



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Thursday, June 8, 2017 at 3:00 PM
Tuesday, June 13, 2017 at 3:00 PM
Commission Meeting Room

FACILITIES COMMITTEE MEETING AGENDA
AMENDED

Committee Members: **Commissioner Cliff Adams, Chairman**
 Commissioner Robert Bowen
 Commissioner David Ford
 Executive Director Jimmy Junkin
 Senior Engineer Todd Kline

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

APPROVAL

- 1. Minutes From Facilities Committee Regular Meeting, April 13, 2017**
- 2. Design/Build Award for 2016 SPLOST North Mainland Sewer Improvements
Phase 1, Project No. 702 – P. Crosby**
- 3. Peninsula MOU – C. Dorminy**

DISCUSSION

EXECUTIVE DIRECTOR'S UPDATE

MEETING ADJOURNED

*All citizens are invited to attend.
There is a possibility of a quorum of Commissioners being present.*



**Brunswick-Glynn County Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Thursday, June 13, 2017 at 3:00 PM**

FACILITIES COMMITTEE MINUTES

PRESENT: **Cliff Adams, Committee Chairman**
 Robert Bowen, Commissioner
 David Ford, Commissioner
 Todd Kline, Senior Engineer
 Jimmy Junkin, Executive Director

ALSO PRESENT: **Charles Dorminy, Legal Counsel**
 John Donaghy, Chief Financial Officer
 Pam Crosby, Director of Procurement
 Jay Sellers, Public Information Officer

Chairman Adams called the meeting to order at 3:00 PM.

PUBLIC COMMENT PERIOD

There being no citizens that wished to address the Committee, Chairman Adams closed the Public Comment Period.

APPROVAL:

1. Minutes from April 13, 2017 Facilities Committee Meeting
Commissioner Ford made a motion, seconded by Commissioner Bowen to approve the minutes from the Facilities Committee Meeting on April 13, 2017. Motion carried 3-0-0.

2. Design/Build Services Award for 2016 SPLOST North Mainland Sewer Improvements Phase 1, Project No. 702 – P. Crosby

Pam Crosby presented the recommendation for the award of the Design/Build Services for the 2016 SPLOST North Mainland Sewer Improvements Phase 1, Project No. 702 to the Committee for approval to move forward to the Finance Committee and the full Commission. She gave an explanation of the background information regarding the solicitation for proposals for the Design/Build Project. The pre-proposal meeting was held on Friday, April 18, 2017 with a total of 19 firms in attendance. Proposals were received on Thursday, May 25, 2017 from BRW Construction Group, LLC and Constantine Constructors, Inc. Pam discussed the fact that only 2 firms presented proposals and that she did follow-up with the other firms. She then briefed the Committee on the reasons other firms had chosen not to submit a proposal, such as the desired timeline, design of project, and pump specifications. A 3 member Selection Committee comprised of 2 engineering representatives and 1 operations representative reviewed the proposals specifically on technical attributes and approach. Pam provided a copy of the Evaluation

Matrix and discussed it along with the scoring process and scores for each firm's proposal. She also advised that the qualifications and references were checked for both of the proposing firms. She further explained that this proposal was only for the first 30% of the design/build, and that after this portion is completed, the firm which is awarded the project will provide a Guaranteed Maximum Price Proposal for the balance of the design/build which will be brought back to the Committee and Commission for final approval. The proposed cost was not a factor in the evaluation, and the costs provided with the proposals were not reviewed by the Selection Committee. The process for the project was discussed further by the Committee, along with the evaluation having been solely on technical aspects, not including the proposed cost for the project.

Commissioner Ford made a motion seconded by Commissioner Bowen to recommend with the initial review of the proposal to move forward to the full Board for approval. Motion carried 3-0-0.

3. Memorandum of Understanding – Peninsula at Golden Isles and Longwood Preserve – C. Dorminy

Charlie Dorminy presented the draft copy of the Memorandum of Understanding Regarding the Water and Sewer Rights and Responsibilities for Developments known as Peninsula at Golden Isles and Longwood Preserve to the Committee for approval to move forward to the full Commission. He explained that a couple of months earlier, the developer requested JWSC to accept an easement for roads that the County was planning on abandoning in the development. After JWSC had researched further, there was no record found of having taken ownership of the infrastructure that is located in the developments. Therefore there has been disagreement between the parties as to the current rights and responsibilities for the water and sewer infrastructure contained at the property. After several meetings, a solution has been arrived at that appears to be in the best interest of all parties involved. Mr. Dorminy continued to discuss the bullet points within the draft of the MOU, and explained that this was not the final copy and there were still a few revisions to be made.

Commissioner Ford made a motion seconded by Commissioner Bowen to forward the MOU to the full Board for approval. Motion carried 3-0-0.


