



**Special Called and Regular Meeting
Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, October 15, 2009 at 3:00 P.M.**

AGENDA

**3:00 P.M.
SPECIAL CALLED WORK SESSION**

JWSC Master Plan Presentation

**4:00 P.M.
REGULAR MEETING**

DISCUSSION

1. Creek Side Update

APPROVAL

- 1. Exit 29 Fund Balance Restriction**
- 2. Minutes of the September 17, 2009 Meeting**
- 3. Minutes of the September 17, 2009 Executive Session**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



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Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, October 15, 2009 at 3:00 P.M.**

MINUTES

PRESENT: Tony Sammons, Chairman
Bob Coleman, County Commissioner (arrived late)
Tom Sublett, County Commissioner
James Brooks, City Commissioner
Bryan Thompson, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Executive Director
John Donaghy, JWSC Chief Financial Officer
Desiree Watson, JWSC Attorney
Barbara Rogers, JWSC
Morris Baisden, United Water Services

The Brunswick News
The Islander

Special Called Meeting

Chairman Sammons called the meeting to order and welcomed all the guests to the presentation of the Joint Water & Sewer Master Plan.

JWSC Master Plan Presentation

Keith Morgan, JWSC Executive Director, introduced Angela Bryan and Lori Smith of Applied Technology and Management.

Ms. Bryan reviewed the goals of the Water and Sewer Master Plan including assessing the existing major transmission water and sewer systems, developing a rehabilitation and expansion capital improvement plan, developing water and sewer service 20-year population projections, evaluating expansion needs of major transmission water and

sewer systems, and updating the 2006 Saint Simons Island water and sewer master plan along with financing alternatives and staffing levels for the combined system.

At the conclusion of the presentation Ms. Bryan took questions from those in attendance.

Being no further business, Chairman Sammons adjourned the special called meeting.

Regular Meeting

Chairman Sammons called the meeting to order and Commissioner Sublett provided the invocation.

DISCUSSION

1. Creek Side Update

Mr. Bill Jenkins, Environmental Health, updated the Commission that the septic systems in 23 homes in the Creek Side subdivision were considered to be in failure. The Health Department hand delivered notices to the occupants and mailed certified letters to the property owners. Mr. Morgan stated that he understood that to date the JWSC has received questions regarding costs but that no one has paid any fees.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to add discussion of Whitlock property lease agreement to the agenda. Motion approved 5-0.

2. Whitlock Property Lease Agreement

Mrs. Desiree Watson, JWSC Attorney, distributed a lease agreement for the Whitlock property to the Commissioners. The agreement would be for a chemical feed storage and dosage site to facilitate control of corrosive wastewater from the north mainland areas. After a short discussion, Mr. Morgan stated that he will be asking for approval at the next regular meeting.

APPROVAL

1. Exit 29 Fund Balance Restriction

Mr. John Donaghy, JWSC Chief Financial Officer, explained that the JWSC had been requested by Glynn County to obtain funding for construction of the Exit 29 Wastewater Treatment Facility by issuing debt. The JWSC obtained the debt funding and determined that a 27% increase in County sewer rates would be required to fund this debt service. Glynn County has approved the rate increase and the JWSC implemented billing and collection.

Commissioner Sublett made a motion that was seconded by Commissioner Brooks that the JWSC authorize the restriction of Net Assets (Fund Balance) in the amount of 27% of

the Glynn County service area sewer billings, beginning March 2, 2009 until scheduled debt service payments begin. Motion approved 5-0.

2. Minutes of the September 17, 2009 Meeting

Motion was made by Commissioner Brooks and seconded by Commissioner Coleman to approve the minutes of the September 17, 2009 meeting. Motion carried 5-0.

3. Minutes of the September 17, 2009 Executive Session

Motion was made by Commissioner Thompson and seconded by Commissioner Brooks to approve the minutes of the September 17, 2009 Executive Session. Motion carried 5-0.

EXECUTIVE SESSION

Commissioner Brooks made a motion to close the public meeting and convene an executive session to discuss pending litigation and land acquisition. Motion seconded by Commissioner Sublett. Motion approved 5-0.

Back in open session.

Commissioner Sublett made a motion that was seconded by Commissioner Brooks to approve the JWSC Attorney's recommendations regarding pending litigation. Motion approved 5-0.

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

Tony Sammons, Chairman

Attest:

Barbara Rogers, JWSC