



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Wednesday April 27, 2011 at 10:00 a.m.**

AGENDA

PUBLIC COMMENT PERIOD

Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.

DISCUSSION

- 1. Sterling Industrial Park – Sammons**
- 2. Commissioner Board Member Make-up – Sammons**
- 3. Draft Budget - Donaghy**

APPROVAL

- 1. Minutes of March 17, 2011 meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

**All citizens are invited to attend. There is a possibility of a quorum
of City or County Commissioners being present.**



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Wednesday April 27, 2011 at 10:00 a.m.**

MINUTES

PRESENT: **Tony Sammons, Chairman
James Brooks, City Commissioner
Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner
Clyde Taylor, County Commissioner**

ALSO PRESENT: **Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC**

Chairman Sammons called the meeting to order and provided the invocation.

PUBLIC COMMENT PERIOD

There being no citizens who wished to address the Commission, Chairman Sammons closed the public comment period.

DISCUSSION

1. Sterling Industrial Park – Sammons

Chairman Sammons stated that the Brunswick-Glynn County Development Authority had on several occasions inquired about the possibility of the JWSC providing water service to its industrial park locations. Water service to Eastgate Commercial Park and the CDL Facility off Highway 17 were completed in 2009. Mr. Sammons stated that the current customers in Sterling Industrial Park had been surveyed and had shown interest. The Development Authority thinks that this would facilitate growth of the existing businesses.

After a short discussion the Commission requested, that as a pre-requisite to allocating funds, a letter of intent to tap into our water system be signed by those businesses interested in water service. Also, Mr. Morgan was requested to explore what easements would be required to complete the project.

2. Commissioner Board Member Make-up – Sammons

Chairman Sammons opened the floor to discussion concerning additional members on the JWSC Board of Commissioners. After a general discussion, concerning adding two new members and the selection process for the Chairman position. Commissioner Harvey suggested that this be discussed at the next Joint City and County Commission Meeting.

3. Draft Budget - Donaghy

Mr. Donaghy stated that the Operational Agreement requires the JWSC present a draft budget for the next fiscal year to the City and County by May 1, 2011 for their comment. Commissioner Taylor made several suggestions he would like to see incorporated into the draft presented to the City and County. Mr. Morgan was directed to write a memo to the City and County stating that the JWSC is trying to prepare a more meaningful budget that will be forwarded to them in the next few weeks.

APPROVAL

1. Minutes of March 17, 2011 meeting

Commissioner Harvey made a motion seconded by Commissioner Coleman to approve the minutes of the March 17, 2011 meeting. Motion carried 3-0-0. (Commissioners Brooks and Taylor were not present for vote)

EXECUTIVE SESSION

Commissioner Harvey made a motion to close the public meeting and convene an executive session to discuss potential/pending litigation. Motion seconded by Commissioner Coleman. Motion carried 3-0-0. (Commissioners Brooks and Taylor were not present for vote)

Back in open session and no action taken. Discussion only.

AGENDA ITEMS FOR NEXT MEETING

A short discussion was held concerning the Agenda for the next JWSC Meeting to be held May 12, 2011 at 8:30 a.m.

Commissioner Sammons made a motion seconded by Commissioner Taylor to adjourn the meeting. Motion carried 4-0-0. (Commissioner Brooks not present for the vote).

Chairman, Tony Sammons

Attest:

Barbara Rogers