



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commissioners Meeting Room
Thursday, April 13, 2017 at 3:00 PM

FACILITIES COMMITTEE MEETING AGENDA
AMENDED

Committee Members: **Commissioner Cliff Adams, Chairman**
 Commissioner Robert Bowen
 Commissioner David Ford
 Senior Engineer Todd Kline
 Executive Director Jimmy Junkin

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

APPROVAL:

1. **Minutes: From Regular Meeting, March 9, 2017**

DISCUSSION:

1. **Progressive Design/Build Services for the 2016 SPLOST North Mainland Sewer Improvements Project Phase 1 – J. Junkin / P. Crosby**
2. **Lift Station 4048 Update – J. Junkin**
3. **Update on Georgia DNR Joint Disaster Recovery and Redevelopment Plan – J. Sellers**

Executive Director's Update

Meeting Adjourned

*All citizens are invited to attend.
There is a possibility of a quorum of Commissioners being present.*



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FACILITIES COMMITTEE MINUTES

PRESENT: **Cliff Adams, Committee Chairman**
 Don Elliott, Chairman of Commission
 David Ford, Commissioner
 Todd Kline, Senior Engineer
 Jimmy Junkin, Executive Director

ALSO PRESENT: **Thomas Boland Sr., Deputy Director**
 John Donaghy, Chief Financial Officer
 Pam Crosby, Director of Procurement
 Jay Sellers, Public Information Officer

ABSENT: **Robert Bowen, Commissioner**

Chairman Adams called the meeting to order at 3:00 PM.

PUBLIC COMMENT PERIOD

There being no citizens that wished to address the Committee, Chairman Adams closed the Public Comment Period.

APPROVAL:

1. Minutes from March 9, 2017 Facilities Committee Meeting

Commissioner Elliott made a motion, seconded by Commissioner Ford to approve the minutes from the Facilities Committee Meeting on March 9, 2017. Motion Carried 3-0-1 (Bowen was absent.)

Discussion on the minutes from March 9 was briefly held regarding the Yancey proposal on the generator relocation and the status of obtaining more bids and information was requested. Pam Crosby addressed the question and advised that the process of researching additional bids from reliable sources was in place. She added that JWSC currently has an annual Preventative Maintenance contract with Yancey and that they are our preferred provider for services on JWSC's generators at this time. Yancey is actively working with the Fleet Manager / Procurement in providing more information on the details involved with this project and the proposal they had provided for the relocation. This matter will be brought back before the Facilities Committee when the additional information from Yancey and possible quote from other reliable sources have been obtained for the generator relocation to the administration building.

DISCUSSION:

1. Progressive Design/Build Services for the 2016 SPLOST North Mainland Sewer Improvements Project Phase 1 – J. Junkin / P. Crosby

Mr. Junkin advised that the Request For Proposal was released for the Design/Build Services for the 2016 SPLOST North Mainland Sewer Improvements Project-Phase 1. This portion of the Project will serve to address the immediate demand needs for capacity. The full process for Phase 1 from RFP to completion should take about 11 months. The Design/Build process is being done on this Project in order to expedite provision of capacity, and allow JWSC to move as fast as possible to resolve the North Mainland issues. The expectation is that a Design Engineer will be provided the large scope of what is needed, and then layout the plan for how to proceed and execute the design at a Guaranteed Maximum Price for Project construction and completion. The Proposers will be required to present a 30% design within their formal Proposal for consideration of award of the Project.

2. Lift Station 4048 Update – J. Junkin / P. Crosby

Pam Crosby presented to the Committee that the Invitation For Bid for the construction portion of the Lift Station 4048 Force Main Improvements Project No. 701 had been advertised and posted. She advised April 14 is the Pre-Qualification Application deadline, on April 20 the qualified bidder list will be released, and the Bid due date is April 28. At this point, some of the bidders had expressed concern about the Horizontal Directional Drilling component of the project and the railroad crossing involved. Pam also advised that the 2 railroad permits were already in process, and noted was that the timeline for the Project was revised from 180 days to 120 days.

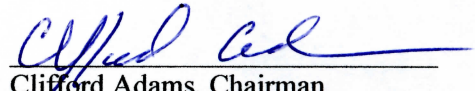
3. Update on Georgia DNR Joint Disaster Recovery and Redevelopment Plan - J. Sellers

Jay Sellers presented to the Committee that in May of 2016, through the DNR, JWSC was able to get a grant to study critical infrastructure of water & sewer assets as a supplement to the Brunswick Glynn County Joint Disaster Recovery and Redevelopment Plan. The study was conducted by Hagerty Consulting and concerned sea level rise and how it would affect infrastructure. Lisa Danner, representative from Hagerty Consulting, will meet with Staff for discussion on the high points of the study on May 4, and then present the findings on the same day to the Commission at the 2:00 meeting.

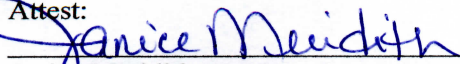
EXECUTIVE DIRECTOR'S UPDATE

There was no formal update from Mr. Junkin other than a brief general discussion with the Committee regarding possible R & R expansion, capacity, services, and funding.

Meeting was adjourned at 3:37 pm.


Clifford Adams, Chairman

Attest:


Janice Meridith,
Executive Commission Administrator