



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, May 21, 2009 at 4:00 P.M.**

**AGENDA**

**DISCUSSION**

- 1. Delinquent Debt**
- 2. Bond Reserves**
- 3. Budget Presentation-Factors Driving Cost**
- 4. Exit 29 WWTP Financing – GEFA Loan**

**APPROVAL**

- 1. GEFA Loan Application**
- 2. Minutes of the April 17, 2009 Meeting**

**EXECUTIVE SESSION**

**AGENDA ITEMS FOR NEXT MEETING**

**All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.**



**Brunswick-Glynn County  
Joint Water and Sewer Commission  
700 Gloucester Street  
Third Floor Conference Room  
Thursday, May 21, 2009 at 4:00 P.M.**

**MINUTES**

PRESENT: Tony Sammons, Chairman  
Tony Thaw, County Commissioner  
Tom Sublett, County Commissioner  
Bryan Thompson, City Commissioner  
James Brooks, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director  
John Donaghy, JWSC Finance Director  
Desiree Watson, JWSC Attorney  
Barbara Rogers, JWSC

Chairman Sammons called the meeting to order and provided the invocation.

Commissioner Thompson made a motion that was seconded by Commissioner Thaw to reverse the order of the Agenda. Motion approved 4-0.

**APPROVAL**

*(One Commissioner absent during approval items)*

**1. GEFA Loan Application**

Mr. Donaghy stated that the new loan application has been prepared for GEFA on the Exit 29 Wastewater Treatment Plant project. Mrs. Desiree Watson distributed for the Commission's approval a Resolution approving the submittal of a SRF Loan Application in the amount of fourteen million dollars to GEFA and, authorizes the Executive Director and Chief Financial Officer to execute and file all materials and documents necessary for

the submittal. Mrs. Watson also distributed for the Commission's approval a Resolution authorizing Sterne, Agee & Leach Inc. as placement agent for the Bonds.

A motion was made by Commissioner Thaw and seconded by Commissioner Thompson to approve both Resolutions as presented by JWSC Attorney Desiree Watson. Motion approved 4-0.

## **2. Minutes of the April 17, 2009 Meeting**

A motion was made by Commissioner Thompson and seconded by Commissioner Thompson to approve the minutes of the April 17, 2009 meeting. Motion approved 4-0.

## **DISCUSSION**

### **1. Delinquent Debt**

Mr. John Donaghy advised Commissioners of the delinquent debt and that historically the City sent all accounts that were not collected after 60 days from final billings out for collections. The County did not turn accounts over for collection. Mr. Donaghy stated that currently an RFQ is being prepared for Collection Agency Services. Commissioners requested that Mr. Donaghy prepare a report for their review on delinquent debt.

### **2. Bond Reserves**

Mr. Donaghy advised the Commissioners that the City currently had four million in bond reserves and the County had approximately \$84,000 in a sinking fund and another \$900,000 in a construction fund. Commissioners requested that Mr. Donaghy prepare a written report for their review.

### **3. Budget Presentation-Factors Driving Cost**

Staff from Applied Technology & Management, Burton & Associates and Sterne, Agee & Leach Inc presented a program on long term utility rate planning. Commissioner Thaw and Commissioner Sammons requested that staff gather and provide information from other utilities on staffing levels and operating costs and report back to the full Commission.

### **4. Exit 29 WWTP Financing – GEFA Loan**

Item addressed earlier under Approval.

## **EXECUTIVE SESSION**

The JWSC members did not have any items to discuss in an Executive Session.

## **AGENDA ITEMS FOR NEXT MEETING**

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Chairman, Tony Sammons