



Brunswick-Glynn County Joint Water and Sewer Commission
1703 Gloucester Street, Brunswick, GA 31520
Commission Meeting Room
Thursday February 4, 2016
10:00 AM – 11:00 AM

HUMAN RESOURCES COMMITTEE MEETING AGENDA

Committee Members: **Commissioner John Cason, Chairman**
Commissioner Allen Booker
Commissioner Donald Elliott
Commissioner Thomas Boland, Acting Executive Director

Interim Members: **Jeffrey Singletary, TSI**
Amy McKim, TSI

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated

Adopt:

1. **Minutes of January 7, 2015 Human Resources Committee Meeting**
2. **Renewal Health Insurance Provider Services** – Daphne Gable & Catina Tindall
3. **Job Positions: Director, Deputy Director, Financial Analyst** – Chairman Boland

Discussion:

1. **Employee Assistance Programs** – Daphne Gable, TSI
2. **Payroll Debit Card / Checking Automatic Deposit** – John Donaghy
3. **Develop Retirement / Pension Plan Committee** – Commissioner Cason

Future Topics To Work On:

- Service Award Lapel Pins
- Section 4.14 – Uniform Dress Code
- Section 4.17 – Smoking Policy
- Section 5.6 – Educational Assistance & Incentive
- Section 7.1 – Performance Evaluations
- Section 7.2 – Performance Improvement Plans
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Director's Update:

Meeting Adjourned

All citizens are invited to attend. There is a possibility of a quorum of Commissioners being present.