



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, July 16, 2015 at 2:00 p.m.**

COMMISSION MINUTES

PRESENT:

**Donald M. Elliott, Chairman
Clifford Adams, Commissioner
Thomas Boland, Commissioner
Allen Booker, County Commissioner
John A. Cason, III, City Commissioner
David H. Ford, Commissioner
Ronald Perry, Commissioner**

ALSO PRESENT:

**Stephen A. Swan, Executive Director
John D. Donaghy, Director of Administration
Charles A. Dorminy, Legal Counsel**

Chairman Elliott called the meeting to order at 2:00 PM. Commissioner Perry provided the invocation, and Chairman Boland let the pledge.

PUBLIC COMMENT PERIOD

There being no citizens that wished to address the Commission, Chairman Elliott closed the Public Comment Period.

COMMITTEE UPDATES

Communications & Customer Service Committee – Commissioner Ford

There was nothing new to report.

Economic Development Committee – Commissioner Elliott

There was nothing new to report.

Facilities Committee – Commissioner Perry

There was nothing new to report.

Finance Committee – Commissioner Elliott

Next meeting is scheduled for August 4.

Human Resources Committee – Commissioner Cason

There was nothing new to report.

Legislative Committee – Commissioner Boland

There was nothing new to report.

APPROVAL

1. Minutes from the July 2, 2015 Regular Meeting.

Commissioner Boland made a motion seconded by Commissioner Cason to approve the minutes from the July 2, 2015 regular meeting. Motion carried 7-0-0.

2. Minutes from the July 2, 2015 Executive Session Meeting.

Commissioner Boland made a motion seconded by Commissioner Cason to approve the minutes from the July 2, 2015 Executive Session. Motion carried 7-0-0.

3. USGS Funding – Gregory Cherry, USGS

Gregory Cherry, USGS presented to the Commission with Bryan Hughes assisting. It was noted that this information and slide show was previously presented to the Facilities Committee at their last meeting. The Floridian Aquifer UFA and groundwater directional flow was discussed as well as the conceptual Model of Groundwater Flow in the Floridian Aquifer System. A bar chart showing the water used was presented and also a plume graph from 1967 – 2005. The chlorine sources are sea water or brine (seawater held or trapped for a period of time). Billy Simmons updated the Commissioners on the history of the Perry Park facility. He stated that when the pump/well was placed by EPD and the City that it was believed to have been a good place at the time. The tall elevated 750k gallon storage tank is still active and used. Due to the usage of the paper mill the plume moved around. It is believed by some that the plume is stabilized but graphs show an increase. The slide show presented shows upper and lower zones. The Brunswick Villas were also discussed. The chlorine levels do affect GA Pacific and Pinova and this information is valuable to both. Costs and funding were discussed and it was stated that monitoring is being done now with no funding.

Mr. Swan suggested to tabling the discussion for 30 days until the questions are answered regarding funding.

DISCUSSION

1. Lift Station 2030 Update – T. Kline

Todd Kline updated the Commissioners on Lift Station 2030 pump main. He reported the construction is going well and on schedule.

2. Lift Station 2032 Update – K. Young

Kirk Young updated the Commissioners on Lift Station 2032. He stated there was failure at the main power breaker causing the system to go off line. Mr. Young stated the snooze features have been enabled in all systems and programmed at the stations. An evaluation of all SCADA systems is being conducted.

3. Frederica/Atlantic Ave. and SPLOST Funding – S. Swan

Steve Swan updated the Commissioners on SPLOST funding with support from the county. Mr. Swan stated he and Charles Dorminy were to meet with Erin Mumford, County Attorney to

discuss. Mr. Swan continued stating he met with Mr. Ours regarding the proposed SPLOST funding and confirmed it is still in place.

4. City Works Implementation – L. Burns

Lisa Burns updated the Commissioners on the City Works Implementation. Ms. Burns reported the program is moving ahead as the JWSC staff has met with the county and discussed communication and data management systems. It was noted that the system is critical to our business and that it needs to be updated once a month.

5. Innoprise Update – J. Donaghy

John Donaghy updated the Commissioners on the Innoprise system. They are looking into the problems and working through the current software. The new software revealed systematic errors and they are being resolved.

6. Legislative Update – C. Dorminy

Charles Dorminy updated the Commissioners on the Legislative issues. He reported that the deadline of August 30th is self imposed.

7. Office Move & Ribbon Cutting Ceremony – S. Swan

Steve Swan updated the Commissioners on the office move and Ribbon Cutting. He stated the completion of the move to the new facility will be done on Monday. There will be a rough cleaning on Monday and Tuesday. There will be a walk through and the turning over of keys will follow. Mr. Swan stated the contractors have done a great job. The Ribbon Cutting will be July 29th at 11:30 am. There will be guided tours beginning at 11:00 am. through 1:00 pm.

EXECUTIVE DIRECTOR'S UPDATE

- There are 3 Certified Traffic Control classes, DOT version, this week.
- There is a Sanitary Sewer Control Overflow SSO class this week.
- Mr. Swan met with Alan Ours regarding SPLOST and Brookman water tower facility.
- The proposes SPLOST list is all in place per findings of the Master Plan. It will be reviewed again along with SPLOST 4 and 5.
- Master Plan will require 2 – 3 weeks for review.
- There were several items that are being addressed: 163 lift stations maintained, 2 camera crews, 22 miles of sanitary sewer lines maintained, fire hydrant program, reorganization of the staff, consideration of publishing an annual report.

CHAIRMAN'S UPDATE

Commissioner Elliott addressed the Commission and reminded them of the Master Plan scheduled for Wednesday August 5th. He stated this will be in our new chambers at the new facility. The transition from septic sewer to public sewer system needs to be addressed. Rose Drive and Epworth Acres will set the president going forward.

There was additional discussion regarding the USGS presentation.

EXECUTIVE SESSION

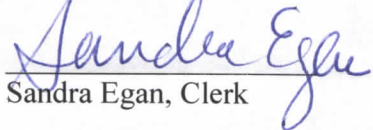
Commissioner Perry made a motion seconded by Commissioner Elliott to close the regular meeting and adjourn to executive session to discuss potential litigation. Motion carried 7-0-0.

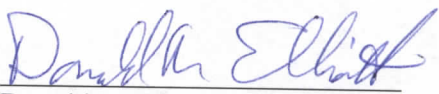
Commissioner Perry made a motion seconded by Commissioner Boland to adjourn the executive session and return to the open session. Motion carried 7-0-0.

Back in session – discussion only. No action taken.

There being no additional business to bring before the Commission, Chairman Elliott adjourned the open meeting.

Attest:


Sandra Egan, Clerk


Donald M. Elliott, Chairman