



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick GA 31520
Thursday, November 3, 2016 at 2:00 pm
Commission Chambers

COMMISSION MEETING AGENDA

Call to Order

Invocation

Pledge

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

COMMITTEE UPDATES

Communications & Customer Service – Commissioner Adams
Economic Development – Commissioner Boland
Facilities – Commissioner Perry
Finance – Commissioner Elliott
Human Resources – Commissioner Cason
Legislative – Commissioner Boland

PRESENTATION

Employee Recognition – Comm. Cason and Cindy Barnhart, TSI

David Grantham, Water Operator Class 2
Kirk Young, Wastewater Operator Class 1
Angela Walker, Bachelor of Science: Psychology

APPROVAL

- 1. Minutes from October 20, 2016 Regular** (*subject to any necessary changes*)
- 2. Minutes from October 20, 2016 Executive Session** (*subject to any necessary changes*)
- 3. Minutes from October 28, 2016 Special Called Regular** (*subject to any necessary changes*)
- 4. Minutes from October 28, 2016 Special Called Executive Session** (*subject to any necessary changes*)
- 5. Christmas Gift Cards** – F. Wilson
- 6. Resolution to Request Commence Condemnation Proceedings for 2032 Lay Lot** – C. Dorminy

DISCUSSION

- 1. Restore and Repair Project Report** – H. Patel

EXECUTIVE DIRECTOR'S UPDATE

Update Commission on Chamber Monitors

CHAIRMAN'S UPDATE

Lift Stations and Development

EXECUTIVE SESSION

Litigation

Meeting Adjourned



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Thursday, November 3, 2016 at 2:00 PM

COMMISSION MINUTES

PRESENT:

- Thomas A. Boland, Sr., Chairman**
- Clifford Adams, Vice-Chairman**
- Donald M. Elliott, Commissioner**
- Allen Booker, County Commissioner**
- John A. Cason, III, City Commissioner**
- Ronald Perry, Commissioner**
- Robert Bowen, Commissioner** *(arrived late)*

ALSO PRESENT:

- Jimmy Junkin, Executive Director**
- Charlie Dorminy, Legal Counsel HBS**
- John D. Donaghy, Director of Administration & Finance**
- Todd Kline, Senior Engineer**
- Pam Crosby, Director of Purchasing**

Commissioner Boland called the meeting to order at 2:00 PM. Commissioner Booker provided the invocation and Commissioner Boland led the pledge.

PUBLIC COMMENT PERIOD

There being no citizens who wished to address the Commission, the Chairman closed the public comment period.

COMMITTEE UPDATES

Communications & Customer Service Committee – Commissioner Adams

There was nothing new to report.

Economic Development Committee – Commissioner Elliott

There was nothing new to report.

Facilities Committee – Commissioner Perry

There was nothing new to report.

Finance Committee – Commissioner Elliott

There was nothing new to report.

Human Resources Committee – Commissioner Cason

The HR Committee met today and have discussion items on the agenda

Legislative Committee – Commissioner Boland

There was nothing new to report.

EMPLOYEE RECOGNITION - Commissioner Cason and Cindy Barnhart, TSI

Commissioner Cason and Cindy Barnhart, Human Resource Generalist for Teamworks Services Incorporated, Inc. recognized 3 employees for their accomplishments. The Georgia State Board of Examiners for Certification of Water and Wastewater Treatment Plant Operators and Laboratory Analyst recognizes the following JWSC employees – **David Bert Grantham**, received his Water Operator Class 2 license; **Kirk Alan Young**, received his Wastewater Operator Class 1 license. These two employees are now permitted to practice in their positions in the state of Georgia and are entitled to all of the

privileges allowed under the registration act of Georgia. In recognition of her outstanding work performing the duties of the Pretreatment Compliance Coordinator for the BGJWSC, **Angela Walker** received her Bachelors of Science degree in Psychology.

APPROVAL

1. Minutes from the October 20, 2016 Regular Meeting

Commissioner Perry made a motion seconded by Commissioner Elliott to approve the minutes from October 20, 2016 Regular Meeting. Motion carried 6-0-1 (Commissioner Bowen was absent for the vote).

2. Minutes from the October 20, 2016 Executive Session Meeting

Commissioner Perry made a motion seconded by Commissioner Elliott to approve the minutes from the October 20, 2016 Executive Session Meeting. Motion carried 6-0-1 (Commissioner Bowen was absent for the vote).

3. Minutes from the October 28, 2016 Special Called Regular Meeting

Commissioner Perry made a motion seconded by Commissioner Elliott to approve the minutes from the October 28, 2016 Special Called Regular Meeting. Motion carried 6-0-1 (Commissioner Bowen was absent for the vote).

4. Minutes from the October 28, 2016 Special Called Executive Session Meeting

Commissioner Perry made a motion seconded by Commissioner Elliott to approve the minutes from the October 28, 2016 Special Called Executive Session Meeting. Motion carried 6-0-1 (Commissioner Bowen was absent for the vote).

5. Christmas Gift Cards – F. Wilson

Frances Wilson presented the Christmas Gift Card item under approval. Since 2008 the Commission has provided the employees with a \$25.00 Walmart gift card. The total would be 145 cards with a total of \$3,625.00 and it is a budgeted expense.

Commissioner Booker made a motion seconded by Commissioner Adams that the BGJWSC provide employees a gift card in the amount of \$25 to Walmart. Motion carried 6-0-1 (Commissioner Bowen was absent for the vote).

