



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, August 12, 2010 at 3:00 P.M.**

AGENDA

DISCUSSION

- 1. Public Notification "Code Red" Utilization**
- 2. Fire Protection Charges**

APPROVAL

- 1. Accept dedication of Sewer Utilities Easement from Barbara P. Zachry**
- 2. Access Easement SSI WWTP**
- 3. Minutes of the July 15, 2010 Meeting**
- 4. Minutes of the July 15, 2010 Executive Session**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, August 12, 2010 at 3:00 P.M.**

MINUTES

PRESENT: **Tony Sammons, Chairman
James Brooks, City Commissioner
Amy Callaway, County Commissioner
Bob Coleman, County Commissioner
Cornell Harvey, City Commissioner**

STAFF PRESENT: **Keith P. Morgan, Executive Director
John Donaghy, Chief Financial Officer
Desiree E. Watson, JWSC Attorney
Barbara Rogers, JWSC
Morris Baisden, United Water Services**

Chairman Sammons called the meeting to order and provided the invocation.
Chairman Sammons welcomed Commissioner Cornell Harvey to the JWSC.

DISCUSSION

1. Public Notification “Code Red” Utilization

Executive Director, Keith Morgan, introduced David O’Neal from the Glynn-Brunswick 911 Center. Mr. O’Neal explained to the Commissioners that the CodeRED Emergency Notification System is a high speed telephone communication service for emergency notifications. The system allows emergency notification to all published phone numbers and registered cell phones. The emergency notification will be delivered to a live person or an answering machine. Mr. Morgan will be meeting with Assistant County Administrator Becky Rowell next week to discuss the possibility of the JWSC utilizing this system.

2. Fire Protection Charges

Mr. Morgan briefed the Commission on the feedback the JWSC had been receiving on the current charges for fire protection. Mr. Morgan stated that the County fees had been in place for some time and rate increases had been adopted across the board where the City's increases had only impacted usage. Chairman Sammons questioned what was the basis used in calculating the current fees. Mr. Morgan stated these rates were set during the review of the City and County rates during of process of standardized the water and sewer ordinance being written. Mr. Morgan suggested that the JWSC may wish to request that the rate consultants, Burton and Associates, prepare a report addressing this particular issue.

Commissioner Coleman made a motion and seconded by Commissioner Brooks to authorize Burton and Associates to conduct a fire suppression rate study and to prepare a report on Fire Protection Charges at a cost not to exceed \$10,000. Motion approved 5-0.

APPROVAL

1. Accept dedication of Sewer Utilities Easement from Barbara P. Zachry

Mrs. Barbara P. Zachry is requesting that the JWSC accept a sewer easement consisting of 8,536 square feet located on lots 31 & 32 of South Port, Phase One. Mrs. Zachry intends to open a seafood restaurant on the site.

Commissioner Callaway made a motion seconded by Commissioner Harvey to approve and accept the Sewer Utilities Easement from Barbara P. Zachry consisting of 8,536 square feet and located on lots 31 & 32 of South Port, Phase One. Motion approved 5-0.

Commissioner Callaway raised the need to have back-up documents prior to the meeting so that Commissioners can review prior to being asked to vote on issues. Chairman Sammons directed that a policy addressing this be drafted and brought back to the Commission for their input.

Due to a scheduling conflict, the order of items 2 & 3 were reversed to allow Commissioner Callaway to be present for the approval of the July 15, 2010 minutes.

2. Access Easement SSI WWTP

The deed from Glynn County conveying the Saint Simons Island Waste Water Treatment Plant to the JWSC includes a portion of the property used to access the site. The easement presented today allows Glynn County access to its property over lands now owned by the JWSC.

Commissioner Coleman made a motion seconded by Commissioner Brooks to approve granting to Glynn County a non-exclusive and limited access easement consisting of 5,708 square feet for ingress and egress purposes and subject to the terms and conditions presented. Motion approved 4-0.

3. Minutes of the July 15, 2010 Meeting

Commissioner Callaway made a motion and seconded by Commissioner Coleman to approve the minutes of the July 15, 2010 meeting. Motion approved 3-0-2.

4. Minutes of the July 15, 2010 Executive Session

Commissioner Brooks made a motion and seconded by Commissioner Coleman to defer this item to the next scheduled meeting. Motion approved 4-0.

Ms. Joann Cook, resident of Saint Simons Island, requested and was granted permission to briefly address the Commission on the recent boil water advisory.

EXECUTIVE SESSION

Commissioner Harvey made a motion to close the public meeting and convene an executive session to discuss potential real estate acquisition. Motion seconded by Commissioner Brooks. Motion approved 4-0.

Back in open session. No action taken, discussion only in Executive Session.

AGENDA ITEMS FOR NEXT MEETING

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

Chairman, Tony Sammons

Attest:

Barbara Rogers