



**Brunswick-Glynn County Joint Water and Sewer Commission**  
**1703 Gloucester Street, Brunswick, GA 31520**  
**Commission Meeting Room**  
**Thursday January 7, 2016**  
**10:00 AM – 11:00 AM**

## **HUMAN RESOURCES COMMITTEE MEETING AGENDA**

**Committee Members:** **Commissioner John Cason, Chairman**  
**Commissioner Thomas Boland**  
**Commissioner Allen Booker**  
**Executive Director Stephen Swan**

**Interim Members:** **Jeffrey Singletary, TSI**  
**Amy McKim, TSI**

### **PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated*

### **Adopt:**

1. Minutes of December 3, 2015 Human Resources Committee Meeting
2. Group Health & Life Insurance Section 5.1– A. McKim

### **Discussion:**

1. GMA DC/DC Update – A. McKim
2. Entry Level Job Positions – S. Swan
3. Incident Report Update 6 months – S. Swan
4. Troy University Agreement – Commissioner Cason

### **Future Topics To Work On:**

- Service Award Lapel Pins
- Pension Plan
- Smoking Policy Section 4.17
- Job Description Assistant Executive Director position
- Human Resource position

### **Director's Update:**

**All citizens are invited to attend. There is a possibility of a quorum of Commissioners being present.**