6. Resolution to Request Commence Condemnation Proceedings for 2032 Lay Lot – C. Dorminy
Charles Dorminy presented the need for a Lay Lot for 2032 project. Charlie briefly discussed the project in that certain improvements need to be made to the LS2032 force main on the North end of St Simons Island, GA. Completion of the project requires access to a lay lot, a vacant parcel of land located at the corner of Frederica Road, Atlanta Drive and Palmetto Street. JWSC wishes to obtain a temporary construction easement onto the Lot to stage a directional drill, a critical factor in the performance of the necessary improvements to the Unified System. Without access to the Lot the JWSC will be forced to block the flow of traffic on Frederica Road and surrounding streets, resulting in substantial hardship and delays to the community at large. The JWSC has entered into negotiations with the owner of the lot and those negotiations have failed. Pursuit to Section 24 (b) of the Operating Agreement, the City or County may, as appropriate, (the County in this instance) would act on the JWSC's behalf in acquiring property by eminent domain that has been designated by the JWSC to be necessary to facilitate the operation, maintenance, and growth of the Unified System. Whereas, the JWSC has deemed the Lot to be pivotal to the JWSC's continued operation and maintenance of the Unified System and requests the County to exercise its power of eminent domain to allow the JWSC to access the Lot and avoid undue delay and hardship to the community. Charlie discussed this with the County attorney and the county is aware of this request. Commissioner Boland discussed the area and businesses near by that will be affected. An appraisal was performed on the Lot for the potential use of the Lot. It was noted that JWSC would repair and clean up afterwards but there was no agreement with the owner. The discussion continued as to what

if the Lot was not available and it was stated there will be a bigger closure of the lanes. Commissioner Booker stated he will discuss with the other County Commissioners. It was requested that the Executive Director present before the County Commission the project and provide as much information about the JWSC need for a Lay Lot. The project is expected to take approx. 200 days to complete.

Commissioner Booker made a motion seconded by Elliott that the JWSC approve the Resolution to Request the Commissioners of Glynn County to Commence Condemnation Proceedings for 20320 Lay Lot, with the necessary grammar changes to the document and instructions to staff. Motion approved 7-0-0.

DISCUSSION

1. **Restore and Repair Project Report** – T. Kline

Todd Kline presented the update on the Capital projects. Commissioner Cason noted gratitude to the JWSC staff for the information necessary to be presented at the City meeting last evening. Door hangers to residents homes provided to both Urbana and Mansfield Street. The first project **Frederica/Atlantic Sewer Rehabilitation** has been completed. **Hampton Water Production Facility** has been completed. **Canal Road to Old Jesup Water & Force Main Extension** has been completed. **Canal Crossing Water & Force Main Improvements** is a MOU County project on their widening project. JWSC is still working through to complete. There is a punch list from JWSC that the County is working through. One of the key items outstanding is the manifold of PS4108 to the new 20" force main. The new FM can not be utilized until the manifold happens. There are several projects hinging on this due to capacity issues. The County has been notified of the urgency. **Canal Crossing Pump Station** this project is essentially complete but waiting for punch list items which include the record drawings. **PS2030 Force Main and Water Main** is 99% complete due to not receiving of the record drawings. **State Route 99 Waterline Extensions** is in progress. The completion of easements have caused a delay. JWSC has retained all easements to complete the project. The survey is in process to complete and there is a little route change. Greenswamp (phase III) is complete. The contractor is working down GA Power right of way. The Completing date is March 2017. A fire hydrant will be installed next to the Fire Station on the road. **Urbana Sewer Replacement** document was discussed. Sewer work is nearing completion and water mains and newer fire hydrants have been installed. The neighborhood will see a lot of improvements. The contractor is scheduled to be paving and should be completed the first week of January. **Mansfield Street Sewer Replacement** project has been a discovery process due to unknown and undocumented lines. Progress is being completed towards Bay Street and the gravity sewer. Issues with the lift 4002 station is still being worked through. One pump is on line and waiting for the second pump to be repaired. The negligence on the contractor's part has been submitted to the insurance for processing. An additional change order for approx. \$13k will be coming soon for removal of the unknown lines. There are regular bi-weekly meetings held at the Baptist Church Youth Center. It was noted that this is a City of Brunswick project and JWSC has an MOU to reimburse the City. **Alder Circle (Sea Palms East) Water Line/Fire Protection** project to utilize the remaining SPLOST monies previously available. It was discovered that the contractor did not include the correct quantity for asphalt in the bid. JWSC has been working with the County and determined to re-bid the project. The SPLOST amount was believed to be \$261k. **Glynn Haven Sewer Rehabilitation/Replacement-Survey & Engineering Design RFP** is a SPLOST funded project with estimated \$561k available. The engineering was done and the bid documents are under review and will be submitted to the county for bidding. **PS2051 Upgrade** is a developer driven project to facilitate the Mariners Landing development where they upsized the storage capacity of the wet well with no cost the JWSC. The project is functional and nearing completion. The station will be then be upgraded for the full capacity in the Gascoigne Bluff area. PS2051 Upgrade down Frederica Road. The pre-bid meeting was held yesterday and went well. **Outside Contracts** were discussed and represent 7 different engineering consultants and 8 different contractors. PS4005 Force Main Improvements, Canal Road/Ogden 20" Force Main extension, Canal Road to Glynco Parkway 12" Water Main Loop, Hautala/Old Jesup Water Main Loop, and PS4110 & PS4039 Redirection (SPLOST 2016). **Private Projects** for Construction Observation/Inspection are Subdivision = 5; Multi-family Development = 4; Commercial Development = 12; and Outstanding Clean-outs (sewer taps sold & pending connection) = 490. Commissioner Elliott inquired about the fees charged and would like to see

in the Finance Committee how many projects are ongoing, what the revenue coming in is, and what the actual cost in labor and material associated so that JWSC is adequately reimbursed. Glynn County Projects include Sterling Ball Park Improvements; Hwy 341 Sidewalk Improvements, and Canal Road Widening Projects. Commissioner asked for a report on what was damaged to JWSC property and how JWSC is working to get reimbursed and also a walk-through of Innoprise and how projects are set up. Commissioner Booker requested a copy of the report to provide to the County Commissioners.

