



Brunswick – Glynn County Joint Water & Sewer Commission

August 9, 2016

PROJECT: RFP - Financial Advisory Services

ADDENDUM: Two (2)

DUE DATE: Thursday, September 8, 2016 – 12:00 NOON, EST

THIS ADDENDUM IS FOR THE PURPOSE OF MAKING THE FOLLOWING CHANGES OR CLARIFICATIONS:

- 1.) QUESTION:** Is it acceptable to scan and email an executed copy or do we need to mail the original?

RESPONSE: No, it is not acceptable to scan and email an executed copy of the Proposal. As per the instructions to Proponents under SUBMISSION OF PROPOSALS in Section 12.e on page 7 of the RFP document “A Proponent **must** submit one (1) original, marked "Original", five (5) hardcopies (i.e.,paper) format and one (1) compact disc or USB drive [a.k.a., jump or flash drive] copy of its proposal, which **must** include the cost proposal. The Proponent's compact disc/USB drive copy should be submitted in an unlocked Portable Document Format (.pdf).



- 2.) **QUESTION:** Is it acceptable to scan and email an executed copy of the Addendums or do we need to mail the originals?
RESPONSE: No, it is not acceptable to scan and email the addendums to the RFP. As per Part 3: SUBMITTAL FORMS on page 21 of the RFP document, Form 4 ACKNOWLEDGEMENT OF ADDENDA should be completed in original and submitted as a part of the formal Proposal.
- 3.) **QUESTION:** Addendum One (1) contained an ACKNOWLEDGEMENT page requesting all applicants to acknowledge receipt of this Addendum in original only. Is this Acknowledgement for Addendum One (1) required in addition to Form 4 from page 21 of the RFP document?
RESPONSE: No, it is not required to complete and include the ACKNOWLEDGEMENT page from Addendum One (1). Form 4 found on page 21 within the RFP document is the only REQUIRED acknowledgement for all Addenda relating to this RFP. Please again refer to the response to question 2 above.