



**Brunswick-Glynn County Joint
Water and Sewer Commission
1703 Gloucester Street
Brunswick, GA 31520
Thursday, January 7 at 2:00 PM**

COMMISSION MINUTES

PRESENT:

**Donald M. Elliott, Chairman
Clifford Adams, Commissioner
Thomas Boland, Commissioner
Allen Booker, County Commissioner
Ronald Perry, Commissioner
John A. Cason, III, City Commissioner
Robert Bowen, Commissioner**

ALSO PRESENT:

**Stephen A. Swan, Executive Director
John D. Donaghy, Director of Administration
Charles A. Dorminy, Legal Counsel
Pam Crosby, Purchasing Director**

Outgoing Chairman Elliott called the meeting to order at 2:00 PM. Commissioner Perry provided the invocation, and Chairman Elliott let the pledge.

Outgoing Chairman Elliott welcomed the new Commissioners and guests. He announced that Commissioner Boland had been reappointed for another 2 year term and welcomed Commissioner Robert Bowen for a 2 year term. Both had been appointed by the Grand Jury.

COMMISSIONER'S SWEARING-IN CEREMONY

Probate Judge Debra Howes
Thomas A. Boland, Sr.
Robert Bowen

Outgoing Chairman Elliott thanked the staff and Commissioners for their continuing support and work.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Commissioner Perry nominated Commissioner Boland to serve as Chairman for the year 2016. No additional nominations were received. The nominations carried 6-1-0 (Commissioner Boland could not cast a vote).

Commissioner Boland nominated Commissioner Adams to serve as Vice- Chairman for the year 2015. No additional nominations were received. The nominations carried 6-1-0 (Commissioner Adams could not cast a vote).

RECEPTION

Back in Session.

Pam Crosby introduced Matt Lemke as the new Fleet Manager.

COMMISSIONER PRESENTATIONS AND ANNOUNCEMENTS

Commissioner Boland presented outgoing Chairman Elliott with a plaque in appreciation for his dedication, guidance and leadership.

Chairman Boland welcomed the new Commissioner Bowen to the Commission.

PUBLIC COMMENT PERIOD

There being no citizens that wished to address the Commission, Chairman Boland closed the Public Comment Period.

Commissioner Adams made a motion seconded by Commissioner Cason to move item #1 under discussion Legislative Package up for approval. Motion carried 7-0-0.

APPROVAL

1. **Minutes of the December 15, 2015 Regular Meeting.**
Commissioner Perry made a motion seconded by Commissioner Elliott to approve the minutes from the December 15, 2015 meeting. Motion carried 7-0-0.
2. **Minutes of the December 15, 2015 Executive Session Meeting.**
Commissioner Perry made a motion seconded by Commissioner Boland to approve the minutes from the December 15, 2016 Executive Session. Motion carried 7-0-0.
3. **Paymentus – J. Donaghy**
John Donaghy recommended the item Paymentus be deferred until further review. Commissioner Elliott requested to have a chart of comparison by all who were considered under this item.
Commissioner Cason made a motion seconded by Commissioner Elliott to defer the Paymentus item for further review. Motion approved 7-0-0.
4. **Legislative Package – C. Dorminy**
Charles Dorminy discussed the legislative package for approval. The updated items of the legislation were discussed. Section 5 allows JWSC to exercise the Eminent Domain rights and has

APPROVAL CON'T

been approved by the county and the city. There was further discussion on the reasons this item is needed for JWSC. Commissioner Booker stated that JWSC is not elected by the public and having Eminent Domain is questionable.

Commissioner Perry made a motion seconded by Commissioner Adams to forward the legislative package to Jeff Jones for the 2016 Georgia General Assembly. Motion carried 6-1-0 (Commissioner Booker opposed).

Chairman Boland made the following Commissioner appointments to Committees:

Customer Service & Public Communications Committee

Commissioner Adams, Chairman
Commissioner Bowen
Commissioner Elliott

Facilities Committee

Commissioner Perry, Chairman
Commissioner Bowen
Commissioner Adams

Finance Committee

Commissioner Elliott, Chairman
Commissioner Perry
Commissioner Cason

Human Resources Committee

Commissioner Cason, Chairman
Commissioner Booker
Commissioner Elliott

Economic Development Committee

Commissioner Boland, Chairman
Commissioner Booker

Legislative Committee

Commissioner Boland, Chairman
Commissioner Cason
Commissioner Booker

There was discussion on meeting times for the full Commission meetings.

Commissioner Perry made a motion second by Commissioner Bowen to approve the Commission appointment to Committees and keep the Full Commission Meeting dates at the first and third Thursdays and the time at 2 PM. Motion approved 6-1-0. (Commissioner Bowen opposed).

COMMITTEE UPDATES

Communications & Customer Service Committee – Commissioner Ford

There was nothing new to report at this time

Economic Development Committee – Commissioner Elliott

There was nothing new to report at this time

Facilities Committee – Commissioner Perry

There was nothing new to report at this time

Finance Committee – Commissioner Elliott

Chairman Elliott shared the meeting highlights which included a guest speaker from Stephens, Inc., Detail in Financial statements, and the Exec. Director updated the committee on SPLOST and other issues.

Human Resources Committee – Commissioner Cason

Commissioner Cason shared the meeting details which included a guest speaker on Atlanta Capital Group on Retirement plan options and the fiduciary changes, continuing education speaker from Armstrong Univ., and the development of entry level positions.

Legislative Committee – Commissioner Boland

Commissioner Boland stated the legislation is moving forward to Atlanta.

EXECUTIVE DIRECTOR’S UPDATE

Executive Director, Steve Swan updated the Commissioners on several items.

- 2016 Holiday list was provided to the Commissioners
- Contractor will finish up the small building at end of complex
- Welcome Matt Lemke to the staff
- Master Plan will be available in electronic format
- Final implementations of Cityworks
- Pam Crosby to update the schedule
- FOG Award presentation for next meeting

Commissioner Boland was presented with a plaque for his first term as commissioner 2013-2015.

Commissioner Cason thanked all those who prepared and served at the holiday party. He commented on what great strides and unity he feels the staff have made.

CHAIRMAN’S UPDATE

There being no additional business to bring before the Commission, Chairman Boland adjourned the meeting at 2:57 pm.

Attest:

Sandra Egan
Sandra Egan, Clerk

Clifford Adams
Vice-Chairman
Clifford Adams