EXECUTIVE DIRECTOR'S UPDATE

Mr. Junkin discussed providing Innoprise reports and provide real time with status updates. The Public Information Officer has been posted and received applications for it. Mr. Junkin discussed the presentation on the JWSC mission and projects going on and the future of presenting more often in the community and also utilize the Commission Meeting Room.

CHAIRMAN'S UPDATE

The Chairman discussed a letter addressed to the newspaper editor that JWSC was not spending money on St. Simons Island projects and the list provided by Todd Kline of work being done clearly showed 8M being spent on SSI problems. It was stated that the JWSC is addressing issues for the entire county. The Chairman discussed the Coal Ash presentation and believes the JWSC may want to look at getting involved and providing a request for safe landfills and waterways. It was stated to possibly have JWSC get with the City and the County to support to agenda.

EXECUTIVE SESSION

Commissioner Perry made a motion seconded by Commissioner Cason to adjourn into Executive Session to discuss Litigation. Motion approved 7-0-0.

The Chairman stated there will be no vote after the Executive Session.

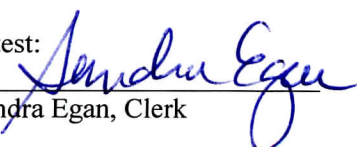
Executive Session ended

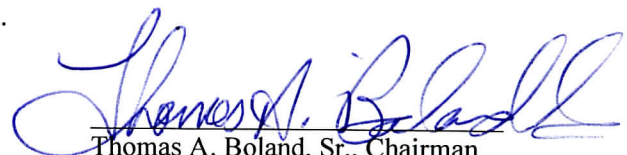
Commissioner Elliott made a motion seconded by Commissioner Adams to adjourn the Executive Session and return to the Regular meeting. Motion approved 7-0-1.

Commissioner Elliott made a motion seconded by Commissioner Adams to adjourn the Regular Commission Meeting. Motion approved 7-0-0.

Chairman Boland adjourned the open meeting at 3:18 pm.

Attest:


Sandra Egan, Clerk


Thomas A. Boland, Sr., Chairman



Brunswick-Glynn County Joint Water and Sewer Commission

1703 Gloucester St., Brunswick, Georgia, 31520

Phone: (912) 261-7110 Fax: (912) 261-7178

www.bgjwsc.org

MEMORANDUM

To: JWSC Commissioners
Cc: Jimmy Junkin, Executive Director
From: Frances R. Wilson, Senior Accountant
Date: November 3, 2016
Subject: Christmas Gift Cards

Background:

The Brunswick-Glynn County Joint Water and Sewer Commission has in past years given employees a Christmas gift card as an expression of thanks.

Recommendation:

The staff of the JWSC recommends that the Brunswick-Glynn County Joint Water and Sewer Commission provide employees a gift card in the amount of \$25 to Walmart. The total number of gift would be 145, which includes 137 employees, 6 temporary employees, and 2 extra cards. The cost of the purchase would be \$3,625.

Motion:

"I move that the Brunswick-Glynn County Joint Water and Sewer Commission provide employees a gift card in the amount of \$25 to Walmart."



Brunswick-Glynn County Joint Water & Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Phone (912) 261-7110 www.bgjwsc.org

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BRUNSWICK-GLYNN COUNTY JOINT WATER & SEWER COMMISSION TO REQUEST THE BOARD OF COMMISSIONERS OF GLYNN COUNTY, GEORGIA, TO COMMENCE CONDEMNATION PROCEEDINGS FOR 2032 LAY LOT.

WHEREAS, The Brunswick-Glynn County Joint Water & Sewer Commission ("JWSC") is a public corporation, created by the General Assembly on or about April 19, 2006 (Ga. L. 2006, p. 3661), as amended by Local Acts on or about April 11, 2012, and March 31, 2016;

WHEREAS, the JWSC provides potable water and waste water treatment services to the citizens of Brunswick and Glynn County by operation, maintenance, and growth of a unified water and sewer system ("Unified System");

WHEREAS, certain improvements to the Unified System have been deemed necessary by the JWSC, particularly project LS2032 ("Project") on the north end of St. Simons Island, Georgia.

WHEREAS, completion of the Project requires access to 2032 Lay Lot ("Lot"), a vacant parcel of land located at or near the intersection of Frederica Road, Atlantic Drive, and Palmetto Street on St. Simons Island, Georgia;

WHEREAS, the JWSC wishes to obtain a temporary construction easement onto the Lot to stage a directional drill, a critical factor in the performance of the necessary improvements to the Unified System;

WHEREAS, barring such access to the Lot, the JWSC will be forced to block the flow of traffic on Frederica Road and surrounding streets, resulting in substantial hardship and delays to the community at large;

WHEREAS, after its formation, the JWSC entered into an Operating Agreement with the City of Brunswick and Glynn County which establishes and appoints the JWSC as the entity responsible for the operation, maintenance, and growth of the unified water and sewer system of the City of Brunswick and Glynn County;

WHEREAS, pursuant to Section 24 (b) of the Operating Agreement, the City or County may, as appropriate, act on the JWSC's behalf in acquiring property by eminent domain that has been designated by the JWSC to be necessary to facilitate the operation, maintenance, and growth of the Unified System;

WHEREAS, the JWSC has deemed the Lot to be pivotal to the JWSC's continued operation and maintenance of the Unified System and requests the County to exercise its power of eminent domain to allow the JWSC to access the Lot and avoid undue delay and hardship to the community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Brunswick-Glynn County Joint Water & Sewer Commission that we hereby call on the Board of Commissioners of Glynn county to forthwith commence eminent domain proceedings as to 2032 Lot Lay on behalf of the JWSC.