DISCUSSION:

There were no items for discussion.

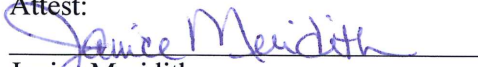
EXECUTIVE DIRECTOR'S UPDATE

There was no formal update from Mr. Junkin other than a brief note that the Staff is preparing for the Town Hall meeting to be held on Wednesday evening at St. Williams Catholic Church at 6:00 pm, and that all Commissioners were welcome to attend.

Meeting was adjourned at 3:25 pm.


Clifford Adams, Chairman

Attest:


Janice Meridith,
Executive Commission Administrator



Brunswick-Glynn County Joint Water and Sewer Commission

MEMORANDUM

To: JWSC Facilities Committee
From: Pam Crosby
Date: June 13, 2017
Re: 2016 SPLOST North Mainland Sewer Improvement Project, Phase I; Recommendation of Design/Build Services Team

Background

The Design/Build Services solicitation for Project 702, 2016 SPLOST North Mainland Sewer Improvement Project, Phase I was released on Wednesday, April 12, 2017. A pre-proposal meeting was held on Friday, April 18, 2017 with representatives from a total of (19) nineteen firms from the engineering, construction and supplier communities in attendance.

Proposals from (2) firms, BRW Construction Group, LLC and Constantine Constructors, Inc. were received on Thursday, May 25, 2017. When contacted for follow-up, many of the firms that had attended the pre-proposal gave the following reasons they had chosen not to submit a proposal:

- JWSC's desired delivery timeline
- specific pump specification to Xylem-Godwin
- coordination involved with PS4048 project timeline
- not a drill project, more interested in the project phases that will include drilling
- prefer a traditional design project; could not find a construction partner for design-build project

The (3) member Selection Committee reviewed the proposals received. Constantine Constructors, Inc., received the highest scores. The combined Evaluation Matrix is included for your review. Listed below are general comments and scoring differences noted by the Selection Committee:

- Similar marks given for Strength of project team members, Key project staff and Project implementation reliability.
- Both have adequate, qualified staff with Constantine Constructors, Inc. having more specific experience with similar projects.
- Distinct differentiation in the proposals was noted in Best Value Alternatives on the Technical Approach and Potential for life cycle cost savings in the Innovation Category.
- Constantine Constructors, Inc., proposal contained more detailed concepts.
- Approaches similar but incorrect target GPM increases not represented in BRW proposal.
- Smaller scoring differences existed between the Minimization of Impacts to Existing Operations in the Innovation Category and Process design and Enhancements in the Technical Approach Category

Additionally, the provided project references have been verified with satisfactory feedback.

Staff Recommendation

Staff recommends making a contract award for design/build services to the highest ranking scorer, Constantine Constructors, Inc. The next step in the process will be approval by the full Commission to move forward with Phase One for 30% of design-build services and development of a GMP (Guaranteed Maximum Price) Cost Proposal that will come back to the full Commission for final approval.

Enclosure:
Evaluation Matrix

2016 SPLOST North Mainland Sewer Improvements Project Phase 1			BRW			Constantine		
Evaluation Criteria	Possible Points	Evaluator Score	Evaluator #1	Evaluator #2	Evaluator #3	Evaluator #1	Evaluator #2	Evaluator #3
Strength of the Project Team members, & key project staff:								
Design-Build Project Manager	5		5	4	3	5	5	4
Design Manager	5		5	4	4	5	5	4
Construction Manager/Project Site Superintendent	5		5	4	4	5	4	4
Lead Process Engineer	5		5	4	3	5	5	4
Total Subcategory Points	20	0	20	16	14	20	19	16
Technical Approach:								
Process design and enhancements	10		5	2	6	8	10	8
Reliability and redundancy	5		4	3	3	4	5	4
Project schedule.	15		10	5	10	13	15	12
Best Value Alternatives	10		4	0	5	7	10	7
Ease of Operation and Maintenance	5		3	4	4	3	3	4
Total Subcategory Points	45	0	26	14	28	35	43	35
Innovation:								
Potential for life cycle cost savings	5		3	0	3	3	5	3
Minimizing Impacts to Existing Operations	10		7	5	5	5	10	7
Total Subcategory Points	15	0	10	5	8	8	15	10
Project Implementation Reliability:								
Project management approach.	5		3	4	4	4	5	4
Financial capability and surety information	5		4	5	4	4	5	5
Experience with similar projects.	10		6	8	7	8	10	7
Acceptance of Agreement terms.	5		5	4	5	5	0	5
Total Subcategory Points	25	0	18	21	20	21	20	21
Total Possible Points	105	0	74	56	70	84	97	82