



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
Third Floor Conference Room
Wednesday, January 7, 2009 at 10:00 A.M.**

AGENDA

DISCUSSION

- 1. Two Way - Update**
- 2. Creek Side - Update**
- 3. Planning & Construction Division**
- 4. Exit 29 WWTP Funding Update**
- 5. United Water Activity Update**

APPROVAL

- 1. Bond Counsel & Paying Agent**
- 2. Resolution to Authorize Investment for Bond Construction Funds**
- 2. Minutes of the December 17, 2008 Meeting**

EXECUTIVE SESSION

All citizens are invited to attend. There is a possibility of a quorum of City or County Commissioners being present.



**Brunswick-Glynn County
Joint Water and Sewer Commission
700 Gloucester Street
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Wednesday, January 7, 2009 at 10:00 A.M.**

MINUTES

PRESENT: Tony Sammons, Chairman
Tony Thaw, County Commissioner
Tom Sublett, County Commissioner
Bryan Thompson, City Commissioner
James Brooks, City Commissioner

STAFF PRESENT: Keith Morgan, JWSC Director
John Donaghy, JWSC Finance Director
Desiree Watson, JWSC Attorney
Barbara Rogers, JWSC
Morris Baisden, United Water

Chairman Tony Sammons welcomed Tom Sublett, County Commissioner, to the JWSC. Commissioner Sammons then called the meeting to order and provided the invocation.

A motion was made by Commissioner Thompson and seconded by Commissioner Thaw to add three items to the Agenda; update on additional Commission members, update on City audit, and discussion of private subdivision irrigation systems. Motion approved 4-0.

Commissioner Brooks absent.

DISCUSSION

1. Two Way – Update

Executive Director, Keith Morgan distributed a memo from County Community Development Director David Hainley addressing the status of both Two Way Fish Camp and Creek Side Oaks. DOT has issued the right of way permit. The owner will be required to have an operation and maintenance agreement for the force main.

2. Creek Side – Update

County staff has submitted a proposed easement and revised site plan to the property owner and his engineer. If accepted by the owner, the Health Department will need to have the construction plans modified to reflect the revised easement locations.

3. Planning & Construction Division

Mr. Morgan reviewed the recruiting efforts made over the past year for a Senior Engineer to head up the Planning and Construction Division. Mr. Morgan stated that he was currently looking for local firms that may be interested in entering into a contract for this work. (Commissioner Brooks joined meeting during discussion).

A motion was made by Commissioner Thaw and seconded by Commissioner Thompson to enter into a contract for engineering services to direct the Planning and Construction Division until a full time engineer can be secured. Motion approved 5-0.

4. Exit 29 WWTP Funding Update

Mr. John Donaghy, Chief Financial Officer, gave a brief overview of the background for the funding requirements needed for the Exit 29 WWTP project. A rate increase is necessary to produce the revenues required to service the debt anticipated to be incurred by the plant expansion. Mr. Donaghy distributed to the Commissioners copies of the memo sent to the County in December requesting that the Glynn County Board of Commissioners take the steps necessary to increase the rates for sewer service by 30% effective February 1, 2009.

5. United Water Activity Update

Tom Brown, President of United Water Contract Services, gave a brief history and overview of the United Water organization and contracts. Mr. Brown discussed the advantages United Water brings to utilities and how we can achieve a stronger partnership.

Morris Baisden, Project Manager, United Water Glynn County Operations provided a summary of 2008, contract scope and achievements.

6. Update of Additional Commission Members

Mrs. Desiree Watson advised Commissioners that City Attorney Lynn Frey was drafting the proposed language change for submission to the State. Once the draft is complete, it will be submitted to the County Attorney for review.

7. Update on City Audit

Mr. Donaghy advised the Commission that the 2007 City audit was complete and the July through December 2007 audit was underway. Mrs. Henley does not have an estimate of the completion date.

8. Irrigation Systems

Mr. Morgan stated that private irrigation systems installed in new developments need to have oversight. Normally these lines are installed prior to the infrastructure being accepted and the right of ways dedicated. A meeting has been scheduled with County Community Development and United Water personnel to review the issues.

APPROVAL

1. Bond Counsel & Paying Agent

A motion was made by Commissioner Thaw and seconded by Commissioner Thompson that the JWSC ratify the selection of Gray & Pannell, LLC as bond counsel and Regions Bank as paying agent for the Series 2008 and Series 2009 JWSC Revenue Bond issues. Motion approved 4-0-1.

Commissioner Sublett abstained from voting due to a possible perceived conflict.

2. Resolution to Authorize Investment for Bond Construction Funds

A motion was made by Commissioner Thompson and seconded by Commissioner Brooks that the Chairman, Executive Director and Chief Financial Officer be authorized to execute the documents necessary to establish an account with the Georgia Fund for the investment of Construction Fund monies from the Revenue Bond issue. Motion approved 5-0

3. Minutes of the December 17, 2008 Meeting

Motion was made by Commissioner Sammons and seconded by Commissioner Thompson to approve the minutes of the December 17, 2008 Meeting. Motion carried 4-0-1.

EXECUTIVE SESSION

The JWSC members did not have any items to discuss in an Executive Session.

Following a discussion concerning the next JWSC Agenda and there being no further business, Commissioner Sammons adjourned the meeting.

Tony Sammons, Chairman

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