Thomas A. Boland, Sr., Chairman
Brunswick-Glynn County
Joint Water & Sewer Commission

Date



Commission Discussion

To: BGJWSC Board Members
From: Todd Kline, P.E. (Planning & Construction, Senior Engineer)
Date: 03 November 2016
Re: JWSC R&R/Capital Project Status Update

Capital Projects- Construction Observations & Management

- Frederica/Atlantic Sewer Rehabilitation- \$1.7 M
 - COMPLETE
- Hampton Water Production Facility- \$980,000
 - COMPLETE
- Canal Road to Old Jesup Water & Force Main Extensions- \$1.1 M
 - COMPLETE
- Canal Crossing Water & Force Main Improvements- \$975,000
 - East Coast Construction (Douglas)
 - Notice to Proceed date: March 23, 2016
 - Glynn County project; JWSC utilities (16" water & 20" force main) added as a change order via MOU; Glynn County's engineer (EMC) is coordinating bore locations with GDOT.
 - Waiting on final punchlist items to be completed (PS4108 manifold connection).
- Canal Crossing Pumpstation- \$271,000
 - Ricketson Construction (Douglas)
 - Notice to Proceed date: September 30, 2015
 - 95%; Lift Station 4101 is online
 - Final punchlist items & record drawings
- PS2030 Force main & water main- \$3.9 M
 - Popco (Albany)
 - Notice to Proceed date: May 20, 2015
 - 99% complete; record drawing finalization in process.
- State Route 99 Waterline Extensions- \$1.2 M
 - Seaboard Construction Co. (Brunswick)
 - Notice to Proceed date: February 29, 2016
 - Phase I- Engineering Design; re-route of waterline due to existing utilities.
 - Phase II- Construction 0%

- Phase IIA- Construction 10%; private property removal in GA Power easement
- Phase III (Greenswamp Rd.) COMPLETE
- Completion: March 2017

- Urbana Sewer Replacement- \$1.7 M
 - Washington County Machine (Macon)
 - Notice to Proceed date: October 26, 2015
 - Sanitary sewer 96%; completion in November
 - Sewer services 45%; completion in November
 - Water (JWSC) 90%; completion in November
 - Storm (City of Brunswick) 95%; completion in November
 - Roads 0%; completion by first week January 2017

- Mansfield Street Sewer Replacement- \$900,000
 - Stone Construction Co. (Brunswick)
 - Notice to Proceed date: June 8, 2015
 - Sanitary sewer 80%; completion in November
 - Storm 0%; completion December; second crew to arrive this week.
 - Water 0%; completion January 2017
 - Roads 0%; Mansfield St. (east) & Reynolds St. in December
 - Final completion January 2017.

- Alder Circle (Sea Palms East) Water Line/Fire Protection- TBD/\$400,000
 - EMC Engineering (Brunswick); engineering design
 - SPLOST funded.
 - Glynn County bid for construction; paving quantity error requires rebid.

- Glynn Haven Sewer Rehabilitation/Replacement- Survey & Engineering Design RFP
 - Hodges, Harbin, Newberry & Tribble, Inc. (Macon)
 - SPLOST funded.
 - Engineering design 100%; in review
 - Will be submitted to Glynn County for construction bidding/award.

- PS2051 Upgrade
 - Stone Construction Co. (Brunswick)
 - Receiving manhole installation 90%; completion in November
 - Funded by private developer/downstream improvements.

- Pumpstation 2032 Regional Station and Forcemain- TBD/\$3.0 M
 - 4 Waters Engineering (Jacksonville, FL); engineering design
 - Out for construction bid; bids due November 30th
 - 11,000 l.f. of 16" HDPE force main pipe pre-ordered to arrive December.
 - Expected notice to proceed first week of January 2017.
 - 200 day contract time; expected completion July 2017.

Outside Contracts

- * Engineering Consultants (7)
- Contractors (8)

Proposed Capital Projects- Preliminary Engineering

PS4005 Force Main improvements
Canal Road/Ogden 20" Force Main extension
Canal Road to Glynco Parkway 12" Water Main Loop
Hautala/Old Jesup Water Main Loop
PS4110 & PS4039 Redirection (SPLOST VI)

Private Projects- Construction Observation/Inspection

Subdivisions: 5
Multi-family Developments: 4
Commercial Developments: 12
Outstanding Clean-outs (sewer taps sold & pending connection): 490

Glynn County Projects-

Sterling Ball Park Improvements
Hwy. 341 Sidewalk Improvements
Canal Road Widening Project



BRUNSWICK – GLYNN COUNTY JOINT WATER & SEWER COMMISSION

DATE: November 3, 2016

PROJECT: MANSFIELD STREET WATER AND SANITARY SEWER IMPROVEMENTS
JWSC PROJECT NO. 421

ENGINEER: *Stantec Consulting Services, Inc.*
6055 Lakeside Commons Drive, Suite 100
Macon, GA 31210

CONTRACTOR: *J.H. Stone Construction*
1010 T Street
Brunswick, GA 31520

PROJECT UPDATE

The scope of this project included joint collaboration between the City of Brunswick and BGJWSC for much needed storm water conveyance system improvements and sanitary sewer improvements on Mansfield Street between Ellis Street and Bay Street in downtown Brunswick. The City and BGJWSC developed a Memorandum of Understanding deemed to be in the best financial interests of both parties to tackle storm water and sewer improvements at one time.

Joint collaboration between the two identities guaranteed that construction work will be performed at one time, will lessen the time that construction is taking place, and guarantee that streets will be replaced only once.

The sanitary sewer improvements to be done consists of furnishing all equipment and performing all labor necessary to construct the removal and replacement of 2,603 LF of sanitary sewer piping.

Upcoming project milestones include completion of the sanitary sewer main in front of the First Baptist Church and regrading of Reynolds Street between Monck Street and Mansfield Street.

