



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, January 5, 2012 at 3:00 p.m.**

AGENDA

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

DISCUSSION

- 1. Financial Update**

APPROVAL

- 1. Fifty Percent Reduction of Connection/Capital Tap Fees**
- 2. Code Red Memorandum of Understanding**
- 3. Minutes of the December 15, 2011 regular meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, January 5, 2012 at 3:00 p.m.**

MINUTES

PRESENT: Clyde Taylor, Chairman
James Brooks, City Commissioner
Tony Sammons, Commissioner

ABSENT: Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner

ALSO PRESENT: Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC

Chairman Taylor called the meeting to order and provided the invocation.

PUBLIC COMMENT PERIOD

There being no individuals who wished to address the Commission, Chairman Taylor closed the public comment period.

DISCUSSION

1. Financial Update

Mr. Donaghy reviewed the November 30, 2011 Comparative Balance Sheet, Revenue and Expenditure Budget Report, Accounts Receivable Summary and the Contract Savings Report. Commissioners asked questions as they reviewed each of the reports. Commissioners requested that Mr. Donaghy alert them to any unusual findings. Mr. Donaghy encouraged Commissioners to call him should they have any additional questions.

Chairman Taylor stated he was looking forward to reviewing the workers' compensation reports and an update on the progress of the safety program at the next meeting.

Commissioner Sammons made a motion seconded by Commissioner Brooks to add discussion of the City proceeds from SPLOST V to the agenda. Motion carried 3-0-0.

2. City SPLOST V

Chairman Taylor stated that two (2) critical City sewer projects had been earmarked in SPLOST V, Brunswick Villa sewer and Sewer Collection System. The County has assured him that all the City's share of the collected SPLOST V proceeds have been turned over to the City. He stated that he had requested information on the status and amount of money the JWSC could expect for these projects. Commissioner Brooks indicated he would look into the status of funding for these projects.

APPROVAL

1. Fifty Percent Reduction of Connection/Capital Tap Fees

Mr. Morgan stated that at the May 12, 2011 meeting the Commission voted to extend the 50% reduction of Connection/Capital Tap Fees for an additional six months or until December 31, 2011. Commissioners held a short discussion on extending the reduction for another twelve (12) month period.

Commissioner Brooks made a motion seconded by Commissioner Sammons to approve the extension of the 50% reduction of Connection/Capital Tap Fees for an additional twelve (12) months or until December 31, 2012 pursuant to the terms and conditions of the adopted Resolution. Motion carried 3-0-0.

2. Code Red Memorandum of Understanding

Mr. Morgan stated that the JWSC had entered into a Memorandum of Understanding with Glynn County for the utilization of the County's Emergency Communications Systems for public information of an emergency. The MOU expired in December 2011. The term of the new proposed MOU is for a three (3) year period.

Commissioner Sammons made a motion seconded by Commissioner Brooks to approve the proposed MOU between the JWSC and Glynn County for the utilization of Glynn County's Emergency Communications System for public

notification of an emergency and authorize the Chairman and Executive Director to sign the MOU accordingly. Motion carried 3-0-0.

3. Minutes of the December 15, 2011 regular meeting

Commissioner Sammons made a motion seconded by Commissioner Brooks to defer approval of the December 15, 2011 minutes to the next meeting. Motion carried 3-0-0.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

AGENDA ITEMS FOR NEXT MEETING

A short discussion was held concerning the next JWSC Agenda.

Commissioner Sammons made a motion seconded by Commissioner Brooks to adjourn the meeting. Motion carried 3-0-0.

Clyde Taylor, Chairman

Attest:

Barbara Rogers, JWSC