



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Friday, September 4, 2009 at 11:00 A.M.**

**AGENDA**

**DISCUSSION**

- 1. Two-Way Update**
- 2. Master Plan Update**

**APPROVAL**

- 1. Acceptance as Public Infrastructure  
    Sinclair Pointe Subdivision**
- 2. Minutes of the August 6, 2009 Meeting**
- 3. Minutes of the August 6, 2009 Executive Session**

**EXECUTIVE SESSION**

**AGENDA ITEMS FOR NEXT MEETING**

**All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.**



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Friday, September 4, 2009 at 11:00 A.M.**

**MINUTES**

**PRESENT:** Tony Sammons, Chairman  
Bob Coleman, County Commissioner  
Tom Sublett, County Commissioner  
James Brooks, City Commissioner  
Bryan Thompson, City Commissioner

**STAFF PRESENT:** Keith Morgan, JWSC Director  
John Donaghy, JWSC Finance Director  
Desiree Watson, JWSC Attorney  
Barbara Rogers, JWSC  
John Hunkele, P.E., JWSC Planning & Construction  
Morris Baisden, United Water

Chairman Sammons called the meeting to order and Commissioner Sublett provided the invocation.

Chairman Sammons thanked the Commissioners for rearranging their schedules to allow the meeting to be moved to today's date.

**DISCUSSION**

**1. Two-Way Update**

Mr. Keith Morgan, JWSC Executive Director, advised the Commission that he had met with Mr. Smith, owner of Mud Cat Charlie's, last Friday and outlined what options were available to Mr. Smith and the homeowners. Mr. Morgan explained to Mr. Smith what progress had been made with EPD and their offer to expedite the project. Mr. Smith is to meet with Chris Amos to options and costs.

## **2. Master Plan Update**

Angela Bryan, Applied Technology and Management, updated the Commission on the progress being made on the Water & Sewer Master Plan. Ms. Bryan stated that she had been meeting with JWSC staff reviewing comments. Ms. Bryan stated that the Master Plan is scheduled to be complete by September 30, 2009.

Chairman Sammons requested that the second meeting in October be dedicated to a presentation on the completed Master Plan.

## **APPROVAL**

### **1. Acceptance as Public Infrastructure**

#### **Sinclair Pointe Subdivision**

Mr. Morgan presented to the Commission for their consideration a packet on Sinclair Pointe Subdivision. Mr. Morgan stated that staff was recommending acceptance by the Commission. A short discussion was held on the two year warranty period since the subdivision was currently not being developed. Mrs. Desiree Watson stated that the two year period begins on the date Glynn County accepts the infrastructure.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson that in as much as all requirements of the BGJWSC Development Procedures have been met and all easements and related documents approved as to form by the BGJWSC Attorney, the Commission accept the water and sewer facilities as public infrastructure for ownership, operation and maintenance. Motion approved 5-0.

### **2. Minutes of the August 6, 2009 Meeting**

Commissioner Brooks made a motion that was seconded by Commissioner Sublett to approve the minutes of the August 6, 2009 meeting. Motion approved 5-0.

### **3. Minutes of the August 6, 2009 Executive Session**

Commissioner Sublett made a motion that was seconded by Commissioner Brooks to approve the minutes of the August 6, 2009 Executive Session meeting. Motion approved 5-0.

Commissioner Brooks made a motion that was seconded by Commissioner Thompson to add discussion of the Creek Side Subdivision to the Agenda. Motion approved 5-0.

## **Creek Side**

Commissioner Brooks asked the status of the project. Mr. Morgan stated that the sewer line was complete and that a letter had been sent to the Health Department. The Health Department then issued a letter to the residents outlining procedures and fees. The JWSC requested the Health Department send a list of those that they identified as mandatory to be tied into the sewer, however, JWSC had received a list of all the subdivision homeowners. Commission Coleman asked if it would be possible for the JWSC to require all the homes to tap on at this time as they may be able to negotiate a better price to abandon their septic systems. Mr. Morgan stated that only those with failing septic systems were being required to tap on at this time.

## **EXECUTIVE SESSION**

The JWSC members did not have any items to discuss in an Executive Session.

## **AGENDA ITEMS FOR NEXT MEETING**

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Chairman, Tony Sammons