Project was awarded to J.H. Stone Construction on June 8th 2015.

Project challenges have included impacts to original schedule and discovery of unknown sewer utilities and associated additional work.

Proposed project completion date is set for January 2017

Contract amount: \$898,781.55 (JWSC) \$730,525.61 (City of Brunswick)

Current expenditures for this project are \$362,267.54

With the collaboration between the City of Brunswick and BGJWSC, Mansfield Street will have new sanitary sewer infrastructure, new paved streets, and new storm drain infrastructure upon completion.

Current Status:

Sanitary Sewer Replacement: The contractor is currently at the intersection of Mansfield Street and Richmond Street working south towards Bay Street. All sewer installation east of Reynolds Street is complete. Projected completion date is set for **November 30, 2016**.

Storm Drainage Improvements: The contractor plans to mobilize a 2nd crew to start City Storm Drain Improvements. Projected completion date is set for **January 31, 2017**.

Water System Improvements: Projected completion date is set for **January 31, 2017**.

Roadway Work: Projected complete road pavement for entire project area is set for **February 28, 2017**.

Contractor has experienced delays due to Hurricane Mathew and movie filming. During construction many existing abandoned utilities have also been discovered, each requiring verification of abandonment.



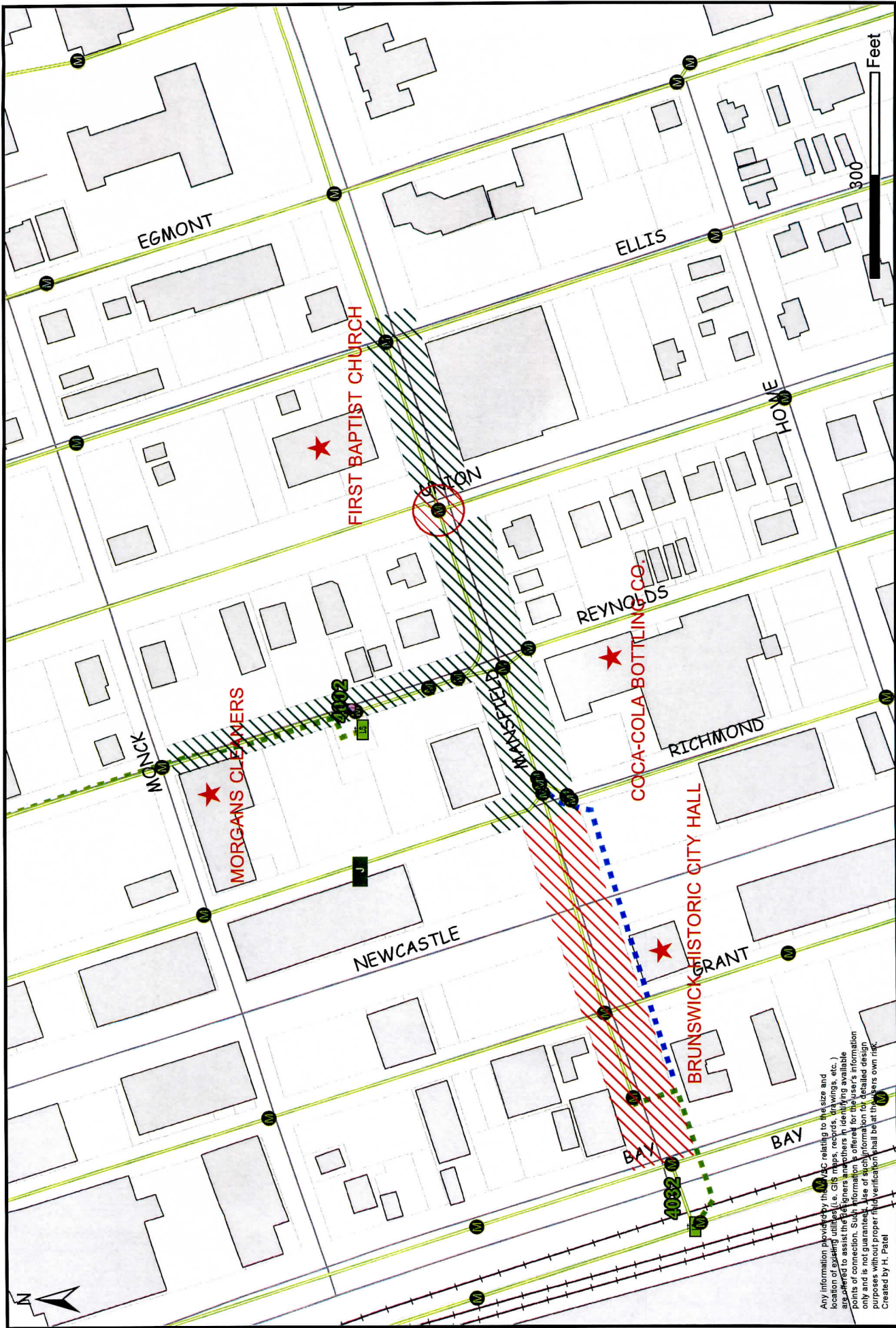
Manhole Installation at intersection of Richmond St and Mansfield St.



Manhole installation at intersection of Mansfield St. and Newcastle St.



Installation of Manhole along Richmond St.



//// INCOMPLETE
//// COMPLETE
 (SEWER INSTALL)

BRUNSWICK-GLYNN JOINT WATER & SEWER COMMISSION
 1703 GLOUCESTER STREET, BRUNSWICK, GA 31520

MANSFIELD STREET WATER & SANITARY SEWER IMPROVEMENTS



Know what's below.
Call before you dig.

