



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, June 18, 2009 at 1:00 P.M.**

AGENDA

DISCUSSION

- 1. Update on Creek Side Oaks**
- 2. Update on City Projects**
- 3. SPLOST IV Funding for Exit 29**

APPROVAL

- 1. CDL Water Main Construction Project**
- 2. Exit 29 WWTP Interim Construction Loan**
- 3. United Water Contract Renewal**
- 4. Proposed Draft Water & Sewer Ordinance - Benchmark**
- 5. FY 2009/2010 Budget and Supporting Rate Plan**
- 6. Citizen Advisory Appointment Policy**
- 7. Minutes of the June 4, 2009 Meeting**

EXECUTIVE SESSION

AGENDA ITEMS FOR NEXT MEETING

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Thursday, June 18, 2009 at 1:00 P.M.**

MINUTES

PRESENT: Tony Sammons, Chairman
Tony Thaw, County Commissioner
Tom Sublett, County Commissioner
Bryan Thompson, City Commissioner
James Brooks, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director
John Donaghy, JWSC Finance Director
Desiree Watson, JWSC Attorney
Barbara Rogers, JWSC
Morris Baisden, United Water
Todd Mackay, United Water

Chairman Sammons called the meeting to order and provided the invocation.

Commissioner Brooks made a motion that was seconded by Commissioner Thompson that the Agenda be reversed and the Approval items addressed first. Motion approved 5-0.

APPROVAL

1. CDL Water Main Construction Project

Executive Director, Keith Morgan, requested that the Commission reject all bids received on the initial RFP for the CDL Water Main Construction Project. This request was based on the need to rebid the project due to an alternate route having been chosen for the water line.

Commissioner Sublett made a motion that was seconded by Commissioner Thompson to reject all bids received on the CDL Water Main Construction Project. Motion approved 5-0.

2. Exit 29 WWTP Interim Construction Loan

Mr. John Donaghy, Chief Financial Officer, distributed a Limited Offering Memorandum in the maximum amount of \$13,000,000 for the purpose of financing a portion of the cost of the Exit 29 Wastewater Treatment Plant Expansion. Mr. Donaghy explained that the Commission would need to approve the Offering in order for Sterne, Agee & Leach, Inc. to proceed with the placement.

Commissioner Thaw made a motion that was seconded by Commissioner Thompson to approve the Limited Offering Memorandum in the maximum amount of \$13,000,000 subject to, review by Sterne, Agee & Leach and legal council, and authorize the Chairman to execute the necessary documents. Motion approved 5-0.

3. United Water Contract Renewal

Mrs. Desiree Watson, JWSC Attorney, distributed the Fourth Amendment to the Water and Wastewater Operations and Maintenance Services Agreement between the JWSC and United Water Services. Mrs. Watson stated that the amendment contained some language clarifications and an option to extend to year 2015.

Commissioner Sublett made a motion that was seconded by Commissioner Brooks to renew the Water and Wastewater Operations and Maintenance Agreement with United Water for an additional Contract year and exercise the option to extend the terms of the Agreement for additional five one-year option renewal periods until 2015. Motion approved 5-0.

4. Proposed Draft Water & Sewer Ordinance – Benchmark

Mr. Morgan discussed the ordinance as a benchmark activity.

Commissioner Thompson made a motion that was seconded by Commissioner Thaw to authorize presenting the draft Water and Sewer Ordinances to the City and County for their review and approval. Motion approved 5-0.

5. FY 2009/2010 Budget and Supporting Rate Plan

A brief discussion regarding FY09/10 budget and supporting rate plan in which David Lucas of Sterne, Agee & Leach joined the discussion by telephone.

Commissioner Thompson made a motion that was seconded by Commissioner Sublett to adopt the FY2009/2010 Expenditure Budget as presented; the five-year Rate Plan; and submit to the City and County the proposed five-year rate structure for their approval. Motion approved 5-0.

6. Citizen Advisory Appointment Policy

Commissioner Sammons distributed to the Commission a draft Citizen Advisory Appointment Policy for discussion. He explained that an appointee would serve in an advisory capacity and would work closely with management. The goal of the Citizen Advisory Appointment would be to improve the efficiency and effectiveness of the JWSC in order to meet the needs of the community.

Commissioner Thompson made a motion that was seconded by Commissioner Brooks to adopt the Citizen Advisory Appointment Policy as presented. Motion approved 5-0.

7. Minutes of the June 4, 2009 Meeting

A motion was made by Commissioner Thaw and seconded by Commissioner Thompson to approve the minutes of the June 4, 2009 meeting. Motion approved 5-0.

DISCUSSION

1. Update on Creek Side Oaks

Mr. Morgan advised the Commission that the contractor is on site and work will be started this week. The Health Department will notify those property owners that will be required to tap on to the system.

2. Update on City Projects

Mr. Morgan presented to the Commission a listing of water and sewer projects on the City system that have been included in the JWSC budget for the upcoming year.

3. SPLOST IV Funding for Exit 29

Mr. Donaghy stated that staff met with County staff and discussed the use of SPLOST IV monies available for the Exit 29 Wastewater Treatment Plant project.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

AGENDA ITEMS FOR NEXT MEETING

Following a discussion concerning the next JWSC Agenda and there being no further business, Chairman Sammons adjourned the meeting.

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Chairman, Tony Sammons