract was flat rate, therefore we have no indication of billable hours.**

**QUESTION: Please advise as to the number of days the auditors are typically on site.**

**ANSWER: Typically one (1) full week of on-site field work, and as needed thereafter.**



All applicants under this Request For Qualifications are kindly requested to acknowledge receipt of this Addendum in original only.

# ACKNOWLEDGEMENT

**ADDENDUM: One (1)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

The above Addendum is hereby acknowledged:

## (NAME OF BIDDER)

Signature Title