Any information provided by the user relating to the size and location of existing utilities (e.g., water, gas, electric, etc.) are intended to assist the user in identifying available points of connection. Such information is offered for the user's information only and is not guaranteed. Use of such information for detailed design purposes without proper field verification shall be at the user's own risk.
 Created by H. Patel

CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500 * Fax (912) 267-5549

Cornell L. Harvey, Mayor
Vincent T. Williams, Mayor Pro Tem
John A. Cason III, Commissioner
Felicia M. Harris, Commissioner
Julie T. Martin, Commissioner

City Attorney
Brian D. Corry

City Manager
James D. Drumm

Dear Residents & Businesses of Mansfield Street and surrounding area:

We sincerely appreciate the patience and understanding afforded to the City of Brunswick and the Brunswick-Glynn Joint Water and Sewer Commission (BGJWSC) during the duration of the Mansfield Street Infrastructure Improvement Project. The disturbance to your area of the city has been substantial, as is the scope of infrastructure improvements taking place. Upon completion, you may expect an updated and better functioning sanitary sewer collection system, improved water pressures & fire hydrant protection, improved storm drainage and flood prevention, and newly paved streets. The City of Brunswick has teamed with the BGJWSC on this project to bring these much needed improvements to this area of town.

Thank you again for your patience. We believe these improvements will benefit the Mansfield Street area for many years to come.

Garrow Allerson, P.E.
City Engineer
City of Brunswick

PROJECT DESCRIPTION

The scope of this project includes sanitary sewer, storm drain and water main improvements along Mansfield Street between Bay and Ellis Streets within the City of Brunswick. When complete, this area will have entirely new sanitary sewer mains and service laterals, new storm drains along each side of Mansfield Street, and water main improvements with newly paved street within the project area. Below is a tentative schedule for the remainder of the project with anticipated dates of completion as provided by the project contractor.

MANSFIELD STREET INFRASTRUCTURE IMPROVEMENTS:

- Sanitary Sewer Replacement – **November 30, 2016**
- Storm Drainage Improvements – **January 31, 2017**
- Water System Improvements – **January 31, 2017**
- Complete road pavement for entire project area – **February 28, 2017**

The City of Brunswick and BGJWSC apologize for any inconvenience this may cause to the residents and businesses in the project area. For further information or questions, please contact:

City of Brunswick, City Engineering Office (912) 267-5540

BJWSC main office or Planning & Construction Division at (912) 261-7111

J.H. Stone Construction (Contractor) at (912) 264-8239



BRUNSWICK – GLYNN COUNTY JOINT WATER & SEWER COMMISSION

DATE: November 3, 2016

PROJECT: URBANA SANITARY SEWER IMPROVEMENTS
JWSC PROJECT NO. 319

ENGINEER: *Stantec Consulting Services, Inc.*
6055 Lakeside Commons Drive, Suite 100
Macon, GA 31210

CONTRACTOR: *Washington County Machine Shop*
1003 S. Harris Street
Sandersville, GA 31082

PROJECT DESCRIPTION

The scope of this project includes sanitary sewer improvements in the Urbana area of the City of Brunswick. More specifically the project includes furnishing and installing approximately 4,263 LF of 15-inch, 898 LF of 10-inch, and 2,639 LF of 8-inch PVC gravity sewer mains with associated sewer service wyes; 340 LF of 6-inch and, 4,744 LF of 4-inch service laterals with associated cleanouts; 43 precast concrete manholes; demolition and removal of LS 4019 located on SR 17; removal and replacement of asphalt, concrete driveways, sidewalks, and curb and gutters; connections to the existing sewer system; testing and complete surface restoration.

A Memorandum of Understanding was developed between the City of Brunswick and BGJWSC deemed to be in the best financial interests of both parties to tackle storm water improvements once sewer improvements were complete. Completing both infrastructure projects at the same time would ensure that the streets within the project area will only be disturbed once.

Upcoming project milestones include completion of all sanitary sewer infrastructure, beginning of storm drain improvements and installation of a new 8 inch water main along several streets including Macon Street.

The project was awarded to Washington County Machine Shop on October 26th 2015. Proposed project completion for the sewer and storm drain improvements is set for November 2016. Complete road pavement for entire project area is set for January 2017.

Contract amount: \$1,725,484.95 (JWSC) \$125,000.00 (City of Brunswick)

Current expenditures for this project are \$780,629.66

Upon project completion, the Urbana area will have new sanitary sewer and storm drain infrastructure, adequate water pressure and new paved streets within the project area.

Current Status:

Storm Drain: All Storm Drain installation is complete with the exception of 1 line that intersects Goodyear at J Street. This will be completed once sewer line repair has been completed at this location.

Sewer Main: Sewer main installation behind Lanier Plaza has not been completed. Waiting on GA Power to provide overhead protection within project area. A request had been sent out to the local GA Power office, but due to Hurricane Mathew a crew was not available. Contractor proposes to start on this section on Monday.

Sewer Services: Since sewer main installation was at a minimum, the contractor moved ahead and started installing sewer services in the sections that sewer main installation was completed. The contractor has completed installing sewer services along Goodyear Street and J Street. Sewer service installations along Tillman Avenue have begun.

Summary: Storm Drain improvements is on schedule.
Sewer Main installation is behind schedule due to GA Power and Hurricane Mathew.
Sewer Service installation is ahead of schedule.

Contractor plans to have multiple crews on site until project completion.



