



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, October 20, 2011 at 3:00 p.m.**

AGENDA

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

CITIZEN MEMBER APPOINTMENT

CHAIRMAN SELECTION

PRESENTATION:

Odor, Corrosion Control Program and FOG – BioConversion Technology

DISCUSSION

- 1. Academy Creek Vapor Phase Odor Control System – BioConversion Technology**
- 2. Financial Report – J. Donaghy**
- 3. FY 2011 Audit Questions**

APPROVAL

- 1. Minutes of the October 6, 2011 Regular Meeting.**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, October 20, 2011 at 3:00 p.m.**

MINUTES

PRESENT: **Tony Sammons, Chairman
James Brooks, City Commissioner
Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner
Clyde Taylor, County Commissioner**

ALSO PRESENT: **Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC**

Chairman Sammons called the meeting to order and Commissioner Harvey gave the invocation.

PUBLIC COMMENT PERIOD

Chairman Sammons recognized the following individuals to address the Commission:

1. Steve Bezanson requested consideration for the citizen appointment to the JWSC.

There being no additional citizens who wished to address the Commission, Chairman Sammons closed the public comment period.

Commissioner Brooks made a motion seconded by Commissioner Coleman to add Bankruptcies-TOSC Conflict of Interest as item #2 under Approval. Motion carried 5-0-0.

CITIZEN MEMBER APPOINTMENT

Chairman Sammons opened the floor to nominations for the citizen member to the JWSC.

Commissioner Taylor nominated Tony Sammons. There were no additional names submitted.

Commissioners voted 3-1 to appoint Tony Sammons as the citizen member to the JWSC for an additional two year term. Commissioner Coleman cast the opposing vote. Commissioner Sammons was ineligible to vote.

CHAIRMAN SELECTION

Commissioner Cornell Harvey nominated Commissioner Clyde Taylor to serve as Chairman for the period ending October 2012.

Commissioners voted 4-0-1 to appoint Commissioner Clyde Taylor to serve as Chairman for the period ending October 2012. Commissioner Taylor abstained.

PRESENTATION:

Odor, Corrosion Control Program and FOG – BioConversion Technology

A representative from BioConversion addressed the Commission explaining the several options in their presentation regarding equipment and financing to enhance odor control systems. Representatives from BioConversion Technology presented a power point slide show on the use of their odor control system they are recommending. Mr. Ray Tarker spoke on the benefits the JWSC would receive.

DISCUSSION

1. Academy Creek Vapor Phase Odor Control System – BioConversion Technology

Mr. Morgan stated that BioConversion has presented their recommendations and a proposal to install vaporizing blowers in the headwork's wetwell to further mitigate odors. Mr. Morgan stated that he would be reviewing the proposal further and returning to the Commission with his recommendation. He encouraged Commissioners to ask any question they may have relative to the system proposed.

2. Financial Report – J. Donaghy

Mr. Donaghy reviewed the cost savings report for the line items expected to be incurred by the JWSC in lieu of the service contract with United Water. He stated that the prorated budget is for one month, to be consistent with the JWSC assuming responsibility for the Glynn districts on September 1, 2011. Mr. Donaghy stated that the full first quarter financial statements will be presented, as scheduled, at the first meeting in November.

3. FY 2011 Audit Questions

Mr. Donaghy distributed a handout with responses to the questions he had received from Commissioners regarding the 2011 audit report. After a short discussion, the Commission indicated they would like to see an aged receivables and bad debt report.

APPROVAL

1. Minutes of the October 6, 2011 Regular Meeting.

Commissioner Brooks made a motion seconded by Commissioner Harvey to approve the minutes of the October 6, 2011 regular meeting. Motion carried 4-0-1. (Commissioner Sammons abstained).

2, Bankruptcies – TOSC Conflict of Interest

Mrs. Watson stated that in bankruptcies, the JWSC is not a named party. The JWSC receives notice from the bankruptcy court when a customer owes a water and/or sewer bill. JWSC then files a proof of claim and becomes an unsecured creditor. The JWSC is in an adverse position to the debtor in the bankruptcy litigation. Mrs. Watson's firm represents clients filing for bankruptcies and this may pose an appearance of a conflict of interest with the JWSC.

Commissioner Harvey made a motion seconded by Commissioner Brooks to waive any conflict of interest JWSC may have with TOSC in filing client bankruptcies in which the JWSC is a creditor in interest. Motion carried 5-0-0.

EXECUTIVE SESSION

Commissioner Harvey made a motion to close the public meeting and convene an executive session to discuss land acquisition. Motion seconded by Commissioner Brooks. Motion carried 5-0-0.

Back in open session, no action taken.

AGENDA ITEMS FOR NEXT MEETING

A short discussion was held concerning the next JWSC Agenda.

Commissioner Coleman made a motion seconded by Commissioner Harvey to adjourn the meeting. Motion carried 5-0-0.

Tony Sammons, Chairman

Attest:

Barbara Rogers, JWSC