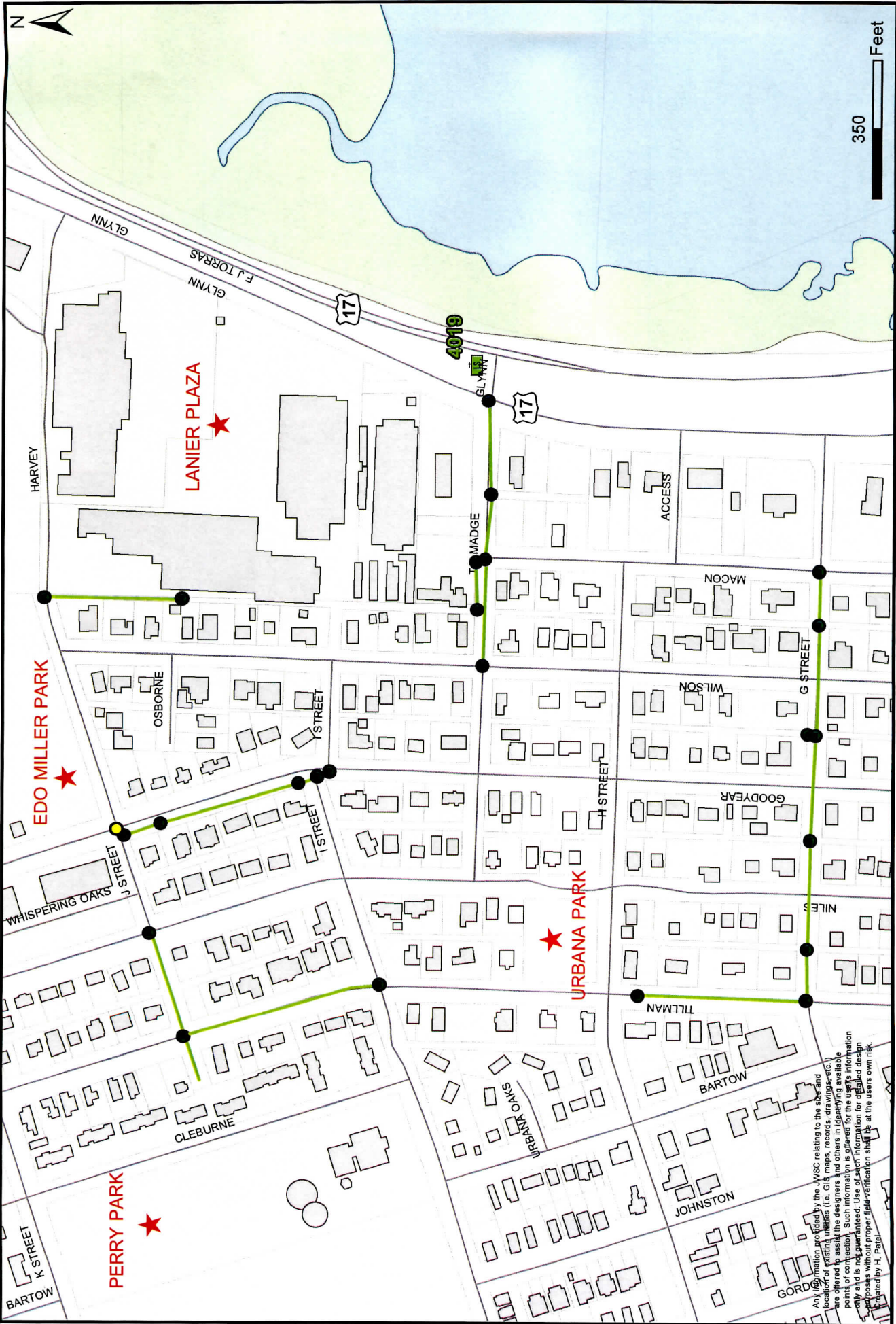
Sewer Main installation behind Lanier Plaza



Existing overhead utility conflict



Installation of sewer services



- CITY STORM IMPROVEMENTS
- BGJWSC SEWER MH IMPROVEMENTS
- BGJWSC SEWER IMPROVEMENTS

BRUNSWICK-GLYNN JOINT WATER & SEWER COMMISSION
 1703 GLOUCESTER STREET, BRUNSWICK, GA 31520
 URBANA SANITARY SEWER IMPROVEMENTS



Any information provided by the JWSC relating to the size and location of existing utilities (i.e. GIS maps, records, drawings, etc.) are offered to assist the designers and others in identifying available points of connection. Such information is offered for the user's information only and is not guaranteed. Use of such information for off-plan design purposes without proper verification shall be at the users own risk. Prepared by: P. Pajal



Brunswick-Glynn County Joint Water and Sewer Commission

1703 Gloucester Street, Brunswick, GA 31520

Phone: (912) 261-7110 Fax: (912) 261-7178

www.bgjwsc.org

Dear Residents & Businesses of the Urbana neighborhood and surrounding area:

We sincerely appreciate the patience and understanding afforded to the Commission during the duration of this project. The disturbance to your neighborhood has been substantial, as is the scope of infrastructure improvements taking place. Upon completion, you may expect an updated and better functioning sanitary sewer collection system, improved water pressures & fire hydrant protection and newly paved streets. The City of Brunswick has also teamed up with the JWSC on this project to install drainage improvements in multiple areas.

Thank you again for your patience. We believe these improvements will benefit the wonderful Urbana area for many years to come.

Todd Kline, P.E.

Senior Engineer

Brunswick-Glynn Co. Joint Water & Sewer Commission

PROJECT DESCRIPTION

The scope of this project includes sanitary sewer, storm drain and water main improvements in the Urbana area of the City of Brunswick. When complete, the Urbana area will have 2.4 miles of new sanitary sewer mains and service laterals, new storm drains and water main improvements with new paved street within the project area. Below is a tentative schedule for the remainder of the project with dates of completion.

CITY STORM DRAIN IMPROVEMENTS: October 28, 2016

- Intersection of I Street and Wilson Avenue
- Wilson Avenue between I Street and J Street
- Talmadge and Macon Avenue
- J Street and Goodyear Avenue

BGJWSC SANITARY SEWER IMPROVEMENTS:

- Behind Lanier Plaza – **October 25, 2016**
- Goodyear Street and J Street – **October 28, 2016**
- Sewer services along Goodyear to I Street – **October 28, 2016**
- Sewer services along Goodyear to J Street – **October 28, 2016**
- Tillman and G Street – **November 04, 2016**
- Sewer services along J Street and Tillman Avenue – **November 11, 2016**
- Sewer manhole installations along G Street – **November 18, 2016**
- Sewer services along Wilson Avenue and Tallmadge Street – **November 25, 2016**
- Pump station 4019 removal and decommission – **December 01, 2016**

BGJWSC WATER MAIN IMPROVEMENTS:

- New water main installation on G Street between Tillman Avenue and Macon Avenue, on Macon Avenue between H Street and G Street and Goodyear Avenue between G Street and Gloucester Street – **November 18, 2016**

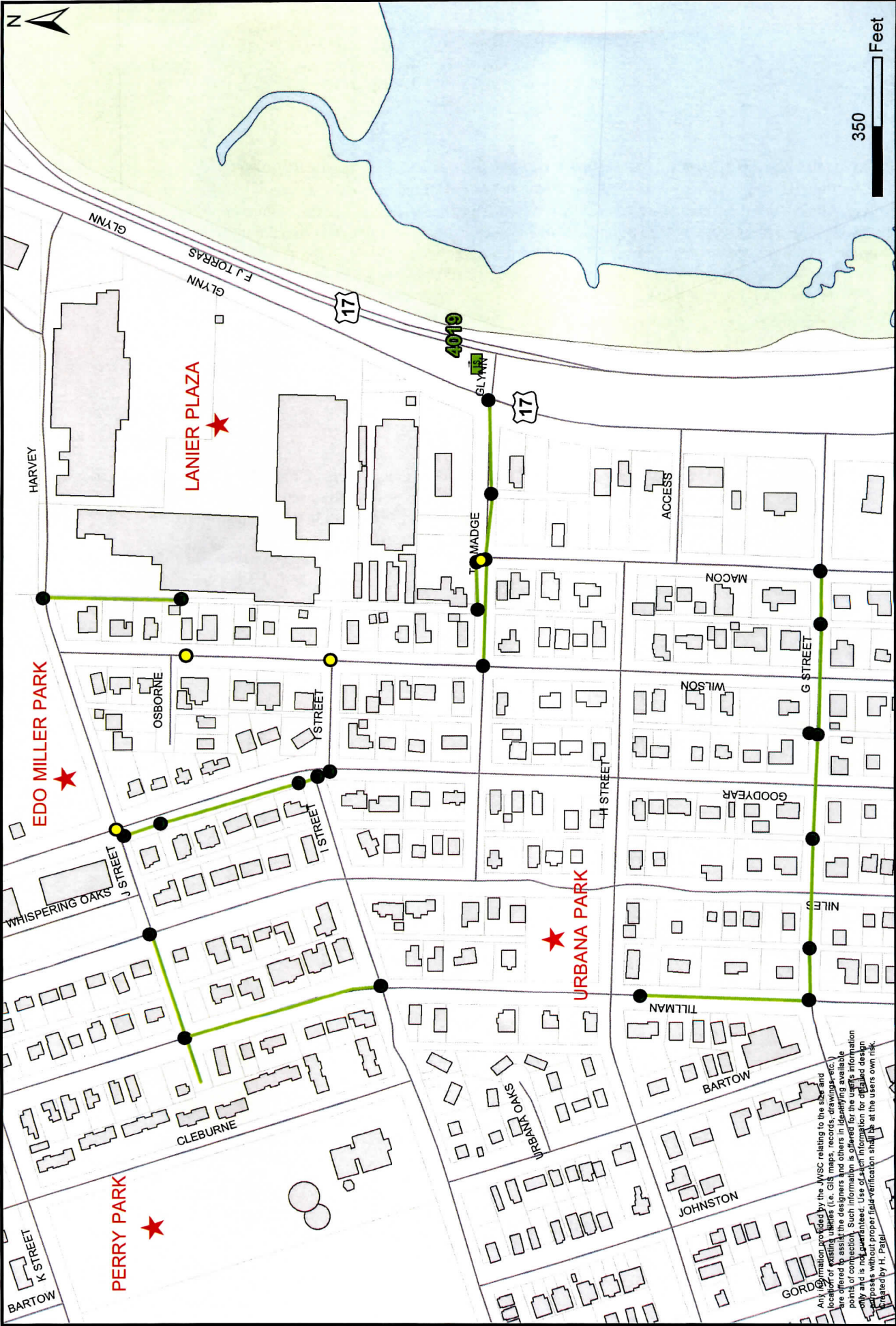
SCHEDULE FOR ROADWAY WORK:

- Removal of dirt and construction debris along with installation of rock will be put down along Goodyear Avenue to I Street and then follow behind with the sewer service installations - **November 7, 2016**
- Complete road pavement for entire project area – **January 07, 2017**

The BGJWSC apologizes for any inconvenience this may cause to the residents and businesses in the project area. For further information or questions, please contact:

BGJWSC main office or Planning & Construction Division at (912) 261-7111

Washington County Machine Shop (Contractor) at (478) 365-0726



- CITY STORM IMPROVEMENTS
- BGJWSC SEWER MH IMPROVEMENTS
- BGJWSC SEWER IMPROVEMENTS

BRUNSWICK-GLYNN JOINT WATER & SEWER COMMISSION
 1703 GLOUCESTER STREET, BRUNSWICK, GA 31520
 URBANA SANITARY SEWER IMPROVEMENTS

811
 Know what's below.
 Call before you dig.

Any information provided by the JWSC relating to the sewer and location of existing utilities (i.e. city maps, records, drawings, etc.) are offered to assist the designers and others in identifying available points of connection. Such information is offered for the user's information only and is not guaranteed. Use of such information for off-plan design purposes without proper field verification shall be at the user's own risk.
 Prepared by H. Page